

Church of St Mary the Virgin, Wheatley

ANNUAL VESTRY AND PAROCHIAL CHURCH MEETING

Sunday 30th April 2017 at 11.15 a.m. in Church

(Following Parish Eucharist at 10.00 a.m.)

ANNUAL VESTRY MEETING

- 1. Election of Church Wardens**

ANNUAL PAROCHIAL CHURCH MEETING

- 1. Minutes of Annual Meeting of 17th April 2016**
- 2. Matters Arising**
- 3. Election of Representatives to the Deanery Synod**
Nominations Annex A
- 4. Election of Members to the Parochial Church Council**
Nominations Annex A
- 5. Election of Sidespersons**
Nominations Annex A
- 6. Appointment of Independent Examiner**
- 7. Presentation of Annual Report and Financial Statements for 2016**
- 8. Report from Deanery Synod Representatives**
- 9. Report from Electoral Roll Officer**
- 10. To note Other Reports**
- 11. Church Wardens' Reports**
- 12. Vicar's Report**
- 13. Any Other Business**

**Minutes of the Annual Vestry and Parochial Church Meeting
Held at 11.15am in St Mary the Virgin Church, Wheatley
Sunday 26th April 2016**

Present:- Revd. Nigel Hawkes (Chair), Elaine Parsons and Andrew Holman (Church Wardens) plus 35 parishioners.

Apologies:- Val Farmer, Margaret Wilson, Ann Walker, Peter and Jayne Fanning, Meg Barbour, Gareth Hatton, Liz and Tony Barrie

Annual Vestry Meeting

Election of Church Wardens

Elaine Parson and Andrew Holman were the only candidates nominated. Both were proposed by David Boon and seconded by Sylvia Street for a 1 year term. All were in favour.

Annual Parochial Church Meeting

1. 2015 AGM Minutes

The minutes of the 2015 AGM had been previously circulated. They were proposed as an accurate record by Michael Dyer and seconded by Russell Mays. All were in favour.

2. Matters arising

There were no matters rising.

3. Election of representatives to the Deanery Synod

With Gerald Pickford leaving the area for work reasons, Ann Holman had volunteered as his replacement. Gareth Hatton will continue as the second representative. There remains one further position, the responsibility for recruiting this person is delegated to the PCC. Both Ann Holman and Gareth Hatton will continue for the rest of the current term.

4. Election of members to The Parochial Church Council

Current members completing their term:-

Thanks were recorded to Carol Clements, Anna Kingston, Angela Morrison, Tim Woolmer and Margaret Wilson for their contribution over the last 3 years. Margaret Wilson will continue in her role as Secretary. It was proposed and accepted that Pat Bunniss and Chris Clements (Chair of the Church Vision Group) will fill two of the vacancies.

5. Election of Sidespersons

It was agreed that the Church Wardens would continue to approve the list of Sidespersons. All were in favour. Those that perform the role were thanked for the cheerful and efficient manner in which they carry out their duties.

6. Annual Report

The report had been circulated for one week prior to the meeting. The report summarises the activities of the Church and the PCC over the last year. The format and content are a requirement of the Charities Board. There were no questions on the report. Angela Morrison proposed that the report should be accepted. Michael Dyer seconded this. All were in favour.

7. Financial Statements

Copies of the Financial Accounts were circulated at the meeting. Andrew Holman (Treasurer) invited questions during the meeting. Andrew had received the support of Chris Clements in the year, to computerise the accounts. Peter Fanning, the new Treasurer, was also heavily engaged in that process. Tony Wigley continues to administer Gift Aid, Mary John banks the money and Tony Bradburn performs an examiners role.

8. Appointment of an Independent Examiner

Tony Bradburn offered to continue in the role for another year. All were in favour. The Chair thanked Tony for his work.

9. Report from the Deanery Synod

Gareth had previously forwarded his report. The Chair thanked Gareth Hatton and Gerald Pickford for their work.

10. Report from the Electoral Roll

David Parsons reported that the Electoral Roll had increased to 117 (prior year 109). David agreed to continue in this position for another year. As a Church we should all try to encourage others who worship to join the Electoral Roll.

11. Other Reports listed below were accepted by the meeting.

11.1 Music

Alexandra was thanked for the excellent work that she carries out as our Director of Music.

11.2 Mission

11.3 Pastoral Care Report

12. Churchwardens Report

Andrew Holman and Elaine Parsons, Church Wardens Report to the AGM 2016

As we continue to move forward and seek to deal with the many challenges ahead it is good to remind ourselves as a church and as individuals that the same God who provided, blessed, guided and walked with us in 2015 is the same God who goes before us in 2016.

Our thanks go to Meg Barber who, after 8 years service as a church warden, stood down and instead of having a complete rest she took on the new role of vergers. If you have been to a wedding or a funeral in this

church you would have seen the valuable work she does. Meg in her 8 years, along with Chris Sprent, saw the church through an interregnum and when Nigel was unwell did most of the work in making sure that there was always someone to take the service. On a personal note she introduced me (Andrew Holman) into the role of church warden.

Thank you for all the work you did and are continuing to do.

Another person we would thank is Jenny Newton who edited her last magazine in December. It is not always easy getting articles for the magazine, but Jenny did it faithfully and with much encouragement to those who thought they could never write an article. Thank you Jenny
At a PCC away day in September the PCC started work on the parish mission action, with a great deal of background help from our curate Lucy Gardiner. This is ongoing and as the 2016 it shall become not just a paper but action.

Elaine started on the very important work of health & safety and thanks to all her work we beginning to put into writing all the important matters that need to be done to keep the people who use St Mary's safe.

Tony Wigley continues his work on child protection, which is becoming increasingly important in the 21st century

We would like to thank Chris Sprent and the Friends of St Mary's for the very practical way – by providing finance- they take of the bricks and mortar of this incredible house of God.

We are thankful that the church was used for the musical Godspell, It was good to see the church being used in this way and gave us a taste of what could be done in the future.

We as church wardens would like to thank all those people who faithfully and quietly do the work that keeps this church and congregation able to do God's work in this village. There are too many to name but thank you one and all

The challenges for 2016:

How to reach out with the love of God in this village

This building how best to change it to be of greater use.

What work is God calling us as individuals to do in His Kingdom

One final note. As you know Andrew is standing down at the end of this year after 5 years as church warden. Please do not leave it late to find the person to fill this role in the church. Start praying and looking.

Thank you for your continued support and prayers.

Andrew and Elaine

13. Vicar's Report

Revd. Nigel Hawkes thanked everyone who attended and support St Mary's

Revd. Nigel urged everyone to look forward in hope. 'We are leaving a period of consolidation to start on a journey of change which will leave a lasting legacy for others to enjoy'. A Church Vision Group has been formed to shape the future. The Group will be Chaired by Chris Clements and will be responsible for shaping the role of St Mary's and the Church Building in the village and surrounding areas.

Lucy Gardner, our much loved and valued Curate, will shortly be coming to the end of her term. She will remain at St Stephens House, Theological College, Oxford.

St Mary's will continue to be involved with Wheatley Area Churches.

There being no other business the meeting closed with the Grace.

Church of St Mary the Virgin, Wheatley **Annual Report 2016**

The PCC of St Mary the Virgin Church, Wheatley, has the responsibility to promote, in the ecclesiastical parish, the whole mission of the Church – pastoral, evangelistic, social and ecumenical. It also has the responsibility for maintaining the fabric of the Church.

1. Wheatley Ministry, Local Ecumenical Partnership and Wheatley Area Churches: St Mary's shares an ecumenical partnership with Wheatley United Reformed Church and St Bartholomews's Holton. The Rev. Nigel Hawkes is our minister licensed by the Bishop to take services at St Mary's. The Rev. Lucy Gardner was our curate until July and assisted in the worship at St Mary's. Wheatley is part of The Shotover Group Benefice with Albury, Holton, Waterperry and Waterstock with Nigel as its vicar and he was assisted by Rev. Michael Grantham, an Associate Priest based on Holton until July and in the main looked after the four additional parishes.

Local Ecumenical Partnership: Close links were maintained; joint services and social activities were shared.

Wheatley Area Churches: The WAC consists of St Mary's Church, United Reformed Church, Our Lady of Lourdes Church, St

Bartholomew's Church and Wheatley Community Church. It continues to hold core events, such as Good Friday's Prayer breakfast, Procession of Witness, Meditation service and Stations of the Cross; Remembrance Day Service and Village Carol and Crib Services, Women's World Day of Prayer and Community events held by 'Fusion'. Lent Lunches were held with proceeds donated to Christian Aid. The Christian Aid Collection in the village is organised by this group.

2. Administrative Information

St Mary the Virgin Wheatley is situated in Church Street, Wheatley. It is part of the Diocese of Oxford within the Church of England. The correspondence address is the Vicarage, London Road, Wheatley, Oxford, OX33 1YA

Registered Charity Number 1159100

PCC members who have served at any time from 1st January 2016 until the date the report was approved are:

Ex Officio members:

Incumbent : The Reverend Nigel Hawkes* (Chairman)
Curate: The Reverend Lucy Gardner* (till July 2017)
Church Wardens: Mrs Elaine Parsons*
Mr Andrew Holman* (Vice Chair till Dec. 2016)
Mrs Meg Barbour* (from Dec 2016)

Elected Members:

Mrs Meg Barbour.	Mrs. Carol Clements (till April 2016),
Mr Chris Clements,	Mrs Jane Fanning,
Mr Peter Fanning* (Treasurer)	Mrs Louise Hatton
Mrs Alexandra Hewitt,	Mrs Anna Kingston (till April 2016)
Mrs Angela Morrison (till April 2016)	Mrs Margaret Wilson* (Secretary)
Mr Tim Woolmer (till April 2016)	Mr Tony Wigley *

Mr Gerald Pickford	(Deanery Synod Rep. till April 2016))
Mr Gareth Hatton	(Deanery Synod Rep.)
Mrs Ann Holman	(Deanery Synod Rep (April – Dec 2016)

The PCC met six times during the year.

The F&GP met five times (membership marked with an *)

3. Worship

BPC Holy Communion: Sundays at 8.00 a.m.

Parish Eucharist: Sundays at 10.00 a.m. with a Family Service on the first Sunday of each month.

Holy Communion: Wednesdays at 12 noon.

Special Services and Events: Bishop Colin conducted the Confirmation Service in January. Mothering Sunday, Ash Wednesday and Women's World Day of Prayer services were held. Lent groups were attended and the Palm Sunday Service was preceded by a procession with palms. During Holy Week a Maundy Thursday Vigil was kept. Easter Sunday consisted of 6.00am Vigil Service, 8am Holy Communion and 10am sung Eucharist Service. In June a Service of Celebration was held for the 90th birthday of HM the Queen. Family and School Harvest Festivals were held. The Parish Away Day took place in Holton followed by a shared lunch in September. A service to Commemorate the Departed was held in November and the Family Christingle Service in December. Advent Carol Service, Crib Service and Christmas Day Services. Several music concerts were held in the Church.

Deanery Synod

Two members of the PCC sit on the deanery synod. This provides the PCC with an important link between parish and the wider structures of the Church. Please see Deanery Synod Report.

Music: Please see Music Report.

Servers, Sacristans, Sidespersons and Bellringers

One Sacristan prepares for our church services and a rota of Servers and Eucharistic Assistants carried out their duties. Liz Clements co-ordinated the 17 sidespersons, who support the Churchwardens in welcoming those who come to worship. The Bellringers have rung regularly for services, including weddings and special events throughout the year. Please see Bellringers Report.

Attendance

The annual attendance has decreased slightly over the year mainly due to bereavements, people moving away from the area or to another Church.

There were 103 communicants on Easter Day, with a total attendance of 111. There were 145 Communicants on Christmas Day & Christmas Eve, with a total Christmas attendance of 425 (66 of which were young people). A further 255 attended the Village Carol Service. Prior to Christmas the Primary School had their Carol Service with an attendance 170.

Baptisms, Marriages and Funerals

There were 10 baptisms and 4 weddings. Clergy officiated 12 funerals: There were 3 that had a Church service followed by burial, a further 4 had a Church service followed by cremation and 5 services were held direct at the crematorium. There have been a further 5 internment of ashes.

Young People

King's Club a group for children aged 5-13 runs every week except the first Sunday of each month. Children have their own activities in the Edward King room.

4.Church Activities: Social Events and Fundraising:

The Social Committee organised three events: Spring Fayre in March, Christmas Fayre (including a prize draw) in November and a Summer Garden Party in the Vicarage Garden raising £4,780.45 overall. The Oxfordshire Historic Trust Ride and Stride of which St Mary's received £487.25. Sponsorship for Floodlighting of St Mary's raised £550.00. Christmas Carol Production £467.70 and musical events £340.32. Several visits to the theatre in London took place. Monthly Sunday lunches at the New Club organised by Meg Barbour are popular and appreciated by those who attended.

Mission and Outreach

£2546.00 (excluding any Gift Aid declarations) was raised to support mission projects at home and overseas. St Mary's along with Wheatley Area Churches, shared in the distribution of Christmas cards to every household in the village. St Mary's parishioners made regular donations to the Community Foodbank and actively support Christian Aid week collections in the village.

Fusion: An after-school club, Xstream (for year 2-6 children) is held weekly. Xplore runs weekly at lunchtime in Wheatley Park School. The Youth group is running fortnightly in the URC hall. Other events included/ a St George's Fun Day and a summer Holiday Club. A lively Holiday Club Celebration Service was held in August. A Light Party for kids was held in conjunction with WAC in October at St Mary's.

Men's Group Report for the year 2016

During the year of 2016 we met on three occasions. The group meets for some fellowship and a good chat. We do not meet on a regular basis but when we do meet, it is on a Friday. Included in the three occasions was an invitation to join the Ladies group for a Barbecue at Michael and Carol Clements house. An email is sent out when we are going to meet indicating time, date and venue.. If you would like to receive information please let me know. Andrew Holman.

Ladies Group Report

The ladies group met throughout last year, usually on the first Friday of each month. They are an eclectic mix of people and have enjoyed various events including BBQ, walking, party games, craft evening, meals out, and supporting women's world day of prayer and women's refuge.

Church Building and Churchyard

Churchyard: Tree work complete in upper and lower churchyards apart from cutting the ivy in hedge beside vicarage garden. The Bier House requires attention, but it is still rainproof

Quinquennial The work required following Qq14 was given different priorities by the architect who suggested that non-urgent items, be carried out towards the end of the period prior to Qq19. Although much has been completed (bell tower, vestry roof, church floor near vestry etc.) work on the roof, is still outstanding.

The Vision 2020 group meet regularly and are making steady progress with plans to improve the Church building.

Friends of St Mary's

The Chairman who has been in place since 2004 wishes to hand over to another member of St Mary's. The PCC has been requested to identify and appoint a replacement Chairman during the coming year. The Friends have continued to raise funds to support the fabric of St Mary's. The work of the Friends is much appreciated by the Church.

Pastoral Care Report

Pastoral Care at St Mary's plays a major part in our day to day life of the Church, there of the congregation involved in carrying out pastoral care on a day to day basis and in a variety of ways. It could be shopping, or to Church, getting them a meal, taking Communion and in so many other ways.

Supporting the bereaved and terminally ill continues to feature in our work which often extends beyond our immediate Church family into the community. Hospital visiting to the many hospitals in and around Oxford has played a major part over the year as we have had many of our congregation hospitalised or just visiting the sick and lonely at home is always very well received.

The Triangle Nursing Home is visited on a monthly basis for a Communion Service where there are quite a number of residents and staff that join in. The service is held in the lounge and anyone is welcome to come along. There are often former Wheatley patients at the home.

The annual Carol Service at the Triangle is very popular and it is lovely to see so many of the residents joining in with the carols, we manage to take a small choir along which certainly keeps us on track with the singing.

SAFEGUARDING

As a Church we take these matters quite seriously and our main areas of concern are in the dealing with young people and the elderly:

The choir immediately springs to mind.

Bell Tower when they have younger members training.

Servers

Kings Club

Pastoral Care particularly of the elderly.

A number of the Staff clergy & Laity have completed the Diocesan Safeguarding Course and courses from other organisations plus many have DBS (CRB) clearance.

As a Parish we offer to carry out the new DBS side of safeguarding to the whole Benefice.

Our Safeguarding Policy document is re visited each year in accordance with Diocesan policy.

Health and safety 2016-17

Various measures have been put in place with regard to health and safety following an audit by John Almond :-

- Fire exit signs have been erected indicating the escape routes in case of fire
- Accident record book and renewed first aid box sited at the back of the church
- Wind up battery torches purchased and sited under the reception counter in case of power failure
- Instructions for use of fire extinguishers posted next to the appliances
- The unreliable lock on the door in the north porch is in the process of being renewed
- Instructions on the procedure in the event of a fire posted next to the light switch cupboard
- Attention given to hazards such as trailing flexes, difficult to open drawers in the vestment chest and the positioning of the credence table to avoid obstruction of the fire extinguisher

Our fire marshals are Gareth Hatton and Simon Kingston and the qualified first aiders are Samantha Knight and Deborah Stewart

The congregation are encouraged to familiarise themselves with the instructions above

Health and safety continues to be under review. Thanks go to John Almond for his input and advice.

St Mary's Guild

We are a friendly group who meet monthly, the fourth Tuesday in the month. We have a speaker each month, an annual summer outing, tea party and a Christmas lunch. New members welcome.

Wendy Rogers, Chairman.

The Church Magazine

The Church magazine is produced on a monthly basis, except for joint editions in July/August, and December/January. This excellent magazine keeps everyone up to date with Church family news, events and services and is provided free of charge

Fair Trade

St Mary's operates a Fair Trade Church and provides a Fair Trade Stall on the first Sunday in each month after 10.00 am service.

Wheatley CE Primary Academy School

Ms. Joan Morters, the headteacher, retired at Easter. Bishop Colin visited the school to commission the new head Mrs. Karen McKenzie. She has settled in well and made her own mark on the school. The school with happy pupils and staff is continuing to make good progress. The school attended Church at Easter, Harvest and Christmas.

Deanery synod summary 2016-2017

January 26th at St Mary's, Wheatley

There was an update on the visit by the bishop of Oxford to the Ashton and Cuddesdon Deanery coming up in March. It was reported that Bp. Steven had been very positive and encouraging each time they had met, and he seemed a faithful and pragmatic man. Bp. Steven would be visiting all 29 Deaneries, with his visit to Aston and Cuddesdon Deanery on Thursday 16 March 2017, making two community visits as part of his "listening tour".

Payment of the parish share has been good and we got a 3% rebate. There was also a reminder that if we pay by direct debit then we get an extra 1%.

The fairness of the parish share calculation was muted (this is a carryover from the previous meeting I think)

A question was asked about thefts of lead from church roofs, insurance and alarms. It was advised that if the roof was visible, then lead alarms were required. Some churches can have coated steel instead. There were grants available from the National Churches Trust and Oxfordshire Historic Churches Trust can help. The DAC (Diocesan Advisory Committee) grants permission and also has a policy on this issue.

<http://www.churchcare.co.uk/about-us/campaigns/our-campaigns/metal-theft-campaigns>

There was no speaker at this meeting

October 27th at St Laurence Hall, Warborough

Unfortunately, I could not attend this meeting.

The speaker at this meeting was Rachel Brockie from the Children's society talking about the work of this society.

The upcoming visit of the bishop of oxford in March was discussed.

Questions were asked to Mike Powell, the treasurer about the calculation of the parish share and there appeared to be some questions about how this was calculated. Mike stressed that if there were any questions then parish treasurers could contact him directly for clarity.

May 26th at St Helen's church, Benson The talk at this meeting was by Ian Davis, who also spoke about this to our parish in a series of Lenten talks. This specific talk was entitled "The response of the Church to the challenge of disasters".

Afterwards, Revd Alan Garratt gave an update on the mission action plan for Ashton and Cuddesdon. It was noted that any good practice in the Deanery should be celebrated and shared to prevent repetition.

In the treasurers report it was noted that nearly £22k was handed back to the parishes as a rebate for paying the parish share on time.

There was also some discussion about how the Church resource itself to carry out its mission and look towards funding the increased numbers of people preparing for ordination.

There was also a question concerning the scheme for Benson and Ewelme to be a united benefice in future. This proposal was backed by the Deanery Synod but requires the next stage, endorsement by the Archdeacon.

CHOIR AND MUSIC GROUP 2016

Membership

We were sad to say goodbye firstly to Gerald Pickford at Easter, as he moved to be closer to his work, and secondly to Lucy Gardiner, who completed her curacy in July. Karen and David Benny, and Lydia Holland, have joined our small group of occasional singers, and hope to be more regular as they become settled in Wheatley. Although we can call on up to 20 singers for special occasions, usual Sunday attendance has been around 7 singers, or 10 if the Juniors are present.

Junior Choir

Sophie Ahern left for University in September after 8 years in the choir, 5 of them as Head Chorister. Her singing and flute playing are much missed. Junior Choristers have been more regular in attendance this year, and we

had more Voice for Life sessions during 2016, so much progress has been made. Anaïs Thomas and Leah Ball were awarded their Light Blue medals on Easter Sunday. Scarlet Thomas was awarded her Dark Blue medal on Advent Sunday, when she was also appointed as our new Head Chorister. Scarlet now attends most weeks, and is occasionally having a go at singing alto.

Organ Scholarship

Joe Grogan can now play the liturgical music with confidence (with the exception of the long and challenging Gloria), and played his first full service on 29th May. His sight-reading continues to improve, and he now has a good sense of rhythm. Joe is learning that both practice time and sleep are essential components of preparation, but the pressures of his degree mean that both can be in short supply.

Music

We learned 4 new anthems this year. Joe wrote a 3-part communion anthem for us, and we tackled a complex Bach harmonisation of 'O sacred head, sore wounded' from his 'St Matthew Passion'. We also discovered, in our Flexible Anthems book, an unusual Beethoven miniature, 'O God, your goodness'. The musical highlight of the year though was probably Howells' 'A spotless rose', which we sang at the Advent Carol Service, with a beautiful baritone solo from Nigel.

Special Events

The village celebrations for the Queen's 90th Birthday on 12th June began with a glorious service of praise at St Mary's. A Village Choir of around 40 singers, efficiently rehearsed by Ed Hewitt, gave a splendid rendition of Handel's 'Zadok the Priest', as well as some lovely descants to the selection of popular hymns. We learned some new music for Choral Evensong on 18th September. The choir rose to the challenge of Brahms' 'How lovely are thy dwellings' (from his 'German Requiem'), although we would like to have another go at this so that we can do more than just 'sing the notes'. The singing of Bruckner's 'Locus iste', although new to many of the choir, was rather more polished. 3 new carols were learned for the Village Carol Service, in a variety of styles. Rutter's setting of 'Whence is that goodly fragrance' gave an opportunity to demonstrate smooth and even unison singing, while I was particularly pleased with the expressive singing of my own carol, 'Hush! Listen!' Kerry Andrews' 'Out of the orient' was challenging musically and technically, as was an old favourite, Rutter's 'Shepherd's Pipe Carol', but our enlarged choir of around 35 singers sang them both with great enthusiasm and precision.

Practical Issues

As always, we would love to welcome more singers in all voice parts. If you know any children aged 9 or over (or younger if they are confident readers and come with a parent), who enjoy singing, please encourage them to contact me, or just to turn up. Adults are also most welcome – there is no need to be able to read music before you join: we have confident singers who will help you to learn, and we can teach you everything you need to know.

Acknowledgements

Special thanks to our deputy organists this year, Caroline Baynes and John Buckley, as well as to Joe. We are particularly grateful to John for also responding to occasional pleas for tenors, and to Nigel for his unfailing enthusiasm and support. As always, we would all like to thank Ed for his constant support and flexibility in accompanying or singing as necessary, as well as occasional conducting. Thank you also to all the choir members for their continued commitment, hard work and excellence.

Alexandra Hewitt, Organist and Director of Music
12th March 2017

Bellringers Report

In 2016 we maintained our core of 8 ringers – all committed and improving steadily. Wendy Keely, who began ringing in 2015 was duly elected to the Oxford Diocesan Guild in the Spring. In the last months of 2016 two new ringers started – Kate Billimore and Julie Goldsmith – both of whom are making sound progress. We have been assisted at various times by visitors, including several from Marston at the start of the year while their tower was under repair, and by Katie Lane.

The highlights of the year included

- Our annual dinner in January at the Fox and Goat in Tiddington
- Hosting visiting ringers from the Radley course in April, and from Oxford University in November
- Ringing at the wedding in August
- Hearing our tenor bell on Radio 4 in the programme about Theresa May
- A “horse” called Wheatley Bellringers winning a race at the Wheatley Park School race night thanks to the efforts of Ricky Cherry, earning a bottle of prosecco for the tower captain.

The year ended on a down beat note with the news that the bells will need significant repairs within the next few years. We are still awaiting clarification of precisely what will need to be done.

We would like to thank the church for the support we have received, and look forward to welcoming any visitors who would like to be shown the ropes on a Friday or Sunday.

Peter Bayliss

Tower Captain 1st March 2017

Retiring and Charity Giving Report 2016

We thank you for your continued generous giving which enables us to support the charities. The figures below represent money which is donated through our retiring offerings and other donations made from church funds.

Charity Report

Cecily's Fund	50.00
Sobell House	50.00
New Leaf	50.00
Church Urban Fund	50.00
Oxford Domestic Abuse	86.00
Luther Street	50.00
Yellow Submarine	179.00
Rosy	431.00
Merlin	50.00
Jo Homan Trust	67.00
The Porch	354.00
Children's Society	69.00
Bishop of Oxford Fund	155.00
Fusion	600.00
Christian Aid	<u>305.00</u>
Total	<u>2546.00</u>

A Holman March 2017

St Mary the Virgin, Wheatley

Registered Charity No: 1159100

**ANNUAL REPORT & FINANCIAL
STATEMENTS**

**OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31ST DECEMBER 2016**

St Mary the Virgin, Wheatley

**ANNUAL REPORT & FINANCIAL
STATEMENTS**

OF THE PAROCHIAL CHURCH COUNCIL

FOR THE YEAR ENDED 31st DECEMBER 2016

Incumbent

Reverend Nigel Hawkes

The Vicarage, London Road, Wheatley, OX33 1YA

Banks

Barclays Bank plc

Independent Examiner

Mr A Bradburn

18, Barlow Close, Wheatley, OX33 1NL

St Mary the Virgin, Wheatley
Independent Examiners Report to the PCC of St Mary the
Virgin Church, Wheatley

I report on the accounts of the church for the year ended 31st December 2016 which are set out on the following pages.

Respective responsibilities of trustees and examiner

The Churches trustees are responsible for the preparation of the accounts. The churches trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act.
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) Act) and
- to state whether particular matters have come to my attention

Basis of independent examiners report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiners statement

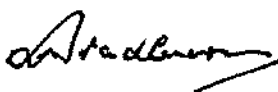
In connection with my examination, no matter has come to my attention:
which gives me reasonable cause to believe that in any material respect the requirements:

To keep accounting records in accordance with section 130 of the 2011 Act ; and

To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met or

To which in my opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Anthony Bradburn
18 Barlow Close, Wheatley



Date 6th March 2017

Parochial Church Council of St Mary the Virgin Wheatley
Statement of Financial Activities
Year Ended 31st December 2016

<u>Year to</u> <u>31/12/2015</u>		Parish Ministry £	Designated Funds £	Total £
	Notes to the Accounts			
<u>Incoming Resources</u>				
16009.82	Congregation Income	3	12456.25	12456.25
34644	Monthly Standing Orders		35374.00	35374.00
5550.69	Other Planned Giving	4	5376.10	5376.10
6	Bank Interest		1.52	1.52
500	Friends of St.Mary's		0.00	0.00
12818.93	Gift Aid From HMRC		12658.16	12658.16
19820.17	Other Income	5,10	15078.32	15108.32
	Stewardship		727.56	727.56
89349.61	Total incoming Resources	1	£81,671.91	£30.00 £81,701.91
<u>Resources Used</u>				
9253.45	Buildings	6	7581.68	7581.68
2271.61	Charities	9	736.75	736.75
646	Congregation		773.51	773.51
2816	Fees ODBF		1514.00	1514
	I.T.Costs		86.42	86.42
875.6	Magazine	7	755.00	755.00
6203.33	Ministry	8	6865.88	6865.88
2669.25	Office		2335.76	2335.76
60222.69	Parish Share		58218.93	58218.93
1256	Utilities		1404.00	1404
63.46	Other Expenses			
86277.39	Total Resources Used		80271.93	80271.93
3072.22	Income in Excess of Expenditure		1399.98	30.00 1429.98
<u>FUND BALANCES</u>				
3072.22	Net Movement in Funds in Year		1399.98	30.00 1429.98
46086.02	Fund Balances Bwt Fwd at 1st Jan 2016		18716.94	30441.30 49158.24
	Fund Transfers			0
				0
49158.24	Fund Closing Balances 31st December 2016		20116.92	30471.30 50588.22
<u>BALANCE SHEET</u>				
	CASH AT BANK AND IN HAND	2		
	Coventry Building Society		2280.52	
	Barclays Bank Current Account		17836.40	
	Barclays Bank - Millenium Account		30471.30	
	Total		50588.22	

Notes

Designated Funds: The PCC agreed in 2013 that these funds be termed 'Designated Funds' i.e. they are not to be used for day to day running expenses, but held 'towards future capital expenditure'.
Other notes are referred to overleaf.

Notes on the Accounts for the Year Ended 31st December 2016

Presentation : The format of the reports varies from last year in some respects, mainly due to the change of the accounting software now being used, but is generally consistent with past practice.

1. **Total Income** was £81,701.91; this is £8,000 less than 2015 (£89,349) while **Expenditure** was £80,271.93 (2015: £86277.39) - leaving a surplus of £1,429.98 for 2016.
2. **Assets.** Our assets are the funds held in our Bank accounts and the Building Society Account amounting to £50,588.22. The funds held in the Millennium Account and the Coventry Account have remained virtually static throughout the year.
3. **Congregation Income.** – (£12456.25). This includes all collections made during services, the numbered, envelopes and the one-off Gift Aid envelopes. It does not include collections made on behalf of other charities.
4. **Other Planned Giving** – (£5,376.10). This includes Donations received through the Charities Trust, and donations relating to the Magazine, and through the Flood Lighting requests; also donations for coffee and flowers.
5. **Other Income** – (£15078.32) This includes all other donations as well as Fund Raising events – £6128.14 (see note 10.) and from Weddings, Baptisms and Funerals – (£6858.49)
6. **Building Costs** – (£7581.68). These are costs incurred for the day to day running of the building excluding the heating and lighting. It includes the Insurance (£3372.76), Cleaning (£1482.00), Health & Safety (£180.67), repairs to the bells (£220.68), the Clock (£243.60) and also the boiler (£210.00); but it excludes repair to the external fabric of the Building, which has been funded by "The Friends of St. Mary's", which amounted to £2,643.07:
7. **Magazine Costs** – Printing the magazine cost £755.00. It did however generate some donations amounting to £207.00
8. **Ministry Costs** – £6865.88 - include small items such as candles, communion wine and some Diocesan costs, as well as **Music Costs** which amount to £4575.43.
9. **Charitable Giving** - (see also note 11.) This excludes Fund Raising events for the Church, The congregation has contributed towards a wide range of charities. Some donations have been supplemented by the PCC to the tune of £736.75. Including regular funding of Fusion - £600 p.a. Total giving to Charities was £2564.44

10. Fund Raising - The events were;

A Christmas Carol	467.70	Summer Garden Party	463.50
Christmas Draw	1728.52	School Carol Service	52.42
Musical Events	340.32	Spring Fayre	902.72
Christmas Fayre	1685.71		
Ride and Stride	487.25	TOTAL	£6,128.14

Notes on the Accounts for the Year Ended 31st December 2016 (Page 2)

Note

11 Charities (see also Note 8)

	<u>Total Giving</u>	<u>PCC Contribution</u>
Cecily	50.00	20.00
Bishop of Oxford	155.02	
Sobell House	50.00	34.95
New Leaf	50.00	6.80
Church Urban	50.00	29.00
Domestic Violence	45.83	
Violence	40.00	
Luther St	50.00	1.00
Yellow Sub	179.35	
Rosy	431.05	
Merlin	50.00	45.00
Fusion	600.00	600.00
Jo Homan	67.37	
Porch	353.66	
Christian Aid	305.16	
Children's Society	69.00	
TOTAL	£2,546.44	£736.75

**Friends of St Mary the Virgin
Wheatley**

Report and Accounts

for the

Year Ended 31st December 2016

FRIENDS OF ST MARY THE VIRGIN , WHEATLEY

INDEPENDENT EXAMINER'S REPORT TO THE COMMITTEE OF FRIENDS OF ST MARY THE VIRGIN, WHEATLEY

I have independently examined the accounts of the Friends of St Mary the Virgin, Wheatley for the twelve months ending 31st December, 2016 as set out on page 1 as required by the Church Accounting Regulations 1997 to 2001.

The Committee has elected to prepare the accounts on the Receipts & Payments basis, and the requirement for independent examination allows me to report under Regulation 7 instead of Regulation 25.

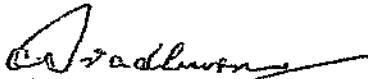
My responsibilities are to:

- identify whether or not proper accounting records have been kept;
- check that the Friends of St Mary the Virgin, Wheatley accounts agree with the accounting records;
- look for possible significant errors in the accounts;
- check that the accounts have been properly prepared in accordance with the church Accounting Regulations in so far as these apply to the Receipts & Payments basis;

Where matters have arisen from this examination that give cause for concern it is my duty to report it.

My report:

No matters have arisen during the course of my examination where I have to give an adverse report.



Anthony Bradburn
18 Barlow Close
Wheatley

Date 4th March 2017

Friends of St Mary's Wheatley

Financial Statements for the twelve months ended 31 December 2016

General Fund Receipts & Payments Account

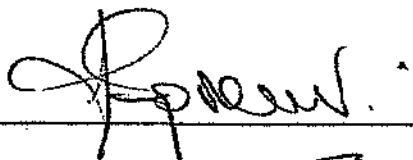
	Twelve Months ended 31 December 2016	Twelve Months ended 31 December 2015
Receipts		
Planned Giving	3,637	4,734
Donations	714	1,048
	<u>4,351</u>	<u>5,782</u>
GiftAid recoveries	2,166	-
Total Giving	<u>6,517</u>	<u>5,782</u>
Fund raising	-	-
Total Income	<u><u>6,517</u></u>	<u><u>5,782</u></u>
Payments		
Donations to St Mary's for Fabric repairs	2,643	500
Total Payments	<u>2,643</u>	<u>500</u>
Excess of receipts over payments	3,874	5,282
Reserves at 1st January 2015	<u>19,080</u>	<u>13,798</u>
Reserves at 31st December 2016	<u><u>22,954</u></u>	<u><u>19,080</u></u>

Statement of Assets & Liabilities at 31st December 2016

	31 December 2016	31 December 2015
Assets		
Bank current account (Barclays)	<u>22,954</u>	<u>19,080</u>

An estimated £910 in GiftAid will be recovered from the Inland Revenue after the claim is made in 2017. In 2016 GiftAid amounts of £998 for 2014 and £1,168 for 2015 were received.

Signed on 17 March 2017



Christopher Sprent, Chairman



Henry Turman, Hon Treasurer