



Trustees' Annual Report for the period

		Period start date			Period end date		
From	Day	Month	Year	To	Day	Month	Year
	01	January	2016		31	December	2016

Section A Reference and administration details

Charity name

Moreton Baptist Preschool Playgroup

Other names charity is known by

Moreton Baptist Preschool

Registered charity number (if any)

1102143

Charity's principal address

Hoylake Road

Moreton

Wirral

Postcode

CH46 6DE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rev Andrew Mark Frith	Chairman		Moreton Baptist Church
2	Mr Craig Mallery		1 Jan 2016 to 18 April 2016	Moreton Baptist Church
3	Mr Peter Henry			Diaconate of Moreton Baptist Church
4	Mr David Ivison			Moreton Baptist Church
5	Mr James C Laird		18 April 2016 to date	Moreton Baptist Church
6	Mr Alistair Bardsley		18 April 2016 to date	Moreton Baptist Church
7				
8				
9				
10				
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13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution dated 22/7/03 and amended on 23/3/04 and 28/2/11
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Church Pastor is a trustee. At least two other trustees are selected from among the diaconate and the diaconate may appoint church members as trustees such that the trustees drawn from the diaconate are in the majority.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

During the year, a son of a trustee, J Laird, received payment of £250 with respect to fitting new work tops.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The advancement of the education (including spiritual development) of children below compulsory school age
And
The provision of facilities for recreation for such children in the interest of social welfare and with the object of improving their conditions

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Preschool is open for 38 weeks per year and 10 three hour sessions per week.

Most children attend preschool for between two and five three hour sessions per week but there are a few children attending 35 hours per week. Children may commence preschool after their second birthday such that they have the opportunity of two years of preschool education before starting at school.

The Trustees have due regard to the public benefit guidance. They keep the fees as low as possible while maintaining quality of provision and the fees are low compared with neighbouring settings. The admissions policy and the fact that 3 and 4 year olds are able to access their Early Years Entitlement at the preschool, together with those 2 year olds who receive funding means that the widest possible community is able to benefit from the Preschool.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

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Achievements and performance

Summary of the main achievements of the charity during the year

The Preschool was open for 38 weeks, with ten sessions per week. From April 2016 the Preschool began to open over lunch time so that children could attend more flexibly.

This change was helpful to a number of parents and has proved successful. It also helped the Preschool to begin to prepare for the advent of the 30 hour entitlement in 2017. In total over 50 children were on the register at any one time, attending for between 6 hours and 30 hours per week.

A new member of staff joined the team towards the end of 2016, and began studying for a Level 3 qualification. All other staff are still in place and hold at least Level 3 with a relevant qualification and the list of qualifications include one EYP, one qualified teacher and one Foundation Degree in Early Years.

The Preschool Leader has sought out other Preschools locally and set up a cluster, supplementing the reducing level of support from the Local Authority.

Parents have received resources to take home, use with their child and bring back. These encourage parental involvement in the learning and give suggestions of the ways parents can engage with their children. The preschool implemented an online Learning Journey from September which offers parents a more immediate way to engage with their child's learning, include photos and comment on the observations.

Children participate in a summer production and a nativity play in December and (optionally) attend church services for special events such as Mothering Sunday to sing to parents.

There have been visits from local primary school teachers to enhance children's transition to school.

Section E Financial review

Brief statement of the charity's policy on reserves

To meet any fluctuation in receipts the trustees hold reserves of £40, 000, being approximately one term's expenditure, plus £20,000 for any necessary investment.

The Trustees continue to plan for further investment in the equipment and environment of the Preschool.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) A M Frith

Full name(s)

Position (eg Secretary, Chair, etc) Chairman

Date 4/7/17

Receipts and Payments Accounts

Section A Unrestricted Funds

Name of charity: Moreton Baptist Pre-school Playgroup

Charity Commission registered number 1102143

Functional analysis

Financial year ended 31/12/16

2016 2015

Receipts

A1a	Donations etc			
A1b	operating activities	2,3, and 4 year old EYE funding	81,853	97831
	to further objects of charity	Fees paid by parents	23,922	9183
		school photos	96	145
		uniform sales	316	318
A1c	Investment income receipts	bank interest	102	41
Sub total			106,289	107518
A1d		WRFU milk scheme	560	531
		Sport relief /Pudsey collections	318	451
Total receipts			107,167	108500
			A1	

Payments

Payments for generating funds				
		Cost of uniform	298	231
A2a	Charitable payments			
	ii) Charitable activities	staffing	89,562	92406
A2b		room hire	9,348	9348
		insurance	1,085	607
		craft, food supplies etc	2,950	3139
	iii) Support costs	staff training / subscriptions	674	1068
		stationery etc	1,142	662
		maintenance	459	280
	iv) Management& administration			
		admin costs	1,515	857
Sub total			107,033	108,598
A2c	other payments (not counting as expenditure)	purchase of toys, books etc	2,030	2301
		new furniture / outdoor area		
		Designated - Pudsey / Sport relief	334	451
		repaid to Wirral/parents	66	7
Total Payments			109,463	111,357
			A2	
Net of Receipts/(Payments)			A1-A2	- 2,296
				-£2,857
Cash funds last year end			A3	82,764
				85621
Cash Funds this year end			A1-A2+A3	80,468
				82764

Section B The charity has no restricted funds
Section C The charity has no endowment funds

Section D Statement of Assets and Liabilities at Year End

for the financial year ended on 31/12/2016

D1a	Cash Funds		
	cash	184	146
	Natwest Bank PLC current account	-	2197
	CAFCASH account	23,014	28254
	CAFGOLD account	57,269	52167
	Total Cash Funds	80467.65	82764
D1b	Other Monetary Assets	none	none
D3a	Investment Assests	none	none
D3b	Assets retained for the charity's own use		
D2	Liabilities	amount due	
	HMRC (Jan)	439	
	Independent examination of accounts (Stewardship)	570	
	EYE grant received for Jan - Mar 2017	12,991	

signed on behalf of all the trustees by

A M Frith	04/07/2017	

Independent Examiner's Report
To the Trustees of
Moreton Baptist Preschool Playgroup

I report on the accounts of the charity for the year ended 31 December 2016 set out on pages 7 and 8 which have been prepared on the receipts and payments basis.

Respective responsibilities of trustees and examiner

The trustees of the charity are responsible for the preparation of accounts; they consider that the audit requirement under section 144 of the Charities Act 2011 (the 2011 Act), does not apply.

It is my responsibility to :

- * examine the accounts under Section 145 of the 2011 Act.
- * follow the procedures laid down in the General Directions given by the Charity Commissioners made under section 145(5)(b) of the 2011 Act.
- * state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

Based on my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect, accounting records have not been kept in accordance with section 130 of the 2011 Act, or that the accounts presented do not accord with those records, or comply with the accounting requirement of the 2011 Act. No matter has come to my attention in connection with my examination to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

Fiona Green ACA
For and on behalf of:
Stewardship
1 Lamb's Passage
London
EC1Y 8AB

14 July 2017

