



PLYMOUTH VINEYARD

Trustees' Report and Financial Statements

for the year ended 31 December 2016

Affiliated to  vineyard churches™

Plymouth Vineyard

ANNUAL REPORT
at 31 December 2016

TRUSTEES

Mr Arthur Goode (Chairman);

Mr Trevor Horne

Mrs Brenda Brooks

Mr Neil Keatt (resigned 13 July 2016);

Mr Chris Anderson (appointed 13 July 2016);

COMPANY SECRETARY

Arthur Goode

FINANCE OFFICER

Carol Cassidy

REGISTERED OFFICE ADDRESS

The Vineyard Centre
Kinterbury House
Kinterbury Street
Plymouth
Devon PL1 2DG

CHARITY REGISTRATION NUMBER

1102919

COMPANY NUMBER

04942055

BANKERS

The Cooperative Bank
PO Box 101
Balloon Street
Manchester M60 4EP

INDEPENDENT EXAMINER

Numbers UK Ltd
Ensign House
Parkway Court
Longbridge Road
Plymouth PL6 8LR

Plymouth Vineyard

ANNUAL REPORT

at 31 December 2016

The Trustees of Plymouth Vineyard ("PVC") who also act as Directors of PVC for the purposes of the Companies Act 2006, present their annual report together with the financial statements of the charitable company for the year ended 31 December 2016..

The Board of Trustees are satisfied with the performance of the charity during the year and consider that the charity is in a strong position to continue its activities during the coming year, and that the charity's assets are adequate to fulfil its obligations.

OBJECTIVES AND ACTIVITIES

As stated in its statutes, (Memorandum and Articles of Association) Plymouth Vineyard is established for:

- I. the furtherance of religious or secular public education;
- II. the advancement of the Christian faith including missionary activities in the United Kingdom and overseas and also including but not limited to the planting of new churches and organisations of congregations;
- III. the relief of the poor and needy;
- IV. the relief of the sick and elderly;
- V. such other charitable objects and for the benefit of such other charitable bodies and institutions as the Committee shall in their absolute discretion see fit.

As can be seen from the overview and developments of the church during the past year, Plymouth Vineyard continues to fulfil its objectives as outlined in its purpose and mission statements and its Articles of Association.

The Trustees have reviewed the activities of the charity in the light of the guidance published by the Charity Commission on public benefit. The Trustees are satisfied that the charity's activities during the past year continue to be for the public benefit, relating as they do to benefit the community in the City of Plymouth and beyond.

ACHIEVEMENTS AND PERFORMANCE

Growth and Leadership Development

The leadership of the church is a team effort, with the ministry leaders and housegroup leaders seen as a crucial part of decision making and implementation. In 2015 the Core Leadership Team was disbanded and much of the decision-making and implementation reverted to the Lead Pastors, but this was always meant to be a season rather than a long-term change. This year the church has seen the emergence of new leaders which has been encouraging, but this is acknowledged to be a slow process of training and integration, one not to be rushed.

The monthly leadership development and church planting training course (Hub) continues to provide good training and encouragement for our leaders as well as the wider Vineyard leadership in the South West.

The church continues to grow slowly in numbers and in depth of relationships.

Plymouth Vineyard

ANNUAL REPORT

at 31 December 2016

Housegroups, pastoral structures and community

Pastoral care continues to be delivered through housegroups. We also spent time as a leadership group looking at how to deliver social events to engage newcomers and develop existing community, which was very successful.

Children's Storehouse

Following last year's extension in opening times Children's Storehouse has continued to be a successful ministry to young families and children, with a good reputation amongst the many local professional agencies that refer families in crisis need to this project. The charity was successful once again in obtaining a grant from BBC Children in Need and other smaller grants, and over the year, we provided clothing, bedding, beds, equipment and other items to meet the basic living needs of over 550 disadvantaged young children. An average of 12 families per week also came to the drop-in sessions just to chat and hang out over a cuppa and cake, with play and craft activities for the children. This is encouraging families to feel part of a community and helps to reduce the isolation that many of them experience, as well as strengthening relationships and improving children's development. The Christmas party demonstrated how much the project is in need of more space, and this has been an increasing challenge.

Children's and Youth Ministry

There was a successful transition of children's leaders in September, and the new team are busy looking at restructuring our provision to children on Sundays and reaching out to new families.

We had a successful youth intern for the year, who helped in taking a team of young people to the LIV village in South Africa. She was overseen by our youth pastor, who is preparing to step down and we are currently working on a transition plan for the year ahead.

Children and youth remain a vital priority in the church - not only are they the emerging generation and important to our future, they also face significant challenges in the present, and the church wants to help them face these challenges - of culture, mental and emotional well-being and their development into stable, secure adults.

A presence in the City and beyond

The Lead Pastor is the Chaplain for Plymouth Argyle FC and both Lead Pastors are active in city-wide events and training opportunities, for instance attending the Global Leadership Summit held locally in the autumn. They are also leaders of the South West Area for Vineyard Churches, and oversee the Vineyard churches for that area.

It is an aim for the church that all members see themselves as instrumental in bringing blessing and life to the City and the communities in which they live and work, whether it be through practical help, prayer or just their active presence.

FINANCIAL REVIEW

During the year ended 31 December 2016, the charity received total income of £98,189 and incurred total expenditure of £102,123, so there was a deficit of income over expenditure for the year of £3,934.

Most of the charity's income is obtained from church members donations, and is used for the general running costs of the church, however in 2016 a proportion was restricted for the costs of the LIV Youth Mission Trip and a compassion gift. A restricted donation of £18,000 was also received from a church member towards the future costs of new premises, so this has been treated as deferred income.

The charity is extremely grateful to have been awarded grants as restricted income towards the running costs of Children's Storehouse - £10,000 from BBC Children in Need, £2,000 from St James Place Foundation, £1,000 from the Woodward Charitable Trust and £750 from the Devon Community Foundation Sport Relief Community Cash fund. £2,000 was also received from Vineyard Churches UK - £1,500 for Children's Storehouse and £500 towards supporting refugees in the church. From these grants, a total of £2,250 is deferred income, as it relates to expenditure to be incurred in 2017. An additional grant of £6,000 was received from Vineyard Churches UK, to cover both the expenses for the Lead Pastors as Area Leaders and for events and training to benefit Vineyard Churches in the South West and Wales, of which £1,489 was carried forward to 2017.

The charity supported local missions through regular giving to Pregnancy Crisis Care and Fusion and one-off gifts to Plymouth Universities Christian Unions, as well as several missionaries working abroad, including Love the One, and continued to make a regular donation of 5% of its unrestricted income to Vineyard Churches UK.

Reserves Policy

At the end of 2016, the charity had total reserves of £15,279, with restricted reserves of £6,935. The Trustees consider that the ideal level of unrestricted reserves would be equivalent to 3 months expenditure. With unrestricted reserves totalling £8,344, this is therefore lower than needed, so the Trustees will continue working towards building up the level of reserves with on-going careful management of expenditure.

Going Concern

The Trustees have reviewed the circumstances of the charity and consider that adequate resources continue to be available to fund the activities of the charity for the foreseeable future. The Trustees are of the view that the charity is a going concern.

Investment Policy and Performance

The charity operates a low risk and ethical approach to the investment of reserves, which are held in an interest-bearing cash deposit account with the Co-operative Bank.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Plymouth Vineyard is a charitable company limited by guarantee, governed by its Memorandum and Articles of Association dated 23 October 2003, and is affiliated to the Association of Vineyard Churches UK and Ireland (VCUKI). It has been registered as a charity with the Charity Commission since 29 March 2004.

ANNUAL REPORT

at 31 December 2016

Method of Recruitment and Appointment of Trustees

The Chair of the Board of Trustees, who is also the Lead Pastor of Plymouth Vineyard, initiates the recruitment of new Trustees from members of the church who are then approved by the Board. A minimum of 3 Trustees is required by the Memorandum and Articles. Trustees normally serve for an initial period of 3 years, and may serve for a further period if they are agreeable and are invited to do so. As the church has grown, the charity has recognised the need both to hold on to experienced Trustees and to appoint new Trustees who are able to offer relevant skills and experience, to ensure that the Board can contribute fully to the charity's development.

When new Trustees are appointed, they are required to study the Trustees Manual published by VCUKI and are given ongoing training by the Lead Pastor, as well as accessing training offered nationally by Vineyard Churches at their annual National Leadership Conference. The Trustees can also attend training events run by the Area as well as other organisations.

Organisational Structure and Decision Making

1. The Board of Trustees normally meets 4 times a year and monitors the overall governance of the charity. The Trustees are responsible for setting and reviewing policies, approving the statutory accounts and budgets, monitoring charity performance by the use of financial data, and making decisions about expenditure and staff appointments and salaries.

The Trustees also give advice and counsel to the Lead Pastors in relation to the financial, legal and administrative life of the church.

2. The two Lead Pastors are responsible for the oversight, direction and vision of the church. Decisions are made in consultation with the different staff and leaders operating in their various functions, and with the support of all the church's leaders. They receive oversight in their role externally through the oversight system arranged by VCUKI.

3. Ministry Leaders and Coordinators head up specific areas of the church and lead the teams who report to them as volunteers for that ministry.

4. Housegroup Leaders oversee small groups, set up by the church to encourage people to look after each other. Housegroups are organised into clusters and the housegroup leaders from each cluster meet regularly together to support each other, with their development and coaching being the responsibility of the Lead Pastors.

Risk Management

Plymouth Vineyard has undertaken a full risk analysis for all its activities. This policy is under constant review and updated as necessary. The church is fully insured against public liability. Staff contracts are reviewed annually along with the job descriptions and appraisals. All staff, trustees and volunteers involved with children and young people are DBS checked and receive child protection training, which are updated every three years. Our Safeguarding Policy is reviewed annually and one of the Trustees is responsible for safeguarding. There also is a Health and Safety Policy in place for public meetings and activities.

Related Parties

Plymouth Vineyard is a Christian Church. It is affiliated to the Association of Vineyard Churches, UK & Ireland (VCUKI) from whom it receives pastoral oversight and training. More locally it is part of the South West Area of VCUKI. It is also a member of 'Churches Together in Plymouth' - an ecumenical group.

PLANS FOR FUTURE PERIODS

Leadership Development and Pastoral Structures

Having focused our training on delivering social events and reaching out to unchurched people, for the year ahead we want to embed this learning, whilst turning our attention to the emotional and spiritual health of the body, and to discipleship.

Fundamental to this is the development of housegroups, our pastoral units in the church. The new children's ministry leaders will need input as they seek to establish their new team and push on in pursuing their vision, and we hope to transition a new youth team as well, looking at how our combined structures best serve the needs of the young people as a whole.

Local mission

The church will continue to engage all the members in providing food and services to those in poverty, and will encourage people to engage in serving the City's needs wherever they feel led. We will work alongside existing charities and organisations wherever appropriate to maximise effectiveness.

The church will be engaging the services of a missionary to the Muslim communities in the summer, and hopes to develop the Foodbag ministry into a service aimed specifically at welcoming refugees into the city.

Children's Storehouse

The charity has applied to BBC Children in Need for another year's funding, as well as to several other Trusts and Foundations, which if successful, will enable existing provision to continue and develop the project even further. As increasing numbers of asylum seekers use the services of this project, we want to develop a specific ministry to help welcome them into the City, which will be linked to the Children's Storehouse.

Social Events and Outreach

We hope to impact the City for good through helping those in need and contributing towards the Plymouth Plan as best we can, but we also want to extend the reach of the church community through the continued development of groups and activities which people outside of our immediate church community will want to come along to. Our training in how to run a social event is already beginning to improve the uptake of those invited along to such events, and increasing numbers at special Sunday services.

We now meet in the City on Sundays as well as midweek, and continue to look for a venue that will help us expand our midweek provision as well as host Sunday services.

TRUSTEES' RESPONSIBILITIES STATEMENT

The Trustees (who are also directors of Plymouth Vineyard for the purposes of company law) are responsible for preparing the Trustee's report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

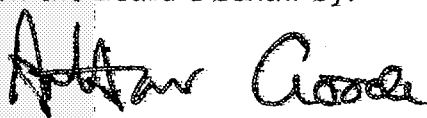
DISCLOSURE OF INFORMATION TO AUDITORS

Each of the persons who are Trustees at the time when this Trustee's report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charitable company's Independent Examiner is unaware, and
- that Trustee has taken all the steps that ought to have taken as a Trustee in order to be aware of any information needed by the charitable company's auditors in connection with preparing their report and to establish that the charitable company's Independent Examiner is aware of that information.

The company has taken advantage of the small companies' exemption in preparing the Trustee's report.

This report was approved by the Board of Trustees, as the company directors, on 25 July 2017 and signed on the Board's behalf by:



Arthur Goode (Chair of Trustees)

Statement of Financial Activities for the year ended 31 December 2016

| | Notes | Unrestricted funds £ | Restricted funds £ | Total funds £ | Prior year funds. £ |
|------------------------------------|-------|----------------------------|--------------------------|---------------------|------------------------------|
| INCOME | 3; | | | | |
| Donations | | 71,218 | 25,888 | 97,106 | 98,602 |
| Charitable Activities | | 228 | 852 | 1,080 | 893 |
| Investments | | 1 | 2 | 3 | 15 |
| TOTAL INCOME | | 71,447 | 26,742 | 98,189 | 99,510 |
| EXPENDITURE | | | | | |
| Charitable Activities | 4 | 76,576 | 25,547 | 102,123 | 96,402 |
| TOTAL EXPENDITURE | | 76,576 | 25,547 | 102,123 | 96,402 |
| Net income / (expenditure) | | (5,129) | 1,195 | (3,934) | 3,108 |
| RECONCILIATION OF FUNDS | | | | | |
| Total Funds Brought Forward | | 13,473 | 5,740 | 19,213 | 16,105 |
| TOTAL FUNDS CARRIED FORWARD | | 8,344 | 6,935 | 15,279 | 19,213 |

Plymouth Vineyard

ANNUAL REPORT
at 31 December 2016

Balance Sheet as at 31 December 2016

| | Notes | Unrestricted funds £ | Restricted funds £ | Total this year £ | Total last year £ |
|--|-------|-------------------------|-----------------------|----------------------|----------------------|
| FIXED ASSETS | | | | | |
| Tangible assets | 7 | - | 1,561 | 1,561 | 581 |
| Total fixed assets | | - | 1,561 | 1,561 | 581 |
| CURRENT ASSETS | | | | | |
| Debtors | 8 | 4,845 | 1,005 | 5,850 | 7,098 |
| Cash at bank and in hand | | 4,472 | 26,587 | 31,059 | 17,686 |
| Total current assets | | 9,317 | 27,592 | 36,909 | 24,784 |
| Creditors: | | | | | |
| amounts falling due within one year | 9 | (973) | (22,218) | (23,191) | (6,152) |
| Net current assets | | 8,344 | 5,374 | 13,718 | 18,632 |
| Total assets less current liabilities | | 8,344 | 6,935 | 15,279 | 19,213 |
| TOTAL NET ASSETS | | 8,344 | 6,935 | 15,279 | 19,213 |
| CHARITY FUNDS | | | | | |
| Unrestricted Funds | | 8,344 | | 8,344 | 13,473 |
| Restricted Funds | 10 | | 6,935 | 6,935 | 5,740 |
| TOTAL FUNDS | | 8,344 | 6,935 | 15,279 | 19,213 |

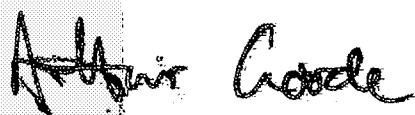
The company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

The financial statements were approved by the Trustees/Directors on 25 July 2017 and signed on their behalf by:



Arthur Goode (Director)

NOTES TO THE ACCOUNTS

1 Basis of Accounting

These accounts have been prepared under the historical cost convention, with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and Charities Act 2011.

Plymouth Vineyard constitutes a public benefit entity as defined by FRS 102.

2 Accounting Policies

Fund Accounting

Unrestricted funds are donations and other incoming resources which are available to be used in accordance with the charitable objectives at the discretion of the Trustees.

Restricted funds are funds which are to be used within the objects of the charity, in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular restricted purposes.

Income

All income is included in the Statement of Financial Activities when the charity becomes entitled to the resources, it is probable that the income will be received and the amount of income can be measured reliably.

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation. The tax reclaimable on Gift Aided donations is accrued for if not received by the end of the financial year.

Interest on funds held on deposit is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

Expenditure and Liabilities

Expenditure is recognised once there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured reliably. Expenditure is classified under the headings that aggregate all costs related to that activity. Expenditure includes attributable VAT which cannot be recovered, since the charity is not registered for VAT. Liabilities are measured on recognition at their historical cost and then subsequently measured at the best estimate of the amounts required to settle the obligation at the reporting date.

Assets

Debtors are measured on initial recognition at settlement amount.

Tangible fixed assets are capitalised if they can be used for more than one year and cost at least £500. They are valued at cost. Depreciation is calculated on the straight-line basis, in order to write off the cost of each asset over its estimated useful life, as follows:

Equipment - over 3 years Fixtures and Fittings - over 5 years

Gifts

Decisions concerning which individuals and institutions receive gifts out of the assets of the charity are made by the Leadership Team in consultation with the Board of Directors, in accordance with the Memorandum and Articles of Association.

Plymouth Vineyard

ANNUAL REPORT

at 31 December 2016

3. Analysis of Income

| | Unrestricted funds £ | Restricted funds £ | Total funds £ | Prior year funds £ |
|-------------------------------------|----------------------------|--------------------------|---------------------|--------------------------|
| <i>Donations</i> | | | | |
| Donations from Individuals | 59,640 | 9,092 | 68,732 | 70,152 |
| Gift Aid | 11,578 | 569 | 12,147 | 14,551 |
| Fundraising for Youth Mission trip | - | 1,094 | 1,094 | - |
| Grants for Children's Storehouse | - | 13,750 | 13,750 | 13,300 |
| Children's Storehouse donations | - | 1,383 | 1,383 | 599 |
| TOTAL | 71,218 | 25,888 | 97,106 | 98,602 |
| <i>Charitable Activities</i> | | | | |
| Courses, Social events | 228 | - | 228 | 164 |
| Children's Storehouse textile sales | - | 852 | 852 | 729 |
| TOTAL | 228 | 852 | 1,080 | 893 |
| <i>Investments</i> | | | | |
| Bank Interest | 1 | 2 | 3 | 15 |
| TOTAL | 1 | 2 | 3 | 15 |
| TOTAL INCOME | 71,447 | 26,742 | 98,189 | 99,510 |

4. Analysis of Expenditure

| | Unrestricted funds £ | Restricted funds £ | Total funds £ | Prior year funds £ |
|-------------------------------|----------------------------|--------------------------|---------------------|--------------------------|
| <i>Charitable Activities</i> | | | | |
| Office | 9,941 | - | 9,941 | 10,383 |
| Administration | 1,831 | - | 1,831 | 2,614 |
| Legal & Professional Fees | 2,211 | - | 2,211 | 2,150 |
| Staff | 28,345 | - | 28,345 | 26,883 |
| Manse | 13,200 | - | 13,200 | 13,200 |
| Meetings | 9,784 | 159 | 9,943 | 10,103 |
| Pastoral | 4,574 | 642 | 5,216 | 4,541 |
| Missions / Gifts | 5,662 | 8,078 | 13,740 | 9,318 |
| Outreach | 447 | - | 447 | 686 |
| Children's Storehouse Project | - | 16,356 | 16,356 | 15,810 |
| Depreciation | 581 | 312 | 893 | 714 |
| TOTAL EXPENDITURE | 76,576 | 25,547 | 102,123 | 96,402 |

Plymouth Vineyard

ANNUAL REPORT at 31 December 2016

5 Trustees' Expenses

For the year ending 31 December 2016, trustee and director A Goode was paid a gross salary of £16,325 and a house allowance of £13,200, in respect of his position as Senior Pastor of Plymouth Vineyard Church, as permitted by the company's Memorandum and Articles and by the Charity Commission.

No other individual who was a trustee/director during the year received a remuneration or reimbursement of expenses.

6 Staff Costs

| | This year £ | Last year £ |
|----------------|----------------|----------------|
| Gross Salaries | <u>36,925</u> | <u>36,615</u> |

There were 4 part-time employees during the year ending 31 December 2016.
The company did not operate any pension scheme for its employees.

7 Tangible Fixed Assets

| | Equipment £ | Furniture £ | Total £ |
|-----------------------|----------------|----------------|---------------|
| Cost | | | |
| At 1 January 2016 | 7,368 | 1,751 | 9,119 |
| Additions | 1,873 | - | 1,873 |
| At 31 December 2016 | 9,241 | 1,751 | 10,992 |
| Depreciation | | | |
| At 1 January 2016 | 6,819 | 1,719 | 8,538 |
| Charge for year | 861 | 32 | 893 |
| At 31 December 2016 | 7,680 | 1,751 | 9,431 |
| Net Book Value | | | |
| At 31 December 2016 | 1,561 | - | 1,561 |
| At 31 December 2015 | 549 | 32 | 581 |

8 Analysis of Debtors

| | This year £ | Last year £ |
|-----------------------------|---------------------|---------------------|
| Tax recovered from Gift Aid | 2,755 | 4,036 |
| Rent prepaid | 3,095 | 3,062 |
| TOTAL | <u>5,850</u> | <u>7,098</u> |

ANNUAL REPORT
at 31 December 2016

9 Analysis of Creditors: amounts falling due within one year

| | This year £ | Last year £ |
|----------------------------|----------------|----------------|
| Taxation & social security | 1,125 | 696 |
| Accruals | 325 | 1,496 |
| Deferred Income: | | |
| Restricted Grants | 2,250 | 3,460 |
| Restricted Donation | 18,002 | - |
| SWW Area Vineyard Grant | 1,489 | 500 |
| TOTAL | 23,191 | 6,152 |

10 Statement of Restricted Funds

| | Brought forward £ | Net movement in funds £ | Carried forward £ |
|-------------------------|-------------------------|-------------------------------|-------------------------|
| Children's Storehouse | 4,029 | 1,417 | 5,446 |
| SWW Area Vineyard Grant | 500 | 989 | 1,489 |
| Youth Mission Trip | 976 | (976) | - |
| Internship | 235 | (235) | - |
| TOTAL FUNDS | 5,740 | 1,195 | 6,935 |



Independent examiner's report on the accounts

Section A: Independent examiner's report

Report to the trustees/
members of

Charity Name

Plymouth Vineyard.

On accounts for the
year ended

31st December 2016

Charity no
(if any)

1102919.

Set out on pages

1-3

(remember to include the page numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. ~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [named body]]. Delete [] if not applicable.~~

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Section A: Independent examiner's report

(cont)

Independent
examiner's statement

In connection with my examination, no matter has come to my attention
(other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act
 have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:



Date:

2nd June 2017

Name:

Andrew Sullivan

Relevant professional
qualification(s) or body
(if any):

FMAAT

Address:

Ensign House, Parkway Court
Longbridge Road, Plymouth
Devon PL6 8LR.

Section B: Disclosure

Only complete if the examiner needs to highlight material problems.(E.g.. accounting records have not been kept in accordance with s132 of the Charities' Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts; any material expenditure or action which appears not to be in accordance with the trusts of the charity; any failure to be provided with information and explanations by any past or present trustee, officer or employee; and any material consistency between the accounts and the trustees' annual report.)

Give here brief details of any items that the examiner wishes to disclose.