

Sneinton Hermitage Community Association
(Registered charity, number 505992)
Financial statements
for the year ended 31 March 2017

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**Sneinton Hermitage Community Association
Trustees' annual report
for the year ended 31 March 2017**

Full name Sneinton Hermitage Community Association

Registered charity number 505992

Principal address Sneinton Hermitage Community Centre, Sneinton Boulevard,
Sneinton, Nottingham, NG2 4DA

Trustees

Marie Buchanan, Chair

Joanne Grantham, Treasurer

Alan Cumberland

June Barnett

Barbara Buttery

Graham Greenaway, from 16/11/16

Heather Campbell-Holmes, from 16/12/16

Dennis Sanderson, from 18/01/17

Independent examiner

John O'Brien, employee of Community Accounting Plus, 7 Mansfield Road,
Nottingham, NG1 3FB

Governance and management

The charity is operated under the rules of its constitution adopted 20 October 1976 and most recently amended 22 January 2008.

Trustees are elected by an election at AGM or by co-option as allowed by constitution.

Objectives and activities

The principal objectives of the charity are:

- a) to promote the benefit of the inhabitants of Sneinton and the neighbourhood with distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said inhabitants and local authorities, voluntary and other organisations in a common effort to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the life for said inhabitants;
- b) to establish a community centre for use by said inhabitants of Sneinton and the neighbourhood;
- c) promote such other charitable purposes as may from time to time be determined.

Public benefit statement

The Trustees confirm that they have complied with the duty in section 4 of the Charities Act 2006 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

Summary of the main activities undertaken for the public benefit

The centre, run and managed by the association, continues to be well used by a wide variety of different groups in the area for a variety of activities: sport, leisure, social interaction, worship, cultural events, education and learning, community and public consultation meetings, welfare rights advice.

Sneinton Hermitage Community Association

The variety of activities above benefit the local community and individuals in a manner of ways:

- Reduce isolation and encourage participation in community affairs;
- Build confidence;
- Strengthen mental health & wellbeing;
- Empower the local residents;
- Build social cohesion, cultural and community networks;
- Use and strengthen existing skills, teach new skills;
- Improve quality of life.

Summary of the main achievements during the period

The centre is open seven days a week. There are nine groups who have weekly bookings with us on an on-going basis throughout the week. These are: Sneinton Out of School and Holiday Club, two Martial Arts groups who use the centre 7 days a week; Noor Neighbourhood Project (2 lunchtimes a week); WEA sewing classes once a week; two church groups who have regular services and prayer meetings, and a Bangla school for children and teenagers (weekly). Welfare rights advice sessions run twice a week. Further to these regular bookings we have frequent bookings for family parties, local community organisation meetings and events, as well as for room hire for pilot schemes such as Zumba, cookery and social care training.

Financial review

The association's financial position is as expected.

The charity's policy on reserves

We aim to have 6 months' reserves as per Charity Commission guidance, to meet any contingencies which may occur. Our policy on reserves is reviewed annually.

Financial risks

Loss of income from room hire due to user groups cancelling sessions. Cuts to, or loss of, Local Authority funding.

Signed on behalf of the charity's trustees:

Signed _____ Date _____
Marie Buchanan, Trustee

Independent examiner's report to the trustees of Sneinton Hermitage Community Association for the year ended 31 March 2017

I report on the accounts of the charity, which are set out on pages 5 to 8.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed _____ Date _____
John O'Brien MSc, FCCA, FCIE
Employee of Community Accounting Plus

Sneinton Hermitage Community Association
Receipts & payments account
for the year ended 31 March 2017

2016			2017		
Total		Unrestricted	Restricted		
Funds		Funds	Funds		
£	Note	£	£		
£		£	£		
Receipts					
9199	Grants & donations	2	-	7359	7359
16193	Rent & room hire		17803	-	17803
50	Affiliation		-	-	-
47	Activities & trips		44	-	44
10	Bank interest		8	-	8
50	Sundry income		300	-	300
<u>25549</u>	Total receipts		<u>18155</u>	<u>7359</u>	<u>25514</u>
Payments					
12766	Wages, NI & pensions		9282	6594	15876
342	Payroll fee		392	-	392
254	Travel & transport		131	-	131
-	Volunteer expenses		900	-	900
10	Rent & room hire		30	-	30
3950	Utilities		4730	158	4888
602	Insurance		-	607	607
725	Telephone & postage		730	-	730
27	Printing, stationery & materials		85	-	85
400	Gifts & donations		4	-	4
-	Activities, trips & workshops		820	-	820
831	Kitchen & cleaning materials		944	-	944
336	Independent examination fee		403	-	403
31	Legal & professional		100	-	100
1016	Equipment, repairs & renewals		1058	-	1058
-	Sundry payments		338	-	338
<u>21290</u>	Total payments		<u>19947</u>	<u>7359</u>	<u>27306</u>
4259	Net receipts/(payments)		(1792)	-	(1792)
<u>20448</u>	Cash funds at start of this period		<u>24707</u>	-	<u>24707</u>
<u>24707</u>	Cash funds at end of this period		<u>22915</u>	-	<u>22915</u>

Sneinton Hermitage Community Association
Statement of assets and liabilities
at 31 March 2017

2016			2017
£	Cash assets	Note	£
24696	Bank accounts		22883
<u>11</u>	Cash in hand		<u>32</u>
<u>24707</u>			<u>22915</u>
Other monetary assets			
-	Debtors: Rent & room hire		300
<u>502</u>	Prepayment: Insurance		<u>506</u>
<u>502</u>			<u>806</u>
Assets retained for the charity's own use			
	General equipment.		
Liabilities			
<u>(540)</u>	Creditors	4	<u>(2075)</u>
<u>(540)</u>			<u>(2075)</u>

These financial statements are accepted on behalf of the charity by:

Signed _____ Dated _____
 Joanne Grantham, Trustee

Sneinton Hermitage Community Association
Notes to the accounts
for the year ended 31 March 2017

1. Receipts & payments accounts

Receipts and payments accounts contain a summary of money received and money spent during the period and a list of assets and liabilities at the end of the period. Usually, cash received and cash spent will include transactions through bank accounts and cash in hand.

2. Grants & donations

	Unrestricted £	Restricted £	Total £
Renewal Trust	-	7359	7359
	-	7359	7359

3. Funds analysis

	Opening balance £	Receipts (Payments) £	Closing balance £
Restricted funds			
Block fund	-	7359 (7359)	-
	-	7359 (7359)	-
Unrestricted funds			
General fund	24707	18155 (19947)	22915
	24707	18155 (19947)	22915

The Block fund was awarded towards the cost of increasing the group's accessibility, increasing Centre Usage, increasing user groups accessing the centre and increasing financial sustainability.

4. Creditors

	£
Independent examination fee	403
Wages & NI (HMRC)	43
Utilities (Gas - Feb & March 2017)	1629
	2075

5. Premises & staff

The premises are provided by the local authority.

6. Trustees' remuneration

Trustees received no expenses, remuneration or benefits in this period.

Sneinton Hermitage Community Association

7. Glossary of terms

Creditors: These are amounts owed by the charity, but not paid during the accounting period.

Debtors: These are amounts owed to the charity, but not received in the accounting period.

Prepayments: These are services that the charity has paid for in advance, but not used during the accounting period.

Restricted funds: These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.