



Medway West Branch

Charity No. 209192

**ANNUAL REPORT
2016**

**This year we have been supported by the wonderful
Marc Coates from The Quiz People**



**This is a new initiative which has proved
very popular, with events prebooked for 2017
(See back cover for our future fundraising events)**

Branch Accounts for the last financial year will be available for viewing at the AGM
and copies are also available to Branch members, free of charge, from:

RSPCA The Parsons Memorial Clinic, 174 Walderslade Road,
Chatham, Kent. ME5 0PQ

R S P C A

MEDWAY WEST BRANCH

ANNUAL GENERAL MEETING

You are cordially invited to attend the Annual General Meeting of
RSPCA – Medway West Branch

On
Tuesday 30th May 2017 at 7:30pm

**At The Parsons Memorial Clinic, 174 Walderslade Road, Chatham, Kent ME5
0PQ**

AGENDA

- 1 Chairman's Address and Welcome
- 2 Apologies for Absence
- 3 Adoption of Minutes of Last Year's AGM
- 4 Matters Arising
- 5 Adoption of Branch AGM Report and Accounts
- 6 Kent Inspectorate Group Report
- 7 Election of Committee Members
- 8 Election of Auditors
- 9 Any Other Business

**PLEASE LET THE BRANCH KNOW (when returning the attendance slip)
IF YOU CAN SUGGEST ANY ADDITIONAL ITEMS FOR THE AGENDA.**

Soft drinks and light refreshments will be available together with a selection of RSPCA goods for sale. You are welcome to bring guests but only members will be able to vote and, in order to help us organize refreshments, please complete and return the enclosed attendance slip, which also gives you the opportunity to nominate Committee Members if you wish.

PLEASE NOTE:

It is VITAL that members make every effort to attend the AGM as, if not enough members are present, we will be unable to hold the Meeting and, to comply with Charity regulations, the AGM will have to be re-organized. This means using even more precious funds on administration that we would much rather spend on the animals.

Chairman's Report

Firstly, I would like to thank all those involved in yet another year in successfully keeping our Branch running.

This year has been a particularly difficult year, made more so in no small part by the Main Society. Despite the fact that it is recognised that our Branch continually performs exceptionally, we have had many hoops to jump through to satisfy the hierarchy. This, despite the fact that certain members of the Regional Board know from first-hand experience the difficulties that our Branch has faced. It is a well-known fact that the Door to Door money was held back for several months until we could prove our worth. However, with the dedication shown by both Michele Carr and Chantal Goddard, we have successfully managed to secure these funds.

Other difficulties include inheritances that were left directly to the branch and were contested by Head Office as it seems that they are more concerned with gaining the 2% owed to them through the Legacy Scheme than the wishes of those leaving the monies in their will, even though Head office were not approached by the executors and the wills stated that the legacy go to the Branch in its entirety.

Despite all this, I feel that everyone at the Branch has performed above and beyond what is expected of them.

This meeting will also be my last as Chairman and Committee member as I feel disillusioned by the direction the RSPCA seems to be headed. Therefore, it is with regret that I shall no longer participate in the day to day running of what I see as an exceptional Branch with dedicated people working there.

I wish the Branch and its entire staff every success for the future and will always keep in touch.

Steve Old

Honorary Chairman

Treasurers/Trustees Report

Treasurers Report

I would like to present the Treasurers / Trustees report for the year ending 31st December 2016.

This will be my last year as branch treasurer, and again thanks to Michele for her help and guidance and good record keeping; I am able to give our accountants Thompson Elphick Ltd an accurate set of accounts.

It has been an extremely difficult year for the branch as we have had our door to door money withheld by Headquarters until we agreed to all the demands they requested. Because of this we have had to put urgent repairs to the building on hold. It has also meant that we have had to pay out extra money for cat boarding fees; which has put so much pressure on the branch.

Emma Smith, Wendy Medhurst and all the volunteers at the shop are still doing a really good job for which I would like to say a huge thank you. The shop has been a great financial help in raising funds for the branch.

I would also like to thank Chantal Goddard for all the work she does for the branch. She manages the facebook page, manages the website plus all the branch/clinic administrative duties.

I still help out at the branch on clinic days and have seen the work that goes into keeping it running smoothly. I would like to thank all the volunteers that help out at the centre.

Thank you to all the people who have helped raise funds for the branch and we hope we can raise a lot more in the next year. We try and keep costs to a minimum which is not an easy task these days.

As the branch is self-funding we need to raise enough funds for the running of the branch. Next year we will have to find even more money as we will not be getting the 100% council tax relief that we have had in the past for the branch and shop. Even with all the added costs being thrown at the branch we don't let this affect the care and help the animals need. The branch has been helped throughout the year with extra fund raising that has been done by the committee and donations from people that share our passion to care for the animals. We like to fulfil our legal requirements in helping all animals that come in to the branch for treatment and we do this by keeping all expenditure as low as possible.

I would like to say I have enjoyed my time as Treasurer and Committee member of the Medway west branch for the last 12 years and wish the new Treasurer all the best. Michele is a very well organised person. She is very meticulous when it comes to recording everything that happens at the branch which makes doing the accounts so much easier, Thank you.

Lorraine Old
Hon. Treasurer

Trustees Report

Organisational Structure

The Society for the Prevention of Cruelty to Animals was founded on the 16th June 1824 and granted the “Royal” prefix by Queen Victoria in 1840. The current constitution of the RSPCA was created with the adoption of the Royal Society for the Prevention of Cruelty to Animals Act 1932. The work of the society is governed by the RSPCA Act and by the Rules of the Society. Membership of the Society is by subscription and may be on a life, annual or junior basis.

The Society is managed by an elected Council who, subject to the rules, control the affairs, funds, property and proceedings of the Society. They are assisted in the administration of the Society by a central organisation, headquarters and branches.

The Branch is governed by a committee who are trustees of the Branch. They have individual and collective responsibility for the management of the Branch and its funds. Subject to the overall supervision of the Society, the committee controls and monitors all the fundraising and animal welfare initiatives of the Branch including the work of The Parsons Memorial Clinic and Rehoming centre.

Objectives and public benefit statement

The RSPCA Medway West Branch is an unincorporated charitable association and a separately registered branch of the Royal Society for the Prevention of Cruelty to Animals (the Society), carrying out its direct animal welfare work in the areas of Chatham, Rochester, Gillingham and the Isle of Grain.

The objectives of the Branch are to promote the work and objectives of the Society – to promote kindness and to prevent or suppress cruelty to animals by all lawful means – with particular reference to the area of the Branch, in accordance with the policies of the Society.

The trustees have reviewed the outcomes and achievements of our objectives and activities for the year, to ensure they remain focused on our charitable aims, and continue to deliver benefits to the public. **We have complied with the duty under the charities act 2006 to have due regard to public benefit guidance published by the Commission.**

Advancement of animal welfare

Under the Charities Act 2006, the advancement of animal welfare is recognised as a distinct statutory charitable purpose. This legislation and the Animal Welfare Act of the same year indicate an acceptance by society that treating living creatures with compassion has a moral benefit for the public as a whole. Whilst this public benefit is clear, it is sometimes difficult to quantify and must be balanced against any detriment.

The Branch’s animal welfare work, although local in nature, benefits society at large, and also aims to help people in need with the care of their animals. The next section of this report highlights the Branch’s main activities and demonstrates the benefit provided to the public (*in italics*). All our charitable activities, as described in more detail in the following pages of this report, focus on promoting kindness and preventing or suppressing cruelty to animals and are undertaken to further these purposes for the public benefit.

Charitable activities pursued for the public benefit

Details of the Medway West Branch activities can be found within the individual Trustees reports.

We support our local Inspector[s] by *[taking in, free of charge, mistreated or abandoned animals, including pets whose owners suffer ill health or financial difficulties or pass away]. The Society's Inspectorate (as well as providing education, information and advice) rescues animals in distress and enforces laws against the cruel mistreatment of animals in England and Wales by bringing prosecutions. This work is key to 'the prevention or suppression of cruelty' part of the RSPCA objectives and promotes humane sentiments towards animals which involves moral benefit to humankind as a whole.*

We provide subsidised veterinary treatment for animals which are sick or injured and belong to local people on low incomes. We do this through our Branch Clinic. *This work benefits those on means tested benefits by giving them financial help to obtain care for companion animals in need of veterinary treatment.* During 2016 we treated 1,272 animals.

We provide subsidised neutering and microchipping of companion animals for those in the Branch area on low incomes. We do this through our Branch Clinic. *This work helps to control dog/cat populations through neutering and benefits those on means tested benefits by giving them financial help to neuter and microchip companion animals, thereby promoting responsible pet ownership.*

Animals in our care receive veterinary treatment, vaccination, neutering, micro-chipping and are assessed for rehoming. *This work helps to control the incidence and spread of disease and suffering through vaccination and neutering.*

We rehome animals in need at low cost to people willing and able to have a companion animal. *Whilst we recognise that companion animals provide measurable benefits to people's physical and mental health, we consider the provision of pets as subsidiary to the main charitable aim of this service, which is to reduce animal suffering. Our policy to charge a reasonable adoption fee for animals aims to highlight the ongoing personal and financial commitment of pet ownership. It would not be in the best interests of animals, and therefore would fall outside our objectives to rehome to those who could not afford them.*

We take in, free of charge, lost animals and take steps to reunite them with owners. *This works benefits our local community (including local authorities) by preventing animals straying and posing a risk to themselves and to people through road traffic accidents.*

We respond to enquiries (both direct and via the Society's national call centre) from the public about animals locally. *The public benefits from knowing that we can intervene to assist animals in need.*

We offer free animal care advice at our clinic and on our website. *The public benefits through the promotion of responsible pet ownership.*

Within the terms of our governing document, we support the National Society / other RSPCA branches / local animal welfare charities through a combined neutering scheme with Cat Protection, taking in and rehoming animals from other Branch areas and boarding case animals for the National Society.

We provide volunteering opportunities for those who wish to support our work, including trusteeship, fundraising, providing work experience placements for schools, colleges and back to work initiatives. *This benefits local people and companies by providing the possibility of doing work which is compassionate and rewarding.*

The cost of maintaining the Clinic, providing appropriate levels of care for animals awaiting rehoming and undertaking pro-active animal welfare in the local community meant that the Branch spent just over £104,000.00 during the year.

The Branch funded this activity from incoming resources of just over £105,000.00 this consisted of over the counter income from the clinic itself, adoption donations, fund raising, legacies and interest.

Risk Analysis

The Branch has carried out a review to identify major risks and has taken steps to mitigate them. (Original copies of the Risk Management Policies and Reserves may be viewed at The Parsons Memorial Clinic)

The major risks identified are:

1. Loss of reputation through error or fraud.
2. Loss of income through error or fraud.
3. Insufficient trustees for the Branch to continue.
4. Insufficient volunteers for fundraising and animal care activities.
5. Insufficient funds to cover the costs of the clinic and other animal welfare activities.

It is the opinion of the Trustees that the Branch's policies, procedures and controls are adequate to mitigate financial and reputation loss through error or fraud to maintain the future financial viability of the Branch. Steps are to be taken to address the issues of the recruitment of further trustees and volunteers.

Reserves Policy

The Branch holds reserves in order that levels of service provided for animal welfare may be maintained should there be a reduction in incoming resources.

Reserves in this context mean funds that are freely available for the Branch's general purposes after all commitments have been met.

The Branch has unrestricted reserves of £80,000.00 of which £8,000.00 is for general purpose,

£52,000.00 for salaries and PAYE/NIC liabilities, and £20,000.00 designated for building repairs.

Such reserves represent approximately 9 months expenditure based on gross expenditure, minus

funds spent on repairs and upgrading.

It is the opinion of the Trustees that the existing reserves are sufficient to meet any reduction in incoming resources.

Investment Policy

As of 31st December 2016 the Branch investment policy was:

1. That the higher rate account balances should not fall below the reserves level.
2. That current account balances should not fall below £15,000.00 (£10,000 for the Branch account and £5,000.00 for the clinic account)

The Trustees recognise that this policy should be reviewed on an annual basis following the publication of the audited annual accounts for the previous year.

Statement of Trustees Responsibilities

Under the Charities Act 1993, the Trustees are required to prepare a statement of accounts for each financial year which gives a true and fair view of the state of affairs of the Medway West Branch at the end of the year and of its incoming resources and the application of such resources during the year. In preparing the statement, the Trustees are required to:

1. Select suitable accounting policies and apply them consistently.
2. Make judgements and estimates that are prudent and reasonable.
3. State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the statement of accounts.
4. Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue its operations.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity at that time and enable the Trustees to ensure that any statement of account prepared by them complies with the regulation under section 42(1) of the Charities Act 1993.

The Trustees are responsible for safeguarding the assets of the Charity and for taking reasonable steps for prevention and detection of fraud and other irregularities.

Signed on behalf of The Medway West Branch

Hon. Chairman



Steve Old

Hon. Treasurer



Lorraine Old

Hon. Secretary

Vacant Position

Date: 04/05/17

Secretary's Annual Report for 2016

Vacant position – No report

Clinic Annual Report for 2016

During 2016 a total of 1,272 owned animals were treated by the Branch as shown in the table below. A further 43 animals were neutered and 26 microchipped.

	Welfare Assistance	Neutered	Microchipped	Total
Dog	765	8	15	788
Cat	461	14	11	486
Rabbit	22	20	~	42
Misc	24	1	~	25
Total	1272	43	26	1341

In addition to the above figures 8 feral cats were also neutered and released back to 'safe' sites where kind hearted members of public continued to feed them and monitor their wellbeing.

Despite the huge amount of publicity regarding puppy farms, people are still purchasing puppies from them, resulting in many new pets requiring veterinary assistance within a few days of purchase. We have also seen an increase in 'home-bred' kittens. Many are the offspring of overbred and interbred parents, often sold on at 4 to 5 weeks of age suffering from flea anaemia, worm burden, cat flu and conjunctivitis.

Sadly on the 16th February 2016 we lost the services of our vet Steve Moss. Due to personal reasons he sold his private practice 'The Manor Veterinary Centre' to DNA Vetcare. Steve had been the attending vet at the clinic since May 1998 and the Branch vet for many years prior to the clinic opening and is greatly missed by both staff and clients. DNA Vetcare has continued to support the Branch and the clinic and have provided us with locums until a new permanent vet can be found. I would like to thank the following locum vets for continuing to provide treatment for the animals in our care and for our client's pets: Juana Menes, Vlad Butnaru, Paul Kensington, Adam Quigley, Alicia Kirkby, Stefan Rashev, Vincent Leung, Giuseppe Catania, Renee Borg, Lyuben Titikov and Gaya Jayasundara.

It has certainly been a challenge working with so many vets of different nationalities and having to act as interpreter on many occasions. I would also like to thank all of our clients for their support and patience.

Yet again our receptionists Chantal Goddard, Dave Downard, Jill Watts, Jane Henson, Lorraine Old, Miriam Davies and Lois Warren have continued to help keep the clinic running smoothly and my sincerest thanks go to each and every one of them for their outstanding commitment.

Nic Banham and Doreen Brunger have again kept us supplied with wonderful handmade goods to sell which is greatly appreciated. Rainham School for girls again provided us with their unique Christmas pet hampers full of treats, pet food, toys and sundries. A wonderful selection of Christmas goodies for the animals in our care were also donated by the following supporters: Nic Banham, Caz Lack, Hayley Vandort, Christa Kirkpatrick, Robyn Murphy, Brenda Coveney and Shirley Moore.

Toys R Us, Pets at Home, ASDA and Siennas Café have given their support by allowing us to hold regular collections. Committee members Veronica Mitchell, John Horswell and Andrea Knight have regularly collected throughout the year at Toys R Us and have joined our other collectors Becky Blackmore, Jane Henson, Polly Ross, Miriam Davis, Caz Lack, Chantal Goddard, Brenda Coveney, Sandy Smart and Claire Bishop at the other stores.

Amy Smith has distributed and collected donation boxes at various premises throughout the Branch area, so again a huge thank you to all collectors for your support.

Lorraine Old raised a fantastic £400.00 by being sponsored to have 16 inches of her hair cut off.

Claire Bishop, with the assistance of Nic Banham and Chantal Goddard organized our three main events of the year. These were the Jive Bunny Disco, The Beach Party and the Halloween Party. These events were well attended and thoroughly enjoyed by all. We also held our first Speed Quiz organised by Marc Coates from The Quiz People. This has proved a very popular form of fundraising, with numerous events already booked for 2017.

The clinic table top yard sale again proved to be a popular event with a further £827.00 raised in 4 hours. Sincerest thanks to the following volunteers for making it such a success Dave Downard, Jill Watts, Chantal Goddard, Veronica Mitchell, Andrea Knight, Steve & Lorraine Old, Ben Martin, Claire Bishop, Sandy Smart, Brenda Coveney, Nic Banham, Katie Adams, Barry and Pat Evenden, Fred and Nicola Cooper, Maya Presneil-Cooper, Emily Tebbitt, Shelly, Noah, Jonah and Elias Hyde and Jane Henson.

The Friendly rivalry between Dave and Chantal with the annual Christmas table and raffle respectively was won by Dave this year but together they raised just under £400.00.

Staff from Xchanging in Chatham have been extremely supportive again by raising funds through dress down days, a Christmas market and with some individuals supporting our monthly 100 club draws, and Carol Ferguson for taking part in a charity Zumbathon on our behalf.

Finally on behalf of all the animals we have been able to help throughout the year, heartfelt thanks go to everyone that has supported us in any way and I feel proud to be part of this generous group of people that continue to make RSPCA Medway West Branch meet its objectives.

Michele Carr

Manager

Rehoming Annual Report for 2016

During the year 239 domestic animals, birds and exotics were admitted into our care. These comprised of cats, rabbits, guinea pigs, hamsters, terrapins, rats, a macaw, snakes, cockatiels, budgies, giant African land snails, fish, degus, a leopard gecko, a racing pigeon and spiny mice.

82 animals were successfully rehomed, 44 (primarily cats) were relocated to other centres, 19 sadly died due to their injuries, illness or natural causes, 13 had to be humanely put to sleep to avoid further suffering and 7 were returned to their owners. The rest remained in care at the end of the year.

Due to either temperament or complicated health issues we had many 'long stayers' which unfortunately meant we had to direct some animals to other establishments. Fortunately with a lot of time and patience the ones with temperament issues were finally rehomed. Of the ones with complicated health issues, after months of treatment most were rehomed but a few are still waiting to find their 'forever home'.

Cats are still a problem for the Branch especially sick or injured strays and as we still do not have a Branch cattery we have had to rely on other Branches to assist with accommodation, and we are extremely grateful for their support.

We had unexpected added expense and disruption when we had to replace all the internal housing in our rabbit runs at short notice. Within three weeks the old housing was dismantled, many sheets of wood were cut to size and the new housing constructed. This was made possible with the help of Claire Bishop, Nic Banham, Nick Parker and Chantal Goddard who all put in many hours helping me with the reconstruction.

Chantal Goddard has again done an exceptional job in updating our website and Facebook page and with the help of Claire Bishop produced short video clips of the animals looking for new homes. Our fantastic team of regular volunteers have continued to care for the animals on a daily basis, braving the sometimes awful weather conditions, but ensuring that at least the animals are all well fed, clean and warm. These wonderful people are Brenda Coveney, Sandy Smart, Nic Banham, Suzy Bale, Katie Adams, Emily Sanders, Casey Magnas, Beth Watson, Amber James, Jack Dono and Sciorra Allen. They have been assisted by Kai Cooper, Billy Pearce, Anya Harding, Jasmin Hollingham, Anne Farber, Elise Ridley, Emily Clark, Amber Jarvis, Bethany Floyd, Alison Rowe and Abbie Keeler, all on work experience placements or occasional volunteer placements.

As always special thanks go to Dave Downard for providing sanctuary for unwanted birds and chinchillas. He is especially supportive to the inspectorate at any time of the day or night when the society's animal centres are closed and will often house birds from other Branch areas. Dave is supported by his wife Maureen and the Branch is extremely grateful for her patience in answering telephone calls and having her home taken over with donated items for our events. Maureen also helps with the washing and sorting of goods plus the additional cake making for our events and cake sales.

Alan Smart continues to make regular trips to the farm to keep us well stocked with straw and hay and Dave Coveney makes regular trips to Aylesford to ensure we always have a constant supply of wood shavings for the animal enclosures. The donation of their time is greatly appreciated.

Anita and Malcolm White, Ruby Woolmer, Helen Thomas and many other anonymous supporters have continued to provide regular donations of animal food, helping us to keep costs down and my thanks and gratitude go to each and every one of them.

Michele Carr
Manager

Wildlife Annual Report for 2016

101 Wildlife casualties were admitted during 2016. We cared for collared doves, blackbirds, wood pigeons, a gannet, feral pigeons, squirrels, ducks, starlings, hedgehogs, pied wagtails, a quail, magpies, crows, jays, robins, thrushes, bats, a jackdaw, a goldfinch, a baby wild rat, a willow warbler, gulls, a grass snake, a grey lag goose and a little grebe.

A mallard duck was brought in after concerned staff found it limping badly in the grounds of Rochester Prison. The poor thing had a severe case of bumble foot, with its foot and leg joints extremely swollen and painful. The vet had never seen such a bad case and gave a guarded prognosis. However after 2 months of intensive treatment and nursing care the duck was back on its feet and released back to the prison.

A wood pigeon came in with a severely swollen crop that was so heavy that it couldn't hold its head up properly and could barely walk. On examination the crop was found to be full of large, swollen, mouldy undigested peanuts. The bird was anorexic because the crop was too full to take in any more food but the swollen peanuts were too large to digest. The crop was emptied and after a course of antibiotics and a sensible diet the wood pigeon gained weight and was then released.

A juvenile grass snake was admitted with anorexia and dehydration. It was so thin and dehydrated that it resembled a dried out leather bootlace. After being given fluid therapy and a few weeks on a special diet it started to eat on its own and soon gained enough body weight and condition to enable it to be released.

59 animals in total were released, with the majority returned to the area that they were found, if it was safe to do so.

5 were transferred to other RSPCA wildlife centres with larger accommodation for rehabilitation, prior to being released. Despite the best efforts of the veterinary staff, sadly 36 died or were humanely put to sleep to avoid further suffering.

The little hedgehog that was so ill and featured in our last annual report, made a brilliant recovery and was released in the spring and at the time of writing this report has been fending for himself for nearly a year now, but still returns to a purpose built feeding station at regular intervals for a snack.

Michele Carr

Manager

Branch Charity Shop Annual Report for 2016

Our charity shop in Wells Road, Strood has had another successful year bringing in much needed funding to help the Branch meet its responsibilities.

In addition to the regular weekly income 'Jumble Rumbles' were held at the shop in April, June and September.

These events again proved to be very popular and raised a further £1,070. Apart from giving people the opportunity to grab a real bargain by filling a carrier bag for £1.00 it is a brilliant way to sell odd items that individuals may wish to purchase but don't necessarily make it onto the shop floor.

On Jumble Rumble days apart from new, purchased goods for resale, all donated goods on the shop floor are sold at half price. This normally doubles the regular daily sales and helps ensure good stock rotation. We continue to receive a steady supply of donated items and regular customers return weekly to stock up on supplies of pet food, bedding and accessories.

Sincerest thanks go to our full time shop manager Emma Smith and her assistant Wendy Medhurst who also contributes many hours of her time on a voluntary basis. Their team of volunteers help keep the shop running smoothly and their time and support is greatly appreciated. These wonderful volunteers are Darren Smith, Darren Green, Sharmain Green, Amy Smith, Leah Smith, Jo Fritter, Millie Fritter, Jan Wisbey, Kathy David, Dave Pledger and Pat Pledger. Volunteer Linda Skeet has produced some wonderful window displays which are changed regularly to attract new customers and the general feedback from customers continues to be extremely positive.

We are at present in the process of securing a more permanent long term lease on the premises and once this is in place we can start to action planned improvements, to make the shop even more successful.

Michele Carr

Manager

CHIEF INSPECTOR'S ANNUAL REPORT FOR 2016

SOUTH EAST 6 GROUP , KENT

Chief Inspector Steve Dockery 353

Personnel :

Chief Inspector Steve Dockery
Inspector Ray Bailey
Inspector Dave Grant
Inspector Ed Halligan
Inspector Ellie Burt
Inspector Debrah Pert
Inspector Caz Doe
Insp Claire Carter
Insp Rosie Russon
AWO Tina Nash
AWO Kelly Thatcher
AWO Lynn White
ACO Emma Byrne
ACO Roy Jezard
ACO Brian Milligan

Branches covered :

Ashford Tenterden and District branch
Canterbury and District Branch
Folkestone and District Branch
Isle of Sheppy Branch
Isle of Thanet Branch
Tunbridge Wells and Maidstone Branch
Medway West Branch
Kent Northwest Branch

It gives me great pleasure to present to you the annual report for the Kent Inspectorate for 2016.

2016 again saw a number of staff changes in the Kent group .

In March Insp Caroline Doe left and moved to France to set up her own business .

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In August AWO Thatcher left after the end of her maternity leave following the birth of her daughter .

The ongoing problem with equines continues in the county with many being fly grazed , tethered in inappropriate areas , straying and just dumped when sick , injured or dead for someone else to deal with . This is an ongoing and longstanding problem for RSPCA , Police , landowners and councils . Unfortunately the local authority animal health only undertake their statutory obligation to ensure equines are passported and microchipped if they are going into the human food chain . Passporting and microchipping is something that would greatly assist us with this problem , as it would make owners identifiable and therefore hopefully more responsible and we would then be able to identify them and take action .

Live animal export of sheep unfortunately continues through the port of Ramsgate and we are still invited by the port authority to monitor these live exports from the port . There have been incidents where we have only been given 12 hours notice of a sailing over a weekend period and arranging attendance under these circumstances has not been possible .

My sincere thanks go to all of the group for their resilience and commitment during the busy times and the extra pressures of larger areas and increased workloads they have coped with due to rostering and staff shortages and who, as always, came up trumps and took it all in their stride with commitment and good humour.

I would like to put on record the Kent Group's thanks and appreciation to all the RSPCA and non RSPCA establishments and personnel who have helped us throughout the past year with their expertise and assistance.

Kent Police for their invaluable assistance in exercising their powers of entry, search, seizure and occasionally arrest of people who mistreat their animals.

To Kent Fire and Rescue Service for the many occasions they have helped with rescues of animals that have got themselves trapped or in difficulty and we have needed their equipment and man power to resolve the situation.

To Chancellors and Brachers Solicitor teams for their excellent presentation of evidence in our cases at court.

To the RSPCA animal centres that take in our animals, care for them and eventually rehome them.

To the Branch catteries and kennels that board, care for and rehome our animals, usually at very short notice and at the most inconvenient times.

To the experts who care for our sick and injured wildlife until they have been rehabilitated and are able to be re-released back into the wild.

To the press office who publicised our court cases and appeals for information.

Our Intelligence Officer team, who with the use of state of the art technology and his technology skills to assist us in tracking down individuals.

Finally thank you from the Kent group and myself to all the Kent Branches, members and volunteers for making us so welcome at your meetings and for all the hard and invaluable work you have all done in 2016. Without you and your time and efforts we would not be able to achieve all that we do.

I apologise for the sparse attendance from the Inspectorate at your meetings at times, however I am sure you will understand that, with staff shortages and the current roster we are short on the ground and on many occasions we have been en route to a meeting when we have had to be diverted to an urgent or emergency complaint or collection, which, I am sure you will all agree, would take priority.

In 2016 the Inspectors and AWO's of the Kent Group investigated **4803** cruelty complaints.

Submitted **29** cases to HQ with a view to prosecution.

This resulted in **38** convictions for cruelty and **21** adult written cautions being issued.

4 cases were also brought forward from 2013, 14 and 15 and **8** cases are ongoing into 2016, 2 being appeals.

ACO's, AWO's and Inspectors Collected and Rescued **4305** animals.

Here are just a few of the things that we dealt with in the past year that you may find of interest and it may give you an insight to some of the problems we have had to deal with and what we do.

Ashford, Tenterden and District Branch

ACO Roy Jezard was tasked with a rescue of a Badger cub at a residential home in Aldington, when he arrived he was met by the matron of the home, who said that one of the residence had heard a screaming sound coming from an area which is out of bounds to the residence, when she investigated she found a very small Badger cub tangled in garden twine hanging from a cold frame with just its nose showing. After about five minutes of cutting away the twine Roy had a better look at the cub which was very lethargic and as no one knew how long it had been there he decided to take it to Mallydams wildlife centre, after given the cub fluids they put it in with another cub that had come in days before and it was later released back into the wild.

On quite a foggy evening in January, Insp Ray Bailey responded to a call about a trapped and injured deer in woodland on top of the Wye Downs near Ashford. He found the deer which was badly entangled in fencing, sadly the deer had clearly broken both rear legs and had to be despatched. On leaving the wood the fog on the hills had become so thick he was unable to use his torch because of the blinding reflection. After several attempts at trying to locate footpaths he admitted defeat and phoned the person who had called us out to the deer. Thankfully, the caller's family returned to the area, which they knew well and by way of flashing torches and mobile phones were able to guide the somewhat sheepish but grateful Insp off the downs to the road .

Canterbury and District Branch

ACO Emma Byrne received a report of a feral cat with its head stuck inside a glass jar at a local factory in Sittingbourne. On arrival cat was still very mobile and hid under a shipping container. Despite her best efforts with a grasper pole and a net she was unable to reach him and he eventually disappeared from sight. Emma left a cat trap with lots of smelly food, knowing that although he would not be able to eat it, he must still be able to smell a little if he could breathe and hoped he would enter the trap through desperation.

Returning later that evening she found the trap had not been set off and there was no trace of the cat.

Emma returned with Nicky Honey the following day having had no further reports of the cat, and was lucky enough to find it sitting out in the open. She caught it in a net and took it back to Nicky's where we removed the jar to find that the cat was uninjured.

It was left with Nicky for it to be being fed and neutered before eventual release back where he was caught.

The first of Inspector Claire Carters cases since joining the Kent group resulted in a life ban on all animals for the owner from Faversham who had systematically neglected two dogs resulting in one very nearly starving to death. If the dog had been left any longer it may well have died . Claire only knew for certain that there was one dog outside in the garden but it was living in unsuitable dirty conditions with rubbish and debris as it had been seen from a neighbour's property . One dog could be heard inside the property although it could not be seen . The owner of the dogs continually refused to engage or respond in spite of efforts to contact her through her parents who lived locally and visiting her place of work . Eventually Claire was given access and found a small terrier which was emaciated in the property . On this occasion securing a ban on this owner through the courts was key as they were deliberate in their actions with regard to starving the dog and attempting to hide the evidence by avoiding her. Happily both dogs, including the one that was originally given body score of 0.5 out of 5 were rehabilitated and rehomed.

Kent North West Branch

AWO Lynn White was called to a cat in Gravesend that had got itself physically stuck on a 2 foot ledge. The cat had somehow got into the wine and spirit store at Asda Gravesend and made its way through the warehouse and into the storage area which is kept locked. The cat had got onto the ledge above the wine and spirit and got tangled in some string around its body and was caught up approx 10 foot above the wine. With a lot of assistance from the workers at Asda she managed to free it unharmed and eventually the large feral black and white cat was released outside where it spends a lot of its time being fed by the staff.

Over the Xmas period Insp Ed Halligan was called to a cat that had got itself stuck in a narrow gap between two houses in Gravesend. The cat was wedged, on its back, about 7 foot down in a gap that was only about 4 inches wide. With the help of Fire and Rescue , Ed managed to remove the cat from the predicament it had got itself into . After a quick check over , the cat was none the worse for wear after its ordeal and it was released to find its own way back home . Upon release the cat ran straight back into the gap only to get stuck again. The whole process was repeated by the persistent rescuers and for the second time they rescued the cat again safe and sound , releasing it some distance away from the gap it felt so secure in and it ran off home .

Folkestone and District Branch .

ACO Roy Jezard attended a basement flat in Folkestone where the occupants said they could hear scratching sounds coming from within a sealed chimney, without knowing what this could be he unscrewed the plastic air vent which was the size of a brick, then , he taped his smart phone onto the end of a broom handle and switched

it onto video , and there it was , a tabby cat sitting in the corner but too far out of reach .He then put some wet food through the hole as it was thought the cat had been there for three days to try to encourage it out , but the cat did not budge. After discussing the situation it was decided with the callers permission for him to make the hole large enough for the cat to come through. He then proceeded to hammer away, after about twenty minutes Roy made a hole , it was just large enough for the cat but still keeping it a size for the plastic air vent to cover the hole afterwards . With all the noise of him hammering , the cat was not moving so with the cat trapped up against the hole in the wall, he suggested the caller and his wife go out for a short time as when it became quiet the cat may come out, when they returned the cat was in a trap that Roy had left baited with food .With no sign of injuries the cat was released and ran off down the road.

ACO Emma Byrne was called to a swan at Radnor park, Folkestone with line coming from mouth. The swan was, very wary of her as she had caught it before, but was lucky enough to bump into a lady who feeds it from her hand every day with grain. The rangers and the lady all stood in a line on the bank with outstretched hands of grain and the swan got so absorbed in going along the line and eating from each hand that Emma managed to tag on the end of the line without it noticing and catch it when it came to feed from her hand. The swan was taken to Mallydams use who successfully removed line and the swan was returned to lake and released

Isle of Sheppy Branch

ACO Roy Jezard was tasked with a collection of a stray chicken found in the callers garden in Warden . When he arrived there was a note left on the door saying the caller had a doctors appointment and had left the chicken in a box in the garden . Roy put the chicken , a white Sussex hen into his van then went to knock on a few doors in the area to enquire whether anyone in the area had lost a chicken, but with no one claiming it he then telephoned Leybourne animal centre to ask if they would accept the chicken which they said they would. On the way to the animal centre he heard clucking from the rear of his van , a comment on his driving perhaps. When he arrived at the centre he retrieved the box with the chicken inside and found it had laid an egg ,

On a typical wet and windy day in July, Insp Bailey was called to the water ways in Sheerness to rescue a swan trapped in reeds and bushes. He was met by an unhappy man who had called us an hour earlier and commenting we would attend quicker if we had a TV crew with us. The Insp saw "flapping" and some feathers in dense bushes in the water just out of reach, but with useful "encouragement" from the caller and by using a swan hook and grasper managed to successfully retrieve a pair of burst pillows contained in a white carrier bag. Our caller for some reason, disappeared.

Isle of Thanet Branch

Inspector Deborah Pert has worked closely with the Isle of Thanet Branch in helping a couple whose animals were breeding continually. The animals were not being kept in an ideal environment due to the sheer numbers owned, a lot of which were very young and being born into this situation. The owners asked for help with rehoming and neutering of their animals, which the branch agreed to help with. In total over 20 cats, dogs, puppies and kittens were signed over to the local branch for rehoming and all of them have now found their new homes. The owners were left a number of animals, but this is now down to a far more manageable number and the branch has funded for these to all be neutered. This was some fantastic partnership working and not only helped a significant number of animals has also prevented future generations from being born into such a poor situation.

Inspector Claire Carter was involved in a heart-warming story which resulted in a cat that had been missing for 5 years being reunited with its family in time for Christmas. She had had a complaint of a cat abandonment in Cliftonville Margate where a family had moved out, left the country and left a female black and white cat behind. The cat was sleeping and sheltering on a sofa outside an old flat and the caller had been feeding her. Claire was amazed that the cat was microchipped and as the owner details were so old was further amazed that these details were actually current. Claire called the 'owner' and half expected to be told the cat had been rehomed but in fact , the cat had gone missing five years ago . The owner was very tearful and shocked. The cat was in very good health considering its 5 years of fending for itself so she immediately drove the cat about a mile round the block , back to her old address and dropped her off to an overwhelmed and emotional family. They stated this was the best Christmas present they could have had and the story was featured in local press. This is a great example of why we advise that pets should be microchipped .

Tunbridge Wells and Maidstone Branch

Inspector Rosie Russon and ACO Brian Milligan were called to the Yalding area to rescue young adult black cat which had been stuck in a tree for 3 days. The owner of the cat was unknown . Brian climbed a ladder to full height and managed to catch the cat with his grasper . He then passed the cat down to Inspector Russon . The cat was checked over and scanned but unfortunately was not microchipped. Thanks to the branch that authorised his castration and then return back to the area he had been found.

During the summer Inspector Ellie Burt was sent to a collection in Maidstone which was rather unusual. It was early evening before she managed to attend the property where she was told that there was what looked like an Iguana stuck up in a tree in the garden. The caller showed Ellie a picture of what appeared to be, the tail of a brownny orangy coloured reptile, about 10 meters up and sticking out of the conifer tree at the end of the garden. The tail could still be seen slightly protruding from the tree, however soon disappeared when the tree was disturbed by the callers ladder. With the ladders not being tall enough, and no where secure enough to pitch them, she called in Kent Fire and Rescue. Ellie had only seen what looked like a tail (which had since vanished) and had to persuade them to attend , they arrived and began their search and rescue effort. With one fire officer up a ladder propped against a tree, one climbing the tree and another was on the neighbour's roof, they located the lizard. After being told strictly that they were not to try and catch the Iguana by its tail in case it shed it and to stay away from the biting end, they eventually got the 50cm long escapee into Ellies net.

There not being anywhere suitable for the lizard to go at the time , he was given a hot water bottle, some warm towels, food, board and lodgings for the evening , before being transferred to a more suitable reptile rescue establishment the following morning.

Medway West Branch

Inspector Rosie Russon attended a call to an injured black & white cat in the Medway area, it was collapsed in the callers garden and appeared to have been hit by a car the night before . The cat had sustained a horrific degloving injury to hind leg and was immediately taken to a vet for emergency treatment . With financial assistance from Dartford and West Kent branches contributing to the cat's treatment the leg was amputated . Happily the cat made a good recovery , and inspite of only having 3 legs was coping well following its ordeal and so rehomed as no owner ever came forward.

AWO Tina Nash was called for a collapsed duck at Capstone Country Park , it was described as being in the same position for the last 2 days. Tina rung the caller who stated the duck was still there sitting in the bushes but was able to lift its head . She arrived at the location and had a good look round but could not see it so called the caller again and she described exactly where the duck was . Eventually she found the duck which looked fine and as Tina approached she could see it was sitting on a mound, and the duck was actually sitting on a nest hatching her eggs.

And finally

ACO Brian Milligan was asked by Insp Ray Bailey to assist with a rescue of a mallard duck trapped 30 feet up in a tree in Chatham . Upon arrival he was met by Ray and the caller . The caller was very distressed saying that the duck has been entangled in the tree since 9am. At this point it was dark and cold. Neither Brian or Ray were convinced that it was a trapped animal but the caller was so adamant and that she said that she had heard it quacking .

ACO Milligan and Insp Bailey both looked through binoculars at a very large dark object in the tree , but again were still not convinced it was a duck . Some rescue poles were used and extended until they could reach the object . By this stage the female caller was crying and shouting at them both saying that they didn't care about the animal and was saying that she thought the RSPCA were a caring organisation.

At this point they decided to call for the Fire and Rescue team to assist with lighting and the possibility of rescuing this stricken animal from the tree. The fire and rescue Chief officer arrived to access the situation. They were all standing there shinning torches at the tree with the caller still shouting and crying that we weren't doing enough. After about 20 minutes of trying to convince the lady to calm down the Chief officer said that he was not sending out a crew tonight due to the health and safety aspect .It was agreed that Brian would come back the following morning to reassess the situation. The caller told them that they were all useless and that she could still hear the bird flapping and making distressed calls. They then left after being there for at this point for over 2hrs.

The following morning before he left home Brian tried in vain to contact the caller to see if the duck was still there and still alive but her phone was going straight to answer phone so he headed off straight for Chatham. On his arrival at the scene he got out of his van and looked up at the tree to discover what was actually trapped was a BLACK BIN LINER flapping away in the wind 30ft up in the tree !

The caller would not answer the door or phone. However he did get a message of cancellation while he was there to say that the caller rang in to let us know that she actually saw the "duck" fly away earlier that morning so there was no point in us wasting our time by turning up to check .

In closing I would wish you all a happy and healthy 2017 and look forward to your continued help and assistance in the fight against animal cruelty in Kent over the next year.

C/Insp Steve Dockery

RSPCA – MEDWAY WEST BRANCH

COMMITTEE MEMBERS 2016/17

Elected at AGM held on 17th May 2016

(In alphabetical order)

Ms Sarah Campbell (Hon. Minutes Secretary)
16 Kings Avenue, Rochester. ME1 3DS

Mrs Jane Henson
67 Hurstwood, Chatham. ME5 0XH

Mr John Horswell
91 Elaine Avenue, Rochester. ME2 2YP

Miss Andrea Knight
Flat 43, Forsythia House, Humber Crescent Rochester. ME2 2DU

Mrs Veronica Mitchell (Hon. Vice Chairman)
14 Norah Lane, Higham, Rochester, ME3 7EP

Mrs Lorraine Old (Hon. Treasurer)
4 Leicester Gardens, Warden, Sheerness, ME12 4NP

Mr Steve Old (Hon. Chairman)
4 Leicester Gardens, Warden, Sheerness, ME12 4NP

STAFF MEMBERS

Ms Michele Carr (Clinic Manager)

Miss Chantal Goddard (Administrative Assistant)

Mrs Emma Smith (Shop Manager)

Mrs Wendy Medhurst (Shop Assistant)



Our Upcoming Events

All hosted for our Branch by the The Quiz People

FRIDAY 16th JUNE – 7pm – Speed Quiz at Lordswood Sports & Social Club ME5 8YE

FRIDAY 29th SEPTEMBER – 7pm – Karaoke vs Lip Sync at Lordswood Sports & Social Club ME5 8YE

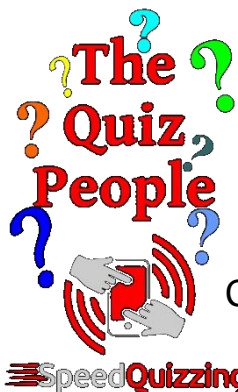
FRIDAY 1st DECEMBER – 7pm – Speed Quiz at Lordswood Sports & Social Club ME5 8YE

If you would like to book The Quiz People

Contact Marc on 07912 250964 or email marc@thequizpeople.co.uk

for prices and further details.

The Quiz People offer events from your general Pub Quiz to Corporate Events, Weddings to Charity Events, School PTA to Nursery Fundraisers or even sports clubs that need to raise money for new kit etc, we have a quiz ideal for you. The quiz can be tailored to your needs. Simple General Knowledge or themed rounds either by yours or our choice. Other game show games can be added for further fundraising or even Race Nights with thermal betting slips. Day or Night, weekday or weekend, The Quiz People will endeavour to cater for your needs.



FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2016
FOR
RSPCA KENT – MEDWAY WEST
CHARITY NO: 209192

RSPCA KENT – MEDWAY WEST

INDEX TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2016

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INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF RSPCA KENT – MEDWAY WEST BRANCH

We report on the accounts of the Trust (Medway West Branch) for the year ended 31st December 2016, which are set out on pages 2 to 11.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required this year (under section 144 (2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is our responsibility to:

- examine the accounts under section 145 of the 2011 act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act and
- to state whether particular matters have come to our attention.

Basis of Independent Examiner's Report

Our examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

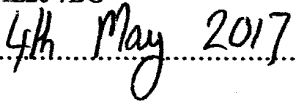
Independent Examiner's Statement

In connection with our examination, no matter has come to our attention:

1. which gives us reasonable cause to believe that in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed 

Thompson Elphick
Chartered Certified Accountants,
The Corner House,
2 High Street,
Aylesford,
Kent. ME20 7BG

Date 

RSPCA KENT - Medway West
Statement of Financial Activities
For the year ended 31st December 2016

		<u>31/12/2016</u>	<u>31/12/2015</u>
	Notes	Unrestricted Funds	Unrestricted Funds
Incoming Resources	3		
Income and endowments from			
Donations and legacies		37,786	39,639
Charitable activities		26,637	31,156
Trading activities		40,309	41,474
Investment income		29	27
Other income		353	-
Total		<u>105,114</u>	<u>112,296</u>
Resources Expended	4		
Expenditure on			
Raising funds		29,135	26,787
Charitable activities		74,892	75,243
Total		<u>104,027</u>	<u>102,030</u>
Net movement of funds		1,087	10,266
Reconciliation of funds:			
Total funds brought forward		215,277	205,011
Total funds carried forward		<u>£216,364</u>	<u>£215,277</u>

RSPCA KENT - Medway West
Balance Sheet as at 31 December 2016

		31/12/2016	31/12/2015
	Notes	£ Unrestricted Funds	£ Unrestricted Funds
Fixed assets	7	<u>116,095</u>	<u>119,479</u>
Current assets			
Stock	8	4,943	3,650
Debtors	9	1,930	1,752
Cash at bank and in hand	11	96,917	94,303
Total Current Assets		<u>103,790</u>	<u>99,705</u>
Liabilities:			
Creditors : amounts falling due within one year	10	3,521	3,907
Net Current Assets		<u>100,269</u>	<u>95,798</u>
Total net assets		<u><u>£216,364</u></u>	<u><u>£215,277</u></u>
FUNDS OF THE CHARITY			
Unrestricted income funds	12	216,364	215,277
Total Funds		<u><u>£216,364</u></u>	<u><u>£215,277</u></u>

Approved by the trustees and signed on their behalf by:



..... S Old (Chairman)

4th May 2017

..... Date

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2016

Note 1. Basis of preparation

1.1 Basis of preparation and assessment of going concern

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with:

the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and applicable regulations.

1.2 Going concern

These accounts have been prepared on a going concern basis and there are no material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern

1.3 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined in note 2.

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47

Note 2. Accounting policies

2.1 Reconciliation with previous generally accepted accounting practice

Reconciliation of funds per previous GAAP to funds determined under FRS 102

	01/01/2015	31/01/2015
	£	£
Fund balances as previously stated	205,011	215,277
Adjustments:	-	-
Fund balance as restated	<u>205,011</u>	<u>215,277</u>

Reconciliation of net income/(net expenditure) per previous GAAP to net income/(net expenditure) under FRS 102

	31/01/2015
	£
Net income/(expenditure) as previously stated	10,266
Adjustments:	-
Previous period net income/(expenditure) as restated	<u>10,266</u>

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2016

Note 2 Accounting policies
2.1 Income

This standard list of accounting policies has been applied by the charity. Where a different or additional policy has been adopted then this is detailed in the box below.

Recognition of income	<p>These are included in the Statement of Financial Activities (SoFA) when:</p> <ul style="list-style-type: none"> • the charity becomes entitled to the • it is more likely than not that the • the monetary value can be measured
Offsetting	There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.
Grants and donations	Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).
Legacies	Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.
Tax reclaims on donations and gifts	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.
Donated goods	<p>Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.</p> <p>The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.</p> <p>Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.</p> <p>Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.</p> <p>Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.</p>
Donated services and facilities	<p>Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.</p> <p>Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.</p>
Support costs	The charity has incurred expenditure on support costs.
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
Income from interest, royalties and dividends	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

2.3 Expenditure and liabilities

Liability recognition	Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.
Governance and support costs	<p>Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.</p> <p>Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.</p>
Redundancy cost	The charity made no redundancy payments during the reporting period.
Deferred income	No material item of deferred income has been included in the accounts.
Creditors	The charity has creditors which are measured at settlement amounts less any trade discounts
Provisions for liabilities	A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date
Basic financial instruments	The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.

2.4 ASSETS

Tangible fixed assets for use by charity	<p>These are capitalised if they can be used for more than one year, and cost at least £1,000</p> <p>The depreciation rates currently in use for fixed assets held for use by the charity are as follows:-</p> <table><tr><td>Freehold Property</td><td>2% on the reducing balance</td></tr><tr><td>Fixtures and Equipment</td><td>25% on the reducing balance</td></tr><tr><td>Motor Vehicle</td><td>25% on the reducing balance</td></tr><tr><td>Computer Equipment</td><td>25% on the reducing balance</td></tr></table>	Freehold Property	2% on the reducing balance	Fixtures and Equipment	25% on the reducing balance	Motor Vehicle	25% on the reducing balance	Computer Equipment	25% on the reducing balance
Freehold Property	2% on the reducing balance								
Fixtures and Equipment	25% on the reducing balance								
Motor Vehicle	25% on the reducing balance								
Computer Equipment	25% on the reducing balance								
Stocks and work in progress	<p>Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.</p> <p>Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.</p> <p>Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.</p>								
Debtors	Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.								

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2016

Note 3	Analysis of income	31/12/2016 Unrestricted funds £	31/12/2015 Unrestricted funds £
Donations and legacies:	Donations and gifts	36,653	36,859
	Gift Aid	-	-
	Legacies	838	2,450
	General grants provided by government/other charities	-	-
	Membership subscriptions and sponsorships which are in substance donations	295	330
	Donated goods, facilities and services	-	-
	Other	-	-
		<u>37,786</u>	<u>39,639</u>
Charitable activities:	Consultations, vaccines, operations & Drugs	22,737	27,256
	Rent received	3,900	3,900
		<u>26,637</u>	<u>31,156</u>
Other trading activities:	sale of goods	40,038	41,180
	100 club	271	294
		<u>40,309</u>	<u>41,474</u>
Income from investments:	Interest income	29	27
		<u>29</u>	<u>27</u>
Other:	Other	353	-
		<u>353</u>	<u>-</u>
TOTAL INCOME		<u>105,114</u>	<u>112,296</u>

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2016

Note 4 Analysis of expenditure

		31/12/2016	31/12/2015
		Unrestricted	Unrestricted
		funds	funds
		£	£
Expenditure on raising funds:			
	Incurred seeking donations	13,869	13,472
	Operating membership schemes and social lotteries	120	120
	Staging fundraising events	501	705
	Operating charity shops	10,941	10,730
	Advertising, marketing, direct mail and publicity	739	645
	Other trading activities	894	945
	Rent collection, property repairs and maintenance charges	2,071	170
		<u>29,135</u>	<u>26,787</u>
Expenditure on charitable activities			
	RSPCA HQ	300	300
	Veterinary Accounts	7,677	6,608
	Drugs ,ID chips & Clinic consumables	11,754	14,182
	Governance costs	<u>55,161</u>	<u>54,153</u>
		<u>74,892</u>	<u>75,243</u>
TOTAL EXPENDITURE		<u>104,027</u>	<u>102,030</u>

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2016

Note 5 Details of certain items of expenditure
5.1 Fees for examination of the accounts

	31/12/2016	31/12/2015
	£	£
Independent examiner's fees	1,644	1,526
Other fees (for example: financial advice, consultancy,	1,251	1,178

Note 6 Paid employees

6.1 Staff Costs

	31/12/2016	31/12/2015
	£	£
Salaries and wages	51,229	50,412
Social security costs	1,037	1,037
Total staff costs	<u>52,266</u>	<u>51,449</u>

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

6.2

	31/12/2016	31/12/2015
	Number	Number
The parts of the charity in which the employees work		
Charitable Activities	3	3
Total	<u>3</u>	<u>3</u>

Note 7 Tangible fixed assets

7.1 Cost or valuation

	Freehold land & buildings	Computer Equipment	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Total
	£	£	£	£	£
1st January 2016	169,172	9,083	9,040	11,661	198,956
Additions	-	-	-	-	-
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
31st December 2016	<u>169,172</u>	<u>9,083</u>	<u>9,040</u>	<u>11,661</u>	<u>198,956</u>

7.2 Depreciation and impairments

1st January 2016	54,022	8,698	5,226	11,531	79,477
Disposals	-	-	-	-	-
Depreciation	2,303	96	953	32	3,384
31st December 2016	<u>56,325</u>	<u>8,794</u>	<u>6,179</u>	<u>11,563</u>	<u>82,861</u>

7.3 Net book value

Net book value at 1st January 2016	115,150	385	3,814	130	119,479
Net book value at 31st December 2016	<u>112,847</u>	<u>289</u>	<u>2,861</u>	<u>98</u>	<u>116,095</u>

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Note 8 Stocks

8.1 Please state the carrying amount of stock and work in progress

	For distribution £	Stock For resale £	Total £
Charitable activities:			
1st January 2016	3,172	-	
Added in period	11,575	-	
Expensed in period	- 10,285	-	
Impaired	-	-	
31st December 2016	<u>4,462</u>	<u>-</u>	<u>4,462</u>
Other trading activities:			
1st January 2016	-	478	
Added in period		3,026	
Expensed in period	- -	3,023	
Impaired	-	-	
31st December 2016	<u>-</u>	<u>481</u>	<u>481</u>
Total 31st December 2016	<u>4,462</u>	<u>481</u>	<u>4,943</u>
Total 31st December 2015	<u>3,172</u>	<u>478</u>	<u>3,650</u>

Note 9 Debtors and prepayments

9.1 Analysis of debtors

	31/12/2016 £	31/12/2015 £
Trade debtors	328	270
Prepayments and accrued income	1,602	1,482
Other debtors		
Total	<u>1,930</u>	<u>1,752</u>

Note 10 Creditors and accruals

10.1 Analysis of creditors

	Amounts falling due within one year	
	31/12/2016 £	31/12/2015 £
Accruals and deferred income	1,690	1,665
Taxation and social security	1,775	1,805
Other creditors	56	437
Total	<u>3,521</u>	<u>3,907</u>

Note 11 Cash at bank and in hand

	31/12/2016 £	31/12/2015 £
Short term deposits	47,986	47,957
Cash at bank and on hand	48,931	46,346
Total	<u>96,917</u>	<u>94,303</u>

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Note 12 Charity funds

12.1 Details of material funds held and movements during the CURRENT reporting period

Fund names	Type	Purpose and Restrictions	Fund balances 1st January 2016 £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances 31st December 2016 £
General purpose fund	Unrestricted fund	N/a	215,277	105,114	-	104,027	-	216,364
Total Funds			215,277	105,114	-	104,027	-	216,364

12.2 Details of material funds held and movements during the PREVIOUS reporting period

Fund names	Type	Purpose and Restrictions	Fund balances 1st January 2015 £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances 31st December 2015 £
General purpose fund	Unrestricted fund	N/a	205,011	112,296	-	102,030	-	215,277
Total Funds			205,011	112,296	-	102,030	-	215,277