

Registration number 3228543
Registered charity number 1057193

UK ALBANIAN MUSLIM COMMUNITY & CULTURAL CENTRE LTD
Company limited by guarantee
Trustees' report and financial statements
for the year ended 31 July 2016

UK ALBANIAN MUSLIM COMMUNITY & CULTURAL CENTRE LTD
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Charity information

Trustees who served during the year

Chairman	Mr Qazim Ibishi
Vice chairman	Mr Samet Zejnullahu
Trustee	Mr Bahri Bojaj
Myfti	Mr Zymer Salihi
Trustee	Mr Shefket Ismaili

Secretary	Mr Orhan Ramaxhiku
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Company number	3228543
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Charity number	1059473
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Registered office	88-90 Carlton Vale London NW6 5DA UK
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Independent Examiner	Meer & Company Chartered Accountants No.1 Cochrane house Admirals way Canary wharf London E14 9UD
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Bankers	HSBC
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UK ALBANIAN MUSLIM COMMUNITY & CULTURAL CENTRE LTD

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Report of the Trustees' for the year ended 31 July 2016

The Trustees present their annual report and the financial statements for the year ended 31 July 2016 and confirm they comply with the Company Act 2006, Charities Act 2011, the trust deed and the Charities SORP 2005.

Structure, governance and management

Governing document

The organisation is a charitable company limited by guarantee, incorporated on 23 July 1996 and registered as a charity on 30 July 1996. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

Organisational structure

The Member's committee is responsible for the general control and management of the charity. The trustees meet together as a body monthly and are responsible for all decisions taken in relation to running the activities provided by the charity.

The day-to-day management of the Community Centre and community facilities and projects are delegated to staff.

Recruitment and appointment of trustees

The existing trustees are responsible for the recruitment of new trustees but in so doing the trustees seek the views and recommendations of both elders and community leaders. The trustees believe this approach ensures that new trustees are respected members of the faith and local communities and ensures that good relations are fostered between the Community Centre and members of the community that we serve.

In selecting new trustees, we seek to identify people who regularly attend events and functions organised by the charity and are willing to volunteer to help in our broader community work. Potential trustees are invited to attend trustees' meetings as observers and are given more details of the charity's aims and activities and, if all agree, they are then proposed as new trustees at the subsequent trustees' meeting. This process allows due consideration of the person's eligibility, personal competence, specialist knowledge and skills.

Risk management

The trustees have assessed the risks the charity faces and have drawn up a risk matrix which identifies the major risks by area of activity, the nature of those risks, the likelihood of the risks happening and the measures taken to manage them. The trustees review this risk matrix regularly at their meetings.

The trustees are satisfied that systems are in place, or arrangements are in hand, to manage the risks that have been identified. In particular, insurance cover is in place and the finances of the Community Centre are kept under review.

Objectives and activities

Our aims

Our charity's purpose as set out in the objects contained in the company's memorandum of association is to:

Advance the knowledge regarding Islamic religion,

Advance education in Islam,

Reduce poverty and

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Report of the Trustees' for the year ended 31 July 2016

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Help persons in need by such charitable means as the trustees shall from time to time determine.

Our objectives

Our objectives are set to reflect our faith and community aims. Each year our trustees review our objectives and activities to ensure they continue to reflect our aims. In carrying out this review the trustees have considered the Charity Commission's general guidance on public benefit and in particular its supplementary public guidance on the advancement of religion for the public benefit.

Our dual aims remain to provide a facility where attendees can worship and to provide a community facility for all the inhabitants of local area. Our long-term ambition is to build the self-confidence of Muslims in their faith, and through our community facilities and activities help make our area a peaceful, vibrant and harmonious community.

Financial risk management objectives and policies

We want to make our Community Centre an accessible and welcoming venue where all Muslims and those who wish to know more about our faith, can gather together to learn about the faith and worship. The Community Centre is open for daily prayers and the Friday prayers being a focus of our activities.

At our events we share the teachings of Islam and the nature of our faith. In addition we also hold an open week each year when we invite congregations from other faith groups to visit us and learn more about Islam.

An important part of our strategy is community welfare and education. All our community facilities and activities including classes, health initiatives and seminars are widely advertised and we welcome the participation of all in our local community. Most of our activities are free and supported by donations or grant funding. Where a charge is made, concessions are made for students, people on means-tested benefits and pensioners.

Use of volunteers

Volunteers are an important resource in both our faith and community work. Volunteers are involved in most of our faith and community activities regularly giving their time.

We encourage trustees and all members of our Community Centre to be involved in voluntary activities and to share their skills with others.

Activities and achievements

How our activities deliver public benefit

The charity carries out a wide range of activities in pursuance of its charitable aims. The trustees consider that these activities, summarized below, provide benefit both to those who worship at our Community Centre and the wider community.

Religious activities

Our Community Centre provides a center for our prayers and worship and for the activities associated with our faith. During the year under review, we offered a range of religious services and activities including:

Prayers

The Community Centre is open all day for daily and Friday prayers. During the week we have up to 100 people who regularly attend daily prayers and over 500 who regularly attend Friday prayers.

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**Report of the Trustees'
for the year ended 31 July 2016**

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Festivals

The Community Centre prepares food during Ramadan for those attending the Centre who wishes to break their fast together. Eid was also celebrated at the Community Centre with a family day and communal meal.

Funeral facilities

We hold special classes to teach people how to proceed with Islamic burial procedures. The Community Centre at the moment does not provide a funeral service but we hope that in near future we will be able to provide this service as well.

Civil marriage and Nikkah

The Community Centre provides Muslim couples with an appropriate location for both their civil marriage and Nikkah (Islamic marriage).

Programme on the Qur'an

We hold Qur'an classes' regularly in our premises.

Islamic awareness

We have provided series of lectures, open to all, to promote Islamic knowledge and awareness.

Community activities

Our community hall and rooms provide a valuable educational and recreational resource to all in our local community. A wide variety of activities are organised and take place from our community centre.

Health seminars and consultations

A Muslim GP occasionally provides a free health consultation at the Community Centre.

Financial review

Reserves policy

The trustees have reviewed the reserves of the charity. Their policy is to hold enough funds to meet three months' operating costs of the premises. The free reserves as at 31 July 2016 were £41,060 (£38,988 - 31 July 2015).

Principal funding sources

The charity's main source of income is giving at Friday prayers, membership and various donations. This level of voluntary giving is both generous and encouraging.

Plans for future periods

The community centre is too small to comfortably accommodate all those who regularly attend Friday prayers. The trustees have established, through consultation, that because regeneration of the area is taking place on the surrounding area, this is great chance for to find a donor or potential investor to invest/rebuild new center which would fulfil needs for more activities and services for wider communities.

The Community Centre plans to organize annual family fun days which includes barbecues, food stalls, book stalls, martial art & boxing exhibition, dawah table, talks by prominent personalities and various children, women and family activities.

To start a program to train new Imams to meet the growing need for spiritual and moral leadership. We also plan to continue the series of events we hold and we will be inviting visiting imams to our community centre to share with us their learning and understanding of Islam.

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**Report of the Trustees'
for the year ended 31 July 2016**

..... continued

We continue to place great importance on sharing a good understanding of Islam with other faith communities and gaining an understanding of their culture and traditions.

Statement of Trustees' responsibilities

The charity trustees are responsible for preparing an annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Act 2006 and the law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures
- disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006, Charities Act 2011 and the provisions of the trust deed.

They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees for the purposes of charity law who served during the year and up to the date of this report are set out on charity information page.

Approved by the Trustees and signed on its behalf by:

ORKHAN RAYANXHURU
Secretary General

Date : 27/04/17

UK ALBANIAN MUSLIM COMMUNITY & CULTURAL CENTRE LTD
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Independent examiners' report to the trustees of
UK ALBANIAN MUSLIM COMMUNITY & CULTURAL CENTRE LTD

I report on the accounts of the company for the year ended 31 July 2016.

Respective responsibilities of Trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act). The charity's gross income does not exceed £250,000 and I am qualified to undertake the examination by being a qualified member of ICAEW.

Having satisfied myself that the charity is not subject to audit under company law and in order to undertake an independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of opinion

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the account, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 386 of the Companies Act 2006 and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Haroon Rana - Chartered Accountant
For and on behalf of Meer & Company Chartered Accountants
and Registered Auditor

Date : 28/4/17

No.1 Cochrane house
Admirals way
Canary wharf
London
E14 9UD

UK ALBANIAN MUSLIM COMMUNITY & CULTURAL CENTRE LTD
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Statement of financial activities
for the year ended 31 July 2016

		Unrestricted funds	Restricted funds	Total Funds 2016	Total Funds 2015
	Notes	£	£	£	£
Incoming resources					
Incoming resources from generated funds:					-
Members/Individuals/Collections	2	55,714	-	55,714	55,878
Total incoming resources		55,714	-	55,714	55,878
Resources expended					
Cost of generating funds					
Charitable activities		(300)	-	(300)	(4,250)
Administrative costs	3	(49,145)	-	(49,145)	(45,564)
Total resources expended		(49,445)	-	(49,445)	(49,814)
Net incoming resources before other recognised gains/ losses		6,269	-	6,269	6,064
Retained funds brought forward		431,082	-	431,082	425,018
Retained funds carried forward		437,351	-	437,351	431,082

Statement of total recognised gains and losses		Year ended 2016 £	Year ended 2015 £
Net incoming resources before other recognized gains/losses		6,269	6,064
Total recognised gains since last annual report		6,269	6,064

The notes on pages 8 to 11 form an integral part of these financial statements.

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Balance sheet
as at 31 July 2016

		2016	2015
	Notes	£	£
Fixed assets			
Tangible assets	5	396,791	392,836
Current assets			
Cash at bank and in hand		41,060	38,988
		41,060	38,988
Creditors: amounts falling due within one year	6	(500)	(742)
Net current assets		40,560	38,246
Total assets less current liabilities		437,351	431,082
Net assets		437,351	431,082
Funds			
Unrestricted income funds	7	437,351	431,082
Total funds	8	437,351	431,082

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 and the Financial Reporting Standard for Smaller Entities relating to small companies.

The financial statements were approved by the Board on and signed on its behalf by

Trustee *ORHAN DAKAJI*
Secretary General

Registration number 3228543

The notes on pages 8 to 11 form an integral part of these financial statements.

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**Notes to the financial statements
for the year ended 31 July 2016**

1. Accounting policies

1.1. Accounting convention

The financial statements are prepared under the historical cost convention and comply with financial reporting standards of the Accounting Standards Board, The Charities (Accounts and Reports) Regulations and Statement of Recommended Practice: Accounting and Reporting by Charities.

The charity has taken advantage of the exemption in FRS1 from the requirement to produce a cashflow statement because it is a small company.

1.2. Incoming resources

Unrestricted funds are donations and other incoming resources receivable or granted for the objects of the charity without further specified purpose and are available as general funds.

1.3. Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life.

Fixtures, fittings
and equipment = 20% Straight Line

2. Income

The total income of the charity for the year has been derived from its principal activity wholly undertaken in the UK.

	Unrestricted Funds	
	Year	Year
	ended	ended
	31/07/16	31/07/15
Members/Individuals/Collections	55,714	55,878

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Notes to the financial statements
for the year ended 31 July 2016

Notes 1 to 10 continued

		Unrestricted Funds	
		Year ended	Year ended
		2016	2015
		£	£
3.	Administration Expenses		
	Wages and salaries	35,230	31,346
	Rates	2,283	1,119
	Insurance	844	1,346
	Light and heat	5,443	6,322
	Printing, postage, stationery & advertising	550	745
	Telephone	572	530
	Legal and professional	365	2,500
	Accountancy	600	600
	Bank charges	-	-
	Depreciation on FF & Equipment	2,045	1,056
		<u>49,145</u>	<u>45,564</u>
4.	Trustees' remuneration	2016	2015
		£	£
	following trustees were paid for their services		
	Mr Bahri Bojaj	<u>11,265</u>	<u>3,200</u>

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Notes to the financial statements
for the year ended 31 July 2016

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5. Tangible fixed assets	Land and buildings freehold £	Fixtures, fittings and equipment £	Total £
Cost			
At 1 August 2015	388,612	15,700	404,312
Additions	-	6,000	6,000
At 31 July 2016	388,612	21,700	410,312
Depreciation			
At 1 August 2015	-	11,476	11,476
Charge for the year	-	2,045	2,045
At 31 July 2016	-	13,521	13,521
Net book values			
At 31 July 2016	388,612	8,179	396,791
At 31 July 2015	388,612	4,224	392,836

6. Creditors: amounts falling due within one year	2016 £	2015 £
Other taxes and social security costs	-	242
Other creditors	500	500
	500	742

7. Funds	Unrestricted Funds £	Total £
At 1 August 2015	431,082	431,082
Net income for the year	6,269	6,269
At 31 July 2016	437,351	437,351

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Notes to the financial statements
for the year ended 31 July 2016

..... continued

8. Reconciliation of movements in total trust funds	2016	2015
	£	£
Incoming resources for the year	6,269	6,064
Net addition to funds	6,269	6,064
Opening trust funds	431,082	425,018
Closing trust funds	437,351	431,082