

**REGISTERED COMPANY NUMBER: 05067671**  
**REGISTERED CHARITY NUMBER: 1105615**

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2017  
FOR  
WHEATLEY HILL COMMUNITY ASSOCIATION**

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**WHEATLEY HILL COMMUNITY ASSOCIATION**

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FOR THE YEAR ENDED 31 MARCH 2017**

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## **WHEATLEY HILL COMMUNITY ASSOCIATION**

### **CHAIR'S REPORT FOR THE YEAR ENDED 31 MARCH 2017**

Throughout the year ending 31 March 2017 we continued to provide, extend and develop services and benefits for our local community and surrounding area, in accordance with our charitable aims. In many instances we were able to do this as a result of successfully applying for restricted funding that enabled us to deliver specific projects.

Broadly we offered services and benefits for children and young people, their parents and carers; adults; the elderly and not so mobile; and to strengthen intergenerational links within our community. In addition we acquired funding to enable us to replace two pieces of gym equipment which were beyond economic repair. Our Meals on Wheels service is now well established and we have benefitted considerably from funding provided by Wheatley Hill Parish Council to help us meet the direct operating costs of the service.

Our total income for the year exceeded total expenditure. In contrast, for most years since 2009-10 expenditure had exceeded income, largely due to the effects of the economic downturn, the ensuing cut-backs and the necessary need for us to strive to keep expenditure in line with income.

For the year our total income was £196,264 and our total expenditure was £173,708 resulting in a welcome surplus of £22,556. This was attributable to the efforts of our Operations Manager to attract restricted funding some of which included a contribution to core costs; and to keeping our expenditure under close control.

Her initiatives and management, and the efforts of our staff and volunteers, have resulted in a good financial outcome in what are still difficult times - without diminishing the services and benefits we offer to our community.

On behalf of the Board I wish to formally acknowledge their contribution to a successful year and to our community for using and supporting our Centre.

I also wish to thank all of our funders and the other organisations we work with for their help over the year.

We expect the year ending 31 March 2018 to be challenging with increases in the National living Wage and Workplace Pensions; and most likely the effect of inflation on our operating costs - all of which will be difficult to offset with price increases. We have been able to reduce some costs through negotiation and changing suppliers and we will continue our efforts to secure revenue funding to help meet our core costs as we did in 2016-17.

Our intention remains that of providing and wherever practicable to extend our current level of services and benefits to our local community.

Further information and details are given in the TRUSTEES REPORT below.

## **WHEATLEY HILL COMMUNITY ASSOCIATION**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2017**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2017. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

#### **Background**

Wheatley Hill Community Association (WHCA) was formed as a charitable association in 1970 following the closure of Wheatley Hill colliery. In 2004 the Association registered with Companies House as a company limited by guarantee with charitable status; and re-registered with the Charities Commission at the same time.

Between 2005 to 2010 the original Miners' Hall building was extended and extensively renovated and modernised.

WHCA operates from the its Greenhills Centre in Wheatley Hill in East Durham with a 25 year lease from Durham County Council who are the holding Trustee. The lease arrangement covers the extension, the renovated original Miners' Hall and c. 4 hectares of land of what was the original Miners' Welfare.

For many within Wheatley Hill there remains a wealth of history and community spirit and memories attached to what was the Miners' Welfare.



**Greenhills Centre - extension and original Miners' Hall building**

## WHEATLEY HILL COMMUNITY ASSOCIATION

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2017

#### OBJECTIVES AND ACTIVITIES

##### Objectives and aims

Our long term aim is to continue to be 'here for the community' and to achieve this by being professionally managed and led in order that we continue to sustain our existing provision and benefits to our community; and by developing new facilities, services and activities for all. In addition to our long term and overarching objectives we set yearly objectives which provide a measure of how we are achieving our long term aim. Those for the year ending 31 March 2017 are stated in TABLE 1, together with a summary of how we did in meeting each of our objectives.

##### 2016/17 OBJECTIVES

- Maintain a full-time Operations Manager.
- Maintain and develop existing benefits to our community.
- Respond to emergent needs and interests that come forward from our community.
- Develop and extend our provision for children particularly with regard to the arts.
- Seek revenue funding from which we can charge venue hire as a means of meeting our core costs.
- Seek revenue funding for core costs.
  
- Maintain paid staffing levels.
- Increase the number of volunteers.

##### HOW WE DID

ACHIEVED

ACHIEVED

ACHIEVED

ACHIEVED

ACHIEVED

ACHIEVED IN PART - we made a number of applications for funding not all of which were successful and of those that were some were substantially less than requested.

ACHIEVED

NOT ACHIEVED

**TABLE 1 – Objectives for year ending 31 March 2017**

Our objectives for 2017-18 are to:

- Seek funding to develop a longer term sustainability strategy for WHCA.
- Maintain a full-time Operations Manager.
- Develop our longer term provision for-
  - Children and Young People (0-17yrs)
  - Health & Wellbeing (All Ages)
  - Older Adults (from 18yrs+ but focus on 50yrs+)
  - Intergenerational that links between the age groups to help strengthen community cohesion.
- Seek revenue funding for projects from which we can recover core costs, e.g. for venue hire.
- Seek revenue funding for core costs.
- Maintain paid staffing levels.
- Increase the number of volunteers.

## **WHEATLEY HILL COMMUNITY ASSOCIATION**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2017**

#### **OBJECTIVES AND ACTIVITIES**

##### **Significant activities**

##### **Purpose of WHCA**

Wheatley Hill is part of the Trimdon and Thornley division of Durham County Council, and is ranked 4971 on the UK Index of Multiple Deprivation.

It is an ex mining village community of over 3000 inhabitants, many of whom regularly use our Centre; and can be characterised as a community with:

- 36% of children living in poverty compared with 19% across England.
- An overall crime rate that is above the average for England.
- 32% of people have a long-term illness compared with 18% across England.
- 41% of people have no qualifications compared with 22% across England.
- 32% of people aged 16-74 years are in full-time employment compared with 32% across England.
- 32% of households have no car compared with 26% across England.
- The %age of people 'satisfied with their neighbour' is lower than the average across England.

**This data was taken from the latest Community Insight Report for Wheatley Hill.**

It is into this community that we deliver a range of services and benefits.

As stated in our Memorandum and Articles of Association the charitable purpose of WHCA is:

'To promote the benefit of the inhabitants of Wheatley Hill and district without distinction of sex or of political, religious or other opinions by associating the local authorities, voluntary organisations and the inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the condition of life for the said inhabitants.'

In order to sustain and develop for the benefit of our community and ensure we achieve our charitable purpose, particularly in the current economic climate our overarching objectives are to:

- Maintain and extend the range of benefits we provide for our community.
- Continue to engage with and involve our community to determine their emergent needs, and set priorities with regard to what they would like from their Community Centre.
- Seek funding - self generated income and grants - to help us to develop and deliver projects to meet community priorities.
- Maintain our robust process of preparing an annual budget forecast for the start of each FY and regularly reviewing our prevailing financial position vs. the budget forecast as we move through the FY and taking prompt corrective action should the need arise.
- Maintain tight financial control of expenditure regardless of whether from restricted or unrestricted funds.

In summary the purpose of WHCA is to be there 'For the Community' which is at the heart of everything we do; and consistent with our overarching aim of improving the quality of life of our local community. We do this by working with our community to promote and provide a wide range of benefits and services for all.

##### **Main activities**

The indoor and outdoor facilities at our Greenhills Centre, from which the Association delivers public benefit, and the main activities are summarised below.

## **WHEATLEY HILL COMMUNITY ASSOCIATION**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2017**

#### **OBJECTIVES AND ACTIVITIES**

##### **Significant activities**

##### **Indoor facilities:**

- A well equipped kitchen from which it prepares hot and cold meals for our café and for our Meals on Wheels service to the local community.
- Community gym for both cardio-vascular and strength training.
- Licensed function suite for weddings, parties and social functions for our community.
- Young children's soft play and play and learn literacy rooms.
- A library/resource room with IT.
- Meeting rooms.
- Office space available to rent/lease.

##### **Outdoor facilities:**

- Community garden
- Multi Use Games Arena (MUGA).
- Football pitch.
- Young children's playpark.

In addition we rent/lease rooms to local organisations requiring office and other space. We also sub-lease a small area of land to Woodcraft for Landscapes, a local organisation providing agricultural based occupation for people with learning and other difficulties.

Details of the full range of the activities, services and benefits provided by WHCA for children and young people; adults; young families; and the elderly can be found on the following:

Website - [www.greenhillscentre.co.uk](http://www.greenhillscentre.co.uk)

Facebook - [www.facebook.com/greenhillscentre.whca](https://www.facebook.com/greenhillscentre.whca)

Twitter - <https://twitter.com/TheGreenhillsCe>

Our Greenhills Centre is a public place, open to all and dedicated to delivering benefits, services and activities to the local community of Wheatley Hill and the surrounding area.

## **WHEATLEY HILL COMMUNITY ASSOCIATION**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2017**

#### **OBJECTIVES AND ACTIVITIES**

##### **Public benefit**

In shaping WHCA's objectives for the year and planning its activities, the trustees recognise the necessity to provide public benefit in accordance with its Memorandum and Articles of Association. To achieve this WHCA has to ensure that it derives enough income:

- From its own endeavours, e.g. catering, gym.
- From grants to deliver specific programmes and projects which meet the expressed and emergent needs of our community and from some of which we can derive a room hire or a project management/administration fee.

Affordability and access to our activities are important considerations in an area with a high level of multiple deprivation and have to be reflected in, and often limit, what we can charge.

Activities that are supported with revenue funding are in many instances offered free to stimulate local interest or at a discounted price to assist their development.

##### **Volunteers**

We are very grateful for the contribution made by our volunteers. We see their involvement in what we do as a 'two way street'. For those who volunteer their time there is the satisfaction of contributing to the well-being of the community and to WHCA there is the capacity to do more without extra cost.

Throughout the year WHCA was supported by a corps of 20 regular volunteers, including trustees, who helped to deliver benefit through giving their time and expertise to support with our Meals on Wheels, Luncheon Club and elderly services including Tea Dance; and in our kitchen and catering.



## **WHEATLEY HILL COMMUNITY ASSOCIATION**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2017**

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable activities**

##### **Main achievements**

Our Greenhills Centre is open and accessible to all and over the year we have continued to provide our existing services and to introduce and develop additional service offerings and benefits to Wheatley Hill and the surrounding area, for all ages from 0 to 90+. The services and benefits were funded by:

- The generation of income from chargeable, affordable services, such as Meals on Wheels, Luncheon club and Community Café, our community gym and the provision of a licensed venue with in-house catering for events and functions for the local community.
- The provision of office and other space for other organisations operating from our Centre.
- Securing Restricted revenue funding to allow us to provide/support a wide range of health, fitness and wellbeing related projects for our local community. In the year revenue grant funding amounted to 36.5% of our total income.
- Securing Restricted capital funding to enable us in particular to replace two pieces of gym equipment that were well beyond their economic life.

The following illustrate the range of benefits we provided:

##### **For families, children and young people**

##### **School holidays**

Our 'Safely off the Streets' 12 month project, funded from the 2015 Durham Police and Crime Commissioners fund, enabled us to provide school holiday activities for local children and young people that continued into the 2016-17 FY. The Easter holiday and the Spring Half-term holidays followed the pattern of the previous school holidays with well attended indoor and outdoor events; and with parents and carers approaching us early to check what range of activities, sport, physical and arts, would be available for their children during the holiday. The project was scheduled to end with the Spring Half-term holiday. However by negotiating lower rates from event/activities providers - because we could offer a programme of bookings across the year - we still had some funding left at the end of the Spring Half-term. We approached County Durham Community Foundation who administer the PCC's funding and they kindly allowed us to use the residual funding to help with our 2016 Summer School Holiday programme.

We also received funding from the East Durham AAP Holiday Hunger fund which augmented what we could provide for our local children and young people and their families during the school summer holidays.

## **WHEATLEY HILL COMMUNITY ASSOCIATION**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2017**

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable activities**



**End of summer school holidays 2016 - Celebration Day**

**LEFT - Chocolatier and participants with Phil Wilson MP, our local County Councillors Lucy Hovvels and Morris Nicholls; and our Operations Manager**

**RIGHT - Outdoor activities - bouncy castles funded by Croxdale Citroen**

The six week summer holiday ended with a themed celebration day - with Willie Wonka and the Chocolate Factory as the theme. A particular and well attended attraction was a series of 'hands-on' chocolate workshops. There was a range of activities for children and families with a chocolatier leading the workshops. Our local MP and County Councillors attended the events and the chocolate workshops.

##### **Mini-police**

Working with the police, Wheatley Hill Parish Council, local County Councillors and local schools our Operations Manager led in setting up a 'Mini-police' in October 2016 that involved children and their families from our local junior school. The inauguration event at Wheatley Hill junior school was attended by our local County Councillors, the police and neighbourhood police. The highlight of the event was the police helicopter landing in the school grounds. Our Parish Council funded the distinctive 'hi-vis' Mini-police uniforms for the children. Since their formation the Mini-police have been involved in a number of events at our Centre.

##### **Science activity**

We introduced science demonstration/hands-on activities in the last FY and this year our Operations Manager, through her contacts at the Centre for Life in Newcastle arranged for their staff to visit during the school holidays and provide a life sciences event for children and young people. As with previous science events this was well attended and in view of the response we will seek to provide more such events covering STEM subjects in particular. The aim will be to popularise science and augment what is taught as part of the National Curriculum.

##### **Theatre, arts and bringing stories to life**

Across the year we provided 3 'performing arts theatre events' for families and young children - each of which was very well attended. These were 'Hey presto'; 'Jack and the beans talk'; and 'The selfish giant'. These were performed by touring performers and were an integral part of our strategy to promote the arts in our community for all and in particular for families with young children through performances that 'bring books to life'.

## **WHEATLEY HILL COMMUNITY ASSOCIATION**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2017**

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable activities**



**Performing arts for families and young children**

**LEFT - Hey presto; RIGHT - Jack and the beans talk.**

##### **For adults**

###### **Happy Feet**

This project, funded by Awards for All, came to an end just at the beginning of the FY. It was an inter-generational project that brought together the elderly, adults and children through dance of various styles reflecting the different age groups. It provided an opportunity for all ages in our community to come together, get active, learn from one another's experiences, reminisce and have fun.

###### **Men and Women Cree Projects**

Our Cree projects, funded by the Durham County Council's Public Health Department continued from the previous FY. The aim is to reach out across the community to those, who for whatever reason, feel some degree of social isolation and encourage them to 'join-in'. Both Cree groups, which meet regularly, bring together men and women in their respective groups so they can socialise over a coffee in our Centre, share experiences and reminisce, feel empowered and determine, as a group, how they would like to move forward with regard to group activities or outings.

Both Cree projects are well attended with the Men's Cree attracting over 15 regular attendees.

###### **Ladies who lunch**

Our 'Ladies who lunch' project, funded by the People's Health Trust, continued from the previous year and is scheduled to end later in 2017. It provides an environment for local ladies to come together to socialise; and to collectively develop and decide how they want to proceed in terms of activities and outings. It complements our Women's Cree project with some ladies engaging with both projects. The project has proceeded well and continues to meet its objectives in terms of the numbers who engage and actively participate.

###### **Travelling theatre for adults**

In addition to the travelling theatre performances for children and young people we also provided a performance of 'Mobile' by Paper Bird which took place in a caravan in our carpark with several performances across an afternoon in July.

## **WHEATLEY HILL COMMUNITY ASSOCIATION**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2017**

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable activities**

##### **For our elderly**

##### **Meals on Wheels service**

Wheatley Hill Parish Council continued their generous financial support for the operating costs of our Meals on Wheels service which delivers 'home cooked' meals from our kitchen to the elderly and less mobile in Wheatley Hill and surrounding villages. For many the social contact every day is as important as the meal. For some, particularly, in the winter months they are house bound and our delivery person is their only regular contact outside their home. Our van is driven by volunteers whose time is crucial for the success of this service. In terms of main courses we delivered c. 5750 meals in the year to 31 March 2017. In addition we also delivered c. 3000 meals to Minerva House in Horden which is a Hospital of God day care centre for those with dementia.

##### **Luncheon Club Bus**

Our weekly Luncheon Club provides a regular opportunity for the elderly members of our community to come together, socialise and enjoy a game of bingo. Whilst some of the attendees have their own transport or walk to and from our Centre in good weather the less mobile members rely on an accessible bus to collect them and return them to their homes. Without providing this service they would not be able to attend, potentially increasing their feeling of social isolation. In the winter weather those that have their own transport or walk often use the bus. Our local county councillor, Cllr M Nicholls kindly provided funding from his Neighbourhood Budget to cover the cost of the bus hired from East Durham Community Transport.

In addition we were able to secure funding from Hadrian Trust that will enable us to continue to provide accessible transport for our Luncheon Club clients into 2017-18.

##### **Seasonal Cheer and Warming-up Winter**

This was a completely new venture for us and came about as a result of an initiative originated and developed by our Operations Manager. We were able to secure funding from County Durham Community Foundation and Wheatley Hill Parish Council enabling us to bring 'warmth & seasonal cheer' to the lives of our local elderly during Christmastide and January which for many living alone is the bleakest time of the year and when they feel most socially isolated. The two complementary projects enabled us to provide:

- 950 subsidised meals to the elderly of our community, including our Meals on Wheels and Luncheon Club clients.
- 50 free Christmas lunches to our Meals on Wheels and Luncheon Club clients.
- 200 'seasonal cheer' packs to our local elderly who were nominated by the Parish Council to ensure we reach those most in need. The packs contained a selection of 'festive goodies' and were personalised with a cheery card and contents appropriate to male/female recipients.

Making the packs involved Wheatley Hill Parish and Mothers Club; the Mini Police (Year 5 aged 9-10yrs) and in turn the whole school which made the whole venture truly inter-generational and directly involved many in our community. Creative Youth Opportunities worked for us to run a workshop in the school to design and provide the cheery cards that accompanied the packs; and make the packs really special. They created 200 'crafty keepsakes' to go into the packs, e.g. small tokens such as fabric angels, bookmarks, decorated canvasses, hearts etc.

The meals and packs were distributed through our MOW service and by volunteers.

## **WHEATLEY HILL COMMUNITY ASSOCIATION**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2017**

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable activities**

##### **Surviving Winter**

As in previous years we successfully applied to County Durham Community Foundation for funding from their Surviving Winter Fund. This enabled us to provide 240 half priced winter meals to our Luncheon Club clients and to cover the cost of providing accessible transport over an 8 week period. The funding was augmented by a grant we received from Ballinger Charitable Trust to help support our Meals on Wheels and Luncheon Club services in the winter months. Both projects provided savings to our elderly to help them meet their energy bills.

##### **Spread a little happiness**

In the second half of the year we started our 'Spread a little Happiness' project which stemmed from our Meals on Wheels service and our knowledge of how much our clients appreciate the regular social contact as we deliver meals to their homes. Many want to talk and engage with our delivery person, even for a few minutes. We know some of our clients feel socially isolated and left out, often because of age, infirmity and general health. This in turn, led Our Operations Manager to develop the Spread a Little Happiness idea for which we subsequently sought and were awarded funding from the NHS Health Improvement Project, administered by CDCF.

The project involves our staff and volunteer 'visitors' providing a friendly face and a chat over a cuppa. which, we know can make a huge difference to the lives of the elderly & vulnerable some of whom may not see anyone at all, from one day to the next.

The project also provides an opportunity for some whose health permits to socialise and re-connect with friends and acquaintances through our weekly Luncheon Club.

##### **For the whole community**

We successfully applied to the Big Lottery Celebrate Fund for funding to create a programme of intergenerational, free seasonal festivals and events across the year. The funding was awarded towards the end of 2016. The first festival had a 'Winter Wonderland' theme and included a visit by Father Christmas for young children and also involved our local Mini-police. This was followed by a Pancake Celebration during the half-term holiday in February.

Members of the local community across the age spectrum and village organisations are involved with our Centre in the planning of the festivals and events.

The project framework was inspired by our community's response to an event we delivered in partnership with Creative Youth Opportunities earlier this year. To celebrate a community art work project we hosted a 'retro-Baldaseras' themed event in our café. In years gone by the place to meet up with friends in Wheatley Hill was Baldaseras; a well known Italian family run ice cream parlour spanning four generations from the early 20th Century. This event brought all ages together one Saturday morning in our cafe to enjoy themed entertainment and refreshments and was voted a resounding success by our community; many of whom asked for us to do more of the same but more importantly offer more events and activities to bring families together.



## WHEATLEY HILL COMMUNITY ASSOCIATION

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2017

#### ACHIEVEMENT AND PERFORMANCE

##### Charitable activities



#### Big Lottery Celebrate - Winter Wonderland

Top from left - 1940s-50s Fenner Sisters; Childrens interactive storytime performance;

Bottom from left - Santa's Grotto with Mini-police in attendance; Art and crafts for young children

Our project aims to benefit our c3000 inhabitants and bridge the generational gap - the growing sectors of our local population are the under 15s and the over 60s.

#### FINANCIAL REVIEW

##### Financial position

Our financial position at 31 March 2017 turned out better than expected with income exceeding expenditure for the year by £22,556. This compares very favourably with the position at the 31 March 2016 when expenditure exceeded income for the year and we posted a loss of £4,634. The last time we achieved such a surplus was in the year ending 31 March 2009. In most years since then expenditure has exceeded income.

The improvement in our financial position is attributable to securing restricted funding some of which helped to cover our core costs. In the year ending 31 March 2017 our income from restricted revenue and capital funding amounted to £76,842 compared with £61,495 in the previous year. Also our total income for the year amounted to £196,264; compared with £186,855 for the year ending 31 March 2016. The other factor was a reduction in expenditure as a result of keeping a tight rein on expenditure i.e. expenditure in the year was £173,808 compared with £191,489 in the previous year.

## **WHEATLEY HILL COMMUNITY ASSOCIATION**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2017**

#### **FINANCIAL REVIEW**

##### **Financial position (continued)**

The turnaround in our financial performance was achieved largely through the efforts of our Operations Manager to source and secure funding; and to minimise our expenditure without prejudicing the services and benefits we provide to our community.

##### **Principal funding sources**

As discussed earlier WHCA derives its income and funding for its projects in order to provide tangible benefits to our community from two principal sources, i.e. from its own endeavours, e.g. catering, gym; and from revenue grants enabling us to deliver specific programmes and projects which meet the expressed and emergent needs of our community and from some of which we can derive a room hire or a project management/administration fee.

For the year ending 31 March 2017 we gratefully received restricted revenue project funding from:

- Ballinger Charitable Foundation
  - Winter warmers.
- Big Lottery
  - Awards for All - Happy feet.
  - Celebrate.
- County Durham Community Foundation
  - Surviving winter.
  - Warming-up winter.
- Funds administered by County Durham Community Foundation
  - Comic Relief – utilities.
  - NHS Health Improvement Project – Spread a little happiness.
  - Durham Police and Crime Commissioner – Safety off the streets.
- Funds administered by Community Foundation
  - Wellesley Trust – Youth action group
- Durham County Council
  - Luncheon Club Transport - from Cllr Nicholls Neighbourhood budget.
  - Mens & Womens Cree – from Public Health.
- DCC East Durham Area Action Partnership
  - Holiday hunger.
- East Durham Trust
  - Creative social.
- Hadrian Trust
  - Luncheon club bus.
- Peoples Health Trust
  - Ladies who lunch.
- Sherburn House Charity
  - Support for Operations Manager's cost of employment.
- Sir James Knott Trust
  - Core costs.
- Wheatley Hill Parish Council
  - Seasonal cheer.
  - Support for Meals on Wheels service.

## **WHEATLEY HILL COMMUNITY ASSOCIATION**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2017**

#### **FINANCIAL REVIEW**

##### **Principal funding sources**

In addition we gratefully received restricted funding for capital projects from:

- County Durham Community Foundation
  - Gym equipment.
- DCC - East Durham Area Action Partnership
  - Kitchen equipment.

##### **Reserves policy**

WHCA holds unrestricted reserves to cover:

- Unexpected expenditure, e.g. for emergency repairs when it is impracticable to seek funding.
- Any short term gap between spending and receiving income.
- The costs of a controlled winding-up and dissolution of the Association.

The principal determinant for the level of unrestricted reserves is what would be required for an orderly winding-up of WHCA. The other two potential calls on reserves are considered to be of a low likelihood of occurrence or set a lesser requirement for the level of reserves.

At present we consider that our level of unrestricted reserves should be set at between 4-6 months of unrestricted annual income, i.e. £40K to £60K for the year. Like some other small charitable organisations this exceeds our current level of unrestricted reserves. We will continue to seek to build up our reserves but recognise that in the prevailing economic climate this may take some time. However it is encouraging that our unrestricted funds increased by £7,926 in the year to 31 March 2017.

##### **Going concern**

Subject to being able to deal with and mitigate the impact of the risks identified below the trustees regard the Association as a going concern that operates in a deprived area with limited opportunities for substantial and long term revenue grant funding to help meet our core costs.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

Wheatley Hill community Association is registered as a charity with the Charities Commission and is incorporated as a company limited by guarantee with Companies House. WHCA is governed by its Memorandum and Articles of Association which incorporate its charitable objects.

Anyone over the age of 18 can become a member of the WHCA with the liability of agreeing to contribute £1 in the event of the charity winding up.

Each trustee/director, including the Chair, is required to stand for re-election each year at the AGM. The board can have up to 12 trustees/directors, some of whom can be co-opted.

##### **Recruitment and appointment of new trustees**

WHCA normally seeks to recruit trustees from the local community as this maintains strong links with the community and its needs. Recruitment from outside of the local area is usually done to acquire trustees with a professional background or specific expertise and experience, e.g. management, finance, legal.

The aim is to have a Board which collectively has a wide ranging level of local knowledge and involvement, experience and professional expertise to inform its governance and decision making; and the awareness to know when it will need external advice.



## **WHEATLEY HILL COMMUNITY ASSOCIATION**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2017**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Organisational structure**

The Board of trustees has the ultimate responsibility for what the Association does and how it does it; and to ensure compliance with its governing document, the law and prevailing legislation and regulations.

WHCA employs a paid staff (currently the full-time Operations Manager and 6 part time staff) and a number of volunteers all of whom are managed by the Operations Manager. The paid staff cover catering, reception/administration, caretaking and cleaning.

The Operations Manager has a delegated responsibility from the Board for the day to day general management of the Centre. She is also the Designated Premises Supervisor and has a personal responsibility to comply with the requirements of the Licensing Act. Consequently the final decision on what can or cannot be done on the premises with regard to the sale of alcohol and how this may limit which function/events bookings we are able to accept rests with the Operations Manager and, when necessary, guidance and advice are sought from the licensing authorities to ensure that she as the DPS and the premises licence are not put at risk.

##### **Induction and training of new trustees**

WHCA's normal practice with regard to the induction and training of new trustees is to invite a prospective trustee to attend 3 Board meetings so they can familiarise themselves with what we do and how we do it, in order to achieve our charitable objects. It also provides opportunity for the Board to respond to any questions as they arise and to advise where specific information can be obtained - usually from the Charity Commission's publications or their website. In addition WHCA has recently compiled an induction pack covering:

- The Association and its aims.
- What is expected of a trustee in terms of responsibilities and personal qualities.
- How the Association operates.

##### **Wider network**

An essential part of our wider network is our relationship with Wheatley Hill Parish Council and with our local County Council through the East Durham Area Action Partnership. Both of these have been very supportive and have provided both revenue and capital funding.

Over the year we continued our established practice of working in partnership with a range of organisations particularly in connection with arts related activities and events. This has mainly been in the field of contemporary art and built on the established network of contacts our Operations Manager has with New Writing North, The Arc at Stockton, East Durham Creates and the Cultural Hubs project; and recently with Community Youth Opportunities who are now based in our Centre.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Company number**

05067671

##### **Registered Charity number**

1105615

# WHEATLEY HILL COMMUNITY ASSOCIATION

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2017

### REFERENCE AND ADMINISTRATIVE DETAILS

#### Registered office

Stephens Terrace  
Wheatley Hill  
Co. Durham  
DH6 3JS

#### Trustees

#### Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Evelyn Robson	Chair		Membership
Diane Metcalfe			Membership
Jake Miller		24 June 2016	Membership
John Probert			Membership
Robert Potts	Co secretary		Membership
Barry Robson		17 May 2016	Membership
John Worthington			Membership

#### Company Secretary

R Potts

#### Independent examiner

Read, Milburn & Co  
71 Howard Street  
North Shields  
Tyne and Wear  
NE30 1AF

#### Staff

Hilary Jamieson                      Operations Manager

Approved by order of the board of trustees on ..... *15 September 2017* ..... and signed on its behalf by:

  
.....  
R Potts - Trustee

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WHEATLEY HILL COMMUNITY ASSOCIATION**

I report on the accounts for the year ended 31 March 2017 set out on pages nineteen to thirty three.

### **Respective responsibilities of trustees and examiner**

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

### **Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
    - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
    - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)
- have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
WHEATLEY HILL COMMUNITY ASSOCIATION**



Nicholas Liley, FCA  
Institute of Chartered Accountants in England and Wales  
Read, Milburn & Co  
71 Howard Street  
North Shields  
Tyne and Wear  
NE30 1AF

Date: 19th September 2017

# WHEATLEY HILL COMMUNITY ASSOCIATION

## STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 MARCH 2017

		Unrestricted fund	Restricted funds	2017 Total funds	2016 Total funds
	Notes	£	£	£	£
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	353	-	353	850
<b>Charitable activities</b>	5				
Grant income		-	76,842	76,842	61,495
Community building income		117,044	-	117,044	123,058
Other trading activities	3	1,980	-	1,980	1,342
Investment income	4	9	-	9	63
Other income		36	-	36	47
<b>Total</b>		119,422	76,842	196,264	186,855
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>	6				
Staff and support costs		85,907	6,428	92,335	95,341
Activities expenses and equipment		37,533	11,272	48,805	45,952
Premises and administration costs		26,667	5,901	32,568	50,196
Services provided		(33,411)	33,411	-	-
<b>Total</b>		116,696	57,012	173,708	191,489
<b>NET INCOME/(EXPENDITURE)</b>		2,726	19,830	22,556	(4,634)
<b>Transfers between funds</b>	20	5,200	(5,200)	-	-
<b>Net movement in funds</b>		7,926	14,630	22,556	(4,634)
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		21,948	84,873	106,821	111,455
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>29,874</u>	<u>99,503</u>	<u>129,377</u>	<u>106,821</u>

The notes form part of these financial statements

**WHEATLEY HILL COMMUNITY ASSOCIATION**

**STATEMENT OF FINANCIAL ACTIVITIES - CONTINUED  
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 MARCH 2017**

		Unrestricted fund	Restricted funds	Total	2017 funds	Total	2016 funds
	Notes	£	£		£		£

**CONTINUING OPERATIONS**

All income and expenditure has arisen from continuing activities.

The notes form part of these financial statements

# WHEATLEY HILL COMMUNITY ASSOCIATION

## BALANCE SHEET AT 31 MARCH 2017

	Notes	2017 £	2016 £
<b>FIXED ASSETS</b>			
Tangible assets	13	840,723	861,060
<b>CURRENT ASSETS</b>			
Stocks	14	450	750
Debtors	15	3,369	4,084
Cash at bank and in hand		<u>69,745</u>	<u>49,343</u>
		73,564	54,177
<b>CREDITORS</b>			
Amounts falling due within one year	16	<u>(33,857)</u>	<u>(36,536)</u>
<b>NET CURRENT ASSETS</b>		<u>39,707</u>	<u>17,641</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		880,430	878,701
<b>CREDITORS</b>			
Amounts falling due after more than one year	17	(81,914)	(82,399)
<b>ACCRUALS AND DEFERRED INCOME</b>	18	<u>(669,139)</u>	<u>(689,481)</u>
<b>NET ASSETS</b>		<u><u>129,377</u></u>	<u><u>106,821</u></u>
<b>FUNDS</b>	20		
Unrestricted funds		29,874	21,948
Restricted funds		<u>99,503</u>	<u>84,873</u>
<b>TOTAL FUNDS</b>		<u><u>129,377</u></u>	<u><u>106,821</u></u>

The notes form part of these financial statements

# WHEATLEY HILL COMMUNITY ASSOCIATION

## BALANCE SHEET - CONTINUED AT 31 MARCH 2017

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2017.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2017 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the Board of Trustees on 15 September 2017 and were signed on its behalf by:



E Robson -Trustee



R Potts -Trustee

The notes form part of these financial statements



# WHEATLEY HILL COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2017

### 1. ACCOUNTING POLICIES

#### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' EFA, the and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

#### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

#### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- 2% on cost
Fixtures and fittings	- 25% on reducing balance

#### **Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

#### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

#### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

#### **Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

# WHEATLEY HILL COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2017

### 2. DONATIONS AND LEGACIES

	2017	2016
	£	£
Donations	<u>353</u>	<u>850</u>

### 3. OTHER TRADING ACTIVITIES

	2017	2016
	£	£
Fundraising	<u>1,980</u>	<u>1,342</u>

### 4. INVESTMENT INCOME

	2017	2016
	£	£
Interest received	<u>9</u>	<u>63</u>

### 5. INCOME FROM CHARITABLE ACTIVITIES

			2017	2016
	Grant income	Community building income	Total activities	Total activities
	£	£	£	£
County Durham Community Foundation	20,290	-	20,290	27,430
Durham County Council	17,100	-	17,100	5,515
East Durham Trust	600	-	600	5,313
Wheatley Hill Parish Council	10,000	-	10,000	4,866
People's Health Trust	7,782	-	7,782	4,246
Awards For All	-	-	-	9,625
Sir James Knott Trust	3,000	-	3,000	3,500
Hadrian Trust	1,000	-	1,000	1,000
Big Lottery Fund	9,570	-	9,570	-
Ballinger Charitable Trust	500	-	500	-
Christ's Hospital in Sherburn	2,000	-	2,000	-
Community Foundation	5,000	-	5,000	-
Hire of hall and services	-	25,953	25,953	36,022
Highway to fitness	-	6,614	6,614	8,344
Social events and entertainment	-	23,780	23,780	12,483
Kitchen sales	-	55,195	55,195	58,524
Bar sales	-	5,502	5,502	7,685
	<u>76,842</u>	<u>117,044</u>	<u>193,886</u>	<u>184,553</u>

# WHEATLEY HILL COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2017

### 6. CHARITABLE ACTIVITIES COSTS

	Direct costs (See note 7) £	Support costs (See note 8) £	Totals £
Staff and support costs	92,335	-	92,335
Activities expenses and equipment	48,805	-	48,805
Premises and administration costs	-	32,568	32,568
	<u>141,140</u>	<u>32,568</u>	<u>173,708</u>

### 7. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2017 £	2016 £
Staff costs	80,212	79,881
Sessional staff	12,023	15,369
Staff and volunteer expenses	100	91
Transport costs	3,639	3,888
Publicity	25	468
Social events and entertainment	13,188	7,923
Subscriptions	68	114
Professional fees	2,076	2,699
Donations	272	92
Sundry expenses	115	122
Kitchen provisions	26,330	26,193
Bar purchases	3,092	4,453
	<u>141,140</u>	<u>141,293</u>

### 8. SUPPORT COSTS

	Management £	Governance costs £	Totals £
Premises and administration costs	<u>30,818</u>	<u>1,750</u>	<u>32,568</u>

Support costs, included in the above, are as follows:

# WHEATLEY HILL COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2017

### 8. SUPPORT COSTS - continued

	2017 Premises and administration costs £	2016 Total activities £
Water rates	2,878	2,746
Insurances	1,900	3,003
Heat and light	10,853	10,260
Telephone	1,787	1,832
Postage, printing and stationery	502	755
Computer costs and software	958	603
Repairs cleaning and grant amortisation	(13,597)	4,151
Depreciation of tangible and heritage assets	25,146	24,711
Loss on sale of tangible fixed assets	391	-
Trustees' remuneration etc	100	85
Governance costs	<u>1,650</u>	<u>2,050</u>
	<u>32,568</u>	<u>50,196</u>

### 9. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2017 £	2016 £
Accountancy charges	1,650	1,650
Professional fees	-	400
Management charges income	(2,174)	(2,012)
Management charges expenditure	2,174	2,012
Depreciation - owned assets	25,146	24,711
Deficit on disposal of fixed asset	<u>391</u>	<u>-</u>

### 10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2017 nor for the year ended 31 March 2016.

#### Trustees' expenses

	2017 £	2016 £
Trustees' expenses	<u>100</u>	<u>85</u>

# WHEATLEY HILL COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2017

### 11. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2017	2016
Projects	5	6
Administration	<u>2</u>	<u>2</u>
	<u>7</u>	<u>8</u>

No employees received emoluments in excess of £60,000.

### 12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	850	-	850
<b>Charitable activities</b>			
Grant income	-	61,495	61,495
Community building income	123,058	-	123,058
Other trading activities	1,342	-	1,342
Investment income	63	-	63
Other income	<u>47</u>	<u>-</u>	<u>47</u>
<b>Total</b>	125,360	61,495	186,855
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Staff and support costs	81,916	13,425	95,341
Activities expenses and equipment	39,875	6,077	45,952
Premises and administration costs	32,837	17,359	50,196
Services provided	<u>(25,566)</u>	<u>25,566</u>	<u>-</u>
<b>Total</b>	129,062	62,427	191,489
<b>NET INCOME/(EXPENDITURE)</b>	(3,702)	(932)	(4,634)
<b>Transfers between funds</b>	<u>(16)</u>	<u>16</u>	<u>-</u>
<b>Net movement in funds</b>	(3,718)	(916)	(4,634)

# WHEATLEY HILL COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2017

### 12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted funds £	Total funds £
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	25,666	85,789	111,455
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>21,948</u>	<u>84,873</u>	<u>106,821</u>

### 13. TANGIBLE FIXED ASSETS

	Freehold property £	Fixtures and fittings £	Totals £
<b>COST</b>			
At 1 April 2016	1,082,293	157,930	1,240,223
Additions	-	5,200	5,200
Disposals	-	(3,910)	(3,910)
	<hr/>	<hr/>	<hr/>
At 31 March 2017	<u>1,082,293</u>	<u>159,220</u>	<u>1,241,513</u>
<b>DEPRECIATION</b>			
At 1 April 2016	230,378	148,785	379,163
Charge for year	21,640	3,506	25,146
Eliminated on disposal	-	(3,519)	(3,519)
	<hr/>	<hr/>	<hr/>
At 31 March 2017	<u>252,018</u>	<u>148,772</u>	<u>400,790</u>
<b>NET BOOK VALUE</b>			
At 31 March 2017	<u>830,275</u>	<u>10,448</u>	<u>840,723</u>
At 31 March 2016	<u>851,915</u>	<u>9,145</u>	<u>861,060</u>

### 14. STOCKS

	2017 £	2016 £
Stocks	<u>450</u>	<u>750</u>

**WHEATLEY HILL COMMUNITY ASSOCIATION**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MARCH 2017**

**15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2017	2016
	£	£
Trade debtors	3,214	3,628
Other debtors	<u>155</u>	<u>456</u>
	<u>3,369</u>	<u>4,084</u>

**16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2017	2016
	£	£
Trade creditors	7,606	10,248
Other creditors	2,666	2,441
Accrued expenses	2,762	2,789
Deferred grants	<u>20,823</u>	<u>21,058</u>
	<u>33,857</u>	<u>36,536</u>

**17. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR**

	2017	2016
	£	£
Deferred grants	<u>81,914</u>	<u>82,399</u>

**18. ACCRUALS AND DEFERRED INCOME**

	2017	2016
	£	£
Deferred grants	<u>669,139</u>	<u>689,481</u>

# **WHEATLEY HILL COMMUNITY ASSOCIATION**

## **NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2017**

### **19. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Unrestricted fund £	Restricted funds £	2017 Total funds £	2016 Total funds £
Fixed assets	779,522	61,201	840,723	861,060
Current assets	35,262	38,302	73,564	54,177
Current liabilities	(33,857)	-	(33,857)	(36,536)
Long term liabilities	(81,914)	-	(81,914)	(82,399)
Accruals and deferred income	<u>(669,139)</u>	<u>-</u>	<u>(669,139)</u>	<u>(689,481)</u>
	<u>29,874</u>	<u>99,503</u>	<u>129,377</u>	<u>106,821</u>



# WHEATLEY HILL COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2017

### 20. MOVEMENT IN FUNDS

	At 1/4/16 £	Net movement in funds £	Transfers between funds £	At 31/3/17 £
<b>Unrestricted funds</b>				
General fund	21,948	2,726	5,200	29,874
<b>Restricted funds</b>				
CDCF-NHS Health Improvement Fund-15-16	135	(135)	-	-
EDT-Cree	2,911	(955)	-	1,956
Wheatley Hill Parish Council-15-16	286	(286)	-	-
Capital Fund	63,578	(2,377)	-	61,201
CDCF-Comic Relief	4,050	(4,050)	-	-
CDCF-PCC	4,713	(4,713)	-	-
DCC-Access Food Capital	162	(162)	-	-
DCC-Mens Cree	-	1,780	-	1,780
DCC-Womens Cree	1,250	1,793	-	3,043
EDT-Womens Cree	1,771	(1,771)	-	-
People's Health Trust	2,953	187	-	3,140
Awards For All-Happy Feet	3,064	(3,064)	-	-
Big Lottery Fund-Celebrate	-	7,038	-	7,038
CDCF-NHS Health Improvement 16-17	-	6,309	-	6,309
CDCF-Gym Capital	-	5,200	(5,200)	-
Community Foundation-Wellesley	-	5,000	-	5,000
DCC-Neighbourhood Luncheon Club	-	506	-	506
DCC-Neighbourhood CYP Holiday Activities	-	2,500	-	2,500
Hadrian Trust-17-18	-	1,000	-	1,000
Wheatley Hill Parish Council-Seasonal Cheer	-	381	-	381
Wheatley Hill Parish Council-16-17	-	1,629	-	1,629
Christ's Hospital in Sherburn	-	1,020	-	1,020
Sir James Knott Trust-17-18	-	3,000	-	3,000
	84,873	19,830	(5,200)	99,503
<b>TOTAL FUNDS</b>	<u>106,821</u>	<u>22,556</u>	<u>-</u>	<u>129,377</u>

# WHEATLEY HILL COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2017

### 20. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	119,422	(116,696)	2,726
<b>Restricted funds</b>			
CDCF-NHS Health Improvement Fund-15-16	-	(135)	(135)
EDT-Cree	-	(955)	(955)
Wheatley Hill Parish Council-15-16	-	(286)	(286)
CDCF-Comic Relief	-	(4,050)	(4,050)
CDCF-PCC	-	(4,713)	(4,713)
DCC-Access Food Capital	-	(162)	(162)
DCC-Mens Cree	5,000	(3,220)	1,780
DCC-Womens Cree	3,750	(1,957)	1,793
EDT-Womens Cree	-	(1,771)	(1,771)
People's Health Trust	7,782	(7,595)	187
Awards For All-Happy Feet	-	(3,064)	(3,064)
AAP-IT Equipment	850	(850)	-
AAP-Holiday Hunger 16	3,000	(3,000)	-
Ballinger-16-17	500	(500)	-
Big Lottery Fund-Celebrate	9,570	(2,532)	7,038
CDCF-NHS Health Improvement 16-17	9,250	(2,941)	6,309
CDCF-Gym Capital	5,200	-	5,200
CDCF-Surviving Winter 17	1,000	(1,000)	-
CDCF-Warming Up Winter	4,840	(4,840)	-
Community Foundation-Wellesley	5,000	-	5,000
DCC-Neighbourhood Luncheon Club	2,000	(1,494)	506
DCC-Neighbourhood CYP Holiday Activities	2,500	-	2,500
EDT-Creative Social	600	(600)	-
Hadrian Trust-17-18	1,000	-	1,000
Wheatley Hill Parish Council-Seasonal Cheer	2,500	(2,119)	381
Wheatley Hill Parish Council-16-17	7,500	(5,871)	1,629
Christ's Hospital in Sherburn	2,000	(980)	1,020
Sir James Knott Trust-17-18	3,000	-	3,000
Capital Fund	-	(2,377)	(2,377)
	76,842	(57,012)	19,830
<b>TOTAL FUNDS</b>	<u>196,264</u>	<u>(173,708)</u>	<u>22,556</u>

## **WHEATLEY HILL COMMUNITY ASSOCIATION**

### **NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2017**

#### **20. MOVEMENT IN FUNDS - continued**

##### **Capital fund**

The capital fund represents incoming resources recognised in the year they are received but which have been provided for the purchase of assets. These grants are being amortised over the life of the asset.

##### **Transfers between funds**

Transfers represent the completion of a project with the transfer of funds to or from unrestricted and the transfer of funds to purchase an asset capitalised as unrestricted.

#### **21. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2017.

#### **22. FIRST YEAR ADOPTION**

The company has adopted Financial Reporting Standard (FRS) 102 for the first time in the year ended 31 March 2017 and the date of transition to the new standard was therefore 1 April 2015.

The directors have considered the consequential changes in accounting policies from the adoption of FRS 102 and have concluded that no transition adjustments are required and therefore no restatement of the previous years' figures is necessary.

## WHEATLEY HILL COMMUNITY ASSOCIATION

### DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2017

	2017 £	2016 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	353	850
<b>Other trading activities</b>		
Fundraising	1,980	1,342
<b>Investment income</b>		
Interest received	9	63
<b>Charitable activities</b>		
County Durham Community Foundation	20,290	27,430
Durham County Council	17,100	5,515
East Durham Trust	600	5,313
Wheatley Hill Parish Council	10,000	4,866
People's Health Trust	7,782	4,246
Awards For All	-	9,625
Sir James Knott Trust	3,000	3,500
Hadrian Trust	1,000	1,000
Big Lottery Fund	9,570	-
Ballinger Charitable Trust	500	-
Christ's Hospital in Sherburn	2,000	-
Community Foundation	5,000	-
Hire of hall and services	25,953	36,022
Highway to fitness	6,614	8,344
Social events and entertainment	23,780	12,483
Kitchen sales	55,195	58,524
Bar sales	<u>5,502</u>	<u>7,685</u>
	193,886	184,553
<b>Other income</b>		
Other income	<u>36</u>	<u>47</u>
<b>Total incoming resources</b>	196,264	186,855

### EXPENDITURE

This page does not form part of the statutory financial statements

# WHEATLEY HILL COMMUNITY ASSOCIATION

## DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2017

	2017 £	2016 £
<b>Charitable activities</b>		
Wages	78,832	78,134
Social security	871	1,650
Pensions	509	97
Sessional staff	12,023	15,369
Staff and volunteer expenses	100	91
Transport costs	3,639	3,888
Publicity	25	468
Social events and entertainment	13,188	7,923
Subscriptions	68	114
Professional fees	2,076	2,699
Donations	272	92
Sundry expenses	115	122
Kitchen provisions	26,330	26,193
Bar purchases	3,092	4,453
Services provided	-	-
	<u>141,140</u>	<u>141,293</u>
<b>Support costs</b>		
<b>Management</b>		
Water rates	2,878	2,746
Insurances	1,900	3,003
Heat and light	10,853	10,260
Telephone	1,787	1,832
Postage, printing and stationery	502	755
Computer costs and software	958	603
Repairs and maintenance	4,499	23,150
Cleaning	2,773	2,258
Bank charges	193	120
Grant amortisation	(21,062)	(21,377)
Freehold property depreciation	21,640	21,640
Fixtures & fittings depreciation	3,506	3,071
Loss on sale of tangible fixed assets	391	-
	<u>30,818</u>	<u>48,061</u>
<b>Governance costs</b>		
Trustees' expenses	100	85
Governance costs	<u>1,650</u>	<u>2,050</u>
	<u>1,750</u>	<u>2,135</u>
<b>Total resources expended</b>	<u>173,708</u>	<u>191,489</u>

This page does not form part of the statutory financial statements

**WHEATLEY HILL COMMUNITY ASSOCIATION**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2017**

	2017 £	2016 £
	<hr/>	<hr/>
<b>Net income/(expenditure)</b>	<u><u>22,556</u></u>	<u><u>(4,634)</u></u>

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