

**Ace Africa (UK)**

# **Annual Report and Accounts 2016**



A company, limited by guarantee  
Registered Charity No. 1111282  
Company Number: 4726183



**Ace Africa (UK)**  
**Report and Financial Statements**  
**For the year ended 31 December 2016**

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# Ace Africa (UK) Annual Report and Accounts 2016



**Charity Name:** Ace Africa (UK) formerly Action in the Community Environment  
**Charity No:** 1111283  
**Company No:** 4726183

The charitable company is governed by its Articles of Association

**Registered Office:** c/o Lockton Companies LLP  
The St Botolph Building  
138 Houndsditch  
London EC3A 7AG

**Operational Address:** c/o Lockton Companies LLP  
The St Botolph Building  
138 Houndsditch  
London EC3A 7AG

**Board of Directors:** Christopher Rowse  
David Montgomery (appointed May 2017)  
Francis Howard  
Genevieve Lloyd  
John Collenette – Chairman  
Kedge Martin  
Mark Chamberlen  
Neha Shah - Treasurer  
Tal Shamsi (resigned January 2017)

**Secretary:** Genevieve Lloyd

**Administration:** Margarida Villas-Boas, UK Country Director  
Elizabeth Epsley, Fundraising and Communications Manager (on maternity leave since September 2016)  
Isabella Alexandroff, Interim Fundraising and Communications Manager (maternity cover)  
Olivia Jarman, Fundraising and Communications Assistant  
Ajay Vasa, Finance Officer

**Auditors:** Critchleys LLP, Greyfriars Court, Paradise Square, Oxford OX1 1BE

**Bankers:** CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ / Barclays Bank PLC, Leicester, LE827 2BB / Nationwide Building Society, PO Box 3,5-11 St George Street, Douglas, Isle of Man, M99 1AS, British Isles



# Ace Africa (UK) Annual Report and Accounts 2016



**The Trustees of Ace Africa (UK) (the “Charity”) present their report on activities for the year ended 31st December 2016.**

**The financial statements comply with the Charities Act 2011, the Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).**

## Constitution

The Charity was originally constituted under a Memorandum of Association signed on 10th March 2003 and incorporated as Action in the Community Environment on 8th April 2003. As a result of resolutions dated 13th June 2005, 31st August 2005 and 26th January 2009, the name was officially changed to Ace Africa (UK) on 19th February 2009. In the event of the company being wound up members are required to contribute an amount not exceeding £10.

## Trustees

Trustees are appointed by the board. There may be no less than three Trustees and there are eight at present.

In selecting Trustees consideration is given to the overall breadth of knowledge and experience required of the board of Trustees. Candidates are typically interviewed by at least three existing Trustees and nominations are then presented for approval to the board. Successful candidates, once appointed, receive appropriate training documentation about the roles and responsibilities associated with becoming a Trustee and are given an induction by an existing Trustee.

Since the date of the last report, Tal Shamsi has stepped down from the board. We are very grateful to Tal for his commitment and enthusiasm and wish him well for the future. We are delighted to welcome David Montgomery to the board, effective May 2017. David will bring extensive international experience and enthusiasm, combined with personal knowledge of - and commitment to - Africa. We very much look forward to being able to benefit from David's skills and contributions in the months and years to come.

# Ace Africa (UK) Annual Report and Accounts 2016



## Organisational structure

The Trustees oversee the affairs of the Charity on a voluntary basis and meet as necessary for this purpose. Decisions are made by majority vote at meetings of trustees. A sub-committee addresses matters relating to finance, governance and risk. Currently the Trustees who serve on this sub-committee are Christopher Rowse, John Collenette and Kedge Martin, together with the UK Country Director and the Finance Officer. This sub-committee meets regularly, usually in advance of full board meetings. During 2016 the sub-committee continued reviewing all policies to ensure we were in line with current fundraising regulation and standards (copies of Ace Africa policies can be obtained from the UK office). The board remains very focused on the levels of unrestricted income/expenditure and reserves, in order to strike the right balance between the sustainability of the Charity and the effective delivery of the organisation's mission and objectives.

The Charity currently has four full time (one currently on maternity leave) and one part time staff members, in addition to temporary administrative volunteers.

The Trustees are conscious of the need to motivate and retain key staff while staying within appropriate financial limits for an organisation of this size. When a new member of staff is hired, the pay level is benchmarked against similar posts for comparable organisations operating in the South East of the UK. There is an annual review and appraisal system for each member of staff. Recommendations on individual pay levels are made by the finance and governance sub-committee and ratified by the board.

The Charity is very fortunate to be able to use office space provided pro bono by the Lockton Companies LLP and we are very grateful to them for this extremely valuable support for our work.

## Principal activities

The Charity has been active since late 2005 through the work of its Trustees and supporters. Ace Africa (UK) is an independent charity. Its principal activities are to promote the efficiency and effectiveness of charities and non-governmental organisations (NGOs), community based organisations, voluntary bodies, other associations, institutions and statutory authorities undertaking charitable activities in Africa in particular that would be recognised as such under English law (including the provision of financial and other support as the Trustees see fit). The aim of the Charity, together with Action in the Community Environment (Kenya) ("Ace Kenya") and Ace Africa (Tanzania) ("Ace Tanzania") (collectively referred to as "Ace Africa") is to help impoverished communities, particularly those affected severely by the impact of HIV/AIDS, in rural areas of Kenya and Tanzania to improve and sustain their own health, wellbeing and development.

The organisations that the Charity supports recognise that effective community capacity building to achieve these goals is a long-term undertaking in each area of operation, and one which aims to reduce reliance of the host community on the NGO. They therefore provide support appropriate to the degree of self-reliance achieved by each community with which they work.





The Charity raises funds in order to make grants to Ace Kenya and Ace Tanzania. The Charity also provides technical and managerial support, and promotes and communicates on their behalf in the UK. Where appropriate the Charity may support other NGOs working in the same field alongside Ace Kenya and Ace Tanzania.

The Charity appeals for grants from trusts, foundations, companies and similar institutions. Some of the successful applications result in grants to the Charity and others in grants directly to Ace Kenya and Ace Tanzania. The Charity also raises funds from individuals by direct approaches and by holding fundraising events.

### **Grant making policy**

The Charity makes grants to registered NGOs Ace Kenya and Ace Tanzania both for specific components of their activities and in support of the implementation of their total strategy. Reports are received on the relevant component of activities and also on overall progress towards each year's budget and plan.

### **Operations supported by Ace Africa (UK)**

The work of Ace Africa in child and community development continues to be centred on three broad themes: child development, community health and wellbeing and community livelihoods. Within each of these themes there are several strands that contribute to the overall approach. Ace Africa's programme activities address a full range of complex needs: immediate requirements within vulnerable households, such as nutritional supplements, bedding and shelter, in addition to the longer-term capacity building approach of family and individual counselling, promotion of child rights and child health, community food security, nutrition and training in income-generating activities for households and community support groups. We aim to empower community members to be the agents of change in their own lives, to build resilience and to help them to be healthy and self-sufficient.

The programme activities of Ace Kenya, started 14 years ago in Bungoma in Western Kenya, continue to expand in geographical scope. With the passage of time it is now possible to see different stages of engagement with communities: as work starts in six new areas, Ace Kenya continues to phase out its activities with communities that have now reached an appropriate level of self-sufficiency and sustainability.

In 2016, Ace Kenya increased its local funding streams to support activities in the now eight counties where it works. With the focus primarily on the reduction of HIV infection and gender based violence and the protection of children's rights, grants were awarded locally from various prestigious institutional donors.

Ace Kenya was also selected as the Winner of United States of America Development Fund (USADF) Off-Grid Energy Challenge, introducing the use of photovoltaic solar powered drip irrigation systems to Community Livelihoods initiatives. This adds value to the existing innovative commercial composting (funded by GiZ) and seed multiplication projects (funded by USAID/Technoserve India.)



Ace Tanzania has witnessed the advancement of its Child Development programmes at the policy, district and ward levels. Ace Tanzania contributed to the development of the National Plan of Action to end violence against women and children in Tanzania (2017/18 – 2021/22) and established a district Child Protection Team, One Stop Centre and the first rural 'drop in centre' for women and girls who are victims of gender based and sexual violence.

In January 2017, Ace Tanzania started implementing the Comic Relief project to support the government to provide quality health services, particularly focusing on health care services for people living with HIV and AIDS (PLWA.) The project reaches those living in rural areas through outreach clinics, testing and treatment centres at local health facilities, providing counselling care and support in the household.

In the year under review, in partnership with Seka, Ace Tanzania developed theatre forums to address and confront issues of child rights, sexual health and violence, stigma and HIV and AIDS. These popular performances are having a positive impact on changing community perceptions and behaviours.

The Ace Africa football league continued to generate good support in 2016 and it is hoped that more schools will be reached in 2017 by this inspiring project.

It is important for any international development organisation to make sure that the impact on the communities where it works is effective and appropriate and we are pleased to be able to report that by the end of 2016 Ace Africa had reached 1,352,925 beneficiaries since the organisation started its work in 2003.

## Activities in the UK

The Charity is of course not immune to the challenges faced by any organisation in the charitable sector and the Trustees continue to work hard to ensure that the Charity is able to meet its objectives in the most appropriate way.

During the past two years, the Trustees have considered carefully whether the scope and depth of the work of Ace Africa would be strengthened by forming partnerships, whether formal or informal, with other similar organisations, for the ultimate benefit of the communities where we operate. In 2016, we continued to develop our working partnership with the Got Matar Community Development Group ("GMCDG") in Kenya. The benefit of transfer of learning and good practice to GMCDG is starting to be felt, while the Ace Kenya staff are also improving management skills which will enhance their ability to deliver community programme activities. Towards the end of 2016, Ace Africa in partnership with the Haller Foundation, was awarded a grant by the Innocent Foundation. In the knowledge that the two organisations have harmonising goals it was decided that a collaborative project would be mutually beneficial, building one another's capacity, expertise and ultimately enhancing effectiveness of programme efforts. The Trustees will continue to pursue discussions with other organisations where appropriate.

In November 2016, the Charity held a Gala Dinner at Lindley Hall in Westminster which was attended by 240 guests and raised a record breaking £200,908 net for the organisation. In September 2016, we also held our popular annual Quiz Night at Pizza Express on the Strand, which was very well attended and gave us a good opportunity to bring our longstanding supporters up to date with the work of Ace Africa.

Throughout the year, a large number of people gave their time to participate in fundraising events for the Charity. These challenge events - London Marathon, British 10K, Prudential Ride London 100 and Royal Parks Half Marathon - produced over £39,000 (2015: £48,000) and peer-to-peer fundraising managed to raise £14,000 (2015 £40,000) with a total of 48 individuals raising funds for Ace Africa throughout the year.

We benefited again from the support of various UK schools. Eton College with the support of Caldicott

School, Cothill School and Bradfield College, has once again raised funds for our football league in Tanzania. Other schools supporting Ace Africa this year included Falkner House School and Winchester College.

## Financial performance

Income during 2016 amounted to £1,220,222 (2015: £1,181,986). Expenditure amounted to £1,193,616 (2015: £1,167,200) of which £924,786 (2015: £918,735) was grant making, £139,302 was fundraising and grant application costs (2015: £131,667) and £5,497 was governance costs (2015: £6,352). Donations and grants was £848,565 (2015: £871,197). Of this £712,557 (2015: £686,952) was restricted and £136,008 (2015: £184,245) unrestricted. Event Income was £319,375 (2015: £260,453). Event costs were £74,031 (2015: £60,446) leaving a surplus on events of £245,344 (2015: £200,007).

Ace Africa (UK) supported Ace Africa programmes in Kenya and Tanzania during the year amounting to £913,775 (2015: £913,558), of which £688,573 (2015: £712,086) was for restricted purposes and £225,202 (2015: £201,472) comprised unrestricted grants. A total of £7,411 was transferred to Haller Foundation on behalf of the Innocent Foundation as part of our partnership agreement.

The trustees are pleased to report that the balance of unrestricted funds carried forward increased by just over 13% during the year under review from £124,659 to £141,115 an increase of £16,456 (2015: increase of £51,318). This level of reserves is considered to be sufficient to ensure continuity of activities, although the Trustees will continue to keep this under close review. Restricted funds increased by £10,150 (2015: decrease of £36,532) to £125,962.

## Reserves policy

The Trustees have identified that it is prudent to hold unrestricted reserves in order:

- 1) to ensure continuity of the charity's activities and delivery of programmes in Africa in the event of unexpected circumstances or setbacks
- 2) to fulfil legal obligations in the unlikely event that Ace Africa (UK) ceases to operate

The Trustees have estimated that the target for the appropriate level of reserves for the above purposes is the higher of three months of unrestricted budgeted expenditure, calculated on the basis of the annual budget, or 10% of annual expenditure, calculated on the basis of the most recent full year.

## Future plans of the charity

The Charity intends to maintain its support of the work of Ace Kenya and Ace Tanzania. These two organisations will continue their respective community programmes both in the areas where they operate and in carefully selected new areas. The board of the Charity remains committed to promoting the Ace Africa model of community development, whether directly in existing areas or through growth, partnership and research in communities that face similar challenges in their legitimate aspirations for health, wellbeing and stable living conditions.

At meetings in London in March 2017, Trustees, staff and representatives from Ace Kenya and Ace Tanzania continued previous discussions about the organisational structure of Ace Africa. This initiative was prompted by the impending departure of the UK Country Director, Margarida Villas-Boas, and the opportunity this presents to revisit the subject of the most effective way to deliver the mission of the organisation. While confirming the necessity to appoint a replacement UK Country Director, these meetings also considered whether there is now scope for a new, that of CEO of Ace Africa, in order to clarify overall responsibility for strategic direction. Further discussions continue on this subject, including



the definition of parameters of governance and potential requirements for a reorganised legal structure.

## Accounting policies

A summary of the principal accounting policies is set out in Note 1 to the accounts on page 16.

## Risk

At present there are no risks connected with the internal management and administration of the Charity beyond those of staff infidelity, which are managed by supervision of income and accounting functions and are insured. The Charity makes grants to Ace Kenya and Ace Tanzania, which gives rise to risks of misappropriation or maladministration of such grants. These risks are managed by regular monitoring of Ace Africa financial and activity reports, including the receipt of audited financial reports, and by visits to Ace Kenya and Ace Tanzania and their project areas by the Trustees and management of the Charity.

## Responsibilities of the board of trustees

The Trustees (who are also directors of the Charity for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Company law requires that the board of Trustees prepare financial statements for each financial year that give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- (i) Select suitable accounting policies and then apply them consistently;
- (ii) Observe the methods and principles in the Charities SORP;
- (iii) Make judgments and estimates that are reasonable and prudent;
- (iv) State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- (v) Prepare the financial statements on a going concern basis unless it is inappropriate to assume that the company will continue in business.



The board of Trustees is responsible for maintaining proper accounting records, which disclose with reasonable accuracy at any time, the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. The board of Trustees is also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### Public benefit

In accordance with section 17 of the Charities Act 2011 the Trustees confirm that they have had regard to the Charity Commission's guidance in relation to public benefit. The Trustees have referred to the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning the Charity's future activities. In particular, the Trustees have considered how planned activities will contribute to the aims and objectives they have set.

### Trustees' declaration

So far as the Trustees are aware, there is no relevant information (as defined by Section 418 of the Companies Act 2006) of which the company's auditor is unaware, and each Trustee has taken all the steps that he/she ought to have taken as a Trustee in order to make himself/herself aware of any relevant audit information and to establish that the company's auditor is aware of that information.

Approved by the Board of Trustees and signed on its behalf by:

**John Collette**  
Chairman



30/5/2017



## Ace Africa (UK)

### Independent Auditor's Report

### To the members of Ace Africa UK

We have audited the financial statements of Ace Africa UK for the year ended 31 December 2016 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

### Respective responsibilities of Trustees and Auditor

As explained more fully in the Trustees' Responsibilities Statement set out on page 9, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

### Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees' Annual Report<sup>4</sup> to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

### Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2016, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Ace Africa (UK)**  
**Independent Auditor's Report**  
**To the members of Ace Africa UK**

**Opinion on other matter prescribed by the Companies Act 2006**


In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Oxford

21/10/2017  


Robert Kirtland, Senior statutory auditor  
For and on behalf of Critchleys LLP  
Statutory Auditor



**Ace Africa (UK)**  
**Statement Of Financial Activities**  
**(Incorporating an income and expenditure account)**  
**For the year ended 31 December 2016**

		<b>Unrestricted Funds 2016 £</b>	<b>Restricted Funds 2016 £</b>	<b>Total Funds 2016 £</b>	<b>Total Funds 2015 £</b>
	<b>Notes</b>				
<b>Income and endowments from:</b>					
Donations and Legacies	<b>2</b>	136 008	712 557	<b>848 565</b>	871 197
Charitable Activities - Events		319 375	-	<b>319 375</b>	260 453
Investments		2 282	-	<b>2 282</b>	336
Other - Gifts in Kind		50 000	-	<b>50 000</b>	50 000
<b>Total income and endowments</b>		<b>507 665</b>	<b>712 557</b>	<b>1 220 222</b>	1 181 986
<b>Expenditure on:</b>					
<b>Charitable activities</b>					
Support of Ace Africa Programmes	<b>3</b>	225 202	699 584	<b>924 786</b>	918 375
Governance Costs	<b>3</b>	5 497	-	<b>5 497</b>	6 352
<b>Raising Funds:</b>					
Fundraising and Grant Application Costs	<b>3</b>	136 479	2 823	<b>139 302</b>	131 667
Event Costs	<b>3</b>	74 031	-	<b>74 031</b>	60 446
Other	<b>3</b>	50 000	-	<b>50 000</b>	50 000
<b>Total Expenditure</b>		<b>491 209</b>	<b>702 407</b>	<b>1 193 616</b>	1 167 200
<b>Net Income/(Expenditure)</b>		<b>16 456</b>	<b>10 150</b>	<b>26 606</b>	14 786
<b>Reconciliation of Funds</b>					
Total Funds Brought Forward		124 659	115 812	<b>240 471</b>	225 685
<b>Total Funds Carried Forward</b>	<b>7</b>	<b>141 115</b>	<b>125 962</b>	<b>267 077</b>	240 471

The statement of financial activities includes all gains and losses in the year.  
All income and expenditure derives from continuing activities.

**Ace Africa (UK)**  
**Balance Sheet**  
**As at 31 December 2016**

	Notes	2016 £	2015 £
<b>Current Assets</b>			
Debtors	5	65 984	80 315
Cash at Bank and in Hand		208 530	166 090
		<u>274 514</u>	<u>246 405</u>
<b>Creditors:</b> Amounts falling due within one year	6	<u>(7 437)</u>	<u>(5 934)</u>
<b>Net Current Assets</b>		267 077	240 471
<b>Net Assets</b>		<u>267 077</u>	<u>240 471</u>
<b>Unrestricted Funds</b>			
General Funds		141 115	124 659
<b>Restricted Funds</b>	7	125 962	115 812
<b>Total Funds</b>	10	<u>267 077</u>	<u>240 471</u>

Approved by the board of trustees and authorised for issue and signed on its behalf by:

**John Collenette,**  
Chairman

30/5/2017

**Christopher Rowse,**  
Trustee

30/5/2017

Registered Charity Number **1111283**  
 Company Number **4726183**



**Ace Africa (UK)**  
**Cash Flow Statement**  
**As at 31 December 2016**



	<b>2016</b>	<b>2015</b>
	<b>Total funds</b>	<b>Total funds</b>
	<b>£</b>	<b>£</b>
<b>Cash flows from operating activities:</b>		
Net cash provided (used in) operating activities (reconciliation below)	42 440	(77 285)
Change in Cash and Cash Equivalents in the Reporting Period	42 440	(77 285)
Cash and Cash Equivalents at the beginning of the Reporting Period	166 090	243 375
Cash and Cash Equivalents at the end of the Reporting Period	<u>208 530</u>	<u>166 090</u>
<b>Reconciliation of net income / (expenditure to net cash flow from operating activities):</b>		
Net Income / (Expenditure) for the Reporting Period (as per the statement of financial activities)	26 606	14 786
Adjustments for:		
(Increase)/Decrease in Debtors	14 331	(48 446)
Increase/(Decrease) in Creditors	1 503	(43 625)
Net Cash provided by (used in) Operating Activities	<u>42 440</u>	<u>(77 285)</u>

# Ace Africa (UK)

## Notes to the accounts

### For the year ended 31 December 2016

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#### 1. Accounting Policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

##### a) Basis of accounting

The financial statements have been prepared under the historical cost convention. The financial statements of the public benefit entity have been prepared in accordance with all applicable accounting standards, FRS102, the Statement of Recommended Practice (SORP), "Accounting and Reporting by Charities" revised 2015 (FRS102) and the Companies Act.

There were no adjustments to the charity's Balance Sheet or Statement of Financial Activities on the transition to FRS102.

##### b) Fund accounting

- Unrestricted funds are available for use at the discretion of the trustees in the furtherance of the general objectives of the charity.
- Restricted funds are subject to restrictions on their expenditure imposed by the fund provider.

##### c) Income

All income is included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Donations and legacies are received by way of grants, donations, sponsorships and gifts and are included in full in the Statement of Financial Activities when receivable. Grants where entitlement is not conditional on the delivery of specific performance by the charity, are recognised when the charity becomes entitled to the grant. Sponsorship income is deferred over the period to which the sponsorship relates.
- Donated facilities and services are measured on the basis of the value of the gift to the charity, being the value that the charity would pay in an open market for an alternative item that would provide a benefit to the charity equivalent to the donated item. The value of services provided by volunteers has not been included in these accounts. Investment income is included when receivable.

##### d) Expenditure

Expenditure is recognised on an accrual basis as liabilities are incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Grants payable comprises amounts paid to the institutions within Africa that deliver the services for the beneficiaries. These costs are recognised when the obligation to make the grant arises. Grant payments sent in advance of the month for which they are intended (to allow for cash-in-transit delays on overseas payments) are prepaid.
- Costs of generating funds include those costs incurred which relate to fundraising or organisation of events.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked with the strategic management of the charity.
- All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resources. Costs relating to a particular activity are allocated directly. Others are apportioned as set out in note 3.

##### e) Grant making policy

The charity's grant making policy is outlined in the Trustees' Report.



# Ace Africa (UK)

## Notes to the accounts

### For the year ended 31 December 2016

#### 2. Donations and legacies

	Unrestricted	Restricted	Total	Total
	£	£	2016	2015
			£	£
Sponsor Donations	-	-	-	-
Restricted Donations	-	712 557	712 557	686 952
General Donations	136 008	-	136 008	184 245
	<u>136 008</u>	<u>712 557</u>	<u>848 565</u>	<u>871 197</u>
Other				
In kind - use of Office Space	50 000	-	50 000	50 000

#### 3. Expenditure

	Costs of Charitable Activity	Fundraising and Grant Applications	Events Costs	Governance Costs	In-kind Expenses	Total	Total
	£	£	£	£	£	2016	2015
						£	£
Support of Ace Africa Programmes							
Ace Africa (Kenya)	124 999	-	-	-	-	124 999	95 722
Unrestricted Grants							
Ace Africa (Tanzania)	70 203	-	-	-	-	70 203	59 415
Unrestricted Grants							
Programme Costs paid in UK	30 000	-	-	-	-	30 000	46 335
Unrestricted							
	<u>225 202</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>225 202</u>	<u>201 472</u>
Ace Africa (Kenya)	336 581	-	-	-	-	336 581	433 490
Restricted Grants							
Ace Africa (Tanzania)	351 992	-	-	-	-	351 992	278 596
Restricted Grants							
Programme Costs paid in UK	3 600	-	-	-	-	3 600	5 177
Restricted							
Haller Foundation	7 411	-	-	-	-	7 411	-
	<u>699 584</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>699 584</u>	<u>717 263</u>

#### Cost of generating funds

Staff Costs - General Fundraising	-	142 782	-	-	-	142 782	124 202
Staff Costs - Restricted Grants	-	2 823	-	-	-	2 823	11 651
Volunteers & Interns	-	466	-	-	-	466	921
Bank Charges	-	2 074	-	-	-	2 074	1 854
Postage	-	1 178	-	-	-	1 178	1 193
Stationery	-	122	-	-	-	122	88
Travel	-	9 535	-	-	-	9 535	737
Media Costs	-	7 662	-	-	-	7 662	12 798
Training & Development	-	-	-	-	-	-	-
Direct Fundraising Cost	-	9 890	-	-	-	9 890	6 332
Miscellaneous Costs	-	515	-	-	-	515	2 680
Professional Services	-	-	-	-	-	-	-
IT & Website Costs	-	688	-	-	-	688	190
Rent	-	-	-	-	50 000	50 000	50 000
Support Costs allocated to Restricted Grants	-	(44 103)	-	-	-	(44 103)	(30 978)
Recruitment Fees	-	5 670	-	-	-	5 670	420
Event Costs	-	-	74 031	-	-	74 031	60 446
Governance Costs	-	-	-	-	-	-	-
Insurance Costs	-	-	-	1 417	-	1 417	1 372
Audit Fee	-	-	-	4 080	-	4 080	4 560
<b>TOTAL</b>	<b>924 786</b>	<b>139 302</b>	<b>74 031</b>	<b>5 497</b>	<b>50 000</b>	<b>1 193 616</b>	<b>1 167 200</b>

# Ace Africa (UK)

## Notes to the accounts

### For the year ended 31 December 2016

#### 4. Trustees' Remuneration and Expenses

Neither the Trustees nor any persons connected with them have received any remuneration, reimbursed expenditure or other benefits.

Donations to the charity within the year from Trustees totalled £25,090 (2015: £15,000).

#### 5. Debtors

	2016 £	2015 £
Other Debtors	54 276	42 747
Prepaid Grants to Kenya / Tanzania	-	25 471
Prepayments	1 425	1 813
Accrued Income - Gift Aid	10 283	10 284
Accrued Income - Other	-	-
	<u>65 984</u>	<u>80 315</u>

#### 6. Creditors

	2016 £	2015 £
Accruals	7 271	4 415
Other Creditors	166	19
Deferred Income	-	1 500
	<u>7 437</u>	<u>5 934</u>

Included within the funds raised are grants to sponsor individuals through their secondary education; these are included within the deferred income.

#### Deferred Income Movements:

	2016 £	2015 £
Brought Forward	1 500	44 221
Released	1 500	42 721
Deferred	-	-
Carried Forward	<u>-</u>	<u>1 500</u>

**Ace Africa (UK)**  
**Notes to the accounts**  
**For the year ended 31 December 2016**

**7. Movements in Restricted Funds**

	<b>Brought Forward 01/01/2016 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Carried Forward 31/12/2016 £</b>
Abraham Nakhisa Memorial Fund, Bungoma, Kenya	520	180	520	180
Ace Future Stars, Child Development, Arusha, Tanzania	20 087	10 060	20 930	9 217
Alumni/ Bursary Funds, Kenya	14 914	20 388	31 714	3 588
Community Livelihoods Initiative, Bungoma, Kenya	385	78 448	78 833	-
Emergency Fund, Kenya & Tanzania	1 118	13 129	11 874	2 373
General Disaster Fund, Kenya & Tanzania	2 280	-	-	2 280
Got Matar, Siaya, Kenya	1 855	36 745	18 219	20 381
Community Health and Wellbeing, Bungoma, Kenya	2 833	6 408	9 241	-
Community Development, Arusha & Moshi, Tanzania	-	66 000	66 000	-
Rose Dwyer Fund, Bungoma, Kenya	851	1 703	-	2 554
Sanitary Pads, Siaya & Bungoma, Kenya	-	7 500	682	6 818
Southend Academy, Child Development, Bungoma, Kenya	-	33 830	33 830	-
The Amani Child Development Centre, Siaya, Kenya	343	-	-	343
Truck Fund, Kenya & Tanzania	1 263	-	-	1 263
Child Development, Siaya & Bungoma, Kenya	-	19 367	19 367	-
Off Grid Project, Child Development, Siaya, Kenya	15 086	-	15 086	-
Community Livelihoods Initiative, Kome, Tanzania	-	30 982	30 982	-
Jiggers, Child Development, Kenya	-	14 000	14 000	-
Community Livelihoods Initiative, Arusha, Tanzania	-	50 074	50 074	-
Got Matar 10K Run, Kenya	-	5 435	3 500	1 935
Community Livelihoods Initiative, Siaya, Kenya	-	34 083	29 784	4 299
Community Health & Wellbeing, Kome Island, Tanzania	327	57 791	28 648	29 470
Southend Academy, Child Development, Bungoma, Kenya	250	-	250	-
Community Development, Bungoma and Siaya, Kenya	-	28 784	2 617	26 167
Community Health & Wellbeing, Arusha	53 700	60 627	114 327	-
Ace Future Stars, Child Development, Moshi, Tanzania	-	29 760	29 760	-
Counsellor, Child Development, Bungoma & Siaya, Kenya	-	1 900	1 900	-
Girls and Women's Rights, Child Development, Siaya, Kenya	-	7 500	7 500	-
Obstetric care, Community Health and Wellbeing, Bungoma, Kenya	-	9 762	9 762	-
Child Development, Migori, Kisumu, Kenya	-	64 719	64 719	-
Haller Foundation conjoint project, Kenya	-	19 049	7 965	11 084
Foundation Merieux	-	4 333	323	4 010
	<b>115 812</b>	<b>712 557</b>	<b>702 407</b>	<b>125 962</b>



# Ace Africa (UK)

## Notes to the accounts

### For the year ended 31 December 2016

#### 8. Taxation

As a charity, Ace Africa (UK) is exempt from tax on income and gains as specified by the Income Tax Act 2007 and s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

#### 9. Net income / expenditure for the year

	2016 £	2015 £
This is stated after charging		
Auditor's Remuneration - Current Year	4 000	3 400
Under Provision for Previous Year	80	1160
	<u>4 080</u>	<u>4 560</u>

#### 10. Analysis of net assets between funds

Fund Balances at 31 December 2016 are represented by :	Unrestricted £	Restricted £	Totals £
Net Current Assets/ (Liabilities)	141 115	125 962	267 077

#### 11. Employees

	2016 £	2015 £
Total Gross Wages & Employer's National Insurance	133 056	124 015
Social Security Costs	11 496	11 838
Employer's Contributions to defined Benefit Pension Schemes	1 053	-
	<u>145 605</u>	<u>135 853</u>
Staff Costs above include Remuneration paid to Key Management personnel, comprising the UK Country Director, amounting to:	<u>55 000</u>	<u>55 000</u>
Average Number of Employees During Year	<u>4</u>	<u>3</u>

There were no employees with emoluments above £60,000 (2014: nil)

#### 12. Company Limited by Guarantee

Ace Africa (UK) is a Company Limited by Guarantee and every Trustee has undertaken to contribute such amount as may be required, not exceeding £10, to the Company's assets should it be wound up.

The registered office of the Company is c/o Lockton Companies LLP, The St Botolph Building, 138 Houndsditch, London, EC3A 7AG.

#### 13. Related party transactions

There were no related party transactions within the reporting period.



**Ace Africa**

Developing Communities