

*ST ANTHONY'S PROJECT FOR
HOMELESS ADDICTS*
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 OCTOBER 2016

Company number 6710412

Charity number 1128362

ST ANTHONY'S PROJECT FOR HOMELESS ADDICTS
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FOR THE YEAR ENDED 31 OCTOBER 2016

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ST ANTHONY'S PROJECT FOR HOMELESS ADDICTS
GENERAL INFORMATION
FOR THE YEAR ENDED 31 OCTOBER 2016

TRUSTEES	Mrs A Bland Mr J Hopkinson Mr W J Fearnley Mrs L Hopkinson Mr M J Monaghan
SECRETARY	Mrs A Bland
COMPANY NUMBER	6710412
CHARITY NUMBER	1128362
REGISTERED OFFICE	Claver Hall 192 Cooper Lane Bradford West Yorkshire BD6 3NS
INDEPENDENT EXAMINERS	Atrament Limited 27 Lindwell Greetland Halifax HX4 8HH

ST ANTHONY'S PROJECT FOR HOMELESS ADDICTS
REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 OCTOBER 2016

The trustees present their report and financial statements for the year ended 31 October 2016 and confirm that they comply with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014, and in accordance with the micro-entity provisions within Part 15 of the Companies Act 2006.

Charitable Objectives

The charity's objectives are:

- 1) To relieve the mental and physical distress of drug and alcohol dependents by providing accommodation with links to treatment provision in a supportive environment.
- 2) To assist in the relief of emotional distress of relatives, carers and friends of drug and alcohol dependents by providing family support groups and links to other providers of care services.

The Trustees consider that these objectives, and the activities summarised below, further the company's charitable purposes for the public benefit. In planning our activities for the period, we kept in mind the Charity Commission's guidance on public benefit at our Trustees' meetings.

Constitution

St Anthony's Project for Homeless Addicts is a company limited by guarantee (number 6710412) incorporated on 29 September 2008 and it obtained charity status on 3 March 2009 (number 1128362). Its Memorandum and Articles of Association form its governing document.

Registered Office

Claver Hall
192 Cooper Lane
Bradford
West Yorkshire
BD6 3NS

Trustees

The following trustees have held office during the year under review:

Mr W J Fearnley (appointed 8 February 2016)
Mrs A Bland
Mr J Hopkinson
Mrs L Hopkinson
Mr M J Monaghan

These individuals constitute the Directors of the company for the purposes of the Companies Act 2006.

ST ANTHONY'S PROJECT FOR HOMELESS ADDICTS
REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 OCTOBER 2016

Review of Activities

Well, I never get weary of expressing my admiration and gratitude to the staff, volunteers, residents and Trustees and this year is no different. It's been absolutely amazing to share in the recovery journey of so many great guys over the years. To see them come in to Claver Hall broken and then to see them grow over the months and get their lives back on track is a privilege.

It's even more exciting when they get certificates and qualifications for training or education and then move into voluntary work and paid jobs. It's been great to see Spencer go from working part time for us to getting a full time paid role with another drugs service and to see James move out and get a full time job.

Of course this would not be possible without the amazing support of our staff and volunteers. Janice, our Project Manager continues to do a fantastic job and of course we still have Yvonne imparting her experience helping to develop the project. We also really appreciate Ian's contribution and not forgetting how he looks after our garden too. Huge thanks to these hard workers.

We still wouldn't be able to achieve our aims without our two fantastic volunteers, Jenny and Sammi, we give our thanks and appreciation to them and we know how much the guys love and appreciate them so thanks needed here too.

I hope you enjoy reading our annual report, in particular the guys' relating their journeys. They say it better than I could so I'll leave it to them. As you read on you'll see that it's not all hard work; I'm told that the trip to London was great, particularly the Harrods perfume sale where huge discounts are offered before Christmas so residents were able to buy a nice present for their Mum, relative or friend.

The picture is not all sweetness and light I'm afraid, cuts to funding continue to go deeper. We are only small in comparison to some services but we create huge value for money since we provide 24 hour care and allow our residents to grow at their own pace. We don't have a set time limit for being there as we know this is counterproductive tipping people out before they are ready. We have the best record for successful completions and guys going into work than any other service and we are so proud of this. Long may it continue. So the initial cost may be higher but the saving on the public purse is huge in the end.

It is also appropriate again this year to thank local parishioners of St John's, St Winifred's for their contributions and help. It is very much appreciated—and needed. Also, I wish to thank the parishioners of St Mary's in Knaresborough for their support, again we very much appreciate their help, we have benefitted greatly from their generous fund-raising and from many individual acts of generosity and kindness. The warmth and understanding of so many individuals and groups, has given staff, residents and Trustees great encouragement and helped promote a real sense of partnership. Without this support the Project would be much the poorer, not only financially but in providing and fulfilling its role within the wider community.

ST ANTHONY'S PROJECT FOR HOMELESS ADDICTS
REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 OCTOBER 2016

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial period. Under that law the Trustees have elected to prepare financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing these financial statements, the Trustees are required to:

- 1) Select suitable accounting policies and apply them consistently;
- 2) Make judgements and accounting estimates that are reasonable and prudent;
- 3) Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue to remain operative.

The Trustees are responsible for keeping adequate records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006 and the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014, and in accordance with the micro-entity provisions within Part 15 of the Companies Act 2006.

On behalf of the Board

J Hopkinson
Trustee
March 2017

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ST ANTHONY'S PROJECT FOR HOMELESS ADDICTS

I report on the accounts of the charity for the year ended 31 October 2016 which are set out on pages 6 to 10.

This report is made solely to the Charity's Trustees as a body, in accordance with Section 145 of the Charities Act 2011 (the Act). My independent examination work has been undertaken so that I might state to the Charity's trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my independent examination work, for this report, or for the opinions I have formed.

Respective Responsibilities of the Trustees and Examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this period (under section 144(2) of the Act or under Part 16 of the Companies Act 2006) and that an independent examination is needed.

It is my responsibility to:

- 1) Examine the accounts (under section 145 of the Act),
- 2) To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Act),
- 3) To state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 386 of the Companies Act 2006 and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Companies Act 2006 and with the methods and principles of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014, have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Atrament Limited
Accountants and Chartered Tax Advisers
27 Lindwell
Greetland
Halifax HX4 8HH

ST ANTHONY'S PROJECT FOR HOMELESS ADDICTS
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 OCTOBER 2016

	Notes	General Unrestricted Fund		Specific Restricted Fund		Total Funds 2016	Total Funds 2015
<u>Incoming resources from generated funds</u>							
Voluntary income:	2	£	78,246	£	-	£ 78,246	£ 73,606
<u>Total incoming resources</u>		£	78,246	£	-	£ 78,246	£ 73,606
<u>Resources expended</u>							
Charitable activities	3	£	68,311	£	136	£ 68,447	£ 69,944
Total resources expended		£	68,311	£	136	£ 68,447	£ 69,944
<u>Net surplus/(deficit) for the year</u>	7	£	9,935	£	(136)	£ 9,799	£ 3,662
<u>Net movement in funds</u>		£	9,935	£	(136)	£ 9,799	£ 3,662
Total funds brought forward		£	(2,205)	£	9,210	£ 7,005	£ 3,343
Total funds carried forward		£	7,730	£	9,074	£ 16,804	£ 7,005

ST ANTHONY'S PROJECT FOR HOMELESS ADDICTS
BALANCE SHEET
AS AT 31 OCTOBER 2016

	Notes	2016	2015
FIXED ASSETS			
Tangible assets	4	£ 5,268	£ 7,024
CURRENT ASSETS			
Debtors	5	£ 181	£ 121
Cash at bank and in hand		<u>£ 22,819</u>	<u>£ 11,324</u>
		£ 23,000	£ 11,445
CREDITORS: amounts falling due within one year	6	<u>£ (11,464)</u>	<u>£ (11,464)</u>
NET CURRENT ASSETS/(LIABILITIES)		<u>£ 11,536</u>	<u>£ (19)</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>£ 16,804</u>	<u>£ 7,005</u>
FUNDS	7	<u>£ 16,804</u>	<u>£ 7,005</u>

The trustees (who are the directors of the company) are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The trustees (who are the directors of the company) acknowledge their responsibility for:

- (a) ensuring the company keeps proper accounting records which comply with section 386 of the Act, and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its surplus or deficit for the financial year in accordance with the requirements of sections 394 and 395, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the micro-entity provisions in Part 15 of the Companies Act 2006 and with the Financial Reporting Standard For Smaller Entities (effective January 2015).

The financial statements were approved by the Board on March 2017

J Hopkinson
Trustee

ST ANTHONY'S PROJECT FOR HOMELESS ADDICTS
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 OCTOBER 2016

1 Accounting policies

1.1 Accounting convention

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014, the Financial Reporting Standard For Smaller Entities (effective January 2015) and the Companies Act 2006.

1.2 Company and status

The Charity is a company limited by guarantee. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity.

1.3 Fund accounting policy

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objective of the charity. Restricted income funds are available for use only in accordance with the donors' conditions under which the income was received.

1.4 Incoming resources

Voluntary income including donations and grants is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

1.5 Resources expended

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to that category.

1.6 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life as follows:

Fixtures, fittings and equipment 25% on a reducing balance basis

2 Voluntary Income

	General Unrestricted Fund	Specific Restricted Fund	Total Funds 2016	Total Funds 2015
Appeals and donations	£ 1,730	£ -	£ 1,730	£ 4,898
Grants	£ 34,000	£ -	£ 34,000	£ 30,000
Fees and supplies	£ 42,509	£ -	£ 42,509	£ 38,687
Interest received	£ 7	£ -	£ 7	£ 21
	<u>£ 78,246</u>	<u>£ -</u>	<u>£ 78,246</u>	<u>£ 73,606</u>

ST ANTHONY'S PROJECT FOR HOMELESS ADDICTS
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 OCTOBER 2016

3 Analysis of total resources expended

	General Unrestricted Fund	Specific Restricted Fund	Total Funds 2016	Total Funds 2015
<u>Direct costs</u>				
Residents' costs and activities	£ 1,295	£ 136	£ 1,431	£ 1,846
Printing, stationery and postage	£ 236	£ -	£ 236	£ 189
Sundry and other costs	£ 180	£ -	£ 180	£ 324
Legal and professional costs	£ 2,123	£ -	£ 2,123	£ 2,550
Depreciation of tangible fixed assets	£ 1,756	£ -	£ 1,756	£ 2,341
	£ 5,590	£ 136	£ 5,726	£ 7,250
<u>Running costs</u>				
Employment costs	£ 50,472	£ -	£ 50,472	£ 52,582
Establishment costs	£ 6,973	£ -	£ 6,973	£ 5,781
Repairs and maintenance	£ 2,585	£ -	£ 2,585	£ 1,350
Office expenses	£ 578	£ -	£ 578	£ 794
Sundry and other costs	£ 583	£ -	£ 583	£ 556
Travel and subsistence	£ 712	£ -	£ 712	£ 817
Legal and professional costs	£ 818	£ -	£ 818	£ 814
	£ 62,721	£ -	£ 62,721	£ 62,694
	£ 68,311	£ 136	£ 68,447	£ 69,944

4 Tangible Fixed Assets

	Fixtures, fittings and equipment	Totals
Cost		
at 1 November 2015	£ 18,140	£ 18,140
Additions	£ -	£ -
Disposals	£ -	£ -
at 31 October 2016	£ 18,140	£ 18,140
Depreciation		
at 1 November 2015	£ 11,116	£ 11,116
Charge for the year	£ 1,756	£ 1,756
Eliminated on disposals	£ -	£ -
at 31 October 2016	£ 12,872	£ 12,872
Net book value		
at 31 October 2016	£ 5,268	£ 5,268
at 31 October 2015	£ 7,024	£ 7,024

ST ANTHONY'S PROJECT FOR HOMELESS ADDICTS
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 OCTOBER 2016

5	<u>Debtors</u>	2016	2015
	Prepayments	£ 181	£ 121
		<u>£ 181</u>	<u>£ 121</u>

6	<u>Creditors: amounts due within one year</u>	2016	2015
	Trade creditors	£ 10,200	£ 10,200
	Accrued expenses	£ 856	£ 784
	Taxation and social security	£ 408	£ 480
		<u>£ 11,464</u>	<u>£ 11,464</u>

7	<u>Funds</u>	General Unrestricted Fund	Specific Restricted Fund	Total Funds 2016	Total Funds 2015
	Balance at 1 November 2015	£ (2,205)	£ 9,210	£ 7,005	£ 3,343
	(Deficit)/Surplus for the financial year	£ 9,935	£ (136)	£ 9,799	£ 3,662
	Balance at 31 October 2016	<u>£ 7,730</u>	<u>£ 9,074</u>	<u>£ 16,804</u>	<u>£ 7,005</u>
	Represented by:				
	Tangible fixed assets	£ 5,268	£ -	£ 5,268	£ 7,024
	Prepayments	£ 181	£ -	£ 181	£ 121
	Cash at bank and in hand	£ 13,745	£ 9,074	£ 22,819	£ 11,324
	Trade creditors	£ (10,200)	£ -	£ (10,200)	£ (10,200)
	Accrued expenses	£ (856)	£ -	£ (856)	£ (784)
	Taxation and social security	£ (408)	£ -	£ (408)	£ (480)
	Net assets	<u>£ 7,730</u>	<u>£ 9,074</u>	<u>£ 16,804</u>	<u>£ 7,005</u>

The specific restricted fund arises from resources received to provide an art project for the charity's residents.

8 Related party transactions

No trustee received any remuneration during the year.