



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	29	01	2015		15	01	2016

Section A Reference and administration details

Charity name

Élan Arts

Other names charity is known by

Registered charity number (if any)

1160214

Charity's principal address

17 Farm Avenue

Wembley

Postcode

HA0 4UY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mayfield Nicole Stewart	Treasurer		
2	Julian Ansah			
3	Francine LaGrand			
4	Yogpadma Jain			
5				
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15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Fagee Da Conceicao Mota Gomes

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods
(eg. appointed by, elected by)

Appointed

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charity was founded by its director who acts as the administrator, fundraiser and oversees the programs, the charity is governed by its board of trustees.

Policies and procedures are drawn up by the director and agreed on and adopted by the board or trustees.

The charities current policies and procedures include: Child Protection policy, Vulnerable Adults protection policy, Safeguarding policy, Conflict of Interest policy, Risk management policy, Code of Conduct.

All board members are made fully aware of any connection between trustees or senior management of the charity. Trustee, Yogpadma Jain, received payment for her work with the charity last year but no longer does. The decision on allowing this commission was agreed by remaining unbiased trustees. The decision to stop paying this trustee for her work was based on her unavailability to continue the work.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the charity is as follows: For the public benefit to advance education in the arts, especially performing arts in particular but not exclusively by the provision of classes in the London Borough of Brent.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The charity's main activities are running free classes and workshops for young people and young adults in the community and educate them in various genres to expand their knowledge and refine their skills. Dance sessions are the main project of the charity run in Wembley, Brent.

New trustees undergo orientation to brief them on their legal obligation under charity law, the charity commission guidance on public benefit and decision making process. Trustees are made fully aware of the charities objects and agree to act as trustees for the charity.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

This past year the charities main achievement was being increasing our participation and number of beneficiaries by 50%. This was participation to our main dance project aimed at young people and young adults.

This was a big achievement as we do not currently have any professional marketing team member and most of the work of the administrators are done in their free time.

We managed to increase the number of participants to meet the criteria of funders.

This year we also managed to secure funding to continue our current project.

We secured performances for the various age groups and created three partnership relationships with other local organisations.

Section E Financial review

Brief statement of the charity's policy on reserves

We do not have a policy on reserves as we do not have any reserves.

Details of any funds materially in deficit

We had an over spend on guest choreographers fees, but this was balanced by sporadic weekly sessions being cancelled due to venue bookings and other unforeseen circumstances.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

We primarily gain funds from grants, over this last year we also received donations from some organisations we performed for.

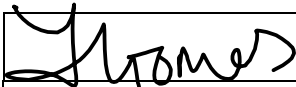
Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Fagee Da Conceicao Mota Gomes

Position (eg Secretary, Chair, etc)

Director

Date

23/09/2017

ÉLAN ARTS accounts

Remainder at the end of year		Total Income	£	13,767.00
£	2,083.00	Total Outgoing	£	11,684.00

No.	DATE	ACCOUNT	DEBIT (+)	CREDIT (-)
1	16/01/2016	Starting balance	£ 9,767.00	£ -
	05/05/2016	Speaker online purchase		£ 149.00
2				
	05/05/2016	Choreographer 1 - 2 weeks up front		£ 240.00
3				
	05/05/2016	Choreographer 2 - 2 weeks up front		£ 240.00
4				
	18/05/2016	Hall hire		£ 300.00
5				
	18/05/2016	Room deposit		£ 100.00
6				
	18/05/2016	Choreographer 1 - 2 weeks up front		£ 240.00
7				
	18/05/2016	Choreographer 2 - 2 weeks up front		£ 300.00
8				
	28/05/2016	Guest choreographer		£ 455.00
9				
	08/06/2016	Choreographer 2 - 2 weeks up front		£ 240.00
10				
	08/06/2016	Choreographer 1 - 2 weeks up front		£ 240.00
11				
	23/06/2016	Flyers		£ 25.00
12				
	23/06/2016	Choreographer 1 - 2 weeks up front		£ 240.00
13				
	23/06/2016	Choreographer 2 - 2 weeks up front		£ 240.00
14				
	06/07/2016	Choreographer 1 - 2 weeks up front		£ 240.00
15				

No.	DATE	ACCOUNT	DEBIT (+)	CREDIT (-)
16	06/07/2016	Choreographer 2 - 2 weeks up front		£ 240.00
17	60/07/2016	Venue hire		£ 600.00
18	20/07/2016	Choreographer 1 - 2 weeks up front		£ 240.00
19	20/07/2016	Choreographer 2 - 2 weeks up front		£ 240.00
20	06/08/2016	Choreographer 1 - 2 weeks up front		£ 240.00
21	06/08/2016	Choreographer 2 - 2 weeks up front		£ 240.00
22	06/08/2016	Choreographer 2 - 6 weeks up front		£ 720.00
23	06/08/2016	Venue hire		£ 300.00
24	06/08/2016	Guest choreographer		£ 90.00
25	31/08/2016	Choreographer 1 - 2 weeks up front		£ 480.00
26	03/09/2016	Venue hire		£ 300.00
27	24/09/2016	Choreographer 1 - 2 weeks up front		£ 240.00
28	24/09/2016	trustee remuneration		£ 50.00
29	24/09/2016	Guest choreographer		£ 100.00
30	24/09/2016	Choreographer 2 - 2 weeks up front		£ 240.00
31	08/10/2016	Choreographer 2 - 2 weeks up front		£ 240.00
32	08/10/2016	Choreographer 1 - 2 weeks up front		£ 240.00

No.	DATE	ACCOUNT	DEBIT (+)	CREDIT (-)
	17/10/2016	Guest choreographer		£ 110.00
33				
	17/10/2016	Hall hire		£ 345.00
34				
	17/10/2016	Choreographer 1 - 2 weeks up front		£ 240.00
35				
	17/10/2016	Choreographer 2 - 2 weeks up front		£ 240.00
36				
	07/11/2016	Choreographer 1 - 2 weeks up front		£ 240.00
37				
	07/11/2016	Choreographer 2 - 2 weeks up front		£ 240.00
38				
	07/11/2016	Guest choreographer		£ 120.00
39	09/01/2017	Wembley Futures	4,000.00	
	14/01/2017	Choreographer 2 - pay to the end of Jan		£ 900.00
40				
	14/01/2017	Choreographer 2 - pay to the end of Jan		£ 900.00
41				
	14/01/2017	hall hire		£ 300.00