

# **WHITBY HIDDEN IMPAIRMENTS SUPPORT AND HELP**

**A CHARITABLE INCORPORATED ORGANISATION ( CIO )**

(Charity Number 1160390)

St Hilda's Business Centre ,  
The Ropery , WHITBY , YO22 4ET

## **RECEIPTS AND PAYMENTS ACCOUNTS FOR THE YEAR to 31st DECEMBER 2016**

**Charity  
Examination  
Service**

Barrie Tuck  
Marchwood , Back Lane South , Middleton , Pickering ,  
YO18 8NU

# **WHITBY HIDDEN IMPAIRMENTS SUPPORT AND HELP**

(Charity Number 1160390)

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# WHITBY HIDDEN IMPAIRMENTS SUPPORT AND HELP

(Charity Number 1160390)

## Trustee's Annual Report for the period ending 31st December 2016

### Legal Information :-

Registered Charity Number : 1160390  
Registered from the 9th February 2015 as a CIO.

Principal Address and  
Correspondence details Whitby Hidden Impairments Support and Help ,  
St. Hilda's Business Centre ,  
The Ropery ,  
Whitby ,  
YO22 4ET

Bankers : Lloyds Bank ,  
Scarborough

Independent Examiner : Barrie Tuck BA (Hons)  
Marchwood ,  
Back Lane South ,  
Middleton ,  
Pickering ,  
YO18 8NU

# WHITBY HIDDEN IMPAIRMENTS SUPPORT AND HELP

(Charity Number 1160390)

## Trustee's Annual Report for the year ending 31st December 2016

### Reporting Framework

The accounts have been prepared under the applicable charity law and UK GAPP including the FRS 102 framework.

### Structure , Governance and Management.

The organisation became a Charitable Incorporated Organisation ( CIO ) on the 9th February 2015 and uses this and other policies and procedures as their governing documents

### Objectives and Activities

To promote social inclusion for the benefit of the inhabitants of Whitby & District and surrounding area , who are socially excluded from society, or parts of society, as a result of a hidden impairment., and without distinction of sex, sexual orientation, race or of political, religious or other opinions.

### Public Benefit

To have a more inclusive society for all the local inhabitants in the Whitby area by providing assistance to those with a hidden impairment.

### Risk Management

The organisation has policies and procedures in place to reduce the risks to the charity, in terms of fraud, error and claims, to an acceptable level.

### Appointment and Recruitment Of Trustees

The trustees are recruited through personal approaches to people known to members and who support the aims of the charity.

### The registered Trustee / Directors who served during the year were : -

Vicky Millson	Chairperson	
Brenda Lyth	Secretary	
Di Robinson		
Jenny Mendelsohn		
Gemma Brew	Treasurer	(appointed 22nd June 2016)
Ken Newton		(appointed 16th February 2016)
Emma Locker		(appointed 22nd June 2016)
Claire Ebison		(appointed 22nd June 2016)
Di Robinson		(resigned 16th February 2016)

### The Committee were assisted in attendance by : -

Yvonne Harrison		
Ian Peck		
Judith Owen	Treasurer	(resigned 20th April 2016)

# **WHITBY HIDDEN IMPAIRMENTS SUPPORT AND HELP**

**( Trustees Report continued )**

**(Charity Number 1160390)**

## **Report on Key Activities for the year 2016.**

- \* 2016 has been our most successful year to date, following the establishment of the HUB in November 2015.
- \* 478 activities have been offered to members, including the under 5's group , dancing, art, lazer tag, computer training, swimming, horse riding and Saturday clubs for the children as well as coffee mornings and a range of courses and activities for parents and carers.
- \* Supported more members through a range of advocacy support and guidance including attending meetings, writing letters, filling in forms and signposting them to other organisations when necessary.
- \* Our major achievement of 2016 has been the development of the multi-sensory room which has been supported by a range of funders including Stronger Communities and Sainsburys.
- \* In 2016 we were awarded the NYCC Community Group of the Year Award, which was a huge boost in recognition of the work that WHISH does and the positive difference that we are making to peoples lives.

For a more detailed analysis on the year to December 2016 then please see the Chair's extended report .

# WHITBY HIDDEN IMPAIRMENTS SUPPORT AND HELP

(Charity Number 1160390)

## Receipts & Payments Accounts for the year ending 31st December 2016

	Notes	Restricted Funds £	Unrestricted Funds £	2016 Total Funds £	2015 Total Funds £
<b>RECEIPTS</b>					
OPERATING ACTIVITIES					
Local Giving		-	1,698	1,698	3,217
WHISH Fundraising			2,670	2,670	-
MAJOR FUNDRAISING & GRANTS	1	34,064	5,150	39,214	57,955
Community Donations	2	-	2,783	2,783	498
<b>Total Receipts</b>		<b>34,064</b>	<b>12,301</b>	<b>46,365</b>	<b>61,670</b>
<b>PAYMENTS</b>					
Office Rent		7,600	-	7,600	3,313
Room Hire		200	-	200	3,253
Sessional Workers		24,429	1,407	25,836	7,656
Independent Examination		-	215	215	200
Insurance		206	339	545	338
Office Costs		42	-	42	1,109
Website & I.T.		110	-	110	728
Promotion & Publicity		1,264	1,373	2,637	-
Training		-	240	240	-
Equipment & Materials		13,727	1,882	15,609	4,768
Subs / Memberships		100	124	224	72
Activities & Outings		8,295	1,509	9,804	11,226
<b>Total Payments</b>		<b>55,973</b>	<b>7,089</b>	<b>63,062</b>	<b>32,663</b>
<b>Net of Receipts/(Payments) for 2016</b>		<b>(21,909)</b>	<b>5,212</b>	<b>(16,697)</b>	29,007
<b>Transfers between funds</b>		<b>905</b>	<b>(905)</b>	-	-
<b>Balances from previous organisation</b>		<b>35,842</b>	<b>4,983</b>	<b>40,825</b>	11,818
<b>Balance C/F December 2016</b>	3	<b>14,838</b>	<b>9,290</b>	<b>24,128</b>	40,825

**WHITBY HIDDEN IMPAIRMENTS SUPPORT AND HELP**  
(Charity Number 1160390)

**Statement of Assets and Liabilities at 31st December 2016**

	<b>Restricted Funds £</b>	<b>Unrestricted Funds £</b>	<b>2016 Total Funds £</b>	<b>2015 Total Funds £</b>
<b>ASSETS</b>				
Cash at Bank	14,838	9,290	24,128	40,825
	<u>14,838</u>	<u>9,290</u>	<u>24,128</u>	<u>40,825</u>

	<b>2016 Total Funds £</b>	<b>2015 Total Funds £</b>
<b>FUNDING</b>		
Restricted Funds	14,838	35,842
Unrestricted Funds	9,290	4,983
	<u>24,128</u>	<u>40,825</u>

**Any Outstanding Liabilities**

2016 Independent Examination Fees	£225	£215
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**Approval of the Accounts for the year ended 31st December 2016.**

The report and accounts were approved at a meeting of the Trustees held on the 17th May 2017.

Signed : Vicky Millson

Date: 17th May 2017

**Vicky Millson**

**For and on behalf of the Trustees .**

# WHITBY HIDDEN IMPAIRMENTS SUPPORT AND HELP

(Charity Number 1160390)

## Notes to the Accounts for the Period to 31st December 2016.

### BASIS OF ACCOUNTS

The Trustees have taken advantage of section 144(2) of the Charities Act 2011 and prepared the accounts on a receipts and payments basis.

### NOTES:

		2016	2015
<b>1 Major Fundraising activities and Grants:</b>			
Hedley Foundation		0	2,000
HR&W CCG		0	1,615
RAOB Lodge		0	665
CAF Bank		0	200
Truemark Trust		3,000	0
NYCC Locality		1,150	0
NYCC Community Group Award		1,000	0
Stronger Communities	Restricted	3,968	15,000
Peoples Health Trust	Restricted	17,067	14,652
Awards for All	Restricted	0	9,850
Police Fund	Restricted	0	7,850
Lady Neville Trust	Restricted	0	1,000
George Martin Trust	Restricted	0	1,123
D'Oyly Carte	Restricted	0	4,000
Two Ridings / Arts for Change	Restricted	3,629	0
C & E Sykes	Restricted	3,500	0
GDUK	Restricted	4,900	0
NYCC Riding	Restricted	1,000	0
		<b>£39,214</b>	<b>£57,955</b>

### 2 Donations

Small Donations	2,783	498
	<b>£2,783</b>	<b>£498</b>

### 3 Restricted Funds 2016

	b/f	Receipts	Payments	Transfers	c/f to 2017
Funder	£	£	£	£	£
YCH	547	0	547	0	0
Awards for All	8,520	0	8,520	0	0
Police Fund	7,100	0	7,850	750	0
Lady Neville Trust	775	0	775	0	0
George Martin Trust	583	0	583	0	0
D'Oyly Carte	3,845	0	4,000	155	0
Stronger Communities (1 & 2 )	14,472	0	19,791	0	(5,319) #
Two Ridings / Arts for Change	0	3,629	1,760	0	1,869
Peoples Health Trust	0	17,067	10,958	0	6,109
C & E Sykes	0	3,500	0	0	3,500
GDUK	0	4,900	189	0	4,711
Stronger Communities - Digital	0	3,968	0	0	3,968
NYCC Riding	0	1,000	1,000	0	0
	<b>35,842</b>	<b>£34,064</b>	<b>£55,973</b>	<b>£905</b>	<b>14,838</b>

# This fund received £15,000 shortly after Year End, as per contract.



# WHITBY HIDDEN IMPAIRMENTS SUPPORT AND HELP

(Charity Number 1160390)

## Restricted Funds 2015

	b/f	Receipts	Payments	Transfers	c/f to 2016
Funder	£	£	£	£	£
Peoples Health Trust	10,950	14,652	26,276	674	0
YCH	1,274	27	754	0	547
Awards for All	0	9,850	1,330	0	8,520
Police Fund	0	7,850	750	0	7,100
Lady Neville Trust	0	1,000	225	0	775
George Martin Trust	0	1,123	540	0	583
D'Oyly Carte	0	4,000	155	0	3,845
Stronger Communities	0	15,000	528	0	14,472
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	12,224	£53,502	£30,558	£674	35,842

## 4 Restricted Funds are used for the following :-

### Stronger Communities

Spent on Project workers, sensory equipment and I.T. services.

### Peoples Health Trust

This money is again used for Project workers, core expenses and activities for our members.

### Two Ridings / Arts for Change

Expended on Arts sessions for members.

### C & E Sykes

Spent on Activities and parent support sessions.

### GDUK

The money is used for Project workers and members activities.

### NYCC Riding

Providing horse riding sessions for members.

## 5 Staff Remuneration

All staff are self employed contractors and provide project work to the charity for the services that are required from funders.

## 6 Staff Numbers

2 Self employed project workers in 2016 ( 2015 .... 1 )

## 7 Trustees Expenses

The trustees have not claimed any expenses for their duties.

## 8 Independent Examiners Fees

	2016	2015
For reporting on the accounts	£225	£215
Other Charges	£150	£150

## **WHITBY HIDDEN IMPAIRMENTS SUPPORT AND HELP**

**(Charity Number 1160390)**

### **Independent Examiners Report to the trustees for the year ended 31st December 2016.**

I report on the accounts of WHISH for the period ended 31st December 2016 as set out on pages 4 to 7.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act), and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention

- 1) which gives me reasonable cause to believe that in any material respect, the requirements;
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Barrie Tuck

Date: 22nd May 2017

Barrie Tuck  
Charity Examiner ,  
Marchwood ,  
Back Lane South ,  
Middleton ,  
Pickering ,  
YO18 8NU