

To the committee and the Annual General Meeting

We have reviewed the accounts of Reading Spiritualist Church for the year ended 31 December 2016

As a practising firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at icaew.com/regulations.

Our work has been undertaken solely to review for your approval the financial information of the Reading Spiritualist Church. We do not accept or assume responsibility to anyone other than the committee for our work on this report.

As a result of our review we can state that the accounts are properly prepared and supported with appropriate records and comply with Spiritualism's rules for churches.

In our opinion, the accounts are set out in a clear and concise manner and therefore no further explanation is required to enable the proper understanding of the accounts.



Performance Accountancy

Part of Herrington Accounting Services

15th February 2017

Reading National Spiritualist Church


Balance Sheet for the Year Ended 31 December 2016

2015	Assets	2016
	<u>York Lodge</u>	
486,021	Property value at 1st Jan	492,627
<u>6,606</u>	Property Improvements	<u>5,777</u>
492,627		498,404
	<u>Fixtures and Fittings</u>	
70,792	Value b/f	70,792
-	Additions during the year	-
<u>- 33,735</u>	Depreciation b/f	<u>- 35,588</u>
37,056		35,204
<u>- 1,853</u>	5% Depreciation applied for Year	<u>- 1,760.18</u>
35,204		33,443
<u>527,831</u>	Net Fixed Assets	<u>531,847</u>
	<u>Current Asset</u>	
38,806	Government Stocks (4.25%)	38,806
15,671	SNU Trust	15,749
29,786	Lloyds TSB Current Account	32,383
220	Cash in safe	<u>308</u>
84,484		87,245
- 40	Debtors	-
	Current Liabilities (Uncleared Cheques)	- 809
<u><u>612,275</u></u>		<u><u>618,283</u></u>

Represented By

605,321	General Fund Accumulated	612,275
2,201	Surplus for the Year	1,992
6,606	Expenditure on Fixed Assets	5,777
<u>- 1,853</u>	Depreciation for the Year	<u>- 1,760</u>
<u><u>612,275</u></u>		<u><u>618,283</u></u>

Reading National Spiritualist Church


Performance Accountancy

Reading National Spiritualist Church

Income and Expenditure for the Year Ending 31 December 2016

Income	2015	2016	Expenditure	2015	2016
Sunday Collections	1,814	1,957	Speakers Expenses	3,190	4,484
Weekday Collections	4,304	3,752	Committee/Class 'A' Expenses	150	63
Healing	1,103	942	Cleaning	2,036	2,050
Circles	2,040	2,137	Literature	324	497
Open Platform & Workshops	731	2,938	Refreshments	509	625
Literature & Library	170	380	Fundraising and Social	25	140
Refreshments	798	1,179	Utilities	4,587	4,984
<u>Fundraising and Social</u>			Repairs & Renewals	7,281	11,085
Special Demonstrations	86	2,759	Insurance	2,699	1,574
Social Events	6,095	6,700	Stationery/Printing/Postage	956	987
Sales	215	172	Advertising	424	397
Raffles	302	978	Professional Fees	753	837
Private Sitzings	800	670	Fundraising Expenses	380	350
			SNU Capitation Fees		625
General Fundraising	50	-	Charity Donations	400	520
Dinner With Spirit	1,140	2,027	Sundries	380	637
Membership Fees	922	1,232	Dinner With Spirit	396	919
Donations	999	2,062	Kent Scholarship	78	-
Donations Funerals (Peter)	574	594	50th Anniversary	80	3,625
Rents Receivable	9,400	9,400	1st Aid		110
Sundries	185	432			
Receipt from Bank	0.01	241.03			
SNU Trust Interest	77	77			
Government Stock Interest	1,649	1,649	Capital Expenditure	6,606	5,777
	<u>33,455</u>	<u>42,277</u>		<u>31,254</u>	<u>40,284</u>
Surplus for the Year	2,201	1,992			

Reading National Spiritualist Church


Performance Accountancy

Analysis of some Income and Expenditure items

Year to 2016

	INCOME	EXPENDITURE
Coffee Mornings	6700.07	140.00
Dinner with Spirit	2027.00	918.91
	<u>8727.07</u>	<u>1058.91</u>
<u>Sundries</u>		
Flat Gas	400.18	
Flowers Church		151.27
Flowers General		161.33
Petrol		17.90
Month-end cash imbalances	11.95	
Plaques	20.00	
Raffle		49.24
Piano & Organ Removal		120.00
50th Re-dedication		81.30
Library Books		20.00
candles		1.53
SNU badges		9.90
SNU Voucher Exchange		25.00
	<u>432.13</u>	<u>637.47</u>
<u>Utilities</u>		
Gas		2587.91
Electric		1276.14
BT.		675.00
Water		445.29
		<u>4984.34</u>
<u>Donations</u>		<u>Paid Out</u>
Ministers donations	594.00	
Parking	350.00	
General	265.67	
Open Day	182.00	
Peter Kent	25.00	
Barry Lawrence		
Margaret Coventry	1000.00	
Trevor	138.85	
Brenda	70.00	
Evey	30.00	
Cirdic		250.00
2 Worlds		150.00
Daisy's Dream		120.00
	<u>2655.52</u>	<u>520.00</u>

Professional Fees

Fundraising Expenses	350.00
Speakers Expenses	4483.50
Info Commissioners	35.00
Auditor	175.00
Website	93.94
Minister's Expenses	80.00
Healing Registration Fees	225.00
Fire Marshall Training	227.88
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	5670.32
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Repairs, Renewals and Capital

Year 2016

£

Capital Expenditure

New Lighting for Church Hall	982.53
New flooring for Church	4794.00

Total Capital Expenditure

5776.53

Repairs, replacements and small purchases

Electrical Works	967.39
Heating & Plumbing	364.92
Fire Alarm Maint	702.00
Fire Alarm Monitoring	240.00
Fire Extinguishers	423.60
General Electrical Repair	
Carpentry	
Waste Disposal	216.00
Household Equip	1016.84
Tools	46.98
Chair Plaques	
Cleaning	70.00
Decorating	2490.00
Servicing boiler	140.00
Garden + Lawns + mower	1020.56
First Aid	
Coffee Morning	
New Church Signs	2640.00
Sundry	746.58
Total	<hr/> 11084.87 <hr/>

Total Repairs & Renewals

16861.40

Sundry Breakdown	
Light Bulbs	61.11
Room 7 Cupboard Lock	7.57
Batteries	22.25
2 x Screen Feet	25.06
4 x Blue Screens	96.00
TV Power Lead	14.99
USB Key	18.98
Keys	7.50
Toilet parts	20.00
Microphone Splitter	37.49
Memo Board	10.98
D Rings Nickel Small	1.00
Kettle	45.00
Windows 10 Pro	99.99
Paint	5.00
Wheel barrow	46.98
Carpet tape	8.99
bins	115.92
Ext HDD for backups	52.99
Hot Water dispenser	37.85
mastic & sealant gun	10.93
Total	<u><u>746.58</u></u>



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	01	2016		31	12	2016

Charity name

READING SPIRITUALIST CHURCH

Other names charity is known by

Registered charity number (if any)

[1159970](#)

Charity's principal address

81 BAKER STREET

READING

Postcode

RG1 7XY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Helen Shearer	Secretary/Treasurer	April 2016	Annual General Meeting
2	Judith Ford	President	April 2016	
3	Jill Pickett	Vice President Membership Secretary	April 2016	
4	Pam Giles	Steward	April 2016	
5	Susan Lamb	Membership Secretary	April 2016	
6	Dan Macdonald	Librarian	November 2016	
7	Brenda Dean	Church Representative & Trust Representative	April 2016	
8	Andy Dean	Vice President Church Representative	April 2016	
9	David Dunford	Maintenance It & Social Media	April 2016	

10	Dawn Ilsley	Steward	April 2016	
11	Evey Weinling	Healing Leader	Voted on April 2016 Resigned September	Reading Church Committee
12	Trevor Hitchman	Healing Leader	September 2-16	
13	Lynn Formstone	Committee Member	April 2016	
14	Trudie Lewis	Committee Member	April 2016	
15	Jacqui Winslade	Committee Member	April 2016	
16	Roemary Polden	Committee Member	April 2016	
17	Susan Ellis	Education	April 2016	Co-opted

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates
Helen Shearer	April 2016

Names and addresses of advisers (Optional information)		
Type of adviser	Name	Address
Minister	Peter Kent	42 Delaware road Reading RG6 1AP
Spiritual. National. Union	West London District Council	No address officer's addresses used
Name of chief executive or names of senior staff members (Optional information)		
Officers: Jill Pickett Judith Ford Andrew Dean Helen Shearer		

Description of the charity's trusts	
Type of governing document (eg. trust deed, constitution)	Spiritualist National Union Rule Book and Bye Laws
How the charity is constituted (eg. trust, association, company)	16 trustee positions on the committee (one person sometimes commits to two jobs this reduces this number)
Trustee selection methods (eg. appointed by, elected by)	Nominated by full members, voted onto the committee at the Annual General Meeting Co-option for vacant positions post AGM
Additional governance issues (Optional information)	
<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • Trustees' consideration of major risks and the system and procedures to manage them. 	<p>Spiritual National Union</p> <p>Coaching from long standing Trustees</p> <p>Information sharing at monthly meetings</p> <p>First Aid Courses</p> <p>Spiritual National Union Governing body</p> <p>West London District Council</p> <p>SNU National Warden</p> <p>Refer to Spiritualist National Union Rule Book</p> <p>Safeguarding Vulnerable Adults and Children</p> <p>Health and Safety Band Risk Assessment specific responsibility of one officer. Fire procedure and safety system. Maintenance Officer.</p> <p>First Aider present for every service</p>

<p>Summary of the objects of the charity set out in its governing document</p>	<p>To promote the Religion and Religious Philosophy of Spiritualism as based on the seven principles</p> <p>To acquire perfect religious equality</p> <p>To assist in the formation of New societies and churches</p> <p>To strengthen the fraternal relations between spiritualists</p> <p>To increase all classes of membership</p> <p>To print publish and distribute literature</p> <p>To promote mission work</p> <p>To do all such lawful things which are for the advancement of spiritualism</p>
<p>Summary of the main activities undertaken for the public benefit in relation to these objects(include within this section the statutory declaration that the trustees have the regard to the guidance issued by the Charity Commission on public benefit)</p>	<p>Charity run by Trustees and Volunteers no one gets paid.</p> <p>Main object of the charity:</p> <p>Keep the church open to provide church services.</p> <p>Development within spiritualism for each person attending the church.</p> <p>Provide Spiritual Healing by trained Healers and to provide training to the trainee Healers</p> <p>Training courses for personal development within the religion access through the Spiritual National Union our governing body</p> <p>Trustees have access to the Charity Commission</p> <p>Fund Raising is very necessary to keep the church going heating and maintenance etc.,allowing the church to be open and available to the general public.</p> <p>Services designed so that those not looking for a "religion" can access pastoral support</p> <p>Weddings</p> <p>Funerals</p>

Additional details of objectives and activities (Optional information)	
<p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> • policy on grantmaking; • policy programme related investment; • Contribution made by volunteers. 	<p>Contribution made by volunteers: The Charity would not function as all our workers and helpers are volunteers The Charity is run following the SNU policies by a committee now referred to as the Trustees.</p> <p>Introduced a Scholarship: Kent Scholarship supporting financially a Trainee Healer for the two years training course</p> <p>Investment with the SNU Trust Fund</p> <p>Stared Friends of York Lodge this involves members of the church forming a group who are committed to helping the Trustees to run the church and development</p>

<p>Summary of the main achievements of the charity during the year</p>	<p>A significant increase in membership of the church.</p> <p>The importance and growth within the church has been a focal point this year with closed circles increasing and a fledgling program launched b</p> <p>Coffee mornings particularly in its new format, continue to be popular in spite of difficulties in booking mediums.</p> <p>A hugely successful "Dinner with Spirit" which by popular demand will see 2 events during 2016</p> <p>3 -additional Chairpersons have been trained up for service.</p> <p>A great deal of work has gone into preparing the church to function as a charity, as requested by the Spiritual National Union and the Committee has many responsibilities being Trustees of the Charity.</p> <p>The church and grounds have needed a great deal of investment (by law work generated by risk assessments) this year to maintain it and to provide for the years to come. We have managed to do this out of income generated by church activities and donations</p> <p>The Kent Scholarship fund the training continues to fund one healer per year. (the name is in recognition of Minister Peter Kent's' incredible dedication to spirit and the church over 49 years)</p> <p>We have continued with our support to the Churches in Reading drop in centre by donations and contributions of food from the congregation. This charity gives help to people in the Reading area who are struggling and in great need.</p> <p>A Donation to the Two Worlds spiritual magazine to help with the cost of publication.</p>

	Daisy's Dream a local charity for children has been included this year
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Brief statement of the charity's policy on reserves	S.N.U. policy
Details of any funds materially in deficit	Nil
Further financial review details (Optional information)	
<p>You may choose to include additional information, where relevant about:</p> <ul style="list-style-type: none"> the charity's principal sources of funds (including any fundraising); how expenditure has supported the key objectives of the charity; Investment policy and objectives including any ethical investment policy adopted. 	<p>The principle source of funds comes from donations</p> <p>Funds are necessary to keep the church open and functioning e.g. publicity, general maintenance of a listed building, training, heating, cleaning providing support for all our members and visitors</p> <p>Fundraising is a necessity to keep the church in good repair and pay utility bills etc.</p> <p>To increase all classes of membership</p> <p>To do all such lawful things as are for the advancement of Spiritualism</p> <p>To print, publish, and distribute literature</p> <p>Go to West London District meetings 4 per year</p> <p>To send our two representatives to the SNU Annual General meeting where changes in policy and statements are discussed and voted on.</p> <p>Investments with the SNU Trust fund which can be loaned to assist other churches within spiritualism</p>

Section F	Other optional information

The trustees declare that they have approved the trustees' report above.		
Signed on behalf of the charity's trustees		
Signature(s)		
Full name(s)	Helen Shearer	
Position (eg Secretary, Chair, etc)	Secretary	
Date	July 30th 2017	