

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

ANNUAL REPORT

AND

FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31 DECEMBER 2016

(Registered Charity Number: 1153456)

**Priest-in-Charge
The Revd Jane Nattrass
St Olave's Vicarage
52 Bootham
YORK YO30 7BZ**

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

ANNUAL REPORT OF THE PCC FOR THE YEAR ENDED 31 DECEMBER 2016

The parish is St Helen with St Martin, York. The Priest-in-Charge holds this in plurality with St Olave's and together with the Parishes of St Denys and All Saints, Pavement, Holy Trinity Micklegate and St Lawrence.

Administrative information

Addresses: St Helen Stonegate
St Helen's Square
York YO1 8QN

St Martin's
Coney Street
York YO1 9QL

PCC Members:

Ex-Officio:

Priest-in-Charge: Rev'd Jane Natrass

Assistant Curates: Rev'd David Simpson
Canon Derek Earis
Canon Peter Jones (resigned May 2016)

Churchwardens: Anthony Hammersley
Margaret Hammersley (also Diocesan Synod ex-officio)

Secretary: Kingsley Boulton

Treasurer: Ken Thompson

Deanery Synod: Andrew Hingston

Readers: Tony Hunt (Permission to Officiate, also Deanery Synod ex-officio)
Kingsley Boulton
Janet Fox

Elected Members Ken Thompson
Roger Lake
Ruth Sillar
Susan Richmond
Phillip Paul resigned 20 April 2016
John Bradbury

Principal Bankers: CAF Bank
25 Kings Hill Avenue
Kings Hill
WEST MALLING
Kent
ME19 4JG

Independent Examiner: Robert W Woolley BA(Hons), FCA, MAAT, DChA, MCMI
HPH, Chartered Accountants
54 Bootham
YORK
Y030 7XZ

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

**ANNUAL REPORT OF THE PCC FOR THE YEAR ENDED 31 DECEMBER 2016
(Continued)**

Structure, governance and management

The PCC is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure (1956) and was registered with the Charity Commission on 19 August 2013, number 1153456.

The PCC meets on a regular basis to review activities and make plans to achieve its objectives of mission. In addition, there are informal meetings of officers to ensure progress is made.

In October 2010 the PCC, as part of The York City Centre Churches, appointed a Priest-in-Charge.

Mission Statement

- We exist to reveal Christ through worship and loving service.
- Our churches offer Christian hospitality, care and hope.
- St Helen's and St Martin's are, for everyone, sacred places where worship to God is offered.
- St Helen's is committed to contributing to the life of the city.
- St Martin's promotes peace and reconciliation.

Our vision is that we are led forward and motivated spiritually, prayerfully, joyfully and enthusiastically to show that we are a living church portraying and offering Christian love and values to the community around us and to those who suffer in the wider world.

In 2016 two funerals were held in St Helen and one wedding blessing. These were the first such occasional offices held in St Helen for over a decade. There was also a baptism in St Martin. We are pleased to note that two marriage services have been booked for 2017.

At 31 December 2016 there were 42 on the Church Electoral Roll.

In 2013 St Helen's Church embarked on a project to re-establish St Helen's as a worshipping community in the City Centre. It now has Celtic style services and Eucharists with Classical Music on a regular basis. In addition to increasing the number of services, there has also been an increase in the number of concerts and other arts events, hosted in the main by the churchwardens.

In 2017, we are implementing plans to engage with those who attend concerts and events. We are exploring ways to seek to view those who attend as pilgrims, rather than visitors and tourists.

We continue to be grateful to the churchwardens for their invaluable work in both churches and for the work of the Assistant Curate.

The PCC adopted the Safeguarding Policy of York Diocese and has a named Parish Safeguarding Representative. In 2016, there were no regulated activities for children and vulnerable adults organised by the PCC.

The PCC has complied with section 5 Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to the House of Bishops' guidance relating to the safeguarding of children and vulnerable adults)

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

**ANNUAL REPORT OF THE PCC FOR THE YEAR ENDED 31 DECEMBER 2016
(Continued)**

Financial Review

A freewill contribution of £1,250 to the Diocesan Common Fund was made 2016.

We are indebted to parishes throughout the Diocese who contribute to the parish share to enable us to have clergy in our parish and are grateful for the work of retired clergy.

The repairs to the fabric of our historic churches are in the main paid for by the Feoffees. We are grateful for the work of the Feoffees who review the quinquennial inspection report and provide the necessary funds.

Reserves policy

Reserves are in place to ensure that there is enough funding in place for at least 12 months and there is a contingency for the organs.

Signed on behalf of the Parochial Church Council on 8 March 2017

.....
Anthony Hammersley (Lay Chair)

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2016

	Note	Unrestricted Funds	Restricted Funds	Total Funds	
		£	£	2016 £	2015 £
RECEIPTS					
Voluntary Income	2(a)	12,986.00	647.17	13,633.17	11,281.18
Income from investments	2(b)	189.58	-	189.58	220.18
Church activities	2(c)	14,457.49	600.00	15,057.49	13,558.97
Other incoming resources	2(d)	71,613.40	2,000.00	73,613.40	49,567.58
Total Receipts		99,246.47	3,247.17	102,493.64	74,627.91
PAYMENTS					
Church activities	3(a)	95,101.93	3,244.46	98,346.39	79,632.21
Governance costs	3(b)	600.00	-	600.00	600.00
Total Payments		95,701.93	3,244.46	98,946.39	80,232.21
Excess of Receipts over Payments (payments over receipts)		3,544.54	2.71	3,547.25	(5,604.30)
Balances brought forward at 1 January 2016		53,170.97	1,264.01	54,434.98	60,039.28
Balances carried forward at 31 December 2016		£ 56,715.51	£ 1,266.72	£ 57,982.23	£ 54,434.98

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 DECEMBER 2016

	Unrestricted Funds	Restricted Funds	Total Funds	
	£	£	2016	2015
	£	£	£	£
Cash Funds				
Cash at bank	£ 56,715.51	£1,266.72	£ 57,982.23	£ 54,434.98
Other Monetary Assets				
Debtors:				
Amounts due from Feoffees re fabric	£ 2,372.44	£ -	£ 2,372.44	£ 2,372.44
Liabilities				
Fees to York Diocesan Board of Finance	164.00	-	-	£ -
Independent Examiner's fee	600.00	-	600.00	600.00
	£ 764.00	£ -	£ 600.00	£ 600.00
Restricted Funds				
Organ Bursary Restricted Fund			-	933.34
Choral Scholar Fund (2016: The John Pilling Trust)			666.72	330.67
Bell Project			600.00	-
Total			£ 1,266.72	£ 1,264.01

Approved by the Parochial Church Council on 8 March 2017 and signed
on its behalf by

.....
Rev'd Jane Natrass (Chair)

.....
Anthony Hammersley (member)

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2016

1. Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006, using the receipts and payments basis.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Restricted funds represent income which is to be expended on the restricted purposes intended by the donor or for a specific PCC activity intended by the donor.

Fixed Assets

Consecrated land and buildings and movable church furnishings.

Consecrated and beneficed property is excluded from accounts by s.10 (2) of the Charities Act 2011. No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC, and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure.

The churches are covered for insurance as follows:-

St Helen's building	£5,008,320	contents	£35,000
St Martin's building	£5,511,419	contents	£30,619

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2016 - continued

	Unrestricted Funds	Restricted Funds	Total Funds 2016	2015
	£	£	£	£
2. Incoming Resources				
2(a) Voluntary income				
Sundry collections	4,077.64	-	4,077.64	4,327.45
Donations, including Gift Aid	4,307.38	-	4,307.38	1,220.20
Charitable Giving collections at services	-	647.17	-	-
Wall box – St Helen	2,246.91	-	2,246.91	2,544.17
Wall box – St Martin	2,354.07	-	2,354.07	3,189.36
	12,986.00	647.17	13,633.17	11,281.18
2(b) Income from investments				
Interest	189.58	-	189.58	220.18
	189.58	-	189.58	220.18
2(c) Income from church activities				
Cards for Good Causes	8,965.69	-	8,965.69	8,775.14
Fees	813.00	-	813.00	300.00
Music / concerts	4,670.80	-	4,670.80	4,423.83
Bells Project	8.00	600.00	608.00	60.00
	14,457.49	600.00	15,057.49	13,558.97
2(d) Other incoming resources				
Feoffees of St Helen with St Martin repair grants	56,840.16	-	56,840.16	33,064.71
Feoffees grant for electricity, insurance etc	9,541.41	-	9,541.41	-
VAT Refunds Place of worship grants	5,231.83	-	5,231.83	16,502.87
Grant John Pilling Trust choral scholars	-	2,000.00	2,000.00	-
	71,613.40	2,000.00	73,613.40	49,567.58

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2016 - continued**

	Unrestricted Funds	Restricted Funds	Total Funds	
	£	£	2016 £	2015 £
3(a) Church activities				
Diocesan Common Fund	1,250.00	-	1,250.00	1,200.00
Ministry: clergy fees	722.03	-	722.03	870.97
Occasional offices organist fees	505.00	-	505.00	-
Churches – general upkeep	3,174.60	-	3,174.60	1,510.12
Churches – insurance	6,007.75	-	6,007.75	5,936.27
Churches – utilities	5,279.20	-	5,279.20	5,953.30
Churches – fabric maintenance and repairs	55,230.55	-	55,230.55	43,818.30
Churches – cleaner	1,920.00	-	1,920.00	1,770.00
Architects' fees	6,525.00	-	6,525.00	7,832.32
Upkeep of services	2,230.14	-	2,230.14	2,676.34
Flowers	-	-	-	149.27
Printing / stationery	1,375.78	-	1,375.78	2,272.73
Bell Project	4,830.00	-	4,830.00	-
Administration	3,052.00	-	3,052.00	2,400.00
Community of the Cross of Nails	455.65	-	455.65	419.39
Performing Rights	313.27	-	313.27	247.97
Organ Bursary, choral scholars and musicians	2,230.96	2,597.29	4,828.25	2,575.23
Charitable Giving from collections at services	-	647.17	647.17	-
	95,101.93	3,244.46	98,346.39	79,632.21
3(b) Governance costs				
Independent examiner's fee	600.00	-	600.00	600.00
	600.00	-	600.00	600.00

4(a) Staff Costs

The PCC does not have any employees

4(b) Payments to PCC members

No member of the PCC received any remuneration.

**INDEPENDENT EXAMINER'S REPORT
TO THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

I report on the financial statements of The Parochial Church Council of the Ecclesiastical Parish of St Helen with St Martin, York (the PCC) for the year ended 31 December 2016, which are set out on pages 4 to 8.

This report is made solely to the PCC, as a body, in accordance with section 154 of the Charities Act 2011. My independent examiner's work has been undertaken so that I might state to the PCC those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the PCC as a body for my independent examiner's work, for this report, or for the opinions I have formed.

Respective responsibilities of the PCC and independent examiner

The PCC, as the charity's trustees, are responsible for the preparation of the financial statements. The PCC considers that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act), and that an independent examination is needed.

It is my responsibility to:

- examine the financial statements under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Robert W Woolley BA (Hons) FCA MAAT DChA MCMI
HPH, Chartered Accountants
54, Bootham, York
YO30 7XZ

12 April 2017