

Real Life Church, Sutton Coldfield.

Report and Accounts

Year ended 31 December 2016

stewardship[®]

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Real Life Church, Sutton Coldfield

FOR THE YEAR ENDED 31ST DECEMBER 2016

COMPANY INFORMATION

Directors/Trustees	Philip Colthup Charlotte Senior Andrew Pinder Stuart Crane
Key staff	Stuart Crane (church leader) Melanie Crane (children and youth leader)
Governing Document	Memorandum and Articles of Association dated 16 August 2012
Company Registration Number	8182165
Charity Registration Number	1149821
Registered Office	3 Aragon Drive Sutton Coldfield West Midlands B73 6BQ
Independent Examiner	Fiona Green ACA Stewardship 1 Lamb's Passage London EC1Y 8AB
Bankers	CAF Bank West Mallong Kent

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Real Life Church, Sutton Coldfield

REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31ST DECEMBER 2016

The Directors have pleasure in submitting the Report and Accounts for the period.

Objects of the charity

The Trust seeks to demonstrate the Christian faith in action by the advancement of the Christian Religion and the relief of the aged, poor sick and disabled in the Sutton Coldfield area.

Government

The policy and operating decisions of the charity rest with the Directors who meet regularly to monitor the activities of the Company.

Review of Activities

The Church is not a building, but a gathering of ordinary people of different ages and backgrounds, whose lives have been changed by Jesus Christ, the Son of God. The New Testament reveals the Church as a community of people, properly taught and cared for, who by loving and serving Jesus Christ, were also committed to love and care for each other and to bring a blessing to the area in which they lived.

Real Life Church; its directors and members are committed to the restoration of those New Testament principles. It is not alone in this; it is one of many Churches in the area, country and all over the world that is re-discovering the excitement of knowing Jesus Christ.

Our vision is to see and have a large, influential, reproducing church with many people in Sutton Coldfield coming into an experience of knowing Jesus as their Lord, Saviour and friend.

To achieve our objectives the following activities were undertaken:

Build and strengthen the church

Meetings were held on Sundays in Sutton Coldfield to worship, to teach and to pray for those attending. These are freely open to all to attend and our regular attendance increased throughout the year. Small mid week "Life Groups" for members of the church met weekly throughout the year to help discipleship and build community. During this time we ran two Alpha courses for people who were interested in exploring the Christian faith as well as the Freedom in Christ course for those who are part for the church.

Bless the local community

The church ran a number of craft and activity events for young children that were free and open to all. Messy Christmas was an activity afternoon in December aimed at young children and their parents to have fun expressing themselves through art and play. Messy Easter was in April and was similar to the Messy Christmas event. Around 100 children and their parents attended each event.

During the Christmas period the church band played music and carols on the Boldmere High Street and we ran a free Christmas craft stall for children. We also ran a Stickman Challenge during May in a local park that involved a Chocolate Egg hunt and woodland craft.

In June Real Life Church entered a team in the Great Midlands Fun Run raising £1400 for the Jericho Foundation, a local charity that supports people to become fulfilled, skilled and employed. We also took part in the Boldmere Music Festival where our band played and we ran a free craft stall for children.

In July we took part in the Sutton Games, a large community event involving many local sports clubs and groups. We ran an obstacle course aimed at young children and oversaw the live music for both days of the event.

Help the poor and those in need

Throughout the year we made regular donations of food to two local food banks one run by the United Reformed Church in Sutton Coldfield and the other by the Baptist Church in Erdington. We also provided volunteers to work at the Sutton Coldfield Food Bank. In December we took an offering for the Clifton Road Youth Centre where met as a church throughout the year. We raised £2000 to help them with their work amongst the young people of the town. We also gave a gift of £500 to The Bridge Project, a local charity working with recovering addicts in the city.

In planning the activities the Directors have had regard to the guidance on public benefit issued by the Charity Commission .

Financial Review

The accounts for the 12 month period to 31st December 2016 show income of £140,455. Expenditure for the year totalled £118,567. The surplus of income over expenditure for the year was £21,888.

Reserves Policy

The Board of Directors have established a policy whereby free reserves held by the charity should be maintained at a reasonable level to meet foreseeable expenditure.

Risk Statement

The Directors have reviewed the risks to which a small charity operating with few employees is exposed. Appropriate procedures are in place to identify, monitor and review these risks on a regular basis.

Directors' Responsibilities

Charity law requires us as Directors to prepare financial statements for each accounting year which give a true and fair view of the state of the charity and of its income and expenditure for the year.

1. Select suitable accounting policies and apply them consistently.
2. Make judgements and estimates that are reasonable and prudent.
3. State whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts.
4. Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

We are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable us to ensure that the financial statements comply with the Companies Act 2006.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

Approval

This report was approved by the Directors on 19 September 2017 and signed on their behalf by:

Philip Colthup

Company Registration Number: 8182165

Charity Registration Number: 1149821

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF

Real Life Church, Sutton Coldfield

I have examined the accounts for the year ended 31 December 2016 on pages 5 to 10 following which have been prepared on the basis of the accounting policies set out on page 7.

Respective Responsibilities of Directors/Trustees and Examiner

The directors/trustees of the company are responsible for the preparation of accounts; they consider that the audit requirements under section 144 of the Charities Act 2011 do not apply but that an independent examination is needed. I have been appointed to conduct an Independent Examination required by section 145 of the Charities Act 2011 and to report in accordance with the regulations made under section 145 of that Act. It is my responsibility to examine the accounts, without performing an audit, and to report to the trustees.

Having satisfied myself that the company is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- (1) examine the accounts under section 145 of the Charities Act 2011;
- (2) follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011;
- (3) state whether particular matters have come to my attention.

Basis of Examiner's Statement

This report is in respect of an examination carried out under section 145 of the Charities Act 2011, and in accordance with the general directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity, and a comparison of the accounts presented with those records. It also includes a review of the accounts and making such enquiries as are necessary for the purpose of this report. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Examiner's Statement

Based on my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect, accounting records have not been kept in accordance with section 386 of the Companies Act 2006, or that the accounts presented do not accord with those records, or comply with the accounting requirements of section 396 of the Companies Act 2006. No matter has come to my notice in connection with my examination to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts.

Fiona Green ACA

For and on behalf of:
Stewardship
1 Lamb's Passage
London EC1Y 8AB

22 September 2017

Real Life Church, Sutton Coldfield
Statement of Financial Activities
FOR THE YEAR ENDED 31ST DECEMBER 2016

Summary Income and Expenditure Account

		year to 31.12.16			16 month period to 31.12.15		
	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £	Total 16 months to 31.12.15 £	Unrestricted Funds £	Restricted Funds £
INCOMING RESOURCES							
<i>Incoming resources from generated funds</i>							
Voluntary income	2	136,997	3,227	140,224	149,181	144,584	4,598
Activities for generating funds				-	-		
Investment income		231		231	306	306	
Total Incoming Resources		137,228	3,227	140,455	149,487	144,889	4,598
RESOURCES EXPENDED							
Costs of generating voluntary income							
Charitable activities	3	115,067	3,500	118,567	134,257	129,604	4,654
Total Resources Expended		115,067	3,500	118,567	134,257	129,604	4,654
Net Movement in Funds		22,162	(273)	21,888	15,230	15,286	(56)
Transfers between funds		(273)	273	-		(56)	56
Fund balances at 31st December 2015		103,325	-	103,325	88,095	88,095	-
Fund balances at 31st December 2016		125,213	-	125,213	103,325	103,325	-

Movements on reserves and all recognised gains and losses are shown above.

The notes on page 7-10 form part of these accounts.

Real Life Church, Sutton Coldfield

BALANCE SHEET

AS AT 31st DECEMBER 2016

	Note	Unrestricted Funds £	Restricted Funds £	2016 £	2015 £
FIXED ASSETS	6	9,205		9,205	13,037
CURRENT ASSETS					
Debtors	7	4,992	-	4,992	2,400
Cash at bank	8	123,646	-	123,646	93,609
		<u>128,638</u>	<u>-</u>	<u>128,638</u>	<u>96,008</u>
CURRENT LIABILITIES					
Liabilities falling due within one year	9	12,630	-	12,630	5,721
Net Current Assets		<u>116,008</u>	<u>-</u>	<u>116,008</u>	<u>90,287</u>
NET ASSETS		<u>125,213</u>	<u>-</u>	<u>125,213</u>	<u>103,325</u>
FUND BALANCES					
Unrestricted funds					
General Funds		125,213		125,213	103,325
Designated funds		-		-	-
Restricted Funds			-	-	-
		<u>125,213</u>	<u>-</u>	<u>125,213</u>	<u>103,325</u>

For the year ended 31st December 2016, the company was entitled to the exemption from audit under Section 477 of the Companies Act 2006 relating to small companies.

Responsibilities of directors/trustees:

- The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with Section 476 of the Companies Act - however, in accordance with Section 145 of the Charities Act 2011 the accounts have been examined by an independent examiner whose report forms part of this document.*
- The directors/trustees acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.*

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Directors and signed on their behalf on the 19 September 2017 by:

Philip Colthup

Company number: 8182165 Charity number: 1149821

The notes on page 7-10 form part of these accounts.

Real Life Church, Sutton Coldfield

Notes to the Accounts
FOR THE YEAR ENDED 31ST DECEMBER 2016

1 Accounting Policies

The accounts have been prepared under the historic cost convention, in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014; and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102). The following are the accounting policies which have been applied in dealing with material items:-

a) Donated and grant income:

Donated income and grants receivable are taken into account when received by the charity. Income received in circumstances where a claim for repayment of tax has been or will be made to HM Revenue & Customs is grossed up for the tax recoverable. Any amount of tax reclaimed from HM Revenue & Customs but not yet received is shown within the charity's debtors.

The charity has relied significantly upon volunteers in carrying out its activities during the year. In accordance with paragraph 6.18 of the SORP, the role of volunteers has not been recognised as income from donated services in the accounts.

b) Other income and expenditure:

Investment income is taken into account when receivable and expenditure, including irrecoverable VAT, when incurred by the charity, regardless of when payment is made. Grants payable are taken into account at the earlier of when they are paid or become constructive obligations. Grants for the support of missionaries are accounted for on the basis of support that relates to the financial year.

c) Funds:

Unrestricted funds are donations and other income received or generated for the objects of the charity without specified purpose and are available for purposes as directed by the trustees. Restricted funds are amounts received where the donor has specified the purpose for which it should be used.

d) Fixed assets and depreciation:

Fixed assets acquired for use by the charity are capitalised and depreciated over their estimated useful life unless they cost less than £50 when they are written off on purchase.

Depreciation periods are as follows:

Equipment	Between 3 and 7 years
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e) Pension costs:

The company operates a defined contribution scheme for certain of its employees. Pension premiums are charged as they are paid.

f) Taxation

The company is a registered charity and is exempt from taxation under the Income & Corporation Taxes Acts.

g) Cashflow statement

The company has taken advantage of the exemption provided by the Financial Reporting Standard 1 and has not prepared a Cash Flow Statement for the year.

Real Life Church, Sutton Coldfield

Notes to the Accounts
FOR THE YEAR ENDED 31ST DECEMBER 2016

2 Voluntary income	Unrestricted	Restricted	16 month period	
	Funds	Funds	2016	to 31.12.15
	£	£	£	£
General donations	109,620	2,940	112,560	124,114
Tax recoverable	27,378	286	27,664	25,067
	<u>136,997</u>	<u>3,227</u>	<u>140,224</u>	<u>149,181</u>

3 Charitable activities	Unrestricted	Restricted	16 month period	
	Funds	Funds	2016	to 31.12.15
	£	£	£	£
a Direct Charitable Costs				
Employment costs	43,235	-	43,235	60,137
Venue hire	6,138	-	6,138	8,353
Publicity and Communication	6,400	-	6,400	6,011
Ministry costs and expenses	11,781	-	11,781	11,447
Children and youth	10,071	-	10,071	7,659
Events	11,119	-	11,119	9,708
Grants payable	16,555	3,500	20,055	20,834
	<u>105,299</u>	<u>3,500</u>	<u>108,799</u>	<u>124,150</u>
b Support & Administration	£	£	£	£
Repairs and maintenance	1,495	-	1,495	1,462
Office costs	940	-	940	2,085
Insurance	377	-	377	368
Governance costs	840	-	840	780
Professional fees and subscriptions	195	-	195	13
Depreciation	5,921	-	5,921	5,399
	<u>9,768</u>	<u>-</u>	<u>9,768</u>	<u>10,107</u>
Combined charitable activity cost	<u>115,067</u>	<u>3,500</u>	<u>118,567</u>	<u>134,257</u>

c Grants and donations:	Institutions	Individuals	16 month period	
	£	£	2016	to 31.12.15
	£	£	£	£
Catalyst	6,852	-	6,852	14,354
Emmanuel Hub	6,852	-	6,852	-
Clifton Road Youth Centre	2,000	-	2,000	1,400
Jericho Foundation	1,500	-	1,500	-
Refugee appeal via Catalyst	-	-	-	3,254
Other gifts < £1000	640	2,212	2,852	1,826
	<u>17,844</u>	<u>2,212</u>	<u>20,056</u>	<u>20,834</u>

Real Life Church, Sutton Coldfield

Notes to the Accounts
FOR THE YEAR ENDED 31ST DECEMBER 2016

5 Staff & Directors	16 month period	
	2016	to 31.12.15
	£	£
Gross salaries	40,640	53,493
Employer's National Insurance costs	3,385	3,625
Total staff costs	<u>44,025</u>	<u>57,118</u>

The charity has one full time equivalent employed staff. Its activities are generally carried out by volunteers.

No staff received salaries at a rate of more than £60,000 per annum.

Stuart Crane, a director, received a salary of £32,640, in his capacity as leader of the church. His spouse received £8,000 in her capacity as children and youth leader.

No remuneration was paid to any other director during the period nor to any person connected to them.

Remuneration payable to key management (excluding trustees) amounted to £8,000 in the year (2015: £2,000).

The total amount of donations funded by trustees and connected parties was £23,002 (16 months to 31.12.15: £29,644).

No other transactions have taken place with related parties during the year.

Fees payable to Stewardship, other than for the annual accounts and independent examination totalled £NIL (2015: £NIL).

6 Tangible Fixed Assets

Cost	Equipment & Fittings £	Total 2016 £
At 31 August 2015	21,597	21,597
Additions	<u>2,088</u>	<u>2,088</u>
At 31 December 2016	<u>23,685</u>	<u>23,685</u>
Accumulated Depreciation		
At 31 August 2015	8,559	8,559
Charge for the period	<u>5,921</u>	<u>5,921</u>
At 31 December 2016	<u>14,481</u>	<u>14,481</u>
Net book value		
At 31 December 2016	<u>9,205</u>	<u>9,205</u>
At 31 August 2015	<u>13,037</u>	<u>13,037</u>

Real Life Church, Sutton Coldfield

Notes to the Accounts
FOR THE YEAR ENDED 31ST DECEMBER 2016

7 Debtors and Prepayments	2016	2015
	£	£
Tax recoverable (Gift Aid)	4,645	1,865
Other Debtors and prepayments	347	535
	<u>4,992</u>	<u>2,400</u>

8 Cash at Bank and in Hand

Bank operating accounts	56,788	41,982
Bank deposits	66,858	51,627
	<u>123,646</u>	<u>93,609</u>

9 Creditors: liabilities falling due within one year

Creditors	11,760	4,881
Accruals	870	840
	<u>12,630</u>	<u>5,721</u>

10 Funds

The restricted funds represent amounts received for specific purposes and the movements in the year are as follows:

	Opening balance £	Incoming resources £	Outgoing resources £	Transfers in the year £	Closing balance £
Fun Run	-	1,405	(1,500)	95	-
Special Offering	-	1,822	(2,000)	178	-
	<u>-</u>	<u>3,227</u>	<u>(3,500)</u>	<u>273</u>	<u>-</u>

11 Members

Each member of the company commits to contribute if the charity is wound up an amount of £1.