

**THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN - BOURNEMOUTH COASTAL AREA
QUAKER MEETING**

REGISTERED CHARITY NO 1134540

RECEIPTS AND PAYMENTS ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2016

THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN - BOURNEMOUTH COASTAL AREA QUAKER MEETING

REGISTERED CHARITY NO 1134540

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BOURNEMOUTH COASTAL AREA QUAKER MEETING

Charity number 1134540

Trustees Annual Report 1st January to 31st December 2016

Legal and Administrative information.

Constituent Meetings.

The Area Meeting comprises 6 local Meetings:- Bournemouth and Fordingbridge, Lymington, New Milton, Poole and Wimborne and Swanage.

Of these Bournemouth, New Milton and Poole have Meeting Houses. Their addresses are:-

Quaker Meeting House, 16,Wharncliffe Road, Boscombe, Bournemouth BH5 1AH

Quaker Meeting House, 30,Whitefield Road, New Milton, Hants BH25 6DF

Quaker Meeting House, 52, Wimborne Road, Poole, Dorset BH15 2BY

Officers of the Area Meeting -2015

Clerk: Tom Sanders (Poole and Wimborne)

Clerk's team: Jeni Bremner, Jeremy Deane, Jeff Hunter, Frances Pouncy, Jane Schwarz, Anne Tyler

Treasurer: Anthony Woolhouse (New Milton)

Registering Officer for Marriages: Penny Estall (Poole & Wimborne)

Trustees

Trustees who served during 2016 are:

Ruth Bush (Wimborne, Clerk) to June 2016

Peter Estall (Poole)

Nick McGeorge (Lymington) acting clerk from September 2016

Euranis Neile (Bournemouth and Fordingbridge) assistant clerk to August 2016

Michael Tyler (New Milton)

Anthony Woolhouse (New Milton, Treasurer)

Kate Wright (Bournemouth and Fordingbridge)

Trustees serving at the date of signing of this report: Anna Clements, Peter Estall, Michael Tyler, Nicholas McGeorge, Brian Tripp, Anthony Woolhouse.

Bankers:

CafBank Ltd, Kings Hill, West Malling, Kent ME9 4TA,

Co-operative Bank, 1, Ballon Street, Manchester M60 4EP

Custodian Trustee

Friends Trusts Ltd, Friends House, 173, Euston Road, London NW1 2BJ

Registered Charity 237698

Independent examiner

PKF Francis Clark

Structure, Governance and Management

Bournemouth Coastal Area Meeting is a charity established for the advancement of religious understanding and practice such as derive from or bear witness to the principles and practices of the Religious Society of Friends (Quakers).

The principle activity is the holding of Meetings for Worship in the constituent local Meetings of Bournemouth and Fordingbridge Local Meeting (LM), Lymington LM, New Milton LM, Poole(LM), Swanage(LM) and Wimborne(LM).

The affairs of the Area Meeting are governed by *Quaker Faith and Practice*, the Book of Discipline of Britain Yearly Meeting of the Religious Society of Friends.

Bournemouth Coastal Area Quaker Meeting has overall responsibility for the spiritual, pastoral and financial affairs of the six constituent local meetings. The separate accounts of the constituent local meetings are consolidated into the examined accounts of the Area Meeting that are attached to this Trustees' annual report.

The members of the Area Meeting are all those persons whose names are for the time being recorded in its official register.

The Governing Document was adopted by Area Meeting in session on 20/7/2008 (minute 7).

Trustees are appointed by the Area Meeting in accordance with this governing document. All trustees have signed a Declaration of Eligibility to serve as a trustee.

Training of trustees, when required, is provided at courses provided by the Woodbrooke Quaker Study Centre in Birmingham.

The aim of the Trustees is to support the principal activities of the Area Meeting.

Public Benefit Statement

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities.

We use our resources to deepen and share our spiritual experience and to support acts of witness which arise from our faith. Our local meetings for worship are open to all. We have no tests of belief: membership of our Society is open to anyone who is sincerely seeking truth. Our meeting houses are used by a wide variety of community groups.

Objectives and Activities

The object of the Area Meeting is the furtherance of the general religious and charitable purposes of the Religious Society of Friends (Quakers) in Britain, in the area of Bournemouth Coastal Area Meeting and beyond. The principal activity is the holding of meetings for worship in the constituent local Meetings.

The Area Meeting which meets six times per year is the primary meeting for church affairs in the Bournemouth Coastal Area. Its role is to develop and maintain a community of Friends, a family of local meetings who gather for worship and spiritual enrichment. It strives to provide a balance between worship, mutual support, administration, learning, deliberation, social life and building up the spiritual life of its members.

The Area Meeting acts as a facilitator and co-ordinator, ensuring that the constituent local meetings have access to opportunities for fellowship, spiritual development, and spiritual and pastoral care, including the care of children and young people, it also provides support through the shared testing of concerns.

In order to provide the required support to local meetings, the Area Meeting arranges for

- Meetings for Elders, Overseers, Clerks and Treasurers
- A weekend residential gathering approximately every other year (2012 and early 2015)
- Representatives to attend Meeting for Sufferings and the Representative Councils of BYM
- Attendance at the General Meetings of some Quaker Schools in Southern England
- Training courses and conferences for those undertaking responsibilities in their Meetings
- Assistance with the maintenance of property owned by the Area Meeting

The Area Meeting is also jointly responsible with Hampshire and the Islands Area Quaker Meeting for the Hampshire, South East Dorset and Islands Regional Quaker Gathering which meets twice each year.

Strengthening the life and witness of our Quaker Meetings.

It is our Meetings for Worship which lie at the heart of our Quakerism. Meetings for Worship have been held each Sunday morning in Bournemouth, Lymington, New Milton, Poole, and Wimborne. Meetings for Worship in Swanage have increased to twice a month..

In addition, Meetings for Worship have been held in Fordingbridge on the first Sunday of each month, as well as the 2nd and 4th Wednesdays; New Milton and Poole have held regular midweek Meetings.

Poole and New Milton continue to hold regular Meetings for Worship for Healing.

All our Meetings have held regular study and/or discussion groups on a wide range of subjects.

Poole's Monday morning group studied the Reformation leading to the start of the Quaker movement, and the Friday afternoon group based their study on Quaker Faith and Practice, as did the Swanage House Group.

Libraries in our Meetings have provided both a resource not only learning and deepening our faith, but also a means of introducing and explaining Quakerism to newcomers.

Bournemouth and Poole hold regular Children's Meetings.

The garden at Bournemouth Meeting House again won a Britain in Bloom award in the Places of Worship category.

Spreading the message of Quakers and developing the thought and practice of our Religious Society.

In addition to the activities mentioned in the previous section, four of our Local Meetings produce regular newsletters and, in addition, we have a thrice yearly Area Meeting Newsletter 'News and Views'. We also have an Area Meeting website.

Posters with information about Quaker interests and activities are displayed in our Meeting Houses and have led to many of those using our buildings becoming interested in sharing our worship.

There has also been a diverse range of Outreach activities across the area:

Bournemouth Meeting provided a tea in October for "Contact the Elderly: - a charity helping to reduce isolation and loneliness for the elderly. 28 people came, with seven drivers bringing their passengers.

Swanage Meeting decorated a 6ft tree on the theme of "love" for Purbeck Christmas Tree Festival.

Poole Meeting leads the lunchtime ecumenical service at The Spire, run by Poole Methodists, once a quarter

Once every two months, Lymington Meeting has a well supported time for reflection on our spiritual life, following Meeting for Worship.

Steve Tilley, a Lymington Friend, attended an outreach conference at Woodbrooke, the Quaker Study Centre.

Malcolm Swan, New Milton Meeting, wrote the Christian Comment, published in August, for the local newspaper.

Bournemouth Meeting produced a promotional leaflet to encourage more public use of the meeting house.

The Area Meeting's budget for those members attending courses and conferences run by Quakers was fully used and needed to be increased in the budget for 2017.

All our Meetings are involved with interdenominational and interfaith groups. Wimborne Meeting is deepening its connection with Islamic Centre in Wimborne.

Three Friends from across the Area Meeting are part of the 'Kindlers', an experimental group working to rekindle the power of Quaker worship by renewing and deepening our spiritual practices in Britain Yearly Meeting.

Local Friends are part of the chaplaincy teams in local hospitals, colleges and a prison.

Undertaking Quaker Service for the Relief of Suffering at home and abroad.

A number of meetings are making regular collections for their local Food Bank and the Lymington based Basics Bank.

Meetings are working with other groups to provide refugees locally with housing and ongoing support.

Service given by Meetings or members individually include:

- Helping with food banks, basics bank, food runs, rough sleepers and Quaker Homeless Action mobile library.
- Poole Meeting established a Poole Quakers Social Action Fund, which paid £600 to local charities.
- Swanage held a shared lunch and raised £101 for the "Purbeck to Calais" project taking much needed supplies to the Calais 'jungle'.
- Bournemouth became official members of B-CARS (Bournemouth Christians Against Rough Sleeping, provide funding, and collect warm clothing/toiletries.
- Serving as community mediators and trustees with New Forest Mediation.
- Participation in 'Circles of Support and Accountability for Sex Offenders'.
- Providing trustees and chairperson for New Forest Quaker Care Home Ltd, New Milton.
- Provision of Christmas parcels and presents for families known to Social Services.
- Work with Friends World Committee for Consultation on the United Nations Criminal Justice programme,
- Supporting the concern of Cornwall Area Meeting on the need to reform policy relating to illegal drugs
- Two members of New Milton meeting spent time in the Calais jungle helping.

Funding the concerns that Quaker Meetings, both in the area of Bournemouth Coastal Meeting or beyond, have adopted or agreed to support.

Local Meetings have supported many local, national and international charities by holding collections locally or by donating to Quaker organisations. They also continue to support Britain Yearly Meeting and Area Meeting through their financial contributions.

Causes supported include giving to appeals from other meeting houses.

Witness in the world.

Fly Kites not Drones – before our Area Meeting in March, Friends held a solidarity action.

Bournemouth Meeting developed its support for Water Aid by joining the toilet twinning initiative and now twinned with the Republic of Congo. New Milton twinned its two toilets with the Water Aid project.

In Swanage, Friends signed petitions, wrote letters to MPS about the NHS plans for Poole Hospital, amongst other concerns. One Friend took to the soapbox, the megaphone and local TV to protest.

Providing for the pastoral care of individual members and attenders including assistance to those in need and for education.

Our various local Meetings have different ways of providing pastoral care for their members and attenders. This is mainly done through appointed overseers though some smaller meetings have no appointed elders or overseers, but care for members as a group.

Those meetings with children and young people provide encouragement and financial support for them to attend Quaker events.

Financial support is also available for adults to attend courses at Woodbrooke or other Quaker centres.

Maintaining and developing Quaker Meeting Houses as places for public worship and from which to carry out our witness into the world.

The best way to care for and use our Meeting Houses has continued to challenge us over the past year.

Bournemouth Meeting House

No long-term decision has been put into action about the future of the Meeting house. There are outstanding non-structural repairs. Various repairs and maintenance works have been undertaken both by the Wardens and contractors. Work is continuing on the problem caused by water seepage over many years from the courtyard pond. A quinquennial survey will be undertaken in 2017

The trustees drafted a policy on health and safety, with annual checks for our meeting houses and rooms hired for Meeting for Worship, coming into effect in 2017

Administering and maintaining the organisation of Bournemouth Coastal Area Meeting and contributing to the support of Britain Yearly Meeting.

Area Meetings were held 6 times during the year and were attended by representatives from all our local Meetings.

We appoint an AM representative and an alternate to Meeting for Sufferings and to Quaker Life Representative Council.

Trustees have met four times during the year. They reported that the final distribution of proceeds from the sale of Alan Ivamy's house has been received and added to the funds in his bequest.

The trustees are continuing to improve and review the safeguarding policy concerning children and vulnerable people.

Nicholas McGeorge

17 July 2017

Independent Examiner's Report to the Trustees of the Religious Society of Friends (Quakers) in Britain - Bournemouth Coastal Area Quaker Meeting

I report on the receipts and payments accounts of the charity for the year ended 31 December 2016 which are set out on pages 9 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

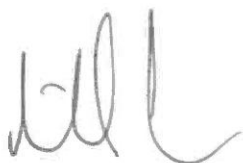
Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Nicholas Love ACA FCCA (a partner of)

PKF Francis Clark (chartered accountants)
Towngate House
2 – 8 Parkstone Road
Poole
Dorset
BH15 2PW

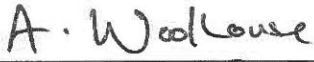
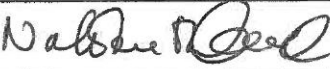
Date: 28/1/17

THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN - BOURNEMOUTH COASTAL AREA QUAKER MEETING
RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 31 DECEMBER 2016

		Unrestricted Funds	Restricted Funds	Total 2016	Total 2015
	Note	£	£	£	£
Receipts					
Voluntary income		83,526	468	83,994	64,910
Income from activities to generate funds		34,453	407	34,860	39,731
Investment income		9,044	8	9,052	8,832
Income from Quaker activities		114	-	114	-
Other income		1,615	-	1,615	1,992
Total Receipts		128,752	883	129,635	115,465
Payments					
Contributions and grants		20,084	410	20,494	29,140
Costs of generating funds		759	-	759	637
Costs of Quaker activities		10,468	-	10,468	10,904
Support costs	1	47,858	11	47,869	57,487
Governance costs		4,158	-	4,158	257
		83,327	421	83,748	98,425
Asset and Investment Purchases					
Investments purchase		-	-	-	450
Bond redemption		1,000	-	1,000	1,000
Total Payments		84,327	421	84,748	99,875
Net incoming resources before transfers		44,425	462	44,887	15,590
Transfers between funds		-	-	-	-
Acting as agent IN		4,257	-	4,257	9732
Acting as agent OUT	-	3,890	-	3,890	-9744
Net movement in cash funds		44,792	462	45,254	15,578
Cash funds last year end	2	279,655	8,399	288,054	272,476
Cash funds this year end	2	324,447	8,861	333,308	288,054

THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN - BOURNEMOUTH COASTAL AREA QUAKER MEETING
Statement of assets and liabilities
at 31 December 2016

	Note	Unrestricted Funds	Restricted Funds	Total 2016	Total 2015
		£	£	£	£
Cash funds:					
Short term deposits		259,044	-	259,044	248,245
Cash at bank and in hand		65,403	8,861	74,264	39,809
Total cash funds	2	324,447	8,861	333,308	288,054
Other assets:					
Debtors	3	-	-	-	2,583
Investment Assets					
Unit trusts or collective investments	4	43,375	-	43,375	41,944
Total Assets		367,822	8,861	376,683	332,581
Liabilities					
Creditors	5	2,536	-	2,536	4,452
Total assets less liabilities		365,286	8,861	374,147	328,129

	Signature	Print name	Date
Signed on behalf of all the board by:		Anthony Woolhouse	24.7.2017
Signed on behalf of all the board by:		Nick McGeorge	24.7.2017

THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN - BOURNEMOUTH COASTAL AREA QUAKER MEETING
Notes to the receipts and payments accounts
Year Ended 31 December 2016

1 Analysis of support costs:

	Wimborne LM	Poole & Swanage LM	Lymington LM	Bournemouth & Fordingbridge LM	Area Meeting	New Milton LM	Total 2016
	£	£	£	£	£	£	£
Salaries, NI, pensions	-	-	-	14,514	-	-	14,514
Rent	1,234	-	-	-	-	-	1,234
Utilities	-	1,105	-	6,354	-	846	8,305
Cleaning	-	1,698	-	2,607	-	902	5,207
Sundry	6	-	-	-	990	-	996
Insurance	51	479	-	-	2,458	-	2,988
Garden	-	636	-	680	-	-	1,316
Repairs and renewals	-	1,198	-	4,605	-	3,890	9,693
Furniture and equipment	-	154	-	787	-	-	941
Notice of change of Venue	46	-	-	-	-	-	46
Area Meeting contribution	-	-	-	-	-	-	-
Capital items	-	9,286	-	-	-	-	9,286
Other support costs	-	-	-	137	4,738	-	4,875
Surveys, Professional fees	-	-	-	1,122	-	-	1,122
Transfers (internal) reallocated	-	-	-	-	12,653	-	12,653
	1,337	14,556	-	30,805	4,467	5,638	47,869

2 Analysis of cash funds:

	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2016	Total 2015
Balance 1 January 2016	153,998	125,657	8,399	288,054	272,476
Receipts	128,752	-	883	129,635	121,807
Payments	(83,327)	-	(421)	(83,748)	(104,767)
Asset and investment purchases	(1,000)	-	-	(1,000)	(1,450)
Transfers between funds	(47,037)	47,037	-	-	-
Acting as agent IN	4,257	-	-	4,257	9,732
Acting as agent OUT	(3,890)	-	-	(3,890)	(9,744)
Balance 31 December 2016	151,753	172,694	8,861	333,308	288,054
	Note 6		Note 7		

3 Analysis of debtors:

	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2016	Total 2015
Wimborne	-	-	-	-	181
Poole	-	-	-	-	2,402
Lymington	-	-	-	-	-
Bournemouth	-	-	-	-	-
Total	-	-	-	-	2,583
	Note 6		Note 7		

THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN - BOURNEMOUTH COASTAL AREA QUAKER MEETING
Notes to the receipts and payments accounts
Year Ended 31 December 2016

4 Investments

	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2016	Total 2015
Equity and income funds	43,375	-	-	43,375	41,944
	Note 6		Note 7		

5 Analysis of creditors:

	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2016	Total 2015
Independent examination fee	1,236	-	-	1,236	1,200
Wimborne	1,300	-	-	1,300	573
Poole	-	-	-	-	2,679
Lymington	-	-	-	-	-
Bournemouth	-	-	-	-	-
New Milton	-	-	-	-	-
Total	2,536	-	-	2,536	4,452
	Note 6		Note 7		

6 Analysis of designated funds:

	Bournemouth LM Sustainability	Trust Funds	Quinquennial Property surveys	Total 2016	Total 2015
Balance 1 January 2016	86,624	35,000	4,033	125,657	128,011
Receipts	-	-	-	-	-
Payments	-	-	-	-	-
Transfers between funds	43,552	-	3,485	47,037	(2,354)
Adjustment	-	-	-	-	-
Balance 31 December 2016	130,176	35,000	7,518	172,694	125,657

THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN - BOURNEMOUTH COASTAL AREA QUAKER MEETING
Notes to the receipts and payments accounts - continued
Year Ended 31 December 2016

7 Analysis of restricted funds:

	Constance Waller Fund	Endowment Samuel White Fund	White & Nickelson Fund	Lymington Rosamund Douglas Fund	Total 2016	Total 2015
Balance 1 January 2016	4,190	3,216	641	352	8,399	9,256
Receipts	4	3	1	875	883	705
Payments	(6)	(4)	(1)	(410)	(421)	(1,562)
Balance 31 December 2016	4,194	3,219	642	817	8,861	8,399

The Samuel White Fund was set up in 1795 with a capital of £300. Its income can be used for the purpose of the relief of Poole Quakers.

The White and Nickelson Fund was set up in 1774 with a capital of £400. Its income can be used for the purpose of the upkeep of Poole Meeting House and the relief of Poole Quakers.

The Constance Waller Fund was set up in 1954 with a capital of £1000. Its income can be use for the purpose of the upkeep of Bournemouth Meeting House and the relief of Poole Quakers.

The Rosamund Douglas Fund is administered by Lymington Meeting and is used for educational purposes to help individual children.

8 Analysis of cash funds by area:

	Wimborne LM	Poole & Swanage LM	Lymington LM	Bournemouth LM	New Milton LM	Bournemouth Area	Total 2016	Total 2015
Opening balance 1 January	2,872	39,743	3,794	77,192	33,346	131,109	288,056	272,476
Movement during the year	(891)	(508)	(1,060)	1,994	(1,058)	46,775	45,252	15,578
Closing balance 31 December	1,981	39,235	2,734	79,186	32,288	177,884	333,308	288,054

9 Properties - Area Meeting Houses

The Area Meeting has three meeting houses. These are Bournemouth, Poole and New Milton. The value of these meeting houses is excluded from the accounts as the cost of obtaining professional valuations is not justified for the charity.