



MASTER  
FOR SIGNATURES

**PETERBOROUGH PARISH CHURCH**  
**St. John the Baptist with St. Luke**  
Charity registration number 1127813

**Annual Report**  
**and**  
**Financial Statements**  
**of the**  
**Parochial Church Council**  
**for the year ended 31st December 2016**

**Incumbent:**

Reverend Canon Ian Black  
26 Minster Precincts  
Peterborough  
Cambridgeshire  
PE1 1XZ

**Bank:**

Barclays Bank plc  
1 Church Street  
Peterborough  
Cambridgeshire  
PE1 1XZ

**Independent Examiner:**

MA Jackson FCA  
Rawlinsons  
Ruthlyn House  
90 Lincoln Road  
Peterborough  
Cambridgeshire  
PE1 2SP

**THE PAROCHIAL CHURCH COUNCIL  
OF THE ECCLESIASTICAL PARISH OF  
ST JOHN THE BAPTIST, PETERBOROUGH**

***PARISH INFORMATION***

---

<b>Parish</b>	Peterborough Parish Church St John the Baptist with St Luke.
<b>Incumbent</b>	Reverend Canon Ian Black 26 Minister Precincts Peterborough Cambridgeshire PE1 1XZ
<b>Bank</b>	Barclays Bank Plc 1 Church Street Peterborough Cambridgeshire PE1 1XE
<b>Independent Examiner</b>	Mark Jackson FCA Rawlinsons Ruthlyn House 90 Lincoln Road Peterborough Cambridgeshire PE1 2SP

**THE PAROCHIAL CHURCH COUNCIL  
OF THE ECCLESIASTICAL PARISH OF  
ST JOHN THE BAPTIST, PETERBOROUGH**

***CONTENTS***

---

	<b>Page</b>
Trustees' report	1 - 6
Independent examiner's report	7
Statement of financial activities	8
Balance sheet	9
Notes to the accounts	10 - 17

# **THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN THE BAPTIST, PETERBOROUGH**

## ***COUNCILS REPORT FOR THE YEAR ENDED 31 DECEMBER 2016***

---

The Council is pleased to present its report together with the financial statements for the year ended 31 December 2016.

### **OUR PARISH MISSION**

The PCC has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. We believe that St John's and St Luke's are called to be places and communities which help people connect with God in prayer and worship and where the good news of God's love is witnessed in action.

### **OUR VISION FOR THE WIDER USE OF ST JOHN'S**

St John's as an Anglican Parish Church is consecrated to witness to the presence of the living God in the heart of the city and in the midst of human life, in all its variety and complexity, in its joys and in its sorrows. In addition to its core functions as a place of accessible public worship, rites of passage, civic services and private prayer and as a meeting place of the Christian community where its life of discipleship is developed, we see that St John's has at least three other established and inter-related uses, each of which we are seeking to develop to achieve enhanced public benefit:

- a place of hospitality and refreshment and centre for resources and information
- a concert and arts venue for the city – an inspiring space in which all that is good in human creativity and endeavour can be witnessed and celebrated, through the performing arts, public discourse, lecture and exhibition
- A place of tranquillity at the centre of the city where appropriate professional advice and counselling services can be offered and signposted.

### **Premises**

The PCC has maintenance responsibilities for the buildings at St John's, Church Street, Peterborough and St Luke's, Mayor's Walk, Peterborough. The legal vicarage was situated on Thorpe Road, and occupied by the Archdeacon of Oakham and the vicar housed in the Cathedral Precincts. The PCC agreed to the Diocese purchasing 26 Minster Precincts and for this to replace Thorpe Road as the official vicarage. The sale was not completed during the year.

The position of St John's Hall which was rented as a community building to the City Council has been under review during 2016. This investigation has unearthed some legacy issues as to ownership of parts of the land and intended use of the building from the Church Commissioners. Progress has been made around the next steps for St John's Hall. This is a complex issue that has taken an enormous amount of work and further action and decisions will be required during 2017. The City Council have given official notice and have vacated the hall, dilapidation reports have been undertaken and a settlement to reflect this will be reached going forward. Surveyors reports and valuations have been obtained to inform the next steps. The Church Commissioners must agree to any suggested course of action.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN THE BAPTIST, PETERBOROUGH

## ***COUNCILS REPORT FOR THE YEAR ENDED 31 DECEMBER 2016 (CONTINUED)***

---

### **Membership**

Members of the PCC are either ex-officio, Co-Opted or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules. During the year the following served as members of the PCC:

<b>Incumbent</b>	Reverend Canon Ian Black	
<b>Wardens</b>	Vernon Bull Judy Barsby Alun Williams	
<b>Deanery Synod Representatives</b>	Judy Barsby June Bull Sharon McLean	Electoral Roll Officer
<b>Elected Members</b>	Frances Donaldson-Badger Rosie Haynes Margaret Lilliman Barbara Pickering Wendy Dyer David Raymond Jim Reynolds Sue Knight Julie Keeson Mary Crowson Mark Royle	Secretary       From APCM Until APCM  Until APCM
<b>Co-opted Members</b>	Mark Royle Megan Reynolds	From APCM From APCM
<b>Ex-officio</b>	Rob Deans	Assistant Curate (until 8th January 2017)

The PCC met on 6 occasions in 2016 with an average attendance of 14 members.

The number of members that could be elected to the PCC decreased to 9 at the 2016 APCM meeting as the Electoral Roll numbers went below 100 to 98.

### **Standing Committee**

The Standing Committee of the PCC is a statutory committee with power to transact emergency business between meetings and other business as instructed by the Council. The Standing Committee presently comprises the Vicar and Churchwardens together with the curate, the Treasurer and Secretary, and also serves as the Health and Safety Committee.

# **THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN THE BAPTIST, PETERBOROUGH**

## **COUNCILS REPORT FOR THE YEAR ENDED 31 DECEMBER 2016 (CONTINUED)**

---

### **Working Groups and Other Appointments**

The PCC has appointed several working groups for different areas of interest in the life of the church and the parish. The Children and Youth Group looks after the interests of younger members of our congregations. The Social Committee provide and co-ordinate our entertainment activities including the Harvest meal, Patronal meal and parish lunches.

Our Church Wardens remained Vernon Bull, Judy Barsby and Alun Williams. The PCC would like to thank the Wardens for all of their hard work and service to St John's and St Luke's. Megan Reynolds remains as the Parish Safeguarding Officer and during 2016 oversaw bringing our Safeguarding policies and working practices up-to-date. Our finance team was Mark Royle (Treasurer & Parish Giving Officer) assisted by Rosie Haynes and the Office Administrator. Stewardship Recording was carried out by Rosie Haynes and the Office Administrator. Payroll services were provided by the auditors, Rawlinsons Chartered Accountants. June Bull is our Electoral Roll Officer. The PCC is represented on the executive of Churches Together in Central Peterborough (CTiCP) by Reg Tomblin and on the CTiCP Forum by Reg Tomblin, Wendy Dyer, the Vicar and Revd Rob Deans. In addition, the Vicar, Mark Royle and Alun Williams are our representatives on the St John's Development Board which is intended to promote the use of the church for appropriate cultural and secular purposes.

The Parish Administrator role had a further period of transition during 2016, Stephen George resigned in May 2016 to work on other projects, but has continued to assist on occasions as a steward at events and pastoral offices. He also assisted with the transition to his successor. Jonathan Hanley started in May 2016 and has settled into the role well. The Parish Administrator is responsible for financial processing, event coordination and administration.

### **Church Attendance**

The Electoral Roll as at 31 December 2016 stood at 95 with 26 resident within the parish and 69 non resident. As this stands our PCC representatives would remain at a maximum of 9 at the next APCM (April 2017) and 3 Deanery Synod representatives at the next election point. The usual Sunday attendance was 60 adults and 9 children and young people under the age of 16 at St John's, and 9 adults at St Luke's.

## **REVIEW OF THE YEAR**

### **The Ministry**

Canon Ian Black continued as our Vicar and Rev Rob Dean's as Assistant Curate during 2016. Ian Black continued his additional role as Rural Dean and splits his time between the parish (75%) and the Cathedral (25%). Parish share is apportioned accordingly. Rev Rob Dean's role as an Associate Priest has given the parish continuity and helped maintain the day to day working and spirituality of the church. It has been a busy and productive year for the parish with several new initiatives being successfully introduced and also a period of transition as new members join the PCC and have taken on new roles.

# **THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN THE BAPTIST, PETERBOROUGH**

## ***COUNCILS REPORT FOR THE YEAR ENDED 31 DECEMBER 2016 (CONTINUED)***

---

Much has been achieved in the parish, the significant project of investigating and fully understanding our Accounts and Assets continued and we have a much clearer picture of the true finances. The improvement of the fabric of our churches continues, such as the Quinquennial repairs including the much-needed roof repairs. Our Architect Julian Limentani retired after many years working with St John's, many thanks for all of Julian's support and hard work. The Listed Places of Worship Roof Repair Fund grant was successfully applied for contributing 71% £79k towards the repairs, many thanks to June Bull and Vernon Bull for their tireless work undertaking this substantial project. Extensive Organ repairs and improvements were made at a cost of £136k. These became urgent after the organ blower motor overheated on Palm Sunday 2016, filling the church with smoke. PCC reserves have been used together with generous donations from a Sponsor a Pipe appeal and grant applications. Some of the VAT for the Roof Repairs and Organ works will be claimed. Furnishings were improved within St John's, with pew cushions being donated which have been enjoyed by the congregation. Further repairs to the Stained-Glass windows were undertaken following damaged caused by balls being kicked in Cathedral Square.

St John's continues to reap the benefit of a closer relationship with civic and cultural influences in the city with St John's being used for a wide variety of events organised by the St John's Development Board including Tuesdays till Two and various concerts. This has fed into our desire to increase footfall, keep the church open and welcoming to new people and to be at the heart of our city centre. St John's is also part of City Centre initiatives such as the Heritage Festival. Unfortunately, Church bookings have decreased and the PCC intend to focus on ways in which we can explore the use of St John's in the City Centre.

We are grateful to Marshfields School for staffing Wednesday coffee mornings during term time and teams from various charities during school holidays. On Saturdays, the regular church volunteers continue their hard work, souvenirs are on sale from the welcoming counter during the coffee mornings. We continue to be conscious of the need to maintain an appropriate balance between the hospitality side of church activities and the spiritual atmosphere of St John's.

Weekly attendance at St John's has decreased, though the total number of regular attenders remains stable, they just don't all attend every week or at the same time. This is a national trend. It is pleasing to note that new families with children have joined us. Pew Bags were introduced to enable children to remain part of the service throughout, thus support an all church worship strategy. Research supports this approach to increase the number of children maintaining their faith into adulthood. A different bag for older and younger children was introduced. This was partly due to the difficulties staffing the Sunday School and Safeguarding issues, in addition to the Pew Bags a Creche has been explored.

St John's high musical tradition continues with Elizabeth Arkell as our Director of Music. We were aided by the Cathedral organists to play for funerals during the week. The organ has been used by a number of young scholars to practice on. We have welcomed new servers to the team and the congregation is well represented on the rota of readers, intercessors and sidespersons. Fresh flowers are arranged in both churches by volunteers each week.

Our Sunday services conclude with coffee at St Luke's and coffee and sherry at St John's, occasions for enjoyment and fellowship to complete the daily worship. We are grateful to those on the rota for this. We have a Traidcraft stall at St John's and in the run up to Christmas a charity Cards for Good Causes shop is based there and managed and staffed by members of the church and other volunteers.

# **THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN THE BAPTIST, PETERBOROUGH**

## ***COUNCILS REPORT FOR THE YEAR ENDED 31 DECEMBER 2016 (CONTINUED)***

---

### **Worship and Mission**

Our worship is based on Common Worship with robed servers and choir complemented by the singing of psalms and anthems during the Eucharist at St John's. There is a monthly Healing Service at St Luke's led by Canon Ian. The new approach to Remembrance Sunday was continued during 2016 to incorporate the wider community in the act of remembrance by meeting at the War Memorial in the City centre; Ash Wednesday and Maundy Thursday were also marked with special services in St John's, and a special service in St Luke's on Ash Wednesday. We are represented on CTiCP, which seeks to address ecumenically some of the issues and mission opportunities with which we are faced.

All-Age services have been held on Mothering Sunday, in the summer and on Christmas Eve. We maintain ties with The Peterborough School and responded positively to requests from various schools wishing to visit the church, and taking part in their life as and when requested. We have also supported Bishop Creighton Academy, Thomas Deacon Academy and the King's School.

We continue to host the annual Battle of Britain Service for the RAF Association, and other civic and community occasions such as the Holocaust Memorial Ceremony, with the memorial being located in St John's Square. St John's Development Board has organised concerts and recitals that are greatly appreciated by visitors to the church. The Vicar serves ex-officio on the Deacon's School Trust (a sponsor of the Thomas Deacon academy) and the Peterborough Almshouse Trust (Stephenson Court) alongside several trustee members of the congregation, and is responsible for conducting the Armistice Day and Holocaust Memorial Day services in the city centre at the request of the Mayor. He also chairs the Chaplaincy Council for the Region College and University campuses and is a Trustee of Light Project Peterborough, which coordinates the Winter Night Shelter programme and the City Centre Chaplaincy mission activity.

### **Church Buildings**

St John's church remains sturdy and of sound structure and good order throughout. The fabric of St Luke's is also in a good state of repair. The Quinquennial repairs were undertaken by John Lucas. Thank you to our Wardens for all of their hard work to ensure the good repair and working order of our churches.

The position of St John's Hall which was rented as a community building to the City Council has been under review during 2016, this investigation has unearthed some legacy issues as to ownership of parts of the land and intended use of the building from the Church Commissioners. Progress has been made around the next steps for St John's Hall, this is a complex issue that has taken an enormous amount of work and further action and decisions will be required during 2017. The City Council have given official notice and have vacated the hall, dilapidation reports have been undertaken and a settlement to reflect this will be reached going forward. Surveyors reports and valuations have been obtained to inform the next steps and decision. The Church Commissioners must agree to any suggested course of action.

### **Financial**

Financial management in the parish is undertaken by parishioners within the church. Mark Royle continues the significant project of investigating and fully understanding our Accounts and Assets and has reworked the presentation of the documents to aid understanding for the PCC. Mark Royle has indicated that he intends to stand down from the Treasures role because of work pressures but has agreed to assist a smooth transition with his replacement. Thank you to Mark for his enormous effort.



**THE PAROCHIAL CHURCH COUNCIL  
OF THE ECCLESIASTICAL PARISH OF  
ST JOHN THE BAPTIST, PETERBOROUGH**

***COUNCILS REPORT FOR THE YEAR ENDED 31 DECEMBER 2016  
(CONTINUED)***

---

The parish has not met all of its liabilities during 2016 and the Charitable Donations relating to the Coffee Shop Donations received were not paid before the year end. This has been rectified in early 2017 and a provision recorded in the accounts.

The Church Hall lease held by the Peterborough City Council comes to an end on 31st March 2017, a full year mesne profit of £ 7,000 has been recorded in the accounts and was received in full during the year.

Accrued Income not claimed before the year end of £ 32,442, includes Tax Recoverable on Cash Gift aid and VAT being recovered on the Organ Restoration and Quinquennial works.

The Accounts show a deficit in the year of £ 33,320 (2015 Deficit £ 3,084). There are a number of key areas which have affected the Deficit,

- a) General Fund is showing a further deficit in the year of £ 17,171, (2015 £ 7,188) and is due to a general increase in expenditure, which has not been matched by income from giving, donations and legacies.
- b) Designated activity relating mainly to the Organ Restoration has occurred in 2016 with a net spend of £ 61,817 a full analysis of the Organ Restoration will be completed in 2017 once the project has finished. The project is being supported by the Holdich Street Fund, whilst fundraising activities are undertaken.
- c) Restricted activity in the year has generated a surplus of £ 4,476 and includes ongoing works on the Roof Repair work. A Grant of £ 55,930 from the Listed Places of Worship (Roof Repair Fund) has been received in the year and works totalling £ 55,593 have occurred.
- d) The return on Capital Investment relating to the endowment funds for the year is £ 41,192 (2015 - £ 3,953)

The Parish Share has been met in full at £ 41,907 ( 2015 - £ 39,910).

As an employer the PCC has been required to set-up a work place pension scheme during the year.

**Roles and Responsibilities of the Council**

The Council is required to prepare financial statements for each financial year which give a true and fair view of the church's state of affairs at the end of the year and of its income and expenditure for that period.

In preparing those financial statements the council is required to:

- i) Select suitable accounting policies and apply them consistently
- ii) Make judgements and estimates that are reasonable and prudent
- iii) Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the church will continue as such.

The trustees with the church accountant are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the church. The trustees are also responsible for safeguarding the assets of the church and hence for taking reasonable steps for the prevention and detection of fraud.



PCC Chairman

Date:

30<sup>th</sup> April 2017

**THE PAROCHIAL CHURCH COUNCIL  
OF THE ECCLESIASTICAL PARISH OF  
ST JOHN THE BAPTIST, PETERBOROUGH**

**INDEPENDENT EXAMINER'S REPORT TO SAINT JOHN THE BAPTIST  
PAROCHIAL CHURCH COUNCIL**

---

This report on the Financial Statements of Saint John the Baptist Parochial Church Council for the year ended 31 December 2016, which are set out on pages 8 to 17, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and section 144(2) of the Charities Act 2011 ('the Act').

**Respective responsibilities of the PCC and the examiner**

As the members of the PCC, you are responsible for the preparation of the financial statements. You consider that the audit requirement of the Regulations and section 144 (2) of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission and to be found in the Church guidance, 2006 edition, issued by the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare financial statements which accord with the accounting records and comply with the requirements of the 2011 Act and the Regulations

have not been met: or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



.....  
M A Jackson FCA  
Chartered Accountant  
Date: 23.6.2017

Ruthlyn House  
90 Lincoln Road  
Peterborough  
PE1 2SP

**THE PAROCHIAL CHURCH COUNCIL  
OF THE ECCLESIASTICAL PARISH OF  
ST JOHN THE BAPTIST, PETERBOROUGH**

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2016**

	Notes	Unrestricted Fund £	Designated Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS	
						2016 £	2015 £
<b>INCOME FROM:</b>							
Voluntary Income	2(a)	50,950	36	3,329	-	54,315	54,353
Activities for Generating funds	2(b)	6,983	4,268	-	-	11,251	11,630
Investment income	2(c)	8,533	615	6,546	-	15,694	19,330
Church Activities	2(d)	17,724	-	468	-	18,192	15,654
Other Incoming Resources	2(e)	1,530	-	69,930	-	71,460	2,355
<b>TOTAL INCOME</b>		<b>85,720</b>	<b>4,919</b>	<b>80,273</b>	<b>-</b>	<b>170,912</b>	<b>103,322</b>
<b>EXPENDITURE ON:</b>							
Cost of generating voluntary income	3(a)	45	36	-	-	81	-
Fundraising trading: cost of goods sold & other cost	3(b)	1,803	-	-	-	1,803	1,377
Church Activities	3(c)	99,903	66,700	75,797	-	242,400	107,872
Governance costs	3(d)	1,140	-	-	-	1,140	1,110
<b>TOTAL RESOURCES EXPENDED</b>		<b>102,891</b>	<b>66,736</b>	<b>75,797</b>	<b>-</b>	<b>245,424</b>	<b>110,359</b>
<b>NET INCOMING RESOURCES BEFORE OTHER RECOGNISED GAINS AND LOSSES</b>		<b>(17,171)</b>	<b>(61,817)</b>	<b>4,476</b>	<b>-</b>	<b>(74,512)</b>	<b>(7,037)</b>
<b>Change in market value of Investment</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>41,192</b>	<b>41,192</b>	<b>3,953</b>
<b>NET MOVEMENT IN FUNDS</b>		<b>(17,171)</b>	<b>(61,817)</b>	<b>4,476</b>	<b>41,192</b>	<b>(33,320)</b>	<b>(3,084)</b>
BALANCE brought forward at 1 January		47,086	387,060	99,924	403,267	937,337	940,421
BALANCE carried forward at 31 December		<b>29,915</b>	<b>325,243</b>	<b>104,400</b>	<b>444,459</b>	<b>904,017</b>	<b>937,337</b>

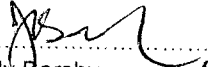
The notes on pages 10 to 17 form part of these accounts

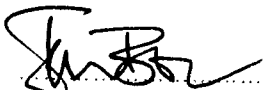
**THE PAROCHIAL CHURCH COUNCIL  
OF THE ECCLESIASTICAL PARISH OF  
ST JOHN THE BAPTIST, PETERBOROUGH**

**BALANCE SHEET AS AT 31 DECEMBER 2016**

	Notes	2016 £	2015 £
<b>FIXED ASSETS</b>			
Tangible	5	221,815	223,348
Investments	6	444,459	403,267
		<u>666,274</u>	<u>626,615</u>
<b>CURRENT ASSETS</b>			
Debtors	7	37,966	8,272
Cash at bank and in Hand	8	208,607	309,486
		<u>246,573</u>	<u>317,758</u>
<b>CURRENT LIABILITIES</b>			
Creditors-Amounts falling due in one year	9	8,830	7,036
		<u>8,830</u>	<u>7,036</u>
<b>TOTAL NET ASSETS</b>		<u>904,017</u>	<u>937,337</u>
<b>PARISH FUNDS</b>			
Unrestricted	10	29,915	47,086
Designated	11	325,243	387,060
Restricted	12	104,400	99,924
Endowment Funds	13	444,459	403,267
		<u>904,017</u>	<u>937,337</u>

Approved by the Parochial Church Council on 30 April 2017 and signed on its behalf by

  
.....  
Judy Barsby  
PCC Vice-Chairman

  
.....  
Ian Black  
PCC Chairman

The notes on pages 10 to 17 form part of these accounts

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN THE BAPTIST, PETERBOROUGH

## **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2016**

---

### **1 ACCOUNTING POLICIES**

#### **Charity information**

The Peterborough Parish Church (named after St John the Baptist) is the historic Parish Church for Peterbrough. Today it is home to a vibrant Church community and is in the Church of England Diocese of Peterborough.

#### **1.1 Accounting convention**

These accounts have been prepared in accordance with FRS102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102"), "Accounting and Reporting by Charities" the Statement of Recommended Practice for charities applying FRS 102, the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015. The charity is a Public Benefit Entity as defined by FRS 102.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these accounts are rounded to the nearest £.

These accounts for the year ended 31 December 2016 are the first accounts of this Church prepared in accordance with FRS 102. The date of transition to FRS 102 was 1 January 2016. The reported financial position and financial performance of the previous period are not affected by the transition to FRS 102.

#### **1.2 Going concern**

At the time of approving the accounts, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the accounts.

#### **1.3 Income**

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All income is accounted for gross, as long as it is capable of financial measurement.

#### **1.4 Resources expended**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

#### **1.5 Cash and cash equivalents**

Cash and cash equivalents include cash in hand and deposits held at call with banks.

#### **1.6 Financial instruments**

The charity has elected to apply the provision of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to a contractual provision of the instrument.

**THE PAROCHIAL CHURCH COUNCIL  
OF THE ECCLESIASTICAL PARISH OF  
ST JOHN THE BAPTIST, PETERBOROUGH**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2016**

---

**1 ACCOUNTING POLICIES**

**1.7 Fixed assets**

Consecrated and benefice property is not included in the accounts in accordance with section 10(2)(a) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than

No cost information is available for the church hall so it is included at a deemed cost being its 2012 valuation.

The property is not depreciated due to the high value placed on the building, the longevity of its existence, which in turn suggests the longevity of its future existence.

Equipment used within the church premises is depreciated on a straight-line basis over four years.

**1.8 Funds**

*Restricted funds* represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

*Designated funds* are funds set aside by the PCC for a specific purpose.

*Unrestricted funds* are general funds which can be used for PCC ordinary purposes.

*Endowment funds* are funds held for the long term investment.

**1.9 Critical accounting estimates and judgements**

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of revision and future periods where the revision affects both current and future periods.

**THE PAROCHIAL CHURCH COUNCIL  
OF THE ECCLESIASTICAL PARISH OF  
ST JOHN THE BAPTIST, PETERBOROUGH**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2016**

**2 INCOME**

	Unrestricted Fund £	Designated Funds £	Restricted Funds £	TOTAL FUNDS	
				2016 £	2015 £
<b>2(a) Voluntary Income</b>					
Planned giving stewardship	34,673	-	-	34,673	32,440
Tax Recoverable	9,418	-	2,256	11,674	9,797
Collections (open plate)	4,105	-	-	4,105	6,147
George Wyman Bequest Income to Curate Fund	456	-	-	456	475
Donations and Legacies	2,298	36	1,073	3,407	5,494
	<u>50,950</u>	<u>36</u>	<u>3,329</u>	<u>54,315</u>	<u>54,353</u>
<b>2(b) Activities for generating funds</b>					
Coffee Mornings	4,268	4,268	-	8,536	9,852
Social event	798	-	-	798	-
Traidcraft	1,917	-	-	1,917	1,778
	<u>6,983</u>	<u>4,268</u>	<u>-</u>	<u>11,251</u>	<u>11,630</u>
<b>2(c) Investment income</b>					
Dividends	8,194	-	6,381	14,575	17,717
Interest	339	615	165	1,119	1,613
	<u>8,533</u>	<u>615</u>	<u>6,546</u>	<u>15,694</u>	<u>19,330</u>
<b>2(d) Church activities</b>					
Church Hire and hall rent	14,336	-	-	14,336	12,295
Flowers	-	-	468	468	-
Fees	3,068	-	-	3,068	2,782
Trading income - cards & picture sales	320	-	-	320	577
	<u>17,724</u>	<u>-</u>	<u>468</u>	<u>18,192</u>	<u>15,654</u>
<b>2(e) Other incoming resources</b>					
Insurance claims	1,520	-	-	1,520	-
Grant income	-	-	55,930	55,930	-
Organ Restoration	10	-	14,000	14,010	2,355
	<u>1,530</u>	<u>-</u>	<u>69,930</u>	<u>71,460</u>	<u>2,355</u>
<b>TOTAL INCOME</b>	<u>85,720</u>	<u>4,919</u>	<u>80,273</u>	<u>170,912</u>	<u>103,322</u>

**THE PAROCHIAL CHURCH COUNCIL  
OF THE ECCLESIASTICAL PARISH OF  
ST JOHN THE BAPTIST, PETERBOROUGH**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2016**

**3 RESOURCES EXPENDED**

	Unrestricted Fund £	Designated Funds £	Restricted Funds £	TOTAL FUNDS	
				2016 £	2015 £
<b>3(a) Cost of generation voluntary income</b>					
Planned giving	45	36	-	81	-
	<u>45</u>	<u>36</u>	<u>-</u>	<u>81</u>	<u>-</u>
<b>3(b) Fundraising trading: cost of goods sold &amp; other costs</b>					
Traidcraft	1,803	-	-	1,803	1,377
	<u>1,803</u>	<u>-</u>	<u>-</u>	<u>1,803</u>	<u>1,377</u>
<b>3(c) Church activities</b>					
Missionary and Charitable giving	-	7,502	-	7,502	7,088
Parish Share	41,907	-	-	41,907	39,910
Utilities	9,158	-	-	9,158	12,133
Church Maintenance	6,274	-	-	6,274	4,128
Quinquennial work	-	-	55,593	55,593	-
Organ maintenance	1,747	59,198	17,232	78,177	-
Incumbent Expenses	2,088	-	-	2,088	2,488
Assistant Priest/Curate Expenses	778	-	-	778	2,210
Insurance	7,853	-	-	7,853	7,560
Upkeep of Services	1,471	-	1,220	2,691	8,569
Administration	6,668	-	-	6,668	3,975
Wages and salaries	19,629	-	-	19,629	17,526
Hall hire and Related Costs	422	-	-	422	310
Magazine & Souvenirs	62	-	219	281	55
Diocesan fees	1,826	-	-	1,826	368
Relief organisation	20	-	-	20	-
House Groups Costs	-	-	-	-	19
Depreciation	-	-	1,533	1,533	1,533
	<u>99,903</u>	<u>66,700</u>	<u>75,797</u>	<u>242,400</u>	<u>107,872</u>
<b>3(d) Governance costs</b>					
Independent Examiners Fees	1,140	-	-	1,140	1,110
	<u>1,140</u>	<u>-</u>	<u>-</u>	<u>1,140</u>	<u>1,110</u>
<b>TOTAL RESOURCES EXPENDED</b>	<u>102,891</u>	<u>66,736</u>	<u>75,797</u>	<u>245,424</u>	<u>110,359</u>

**4 WAGES AND SALARIES**

During the year the PCC employed a number of people. The total cost of these appointments was £ 19,629 (2015 - £ 17,526), including employer's national insurance contributions.

The average number of employees on the payroll during the year was 3 (2015 - 3).

No employees have been paid over £60,000 per annum during 2016 or 2015.



**THE PAROCHIAL CHURCH COUNCIL  
OF THE ECCLESIASTICAL PARISH OF  
ST JOHN THE BAPTIST, PETERBOROUGH**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2016**

**5 FIXED ASSETS**

<b>Tangible</b>	<b>Property £</b>	<b>Plant £</b>	<b>Total £</b>
Cost or Valuation:			
At 1 January 2016	220,000	6,131	226,131
Additions	-	-	-
Revaluation of Assets	-	-	-
At 31 December 2016	<u>220,000</u>	<u>6,131</u>	<u>226,131</u>
Depreciation:			
At 1 January 2016	-	2,783	2,783
Charge for the Year	-	1,533	1,533
At 31 December 2016	<u>-</u>	<u>4,316</u>	<u>4,316</u>
Net Book value:			
at 1 January 2016	<u>220,000</u>	<u>3,348</u>	<u>223,348</u>
at 31 December 2016	<u>220,000</u>	<u>1,815</u>	<u>221,815</u>

The property comprises of the church hall at Mayors Walk, Peterborough.  
A valuation of the property was undertaken by Jolliffe Daking, Chartered Surveyors, on 6 December 2012.

**6 INVESTMENTS**

	<b>2016 £</b>	<b>2015 £</b>
Brought Forward	403,267	399,314
Change in market value during the year	41,192	3,953
Carried Forward	<u>444,459</u>	<u>403,267</u>

The investments are managed by Peterborough Diocesan Board of Finance on behalf of the Church.

**7 DEBTORS**

	<b>Unrestricted Fund £</b>	<b>Designated Funds £</b>	<b>Restricted Funds £</b>	<b>TOTAL 2016 £</b>	<b>2015 £</b>
Tax Recoverable on Stewardship	5,277	-	2,256	7,533	2,684
Accrued Income	5,274	-	24,908	30,182	5,274
Prepayments and Accrued Interest	251	-	-	251	314
	<u>10,802</u>	<u>-</u>	<u>27,164</u>	<u>37,966</u>	<u>8,272</u>

**THE PAROCHIAL CHURCH COUNCIL  
OF THE ECCLESIASTICAL PARISH OF  
ST JOHN THE BAPTIST, PETERBOROUGH**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2016**

**8 CASH AT BANK AND IN HAND**

	Unrestricted Fund £	Designated Funds £	Restricted Funds £	TOTAL 2016 £	2015 £
CCLA Investment Accounts:					
Burial Ground Trust	19,340	-	-	19,340	20,060
Deposit Account	-	63,803	-	63,803	154,328
Saint Johns Fabric Fund	-	-	61,146	61,146	69,980
Saint Lukes Fabric Fund	-	-	14,714	14,714	14,646
Barclays Current Account	1,228	29,461	(12,389)	18,300	19,542
Virgin Savings Account	262	18,982	11,950	31,194	30,923
Cash in hand	110	-	-	110	7
	<u>20,940</u>	<u>112,246</u>	<u>75,421</u>	<u>208,607</u>	<u>309,486</u>

The Barclays current account is showing a negative restricted fund position, as expenditure related to restricted organ donations was paid out of the CCLA deposit account. Once the organ restoration project is complete, the accounts will be balanced up.

**9 CREDITORS - AMOUNTS FALLING DUE WITHIN ONE YEAR**

	Unrestricted Fund £	Designated Funds £	Restricted Funds £	TOTAL 2016 £	2015 £
Accruals for Utilities and Other Costs	1,827	7,003	-	8,830	7,036
	<u>1,827</u>	<u>7,003</u>	<u>-</u>	<u>8,830</u>	<u>7,036</u>

**10 UNRESTRICTED FUNDS**

	Balance as at 1.1.16 £	Incoming Resources £	Resources Expended £	Transfers	Balance as at 31.12.16 £
General Account	16,300	85,720	(102,891)	-	(871)
Saint Johns Burial Ground	30,786	-	-	-	30,786
	<u>47,086</u>	<u>85,720</u>	<u>(102,891)</u>	<u>-</u>	<u>29,915</u>

The Saint John's Burial Ground unrestricted fund, is money held separately from the main account, but can used for any purpose.

**THE PAROCHIAL CHURCH COUNCIL  
OF THE ECCLESIASTICAL PARISH OF  
ST JOHN THE BAPTIST, PETERBOROUGH**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2016**

**11 DESIGNATED FUNDS**

	Balance as at 1.1.16 £	Incoming Resources £	Resources Expended £	Transfers £	Balance as at 31.12.16 £
Holdich Street Sale	154,015	615	(53,505)	-	101,125
Organ Restoration	5,693	-	(5,693)	-	-
Church Hall	220,000	-	-	-	220,000
Donations fund	-	36	(36)	-	-
Coffee Shop	7,352	4,268	(7,502)	-	4,118
	<b>387,060</b>	<b>4,919</b>	<b>(66,736)</b>	<b>-</b>	<b>325,243</b>

The Holdich Street Sale fund relates to proceeds from the sale of a property on Holdich Street as well as the sale of treasury stock, which have been designated for the purpose of the fabric of the church.

The organ restoration fund is money that has been raised that has been allocated to the restoration of the organ.

The Church hall fund is the designated funds represented by the investment in the church hall.

The Coffee shop is the designated funds from incoming donations and sales less any charitable donations made as a result of the fundraising activity.

**12 RESTRICTED FUNDS**

	Balance as at 1.1.16 £	Incoming Resources £	Resources Expended £	Transfers £	Balance as at 31.12.16 £
Saint John's Fabric Fund	60,337	56,103	(57,126)	-	59,314
Saint Luke's Fabric Fund	12,622	69	-	-	12,691
Income from Reichmann Bequest Fund	-	362	-	-	362
Income from Sunday School Maintenance Fund	25,633	6,019	(1,220)	-	30,432
Income from Muriel Elizabeth Snowdon Fund	559	-	-	-	559
Income from Book of Remembrance Fund	773	-	-	-	773
Organ restoration	-	17,232	(17,232)	-	-
Special Restriction Fund	-	488	(219)	-	269
	<b>99,924</b>	<b>80,273</b>	<b>(75,797)</b>	<b>-</b>	<b>104,400</b>

The Saint John's Fabric Fund represents funds held for the purpose of the fabric of St Johns Church.

The Saint Luke Fabric Fund represents funds held for the purpose of the fabric of either St Luke's Church or St John's Church.

Income from Reichman Bequest represents income from the endowment fund in respect of the assistant curated fund.

Income from the Sunday School Maintenance fund represents income from the related endowment fund which may be applied for the provision of religious instruction.

The Book of remembrance fundraising activity has reached its conclusion and the fund has been used to purchase a book and to build a cabinet, in which to place the book. The Cabinet and book have been included in Fixed Assets an the remaining fund will be reduced each by a Depreciation factor.

**THE PAROCHIAL CHURCH COUNCIL  
OF THE ECCLESIASTICAL PARISH OF  
ST JOHN THE BAPTIST, PETERBOROUGH**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2016**

**13 ENDOWMENT FUNDS**

	Balance as at 1.1.16 £	Incoming Resources £	Sales of Treasury Stocks £	Changes in Market Value £	Balance as at 31.12.16 £
Reichmann Bequest	11,180	-	-	1,241	12,421
Sunday School Maintenance Fund	186,006	-	-	20,647	206,653
Burial Ground Fund	206,081	-	-	19,304	225,385
	<b>403,267</b>	<b>-</b>	<b>-</b>	<b>41,192</b>	<b>444,459</b>

The Reichman Bequest represents an investment from a bequest in the will of Mrs A E Reichmann in 1934, from which the income is to be paid as an augmentation to the Assistant Curates Fund.

The Sunday School Maintenance Fund represents an education endowment, for which the income may be applied in the provision of religious instruction by means of a Sunday school or otherwise.

The Burial Ground fund represents funds received from the Peterborough Development Corporation following the compulsory purchase of the old burial ground. The funds can be used for any purpose.

**14 ANALYSIS OF NET ASSETS BETWEEN FUNDS**

Notes	Unrestricted Fund £	Designated Funds £	Restricted Funds £	Endowment Funds £	TOTAL 2016 £
Fund balances at 31 December 2016 represented by:					
Fixed Assets	-	220,000	1,815	444,459	666,274
Current Assets:					
Debtors	7 10,802	-	27,164	-	37,966
Bank	8 20,940	112,246	75,421	-	208,607
Current Liabilities	9 (1,827)	(7,003)	-	-	(8,830)
	<b>29,915</b>	<b>325,243</b>	<b>104,400</b>	<b>444,459</b>	<b>904,017</b>

**15 RELATED PARTY TRANSACTIONS**

The church is one of 7 legal members of Churches Together in Central Peterborough, a separate charity. During the year a contribution of £450 (2015 : £450) was made to the work of that charity

The church receives rental income from St John The Baptists (Peterborough) CIC in respect of events held in the church. There are Directors and members common to both Organisation.

The George Wyman bequest to the curate fund. The church wardens are the trustees with interest received being paid to the church. During the year £456 (2015- £ 475) was received.