

OLD SARUM COMMUNITY CENTRE

RECEIPTS & PAYMENTS ACCOUNTS

FOR THE YEAR ENDED 31ST MARCH 2017

MOORE STEPHENS (SOUTH) LLP

CHARTERED ACCOUNTANTS

OLD SARUM COMMUNITY CENTRE
RECEIPTS & PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2017

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OLD SARUM COMMUNITY CENTRE
TRUSTEES ANNUAL REPORT
FOR THE YEAR ENDED 31ST MARCH 2017

Old Sarum Community Centre operates from:
Pheasant Drive,
Old Sarum,
Salisbury,
SP4 6GH

Charity No: 1161414

The trustees that served during the year were:

M Earle	(Chair)
W Wilson	(Secretary)
P Joyce	(Treasurer – Resigned 24 th November 2016)
A Redman	(Treasurer – Appointed 24 th November 2016)
J Ayres	
W Burditt	(Appointed 24 th November 2016)
K Kelly	

Governance Information

The Community Centre for whom the Charity is responsible is owned by the Laverstock and Ford Parish Council. The Trustees have a lease agreement with them and this agreement allows the Trustees and Management Group to have responsibility for the day to day running of the centre.

The Trustees oversee the work of the Management Group. This group consists of 7 volunteers who organise, maintain and manage the Centre on a day to day basis.

The following are the main groups that have been using the centre over the past year:

- Spurgeons; running a weekly Toddler group.
- South Wilts Mencap; regular playdays.
- Youth Action Wiltshire; Young Carers Support events.
- NHS Health Visitor; Weekly Drop in Centre weekly.
- Youth Club to continue to provide a venue for young people to gather.
- The local Community for whom there are events to bring people together to promote health, engagement and improved quality of life. Sundaes on Sunday; Community Cafe; Monday Monkeys; Toddler group; Easter Egg Hunt etc.
- Uniformed groups: Cubs and Beavers.
- The wider community from local villages.
- A local private Nursery with places for 2 year olds.
- Local Church Group BEACON Running Messy Church on a Sunday and other community events.
- Army Families Federation (mentioned below).

Charitable Objects

The Charity manages a purpose built building that was funded using Section 106 community funds. It provides one large and two partitioned small halls for the use of the growing community of Old Sarum and surrounding villages and local businesses. It has a commercial kitchen that allows the OSCC's use for weddings and celebrations.

The Trustees and Management group ensure that:

1. Activities held will promote the integration of the local community, both established and new, for recreation, education, and celebratory purposes.
2. It is open for use in the wider community i.e. business training opportunities, military functions.
3. It is suitably equipped for those with disabilities.
4. It will manage its financial activities with transparency according to national and charity guidelines.

All appropriate insurances, liabilities, Health and Safety and Child Protection guidelines will be in place and upheld.

Income and Activities

Objects and Activities

The OSCC is available for a variety of community events:

- Wedding receptions, christening parties, funeral receptions, birthdays and anniversaries
- Local business and enterprise groups to use as a meeting point.
- 'Quality of life' leisure activities such as, Rock Choir, film nights and art group.
- Sports activities such as Fit Steps and Mini Kicks for under 4's.
- Health e.g. Nurses point of contact with the community, Sling's and Slimming World
- Police point of contact
- Mums and Toddlers groups i.e. Monday Monkeys and Spurgeon's Stay and Play
- Community Café open to all the community
- Military engagement for the 100 military properties on the estate and the input of the Army Families Federation with them.

Such activities are of benefit to the local community.

The Trustees do not award grants and currently have no investments.

The centre is run entirely by volunteers, none of whom are paid.

All paperwork and policies are generated by these volunteers and the Trustees oversee these policies regularly.

In addition the organisation and management of lettings, maintenance and legal advice is given by volunteers with appropriate skills.

The accounts have been audited by a local accountancy firm to ensure that they are accurate and meet money laundering criteria.

In addition the organisation and management of lettings, maintenance and legal advice is given by volunteers with appropriate skills.

Main Achievements

This year has been one of consolidation, building on the solid foundations of the first year. We have by and large maintained our customer base of regular users with the exception of the Dance Group who left due to issues with the acoustics in the Main Hall. Following discussions between the Parish Council and Persimmon Homes these are due to be rectified in May 2017 at no cost to the Centre.

We have maintained a core of regular long term users and have in addition built up the parties and other one off functions. This has meant that on average the Centre is used for local community needs once or twice each weekend.

Financial Review

As stated in our Financial Policy we aim to keep reserves is to retain a minimum of 3 months operating income.

However, we have currently built up our reserves as we may have major expenses planned for the coming year such as:

- repainting those areas of the Centre not completed this year with better quality paint
- fitting out the Community storage area with shelving and cupboards.
- Possible Acoustic improvements
- Subsidise Community events

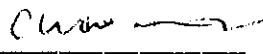
The centre has ended the year in credit and has small outstanding debtor.

Most of the income has come from lettings with the halls let out to local organisations, community groups and private individuals.

A newsletter which goes to the community acts as a 'shop window' , as does our commitment to offering a building maintained to a high standard.

Money from reserves as spent on redecorating the large and small halls with better quality paint. This has been successful and has allowed us to develop the centre more for children's parties.

The Trustees do not award grants and currently have no investments.

Signed 
(Hon Secretary)

Date 16: August 2017
On behalf of the Trustees

INDEPENDENT EXAMINER'S REPORT TO OLD SARUM COMMUNITY CENTRE

Independent Examiner's Report to the Trustees of Old Sarum Community Centre

I report on the Accounts of Old Sarum Community Centre for the year ended 31st March 2017 which comprises receipts and payments account, statement of assets and liabilities and related notes as set out on pages 5 to 7.

This report is made solely to the Charity's Trustees, as a body, in accordance with Chapter 3 of Part 8 of the Charities Act 2011. My examination has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my examination, for this report, or for the opinions I have formed.

Respective Responsibilities of Trustees and Examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matter have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes a consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

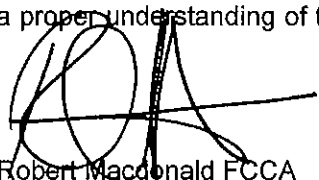
In connection with my examination no matter has come to my attention.

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
- (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (ii) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

31/08/2017


Robert Macdonald FCCA
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Salisbury Business Park
Salisbury
Wiltshire SP1 2TJ

OLD SARUM COMMUNITY CENTRE
RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 31ST MARCH 2017

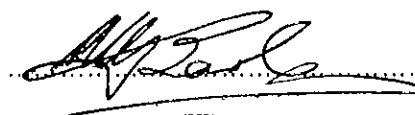
	Unrestricted Funds 2017 £	Total Funds 2017 £	Total Funds 2016 £
Income and Expenditure			
Incoming Resources			
Hire Income	22,207	22,207	21,007
Grants	-	-	22,640
Donations	<u>59</u>	<u>59</u>	<u>-</u>
Total Incoming Resources	<u>22,266</u>	<u>22,266</u>	<u>43,647</u>
 Support Costs			
Telephone & licenses	1,340	1,340	749
Light, heat & water	3,981	3,981	4,889
Printing & stationery	1,350	1,350	1,296
Accountancy	624	624	-
Legal fees	-	-	2,560
Equipment	393	393	8,888
Repairs	6,229	6,229	1,247
Insurance	2,895	2,895	440
Cleaning	1,269	1,269	2,311
Lettings refunds	673	673	475
Other	<u>-</u>	<u>-</u>	<u>567</u>
Total Resources Expended	<u>18,754</u>	<u>18,754</u>	<u>23,422</u>
 <u>Incoming/(Outgoing) Resources</u>			
<u>For the Net Year</u>	3,512	3,512	20,225
 Balance Brought Forward	<u>20,225</u>	<u>20,225</u>	<u>-</u>
Transfer between funds			
 Balance Carried Forward at 31st March 2017	<u>23,737</u>	<u>23,737</u>	<u>20,255</u>

The note on page 7 forms part of these Accounts

OLD SARUM COMMUNITY CENTRE
STATEMENT OF ASSETS AND LIABILITIES
AS AT 31ST MARCH 2017

	<u>Note</u>	<u>2017</u> £	<u>2016</u> £
Current Assets			
Cash at bank and in hand		<u>23,737</u>	<u>20,225</u>
		<u>23,737</u>	<u>20,225</u>
Funds			
Unrestricted Funds	2	23,737	20,225
Designated Funds	2	-	-
		<u>23,737</u>	<u>20,225</u>

Approved by the Trustees on 10th AUGUST and signed on their behalf by

 Chairman

OLD SARUM COMMUNITY CENTRE

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31ST MARCH 2017

1. Accounting Policies

All income and expenditure is accounted for on a receipt and payment method.

Resources Expended

The Charity is run entirely by volunteers.

2. Designated and Unrestricted Funds

All funds currently held by the charity have no restrictions placed upon them.