



St Margaret's

A Christian presence in the heart of North Oxford

Parish of St Philip and St James with St Margaret

Annual Report for 2016

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Introduction

The aim of St Margaret's is to provide for the worship of God in a welcoming atmosphere where all people sense they are members of the family of God. Our prime concerns are to:

- Enable people of all ages to worship God and to develop their faith and see its relevance to their daily lives
- Through liturgy and prayer to encourage people to a greater awareness of the presence of God
- Show practical concern for those in need, both in the community and in the world at large
- Strive to safeguard the integrity of creation and to sustain the life of the earth
- Seek to promote social justice

Membership of the PCC during 2016

Incumbent: Revd Canon Dr Andrew Bunch, The Vicarage, Church Walk, Oxford, OX2 6LY

Associate Priests: Revd Tom Albinson, Revd Georgie Simpson, Revd Professor Bernard Silverman, Revd Dr Nicholas Bradbury (until October 2016)

Church Wardens: Hugh Series, Philip Lafeber

Diocesan Synod Representative:

Deanery Synod Representatives: Edmund Weiner, Richard Cooper and Felicity Blair

Elected Members (with dates of election):

Ros Kirkland (2014), PCC Secretary
 Katharine Nicholas (2014)
 Graham Fraser (2014)
 Chris Levick (2014)
 Tom Carver (2015) Treasurer
 John Davey (2015)
 Michele Crawford (2015)
 Roger Trafford (2015)
 Rupert McShane (2015)
 Valentine Cunningham (2015)
 Ben Simpson (2015)
 Mike Ward (2016)

- The PCC met 6 times with an average attendance of 11 people per meeting.
- The Standing Committee met 5 times.

Church Attendance

- On December 31st 2016, the number on the Electoral Roll was 163 (up from 158 in December 2015)
- Average attendance at 8.00am Eucharist is 6
- Average attendance at the Parish Eucharist at 10.30am on Sundays is 69 adults and 21 children and young people (under 16 years old) and 62 communicants
- Average attendance at 6.00pm Evening Prayer is 10
- There were 4 Baptisms, 4 Marriages, and 3 Funerals.

1. PCC report

Ros Kirkland, PCC Secretary

Yet again, it has been another busy year for the PCC with progress made on a number of important issues.

Branding and brochures: In mid-2016, a branding exercise was carried out by VisualPhilosophy to identify a new logo and designs for all communication material. Following this, three new noticeboards were put in place (one outside and two inside). In addition, the PCC approved the production of nine brochures. These were compiled by various members of the PCC and congregation and showcase different aspects of life at St Margaret's. These have now been completed and are available.

Planned Giving Appeal: In response to the growing concern regarding St Margaret's financial situation, the PCC launched an appeal in March 2016 to raise £12,000 by requesting people on the Electoral Roll to make regular donations to St Margaret's or to consider increasing their regular giving. This has been very successful and the target has been reached.

Charitable work: Three important aspects of St Margaret's charitable work have been addressed this year. The first was to identify charities that St Margaret's will support over the next three-year period (2017 and 2019). Between 2014 – 2016, St Margaret's supported 12 charities from PCC funds. During 2016, the PCC agreed to review its charitable giving and to support a smaller number of charities to encourage stronger engagement from the congregation and a greater level of financial support to each. Martin Carr, on behalf of the PCC, conducted this review and its findings and final decisions are reported in Section 8. In addition to these charities, the PCC agreed that St Margaret's will continue to support Christian Aid (though we are in need of a new co-ordinator) and the Children's Society. Other special charitable appeals will be considered on a case by case basis.

The PCC agreed to trial the 'free' use of St Margaret's for charitable organisations and events on a case by case basis. This will be reviewed in mid-2017. The aim is to enable us to meet our charitable obligations, make the church available as a community resource and leverage more funds for other charities, whose aims are closely aligned with those of St Margaret's.

Name day Sundays: The aim of these is for the congregation at the Sunday Eucharist to get to know each other better, by wearing a name badge and staying for coffee after the service. They have proved to be popular and successful. They were held at least four times during the year.

Away day: PCC members attended an 'away morning' at Dorchester Abbey in July 2016 to assess whether our current activities were in line with our core values and vision and to identify areas for development. This was a very constructive session.

Oliver Heaton Trust Organ Scholar: The PCC approved a request to establish an annual scholarship (£300 per annum) for organ scholars. The aim is to provide valuable experience of playing in a church, to a young person who is learning the organ and to reward this commitment (see Section 11 for more information).

Gardening: A number of different solutions have been sought during the year to keep the garden in order. A number of volunteers have taken on tasks such as mowing the lawn and the University of Oxford's Parks department conducted a spring gardening session. Two of the Big Issue sellers assisted with a clean up towards the end of the year. The PCC is still seeking a longer-term solution.

Parish Share: The PCC agreed that we could afford to be more generous with our Parish Share than we had been in 2016 and we agreed a 5% increase for 2017.

Church cleaning and Christmas decorations: Once again, the congregation have participated in the annual 'clean up' and in decorating the church at Christmas, which has been much appreciated.

Phil & Jim Governors: During the year, the PCC approved the appointment of a new Diocesan governor (Professor Elizabeth Jay) and the re-appointment of an existing governor (Yvonne Pinner). Tom Albinson was also appointed as a governor.

The PCC Secretary has ensured that St Margaret's remains compliant with Charity Commission regulations and has provided statistics and reports, as required to the diocese and Church of England.

2. Liturgy Report

Andrew Bunch

In 2016, we celebrated Stuart Brand's 60th anniversary of being ordained as a priest. Over many years, Stuart has been a wonderful support to the life of St Margaret's and it was a pleasure to host this celebration for him. Characteristically, Stuart didn't want to make too much fuss of the event, but we were pleased to make this a memorable occasion in the life of St Margaret's. In 2016, Nicholas Bradbury also moved on from being part of the ministry team at St Margaret's as he has move house and now lives in Summertown. The focus of his ministry is now assisting at St Michael and All Angels. We were sad to see him go and marked this moment in his ministry with a Choral Evensong.

The pattern of worship during 2016 was very similar to that in previous years apart from two

changes, namely the introduction of a said Eucharist on Tuesday mornings at 9:00am and the re-introduction of a lead from the younger members of the church in the Parish Eucharist from time to time. Neither change has been too dramatic, both simply enable the liturgy of the church to develop in new ways.

We have also been experimenting with small changes in the layout of the furniture of the church in preparation for implementing a development programme for the building. There have been minor adjustments to the position of the nave altar, choir stalls, pews at the back of the church, seating in the north aisle and the use of the Baptistry as the main entrance to the nave. These experiments have greatly informed the thoughts associated with the development. Although the changes are not directly linked to the conduct of the liturgy, comments have been made that the alterations have encouraged a more friendly and communal attitude to the worship.

The conduct of Evening Prayer on Sunday evening has continued to be predominantly lay led. The change in emphasis in the leadership of this service that was introduced in 2015 has continued both because of the proven ability of those leading the worship and clergy availability being diminished. Choral Evensongs and more recently Evensongs give a variety to the service being offered on a Sunday evening.

I would like to give thanks to all who conduct and enable the worshipping life of St Margaret's. You all make St Margaret's a special place for worship.

3. Faith Development

Tom Albinson

Confirmation Classes: Confirmation classes were run for people in the benefice and two adult members of St Giles were prepared for the confirmation in St Giles in October 2016. The group met on Sunday afternoons to discuss the teaching of Jesus, the sacraments of the church and the organisation of the life of the church. The confirmation service at St Giles was a beautiful occasion which was appreciated by those who were present.

Critical Explorations: Critical Explorations is a group for open-ended discussion of interesting, challenging, and problematic ideas in Christian tradition and Scripture, which has been meeting monthly since October 2015. Trevor Williams acts as our resident theological expert and, when we can't think of a topic for discussion, is always ready with a suggestion. We have discussed such subjects as the Creed, miracles, the nature of Christ, why does Jesus sometimes seem so prickly, the status of slaves and women, and does Christianity make the world a better place?, but most sessions range widely and nothing is out of bounds.

Anyone from the Benefice is welcome to join in, but we have quite small numbers (round about half a dozen). We think that it is an excellent opportunity to air all those awkward questions and doubts that you've never quite liked to mention in front of the clergy, so we would love more people to join us; we are not a clique! We meet once a month, usually on the second Monday, at 7.45pm, alternating between two venues. Contact: edmund.weiner@kellogg.ox.ac.uk

Thursday Lunchtime Talks: The Thursday Talks series in Trinity term was entitled 'The Gift of Meditation - A Pearl of Great Price' and encompassed Christian as well as other forms of prayer and meditation, including two sessions on Mindfulness. Thanks to Georgie for organising this series of talks.

The Michaelmas term saw "Experiencing God's Kingdom" as the title of the series. This series was organised and given by the clergy team of St Margaret's and St Giles. As part of this series, Bible study groups were formed and explored the themes of the Talks that made up what Andrew has coined as the "Arrow of Love". Thoughts of the Day were sent out to the benefice as well as the talk text and Bible Studies.

Crisis: From Chaos to Creativity, was the title of the series of talks in Hilary term exploring Crises that people may experience in life. This series was a part of a build up to Holy Week 2017, which Beau Stevenson led. The talks are recorded and are available on the St Giles' Church Website.

Lent Bible Study: The Lenten Bible Studies built on the theme of the previous Thursday talks and enabled us to explore Crisis in our own life and to share with others in the Parish and wider Benefice. To support our personal study daily thoughts were sent via email.

4. Churchwardens' Report

Hugh Series and Philip Lafeber

On April 2016, at the APCM, James Fairbairn stood down having been churchwarden for 6 years. Hugh Series and Philip Lafeber were re-elected and elected respectively as churchwardens for the year 2016 to 2017.

Fabric

The garden shed and church were broken into on the evening of 26th May. The thieves used a pick axe to break through the stained-glass window in the Lady Chapel, broke into the vestry, removed the small wall safe on the West wall and vandalised the South door swipe card reader. Distressing as this was, the damage was fortunately not as bad as it could have been. As far as we are aware, nothing of value was in the wall safe at the time. The damage has now been repaired, and apart from the first £1000 excess amount, was covered by our church insurance.

On the advice of our local crime prevention officer, external security LED lights/cameras were installed (four to date, the last remaining one is still outstanding awaiting final Faculty approval).

The church failed to obtain its electrical certification when the electrical inspection was carried out in June. The electrical system did not comply to present day norms, the switchboard fuses not being RCD. This required the immediate replacement of the two switchboards. Furthermore, various faults on the circuits had to be located and rectified. The 1950's rubber sheathed electrical wires in the choir stalls had also to be replaced. The electrical certificate was finally obtained in September.

After a particular heavy storm, this Autumn, we had the unwanted excitement of water leaking though the South Aisle roof as well as the usual problem of rising floor panels in the nave, caused by the wet floor. The tiles settled back in place after a week. The main roof rainwater shoe has now been refitted, and the lead gutter flashing along the length of the South Aisle abutment wall was raked out and repointed. This will hopefully help prevent any further water coming though the South Aisle roof. There seems to be a design problem, however, with the capacity of the rainwater shoes as well as the way the South Aisle roof was originally put in place. If the problem re-occurs it may be necessary to replace the rain water shoes to enable more water run-off. Meanwhile, we shall try to ensure that leaves and debris in the hoppers, gutters and shoes are regularly cleaned out.

In November, the Church Boiler had its annual service and nothing untoward was detected. As a result of some miscommunication, however, the church had no heating for a week.

The hot water boiler in the kitchen stopped working in January, causing considerable inconvenience. This will hopefully be rectified shortly.

The loose/broken marble floor tiles in the nave that were identified in the quinquennial report have been repaired.

Andrew carried out a vigorous, and hopefully lethal, attack on the woodworm in the choir stalls.

On the church exterior, a number of missing roof tiles were replaced and remedial work carried out to the entrance foyer gable. In January, the broken drain next to the outside vestry loo was repaired.

Nisha and her team continue to do a very good job in keeping the church clean. They clean the church five hours a week, and are now using the garden shed to store the bulk of their cleaning materials.

Our work on an up-to-date electronic terrier, cataloguing all of the church belongings, is making good progress. This is thanks to Michele's dogged perseverance. As part of the terrier, there is now a full list and photographic record of all the church silver and plate. In addition, all items have been smart watered as part of theft prevention.

Finally, our thanks go to the many people who contribute to the running of the church, who look after the heating, wash tea towels, empty bins, clean and tidy, make running repairs, make numerous trips to the recycling dump, and perform many other necessary tasks.

5. Sidespeople

Val Cunningham

Arrangements went, on the whole, very well. I thank the team of volunteers. They did the business; pulled their weight most admirably; were even happy to perform at occasional festivals, at odd times of week, on workaday evenings. They took to the new Name Day procedures, and the new Entrance arrangements. There were, happily, very few lapses, diary misreads, unexpected gaping holes. Of course, as ever, the usual hotspots proved a

bit tricky to fit out, not least the Summer Holiday time and the Christmas period. But we coped.

We could do with a couple more people on the rota (one of us is still *hors de combat* for medical reasons, and one of us is proposing retirement – after Long Service).

6. Children and Young People

Michele Crawford with input from Lynsey Bennett, Liz Holmes, Alex McShane and Tom Albinson

We are delighted that so many children attend our services, choir, groups and classes where they and their families build friendships with all ages. Although the following report is divided into “age-related” paragraphs, all enjoy each other’s company, bright ideas and talents! The weekly activities are described below, and we are also grateful to our young people who regularly help the Sacristy team, act as servers each week, sing in the choir, and are enthusiastic and efficient helpers at social occasions. We are very pleased to welcome visitors and friends to all of the classes, groups and activities and we are grateful to all those who help with classes and activities throughout the year or act as Children’s Officers within our Safeguarding Policy. (MC)

The Toddler service is held every Friday during school term times at 9am, with an extra service at Christmas and on Good Friday. The Bible stories told follow an annual programme structured to start with Creation in September, going right through the Old and New Testaments and ending with Gospel stories in July. As such we aim to give a broad introduction to the Bible through play and singing songs. We continue to have a good attendance, averaging 15 adults, each bringing often more than one child, and welcome new families throughout the year. Many of the children go on to Phil and Jim where they are then familiar with the Bible stories, and have a good relationship with Andrew and Tom when they come into school assemblies. We are also having a regular drinks evening in the Anchor once a term, with the aim of growing our St Margaret's community, and in doing so have welcomed two parents on to the rota for leading the service. (LB)

SAMs This has been another full year for SAMs, continuing the programme of monthly art and craft activities based on a mixture of Biblical themes, Feasts of the Church and Seasons of the Church. SAMs is a team effort, with Rachel Reeves, Lucy Hannington, Liz Holmes taking on the lion share of the organisational work load, for which I am grateful. During the Christmas themed SAMs a group created a piece of Artwork, under the guidance of William Hodgson, that was displayed in Christ Church Cathedral as part of a piece that Nick Mynheer curated for the Week for Prayer for Christian Unity. SAMs runs on the 1st Saturday of the Month (except January and August) starting at 10am. The start time was changed so that we can say that Saturday activities, whatever the week start at 10am. SAMs has, on average, a 100 people joining in the activities and cafe, there is no age limit for SAMs, and all ages are welcome. We look forward to welcoming you into the world of exploring faith through craft. (TA)

SAMMYS, a music group for children aged 0-7, continues to thrive with over 30 children attending (with their parents/carers) each Saturday morning. During a regular SAMMYS

session we sing, play some un-tuned percussion and learn basic music theory before sharing coffee and cake together (very important!). We celebrate all our hard work with an informal concert at the end of each term which allows the children the opportunity to perform as part of a supportive group and with a supportive audience as well as giving them something to work towards. Through SAMMYS, it is wonderful to see children gaining experience and enjoyment in music but also to see families connecting and forming friendships. This is particularly helpful for new families that move to the area. SAMMYS is a highly international group with families attending who have come to Oxford from Australia, Poland, Japan, India, Germany, Nepal, Canada and many other places. This helps to create a truly enriching experience for adults and children alike. (LH)

Junior Sunday School caters for children aged approx 3 - 8 although parents and younger siblings often attend too and are always very welcome. Meeting during the 10.30 service on Sundays, the theme for most Junior Sunday School sessions comes from one of the readings of the day. We also occasionally work at longer-term projects or spend time learning about some of the saints. Sunday School usually starts with some discussion and occasionally some acting after which we settle to a practical activity (making, gluing, sticking, cutting, drawing, writing) that relates to the theme of our discussion. We also eat biscuits! We finish each session in time to return to the main service and rejoin our families for communion. (LH)

Senior Sunday School can sometimes be very crowded! We have welcomed at least six children now aged 8 from the Junior class and some newcomers to St Margaret's. Our main project this autumn was on the theme of "Angels" and we studied many accounts of the appearances and interventions of Angels in the Old Testament. For our contribution to Christmas decorations, we produced painted Angels dancing round the tops of the pillars. Next year we hope to complete this project by reading accounts of Angels in the New Testament and producing more banners to hang down the pillars with angels playing lutes, to add to the tambourines and trumpets already created. We enjoyed decorating the traditional "Church year" cakes on Advent Sunday and the class played a part in the Sunday morning celebration of Candlemas, with readings, prayers and candles distributed to all. Most lessons include a substantial Biblical passage and word searches and quizzes remain popular. Last May we held a "Meet Tom" party after the Sunday morning service, with snacks, drinks and lots of chat in the Lady Chapel. A similar gathering was held in March this year; this gives an opportunity for the children in this age group to meet the clergy in a relaxed half hour when they can ask questions and get to know our clergy team more regularly. (MC)

In the **Teenage Discussion Group** at St Margaret's we are given a topic to discuss, and normally are given a few moral and ethical questions. There are usually differences of opinion, so we will discuss and explain our point of view. I enjoy it, because everyone's opinion is always taken into account, and everyone is listened to. It is good to be able to hear someone else's perspective because it helps us to become more understanding of others and it teaches us to respect everyone's opinion. (A.McS)

7. Safeguarding

Michele Crawford

The St Margaret's Parish Safeguarding Policy and the Policy for Recruitment and DBS Disclosure for the Protection of Children and Vulnerable Adults were approved by the PCC on January 19th 2017 and is displayed in the porch. The list of Children's Officers is also displayed in the porch.

Nineteen adults in the congregation who work with children have valid Disclosure documentation and the Parish Safeguarding Co-ordinator is in the process of completing the Disclosure process for one other, so that all adults in regular contact with children at St Margaret's have the necessary DBS approval.

In all activities where there might be children present without their parents a second DBS approved adult must be present, and this policy is followed in Choir Practice, Sunday School, Servers' Training, and other social and regular activities where a DBS adult is the designated leader.

Following the Diocese guidelines, the Confidential Young People's Roll has been compiled and is updated each year. Copies are lodged with the AB, TA, the Parish Safeguarding Officer (MC) and in the vestry safe. The Electoral Roll Officer has access to it. Parental consent forms, giving contact and other details, are required for children attending Church groups when a parent is not present with them during the activity. In practice, this involves children and young people under 18 in the Choir, Senior Sunday School, Teenage Discussion Group and those who act as Servers, though many in the Junior Sunday School also have the consent forms. There are 93 children on the Roll, 62 of whom have full consent forms. The other 31 children are either very occasional visitors or very young and never without a parent present. If you have not yet filled in the relevant form and would like your child to be included on the Roll, please talk to Michèle Crawford.

There are 20 young people under 18 in the choir; 25 in Junior Sunday School; 22 in Senior Sunday School; 8 in Teenage Discussion group; and 28 children who act as acolytes or boat bearers.

A Training session on Safeguarding was held in March 2015, attended by 12 leaders, helpers and members of the congregation. Training needs to be refreshed every three years, but interim individual training sessions with Michèle, using the Oxfordshire Safeguarding Children Board material, may be arranged for new leaders or helpers at any time.

Leaders and helpers are routinely given a copy of the Diocese "Good Practice Guide for Church workers with children and young people," along with contact details of St Margaret's Clergy, Leaders of groups and Children's Officers.

As required, there has been a Safeguarding report included in every PCC Agenda during the year 2016-2017.

8. Community and Charitable Work

Age UK Project

Rupert McShane

The Age UK project goes from strength to strength. Tricia Brant has been in post for 2 years and has developed a great knowledge of the target population of lonely elderly.

The activities which have been initiated and supported include:

Two **Sunday afternoon teas** held monthly in people's homes which attract between 6- 8 people to each. There are about 18 people who attend in total, all of whom live on their own. This has grown organically.

The **Second Wednesday Dementia Café** has been running for nearly 18 months and has supported about 30 people with dementia and their carers (6 and 14 people) with two experienced volunteers. There is always a peaceful and happy atmosphere which people find immensely supportive.

The **First Wednesday Lunch Club** is a lunch club for people with dementia and their carers which runs every two months and has between 34 – 54 people attending each time. People start with a glass of sherry and snacks followed by a two-course, home-cooked meal and finish with tea, coffee and chocolates. It's a safe place for carers and people with dementia to come; carers to talk to other carers and support each other and for dementia sufferers to spend time in a stimulating environment. Trish has taken over the running of this group with the help of a group of volunteers.

The **Late Spring Bereavement Support Group** now runs twice a month, providing support and friendship for people who have been bereaved. The group has gelled well and also meets up for occasional social events.

The **monthly Summertown Library Information Drop-in** is a monthly opportunity for people to meet Tricia. Often she provides more detailed information on specific issues.

The **Playwriting Group** has been running in partnership with Living the Drama. It is a high-quality, ten week course taught by playwright Carolyn Lloyd-Davies. We have run two courses with the maximum capacity of 9 people on each course. People are taught how to write a play and are given guidance as they produce a play of their own. Two were chosen and performed by professional actors on the 23rd and 24th of March 2017 in The Old Fire Station. A new course will be starting in May.

The **SMI Film Club** has been started up after Age UK Oxfordshire obtained a film license. The numbers have progressively increased to about 25 – 40 every two months.

Support for Individuals: This is probably the most important but unseen and time-consuming part of what Trish does: helping and supporting people by email, phoning and home visits. Trish has helped with referrals to the Falls Prevention Clinic, Occupational Therapist, Dementia Oxfordshire, Phone Friends, Home Improvements Agency, Citizens Advice and for Attendance Allowing, sorting out social activities and exercise opportunities, transport, social care and many other practical needs; helping with Blue Badge application; arranging befriending etc.

The aim of the project is to help improve the lives of the elderly, particularly those who are lonely. Trish is an outstandingly compassionate, energetic person who makes people feel valued and cared for.

Charitable Giving Review

Martin Carr

The next period for charitable giving will be for three years 2017-19 inclusive

The PCC felt that it would be good to find ways in which to increase the attention or interest given to our charities and that a way to achieve this would be to reduce the number from 12 to 4, whilst at the same time increasing the amounts given to each from £500 to £1500

We have completed our process of nominating charities and asking the congregation for their opinions through voting for the nominations

In all we received 11 nominations, in addition to the two charities the PCC have committed to support from other funding sources. For two Sundays just before Christmas we asked people to vote for four they felt were of interest to them, each person was given four sticky dots and invited to vote by placing a dot against the four they liked most. The eleven nominations in order of number of votes cast are included as Annex 1.

Emmaus House, Asylum Welcome, Home Start and The Diocese of Northern Uganda will be our charities for the next three years, and a system by which they will be highlighted and prayed for is being devised now

9. Deanery Synod

Edmund Weiner

25 January: There was a report on the General Synod held 15-17 February by drawing attention to (among other matters) the Archbishops' Evangelism Task Group report that had resulted in important issues being mentioned in the Press, e.g. the steep decline in church membership in urban housing estates, the fact that ethnic minorities continued to be under-represented in the clergy and congregations, and the need to prioritize work with young people. A talk 'Releasing the financial resources of the Church – issues of Stewardship, Generosity and Giving' was given by the Revd Canon Charlie Cleverly of St Aldate's. Notes on his talk are on the Deanery website: <http://oxfordanglican.co.uk/>

7 June: In a discussion of Older people's ministry in our parishes, the Synod heard presentations from The Revd Canon Dr Joanna Collicutt, Karl Jaspers Lecturer in Psychology and Spirituality at Ripon College Cuddesdon, and Ruth Swift, Head of Area (Oxford City, South and Vale), Age UK Oxfordshire. Joanna Collicutt spoke of how churches can be more confident in helping people of all faiths and none to engage with their own mortality, live well in their final decades, years, months and days. Ruth Swift spoke of how we can help more people to love later life.

28 September (Joint Synod with Cowley): Revd Margreet Armistead described the history of Littlemore church from its foundation by John Henry Newman and its current mission to be at the centre of the Littlemore community (currently the seventh most deprived area in the diocese). Maranda St John Nicolle, Diocesan Partnership in World Mission Project Officer, gave a presentation on mission in relation to the links the diocese has with the Diocese of Växjö in Sweden, the Diocese of Kimberley and Kuruman in South Africa, and the Diocese of Nandyal in South India. Groups then examined several Bible passages and discussed how they could be related to points made in Maranda's talk.

24 November: Bishop Steven introduced himself and explained his message to the churches of the diocese.

During the year I was part of a committee charged with developing a new joint website for the two Deaneries, Oxford and Cowley. This is now nearly ready to be launched.

10. Events

Henrietta Mountain-Ritter, Benefice Manager

During the year the Oxford Festival Orchestra held several rehearsals and concerts at St Margaret's. These were free of charge as the church wished to support this orchestra of young musicians. See Annex 2 for more details on regular users, concerts and marriages.

In December the VOX Choir who rehearsed on Monday and Wednesday evenings gave notice that they no longer wished to rehearse on Wednesdays. However they continue to use the church to rehearse on Monday evenings.

At the end of 2016 the charges for rehearsals and pupils' concerts was reviewed and it was decided from the beginning of 2017 that regular users of the church would be charged £35 for the first hour, followed by £10 for every subsequent hour or part thereof. For new users of the church the charge would be £35 and £20 respectively. This decision was taken after researching the hire costs of churches and halls in the area. Prior to this we had a flat charge of £35.

We continue to charge £150 for concerts.

We still don't have a Caretaker for concerts run by people outside the St Margaret's Church community. Although at the moment we don't have many such concerts, we are hoping to build this side of the church hire. Therefore it might be a good idea to advertise for somebody who would be prepared to take on this role on an ad-hoc basis. If this was agreed remuneration would have to be discussed.

11. Music

Richard Goodall with input from Dr Christine Booth

This section has traditionally reported on "music and the choir" but, of St Margaret's areas of musical activity, SAMMYS and concerts are covered elsewhere. This section therefore focusses on the Thursday Afternoon Singers, and music within worship, including the choir.

The Thursday Afternoon Singers (TAS): TAS has continued to thrive as a volunteer-lead church outreach group, thanks to the support of the Vicar, the PCC and the Oliver Heaton Trust. We are particularly grateful to the OHT which has funded music for us, as has Louise Gulliver. Thank you to all.

In the last year, Sarah Coatsworth, a professional performing singer and pianist, has continued to support the group every week by superbly accompanying us on the piano, but there have been changes in singing leadership. Sadly, Liz Holmes left us at the end of the

last school year because of increasing work commitments and thanks are due to her for all her time and dedication in founding the group which she established and lead for two years.

In the autumn, Christine Booth stood in as leader *pro tem* and the group is now sustainable. All members take responsibility for things such as making cakes and serving tea and coffee – an indication of how much we all enjoy meeting and singing and socialising afterwards. David Marshall has acted in an admin role, Michael Faulkner has ably deputised for Christine and we are very fortunate that Cecilia Osmond, has given her time freely since February. Going forward, Cecilia will share leading the group with Carol Goodall, at least to the end of this school year, with Christine and Michael deputising.

Two further initiatives have been introduced during the last year. We have encouraged members of TAS to attend the newly re-introduced sung Evensong which takes place once a term, and we have practiced chants (very gently) as warm up exercises to help people feel comfortable during the service. We are also encouraging members of the wider church community to join us in additional (slowly paced) rehearsals of Faure's *Requiem* which will be sung in April in memory of Sheila Weatherhead, a founder member of TAS, solid member of the church community and loved by us all. Members of TAS are looking forward to joining in this event and other similar events in the future. (*Dr Christine M Booth, March 2017*)

The Choir & Music in Worship: Since the 2016 APCM the choir membership has been fairly stable. After a “farewell” evensong Benedict Goodall left in September 2016 to study Music at Birmingham University with a Choral Scholarship at Birmingham Cathedral, while John Davies decided to retire from the choir after years of faithful service. We have recently been joined by young tenor Walter Stewart-Brown, while last summer we were delighted to welcome Antonia Lengenfelder from Bavaria, who has since returned home to read law at Passau University. Emily Corran has left us temporarily to teach in Canterbury this academic year, but we have been delighted to welcome back Isabel Tate from her exciting adventure teaching in South America.

The trebles continue to be ably managed by Head Choristers Emily Coatsworth and Libbeth McShane, while our third Head Chorister Thomas Holmes has now migrated from the tenor line to bass. We congratulated treble Oliver Selzer in gaining a place in Christ Church Cathedral choir, becoming the fifth boy who started at St Margaret's but who is currently singing in one of the three Oxford choral foundations. Of course, all five boys are still warmly welcomed back whenever they wish to sing, as are former choir members currently at university and music conservatoires. Finally, I am pleased to say that we hope to see treble Ellie Schoop and her mother Mareike from Stuttgart again over the coming Easter period.

Likewise, the choir's contribution to our regular worship has been largely as in previous years, including termly Choral Evensongs, and full mass settings sung at the Service of Light, Midnight Mass, and our Patronal Festival. We continued to expend our repertoire, including the premieres of two new anthems by Michael Brooker, and also Stanford's C major *Te Deum*, a *Ubi caritas* setting by Norwegian composer Ola Gjeilo (pronounced “yay-lo”), and the *Jubilate Deo* by Matthew Martin, the current Director of Music at Keble College. For me, the musical highlights of the last twelve months were probably: Parry's *I was glad* including the coronation “Vivat” responses to celebrate HM The Queen's Diamond Jubilee; a

repeat performance of Gabriel Jackson's *Missa Sancta Margaretae* at the Patronal Festival; Vivaldi's *Gloria* sung as part of the musical afternoon in memory of Anthony Aston-Smith; the Advent Carol Service; and January's Epiphany Carol Service in which we were joined as usual by friends from Oxford Pro Musica Singers.

As always, I am indebted to all choir members for their hard work and support, and especially three individuals: Michele Crawford for her perennial supervision of the choir robes, and also for completely sorting out the psalms folders last year; Martin Holmes for his invaluable support as choir accompanist and deputy; and also Harry Baigent for assisting with the choir rehearsals and playing at the Sunday Eucharists. I had long felt that St Margaret's can provide useful opportunities for a young organist to gain experience in playing at services, and therefore I put forward to the PCC a proposal to establish an organ scholarship for teenagers. I was delighted when the proposal was accepted by the PCC, and I am hoping to apply for support from the Oliver Heaton Trust. I am delighted to say that Harry is therefore the first official holder of the Oliver Heaton Organ Scholarship.

Finally, I am also pleased to mention another new initiative begun during the past year, namely a termly Sung Evensong which takes the place of our usual Evening Prayer with Hymns. Sung Evensong is a tradition which, as it were, stands between a said service and full Choral Evensong. It is still a congregational service but elements of the liturgy – the responses, psalm, and canticles – are sung to chants by all assembled. Thus the familiar words are again enriched by music, but through a different experience from choral settings. Those who have attended the first two of these services seemed to have appreciated them, and I would therefore encourage everyone – whatever their musical experience - to come and join in on the next occasion this service is held in the summer.

12. St Margaret's Institute Management Committee

Roger Trafford, Chair of the SMI Committee

Summary: Bookings, so efficiently run by Adele Smith, remain near to or at full capacity and some requests have had to be refused. During the year 56 different organisations made bookings with rates varying from an annual rent for the Hall to £14 for a meeting room. The future is a little more uncertain and possible new clients should be encouraged to get in touch with Adele.

Finance: Capital reserves remain sound to deal with any future maintenance and possible major repairs. Smaller grants were given to a number of local organisations and larger ones to help the work of Age UK and the Limes Club for sufferers of dementia.

Events: Tea and Talks continue to be well attended and a successful and enjoyable 400 Club Dinner was held in November. Also very enjoyable was the annual carol singing just before Christmas.

Top two floors: English@Oxford has assigned its lease of the first floor to Alliance Francaise and the top floor flat has been rented as usual although new tenants are being sought from March 2017.

Maintenance continues on a regular basis and there is a programme of upgrading facilities and equipment. This is run by a number of volunteers to whom we are very grateful.

13. Phil and Jim School

Janet Donovan, Governor

The school continues to achieve good academic outcomes for children with an emphasis on achieving good progress for all children joining the school. There are 33 different first languages spoken by children in the school reflecting the wealth of diversity within the school. By the time children leave the school they are significantly out-performing local and national averages for example the school achieved a RWM (read, write, maths) average of 74% compared to a local authority average of 53% and national average of 52%. Year 6 Key Stage Two results continue to be very strong: in 2016, the percentage of children working at the expected standard or above in reading was well above national average (92% vs 66%), maths was also significantly above (87% vs 70%), with writing being just above (75% vs 74%). Many children achieve “exceptional performance” in some subjects. In the Sunday Times Top 200 Primary Schools, Phil and Jim came out 34th.

The school has adopted a “House” system allowing pupils to identify with a group outside of their year group. The school has also implemented a faculty approach in certain subject areas including PE and introduced competitive sport tournaments between the Houses. The school continues to support a wide range of after school clubs and activities to enrich the children’s experience beyond the school day.

As part of an ongoing commitment to improving effectiveness and communication the Governors commissioned a review by Oxford Diocesan Board of Education in August 2015, this formed part of an ongoing process arising from an earlier leadership and management review carried out in 2014. This was a very positive and useful process and the recommendations arising have all been adopted. The recommendations included writing clearer minutes, the benefits of a strategic away day, streamlining training to strategic priorities, improvements to the succession planning process, organization of meetings, communication with the parent body and commissioning a parent questionnaire.

Collective daily acts of worship continue to be a key part of the children’s spiritual, moral, social and cultural development and is a valued time when the whole school comes together, clergy led collective worship happens once a week. Phil and Jim is also a values school with a new value explored every month.

The school recognises and highly values the support it receives from parents, carers and the wider community. During the period the school has been working to improve the effectiveness of communication and also its outreach to the wider community, particularly through evening events and fostering links with other organisations.

After many years of consultation in early 2017 the school was delighted to finally take over an extra piece of land known as the ‘Southern Triangle’ which will provide much needed extra out door space. The school continues to carefully maintain and improve its buildings and facilities.

Most organisations are very aware of the costs of their operation, and Phil and Jim is no exception. While Oxfordshire County Council provides funding on an annual basis, the enrichment of the buildings, the resources and the staff depends heavily on additional income that is the responsibility of the school. Some of this is generated by the wide range of clubs and societies provided, including the After-School Club, but there is a large amount of fundraising from various areas in the school, including the PTA, the school itself and numerous initiatives from pupil, parents and staff. The school would be a very different place without this extra funding.

14. Oliver Heaton Trust (OHT)

Hugh Series, Chair of the OHT

Thanks to the enormous generosity of Oliver Heaton in his bequest to the St Margaret's Church, we are fortunate to have the trust fund which is named in his memory. The trust is now registered as a charity, and, in response to a helpful recommendation from the Charity Commission, the number of trustees was increased from the original three (the vicar and churchwardens, ex officio) to include two more, who are currently Chris Levick (Treasurer) and Cecilia Osmond.

Early on the trustees made a decision to put the majority of the fund into small properties for letting, one- and two-bedroom flats, of which we have eight, five in Abingdon and three in or near Oxford. These are let through professional agents, and are fully occupied and generating a substantial income for the work of the Church.

Oliver's will made clear that the funds should be used for the religious purposes of the parish, and so the trustees have agreed that before they will consider any application for funds, the purpose must be approved by the PCC. If the PCC agrees that the project should be supported, then an application can be made to the trustees to consider it. While we strongly believe that this is the right way to ensure that Oliver's wishes are respected and the PCC remains the body which determines how the church functions and goes about its work, it has taken a little time to arrange the logistics of these processes.

We are very pleased that the Trust has been able to support the extension of the half-time Associate Priest post to full-time, the Thursday afternoon singers, and the organ scholarship. We anticipate that the Trust will in due course be asked to consider supporting the Church's development project, but until the project has been more fully worked out and the PCC has had a chance to consider it carefully, the trustees will not be able to consider it in detail.

If members of the congregation have projects in mind which they would like the Trust to consider, by all means talk to any of the trustees, but please remember that projects must be approved by the PCC before the trustees can properly consider them.

15. St Margaret's Development Plan

Hugh Series

Developing the life of the parish: The development group has been meeting regularly for over a year to consider how we can best adapt St Margaret's to make it fit for the work of the parish in the coming decades. The membership of the group has changed slightly over the course of the year. It originally consisted of James Fairburn, William Hodgson, Liz Holmes, David Smith, and Hugh Series. James has been succeeded by Philip Lafeber, and we have been joined by Andrew Bunch and Tom Albinson. Liz stepped down after giving us much very useful advice, particularly about children's needs, and from time to time we have asked others such as Rachel Reeves and Michele Crawford to help us on specific areas. It has also been immensely useful to talk to many members of the congregation informally over coffee.

Requirements and developing plans: We started out with a list of needs: more toilets, disabled toilets, better kitchen, better heating, better lighting, better sound system, redecoration, better seating, better choir stalls, more storage, new flooring, more space for our burgeoning Sunday schools, and a space where parents with younger children can be in visual and sound contact with the church service but with sound insulation so that noisy toys and activities are not intrusive. There are also some safety issues such as the stairs between the vestries and the slippery brick surface outside the choir vestry door. Some of the external space around the Church could be made more inviting, and the condition of the porch is in need of upgrading.

This is a challenging set of requirements. After a formal process of shortlisting and interview we appointed Christian Randall as our architect. He is knowledgeable, sensitive, and enthusiastic about the project, and, as our ideas have evolved, he has worked hard to come up with a series of designs reflecting our changing ideas. Inevitably there are compromises. We are currently looking at option number eight, having discarded the first seven sets of plans. Option eight involves building an extension to the west of the Church, on the Kingston Road side, which would provide space for disabled toilets, store room, meeting room, and a new kitchen. Within the main space of the Church we are considering forming glazed soundproofed areas at the west end of the north and south aisles which could be used during services or at other times, and modifying the baptistery screen to make it more flexible for parish events such as meals and coffee.

Consultation: A large number of people need to be consulted about these ideas, and I have no doubt at all that there will be many changes before a final decision is made. Very importantly, the PCC has yet to consider detailed plans, and, once they have done so, the congregation itself needs plenty of opportunity to think about the ideas and offer comments and criticism. We will also need the approval of the Diocese (via the faculty system of the DAC), the Victorian society, and the city planning office. We have to navigate all these bodies before we reach the point at which we can engage contractors to start the work.

It is important to involve the Diocese early on as faculties will be required for much of the work and the Diocese will undoubtedly have much useful advice and, no doubt, criticism to offer before giving its agreement. We hope to have a site visit from the DAC in early April.

We hope that the Oliver Heaton trustees will look on the proposals kindly, whatever their final form, but some aspects of the work could and should be supported by fundraising.

The development group very much welcomes criticisms, suggestions, and comments from the congregation. There will be a point at which the congregation is consulted formally about plans, but there is no need to wait for that. Please come and talk to any of us whenever you wish.

16. Finance Report

Tom Carver

2016 overview

There were net outgoing resources of £1.5k in the year on the church unrestricted funds. The SMI surplus was £14k for the year, leaving total incoming resources of around £12.5k.

The £1.5k deficit figure was in the context of a prior year overpayment of the Parish Share and some one-off items, suggesting that the underlying result on unrestricted funds was a deficit of £6.5k.

Church Unrestricted Funds

Income

Income on the Unrestricted Church Funds rose very slightly in the year from £89.5k to £91k. The monthly planned giving (which is gift aid-able) saw a pleasing increase following the stewardship campaign launched in March 2016. The parishioners' generous response to the campaign led to the automated monthly giving going up from around £3,490 before the campaign to £4,270 after it. However, this increase (which will be augmented by a 25% gift aid claim) was met by a fall in the other income streams that consisted mainly of the non-recurrence of one-off items from 2015. Hence, income rose only slightly from 2015.

Expenditure

Expenditure (unrestricted and designated) rose from £86k to £90k in 2016. This expenditure figure should be seen in the context of the 2015 figure that was unusually low itself due to timing differences. That said, there were some particular areas of expenditure that saw an increase, especially in the areas of repairs and maintenance: the amount spent on cleaning, gardening rose during the year, as did the amount spent on ensuring that the church is compliant with electrical safety regulations. Fortunately, the damage caused by the break in was covered by insurance, apart from a £1k excess.

Charitable Giving

The church continued to support the selected 12 charities, for the final year of the three years agreed by the PCC. Letters received from the charities show that the sustained approach was much appreciated. However, the PCC has agreed that for 2017 and beyond the church will instead give £1,500 to each of four charities.

The endowment

It is still the intention of the church to buy back the shares sold in 2006 to avoid insolvency. At the moment we are holding £20k in a savings account as a contingency.

Balance sheet

The Church endowment totalled £144k at 31st December 2016, 99.5% of which is held in CBF funds. The remaining 0.5% is held in Government bonds. It should be noted that the Church endowment is held for income generation and the capital is NOT available to spend. The unrestricted cash account figure rose from £8k to £17k.

Church Restricted Funds

There were no movements to the Lady Chapel fund, Organ Scholar Fund or War Memorial Fund.

St Margaret's Institute - Unrestricted Funds

Community centre revenue was in line with that for 2015 whilst expenses were higher due to increased building maintenance and cleaning costs. Net income from 1st and 2nd floor leases was increased due to the absence in the year of any need for significant decorating or refurbishment activity. During 2016 the 1st floor lease was reassigned from English@Oxford to Alliance Francaise d'Oxford. The overall finances of the Institute continue to be in a satisfactory state.

Grants made from SMI Funds

Major grants of £16,050 were made to AgeUK for 2016 whilst smaller grants in support of a number of local activities, including Daybreak (Limes club), amounted to a further £7,200.

Looking ahead,

Again, it is thanks to the generosity of you, the congregation, that we have been able to carry out projects and support our regular charities. We have also been able to support the ministry of the church, helped in part by some welcome assistance from the Oliver Heaton Trust. The financial outlook for the church is more favourable than it was in 2015, thanks to the stewardship campaign and the parishioners' generous response. However, it is difficult to envisage doing much better than breaking even in 2017.

Thank you

I would like to thank Ben Simpson and his helpers for continuing to count, record and bank the collections throughout 2016 and to Ashley Latham for managing the Gift Aid and VAT matters. Chris Levick has continued his work on the SMI accounts. My thanks go to them and to Gerard Simmonds who has taken on the accountant's and examiner's role once again.

ANNEX 1: Voting Results from St Margaret's Charitable Giving Review

St Margaret's Charity Giving 2017-2019		
Nominations	Nominator	Votes
Emmaus House	Kathryn Bunch	32
Asylum Welcome	Sarah Escritt	27
Home Start	Lucia Nixon	26
Diocese of Northern Uganda (Pakwelo parish link)	Thalia Carr	23
Maggie's	Cheryl Trafford	22
Sightsavers	Hugh Series	19
Oxford Homeless Pathways	John Davey	13
Archway Foundation	Marilyn Wiltshire	12
Friends of Africa International Christian Ministry	Trevor Williams	9
USPG United Society Partners in the Gospel	Martin Carr	9
Friends of Mangochi Orphans Education and Training	Stuart Brand	8

ANNEX 2 – Detailed information of events and income (see Section 10)

Regular Users	Income
OPMS Choir rehearsals: 14 @ £35 per rehearsal	£ 490.00
VOX Choir rehearsals (Monday evenings) 32 @ £35 per rehearsal	£1,120.00
VOX Choir rehearsals (Wednesday evenings) 37 @ £35 per rehearsal	£1,295.00
Concerts	
Samantha Schad Pupils' concerts 3 @ £35 per rehearsal	£ 105.00
The Cherwell Singers Rehearsal and Concert	£ 205.00
Diana Hinds Pupils' Concert	£ 35.00
Marriages	
Marriage on 26th February	£ 278.00
Marriage on 16 th July	£ 228.00
Marriage on 20 th August	£ 228.00
TOTAL	£3,984.00

St Philip & St James with St Margaret, Oxford

Statement of Financial Activities
Year ended 31 December 2016

	Notes	Unrestricted Funds & Designated	Restricted Funds Organ Scholar	Restricted Funds Lady Chapel	Restricted Funds War Memorial	Unrestricted Funds SMI	Restricted Fund SMI Appeal	Total 2016	Unrestricted Funds & Designated	Restricted Funds Organ Scholar	Restricted Funds Lady Chapel	Restricted Funds War Memorial	Unrestricted Funds SMI	Restricted Fund SMI Appeal	Total 2015
INCOMING RESOURCES		£	£	£	£	£	£	£	£	£	£	£	£	£	£
Voluntary Income	2a	80,043	-	-	-	58	-	80,101	74,140	-	120	-	2,162	210	76,632
Activities for generating funds	2b	4,580	-	-	-	-	-	4,580	2,663	-	-	-	-	-	2,663
Income From Investments	2c	4,309	-	-	-	723	-	5,032	5,090	-	-	-	1,001	72	6,163
Church Activities	2d	1,646	-	-	-	69,286	-	70,932	2,297	-	-	-	67,657	-	69,954
Other Incoming Resources	2e	387	-	-	-	4,387	-	4,784	5,414	-	-	-	3,585	-	8,998
TOTAL INCOMING RESOURCES		90,985	-	-	-	74,454	-	165,439	89,604	-	120	-	74,405	282	164,411
RESOURCES EXPENDED															
Church Activities	3a	90,282	-	-	-	60,131	400	150,813	86,126	-	10,571	-	64,155	400	161,252
Fundraising Costs	3b	2,286	-	-	-	-	-	2,286	-	-	-	-	-	-	-
TOTAL RESOURCES EXPENDED		92,548	-	-	-	60,131	400	153,079	86,126	-	10,571	-	64,155	400	161,252
NET INCOMING/(OUTGOING) RESOURCES		(1,563)	-	-	-	14,323	(400)	12,360	3,478	-	(10,451)	0	10,250	118	3,159
GAINS & (LOSSES) ON INVESTMENT on disposal on revaluation		-	-	-	-	-	-	-	-	-	-	-	-	-	-
		14,358	-	-	-	-	-	14,358	1,737	-	-	-	-	-	1,737
TRANSFER OF FUNDS		0	-	-	-	-	-	-	-	-	-	-	-	-	-
NET MOVEMENT IN FUNDS		12,795	-	-	-	14,323	(400)	26,718	5,215	-	(10,451)	0	10,250	(118)	4,896
BALANCES BROUGHT FORWARD AT 1ST JANUARY		170,472	75	14,292	6,353	276,274	412,777	880,243	165,257	75	24,743	6,353	266,024	412,895	875,347
BALANCES CARRIED FORWARD AT 31ST DECEMBER		183,267	75	14,292	6,353	290,597	412,377	906,961	170,472	75	14,292	6,353	276,274	412,777	880,243

The notes on pages 3 to 7 form part of this account

St Philip & St James with St Margaret, Oxford

Balance Sheet at 31st December 2016

Balance Sheet at 31st December 2016																
		Notes	Unrestricted Funds & Designated	Restricted Funds Organ Scholar	Restricted Funds Lady Chapel	Restricted Funds War Memorial	Unrestricted Funds SMI	Restricted Fund SMI Appeal	Total 2016	Unrestricted Funds & Designated	Restricted Funds Organ Scholar	Restricted Funds Lady Chapel	Restricted Funds War Memorial	Unrestricted Funds SMI	Restricted Fund SMI Appeal	Total 2015
TANGIBLE ASSETS			£	£	£	£	£	£	£	£	£	£	£	£	£	£
Tangible Investment		4	-	-	-	-	43,163	396,800	439,963	-	-	-	-	47,626	397,200	444,826
		4	144,334	-	-	-	-	-	144,334	129,976	-	-	-	-	-	129,976
TOTAL			144,334	-	-	-	43,163	396,800	584,297	129,976	-	-	-	47,626	397,200	574,802
CURRENT ASSETS																
Debtors		5	2,285	-	-	-	3,166	-	5,451	12,543	-	-	-	-	496	13,039
Short Term Deposits			22,244	-	(3,000)	7,000	235,579	13,494	275,317	22,121	-	(3,000)	7,000	184,911	224,526	224,526
Cash in Hand and at Bank			16,904	75	17,292	(647)	19,296	2,083	55,003	7,832	75	17,292	647	44,950	2,083	71,585
TOTAL			41,433	75	14,292	6,353	258,041	15,577	335,771	42,496	75	14,292	6,353	230,357	15,577	309,150
CREDITORS - AMOUNTS FALLING DUE IN ONE YEAR		6	2,500	-	-	-	10,607	-	13,107	2,000	-	-	-	1,709	-	3,709
TOTAL			2,500	-	-	-	10,607	-	13,107	2,000	-	-	-	1,709	-	3,709
NET CURRENT ASSETS			38,933	75	14,292	6,353	247,434	15,577	322,664	40,496	75	14,292	6,353	228,648	15,577	305,441
TOTAL ASSETS LESS CURRENT LIABILITIES			183,267	75	14,292	6,353	290,597	412,377	906,961	170,472	75	14,292	6,353	276,274	412,777	880,243
CREDITORS - AMOUNTS FALLING DUE AFTER ONE YEAR			-	-	-	-	-	-	-	-	-	-	-	-	-	-
NET ASSETS			183,267	75	14,292	6,353	290,597	412,377	906,961	170,472	75	14,292	6,353	276,274	412,777	880,243
FUNDS																
Unrestricted			62,618	-	-	-	290,597	-	353,215	49,823	-	-	-	276,274	-	326,097
Restricted			-	75	14,292	6,353	-	412,377	433,097	-	75	14,292	6,353	-	412,777	433,497
Endowment			120,649	-	-	-	-	-	120,649	120,649	-	-	-	-	-	120,649
			183,267	75	14,292	6,353	290,597	412,377	906,961	170,472	75	14,292	6,353	276,274	412,777	880,243

Approved by the PCC on

and signed on their behalf

Independent Examiner G V C Simmonds FCA, 44 Charlbury Road, Oxford

The notes on pages 3 to 7 form part of these accounts

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities SORP 2005.

The financial statements have been prepared under the historic cost convention except for the valuation of investment assets, which are shown at market value.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds are those funds that must be spent on restricted purposes and details of the funds held and restrictions are provided in note 8. Endowment funds, where the capital must be retained, are explained in note 5.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law.

Incoming resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. All other income is recognised when receivable and all incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded if that award creates a binding or constructive obligation on the PCC. The diocesan share is accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed Assets

Consecrated and benefice property is not included in the accounts in accordance with s96(2)(a) of the Charities Act 2011.

Individual items of equipment with a purchase price of £500 or less are written off when the asset is acquired.

Leasehold land and buildings are depreciated on a straight line basis over the period of the lease.

Property improvements are depreciated on a straight line basis over 20 years.

Equipment is depreciated over 5 years.

No depreciation is provided where assets are purchased at the end of the year.

Investments are valued at market value at 31 December.

Current Assets

Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

St Philip & St James with St Margaret, Oxford
Notes to the Financial Statements
Year ended 31 December 2016

	INCOMING RESOURCES					Total 2016 £						Total 2015 £
	Unrestricted Funds & Designated £	Restricted Funds Lady Chapel £	Unrestricted Funds SMI £	Restricted Fund SMI Appeal £			Unrestricted Funds & Designated £	Restricted Funds Lady Chapel £	Unrestricted Funds SMI £	Restricted Fund SMI Appeal £		
2a Voluntary Income	-	-	-	-	-	-	-	-	-	-	-	-
Planned Giving	-	-	-	-	-	-	-	-	-	-	-	-
Gift Aid Donations	57,767	-	-	-	-	57,767	50,173	120	-	-	-	50,293
Tax Recoverable	15,303	-	-	-	-	15,303	13,419	-	-	-	-	13,419
Collections	4,159	-	-	-	-	4,159	6,922	-	-	-	-	6,922
Grants	1,924	-	-	-	-	1,924	1,500	-	-	-	-	1,500
Donations, appeals etc	890	-	58	-	-	948	1,126	-	2,162	210	-	3,498
Legacies	-	-	-	-	-	-	1,000	-	-	-	-	1,000
Share Value Direct into CBF	-	-	-	-	-	-	-	-	-	-	-	-
	80,043	-	58	-	-	80,101	74,140	120	2,162	210	-	76,632
2b Activities for generating funds Fetes, fundraising activities	4,590	-	-	-	-	4,590	2,663	-	-	-	-	2,663
	4,590	-	-	-	-	4,590	2,663	-	-	-	-	2,663
2c Income From Investments Dividends and interest, incl tax Retained interest in CBF	4,309	-	723	-	-	5,032	5,090	-	1,001	72	-	6,163
	4,309	-	723	-	-	5,032	5,090	-	1,001	72	-	6,163
2d Church Activities Institute Room Lettings Institute Flat Rents/House Rent Service Charges	- - 1,646	- - -	51,206 17,353 727	- - -	- - -	51,206 17,353 2,373	- - 2,297	- - -	50,298 15,576 1,783	- - -	- - -	50,298 15,576 4,080
	1,646	-	69,286	-	-	70,932	2,297	-	67,657	-	-	69,954
2e Other Incoming Resources Other Incoming Resources	397	-	4,387	-	-	4,784	5,414	-	3,585	-	-	8,999
	397	-	4,387	-	-	4,784	5,414	-	3,585	-	-	8,999
TOTAL INCOMING RESOURCES	90,985	-	74,454	-	-	165,439	89,604	120	74,405	282	-	164,411

St Philip & St James with St Margaret, Oxford
Notes to the Financial Statements
Year ended 31 December 2016

3a Church Activities	Notes	2016					2015				
		Unrestricted Funds & Designated £	Restricted Funds Lady Chapel £	Unrestricted Funds SMI £	Restricted Fund SMI Appeal £	Total £	Unrestricted Funds & Designated £	Restricted Funds Lady Chapel £	Unrestricted Funds SMI £	Restricted Fund SMI Appeal £	Total £
3a Church Activities											
Grants		6,523	-	23,254	-	29,777	6,352	-	20,302	-	26,654
Missionary & Charitable Giving		-	-	-	-	-	-	-	-	-	-
Church Overseas		-	-	-	-	-	-	-	-	-	-
Missionary Societies		-	-	-	-	-	-	-	-	-	-
Relief & Development Agencies		-	-	-	-	-	-	-	-	-	-
Home Missions & Others		-	-	-	-	-	1,119	-	-	-	1,119
		6,523	-	23,254	-	29,777	7,471	-	20,302	-	27,773
Ministry: Diocesan Share	3c	40,461	-	-	-	40,461	39,647	-	-	-	39,647
Other Ministry Costs		1,188	-	-	-	1,188	3,416	-	-	-	3,416
Running Expenses - Insurance		5,918	-	1,150	-	7,068	5,844	-	1,104	-	6,948
Running Expenses - Services		2,279	-	-	-	2,279	6,717	-	-	-	6,717
Choir Music and Robes		999	-	-	-	999	1,803	-	-	-	1,803
Maintenance - Repairs		15,546	-	-	-	15,546	8,454	10,571	-	-	19,025
Utilities, Heat, Light, Telephone		5,650	-	5,125	-	10,775	6,507	-	4,422	-	10,929
Sunday School		267	-	-	-	267	276	-	-	-	276
Miscellaneous (Social, Fire, Garden, Pilgrimage)		578	-	2,617	-	3,195	334	-	3,476	-	3,810
SMI Running Costs: Rent		-	-	20	-	20	-	-	20	-	20
SMI Maintenance and Cleaning		-	-	13,110	-	13,110	-	-	7,607	-	7,607
Professional Fees		400	-	-	-	400	-	-	-	-	-
Flat refurbishment		-	-	1,217	-	1,217	-	-	11,782	-	11,782
Improvements funded by grants		-	-	-	-	-	-	-	-	-	-
Organist's Fees		3,500	-	-	-	3,500	3,208	-	-	-	3,208
Payments to Organ Builders		-	-	-	-	-	-	-	-	-	-
Administration (Parish Secretary, SMI admin)		2,500	-	9,175	-	11,675	-	-	9,429	-	9,429
Printing, Copying, Stationery		4,164	-	-	-	4,164	2,268	-	-	-	2,268
Depreciation		-	-	4,463	400	4,863	-	-	6,013	400	6,413
Bank Charges		309	-	-	-	309	181	-	-	-	181
		90,282	-	60,131	400	150,813	86,126	10,571	64,155	400	161,252
3b Fundraising Costs		2,266	-	-	-	2,266	-	-	-	-	-
Fund Raising Activities		2,266	-	-	-	2,266	-	-	-	-	-
		92,548	-	60,131	400	153,079	86,126	10,571	64,155	400	161,252
TOTAL RESOURCES EXPENDED											
3c The Full Diocesan Share for 2016 was £45,989. The charge in the accounts is reduced to £40,461 by the following adjustments:											
Amount refunded following over-payment in 2015						£3,072					
Discount for paying by direct debit in 2015						£1,357					
Discount for paying by direct debit in 2016						£1,099					
						£5,528					

St Philip & St James with St Margaret, Oxford
Notes to the Financial Statements
Year ended 31 December 2016

4 TANGIBLE (All restricted)

ACTUAL/DEEMED COST

	SMI Leasehold land and buildings £	SMI Property Improvements £	SMI Equipment £	Total £
At 1 January 2016	400,000	60,861	14,906	475,767
Disposals	-	-	-	-
Additions at cost	-	-	-	-

At 31 December 2016

400,000	60,861	14,906	475,767
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DEPRECIATION

At 1 January 2016

2,800	15,379	12,762	30,941
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Charge

400	3,032	1,431	4,863
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At 31 December 2016

3,200	18,411	14,193	35,804
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NET BOOK VALUE

At 31 December 2016

396,800	42,450	713	439,963
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At 31 December 2015

397,200	45,482	2,144	444,826
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INVESTMENTS

£

Market value at 1 January 2016
Disposal at carrying value
Purchases at cost
Revaluation gain/(loss)

129,976	-	-	-
14,358	-	-	-
144,334	-	-	-

5 DEBTORS

Debtors
Gift Aid Refund
Lettings
Diocesan Quota Rebate
Insurance Prepaid
Professional Fees
Hildegard, Flori, On Organ

	Unrestricted Funds & Designated £	Restricted Funds Organ Scholar £	Restricted Funds Lady Chapel £	Restricted Funds War Memorial £	Unrestricted Funds SMI £	Restricted Fund SMI Appeal £	Total 2016 £
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	3,166	-	3,166
2,285	-	-	-	-	-	-	2,285
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
2,285	-	-	-	-	3,166	-	5,451

	Unrestricted Funds & Designated £	Restricted Funds Organ Scholar £	Restricted Funds Lady Chapel £	Restricted Funds War Memorial £	Unrestricted Funds SMI £	Restricted Fund SMI Appeal £	Total 2015 £
-	-	-	-	-	-	-	-
12,543	-	-	-	-	-	-	12,543
-	-	-	-	-	496	-	496
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
12,543	-	-	-	-	496	-	13,039

St Philip & St James with St Margaret, Oxford
Notes to the Financial Statements
Year ended 31 December 2016

6 CREDITORS - AMOUNTS FALLING DUE IN ONE YEAR													
	Unrestricted Funds & Designated £	Restricted Funds Lady Chapel £	Restricted Funds War Memorial £	Unrestricted Funds SMI £	Restricted Fund SMI Appeal £	Total 2016 £		Unrestricted Funds & Designated £	Restricted Funds Lady Chapel £	Restricted Funds War Memorial £	Unrestricted Funds SMI £	Restricted Fund SMI Appeal £	Total 2015 £
Bank Overdraft	-	-	-	-	-	-		-	-	-	-	-	-
Deferred Income	-	-	-	-	-	-		-	-	-	-	-	-
Accruals	2,500	-	-	10,607	-	13,107		2,000	-	-	1,709	-	3,709
Clergy Expenses	-	-	-	-	-	-		-	-	-	-	-	-
Other creditors	-	-	-	-	-	-		-	-	-	-	-	-
Total Creditors	2,500	-	-	10,607	-	13,107		2,000	-	-	1,709	-	3,709

7 FUNDS
General Funds are those not subject to any restrictions for the use of the PCC. There are four Restricted Funds: The Lady Chapel Appeal, The War Memorial Appeal, The Organ Scholar Fund and the SMI Appeal. These four are shown in separate columns.