

Trustees' Annual Report for the period

COMMISSION		Period	Period start date			Period end date			
	From	Day 1st	Month April	Year 2016	То	Day 31st	Month March	Year 2017	

ec	tion A	Refere	nce	e and administratio	n details					
		Charity name	Yev	Yewdale Community Foundation						
	Other names ch	narity is known by	Yewdale Community Centre							
	Registered chari	ty number (if any)	116	4301]					
	Charity's	principal address	Hut	ton Way						
			Car	lisle, Cumbria						
			Pos	stcode	CA2 7TH					
	Names of the chari	ty trustees who ma	anaç	ge the charity						
	Trustee name	Office (if any)		Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)					
1	Les Tickner	Secretary			,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,					
2	Jim Horsfield	Treasurer								
3	Tom Dodd	Member of Management Committee								
4										
5										
6										
7										
8										
	Names of the trusto	ees for the charity,	if a	ny, (for example, any cus	todian trustees)					
	Name			Dates acted if not for wh	ole year					
am	es and addresses of	f advisers (Optiona	al in	formation)						
/pe	of adviser	Name		Address						

Name of chief executive or names of senior staff members (Optional information)

Structure, governance and management **Section B**

Description of the charity's trusts

Type of governing document

(eg. trust deed, constitution)

Constitution (CIO)

How the charity is constituted Trust

(eg. trust, association, company)

Trustee selection methods

(eg. appointed by, elected by)

Trustees are selected from Officers and Elected Members of the Management Committee. The Management Committee is selected at the AGM by nomination and simple majority voting.

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works:
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charity operates under an agreed constitution with Carlisle City Council as owners of the property.

The charity operates within a network of local Community Centres.

The charity works with several third sector partners as well as other Public Sector organisations.

The charity uses formal meetings to address any risks with professional guidance from Carlisle City Council Officers.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To act as a community resource for the benefit of the inhabitants of Yewdale Ward and its neighbourhoods without discrimination or prejudice. To offer, promote and advance facilities that will improve the education, social welfare, recreation and leisure time thus increasing the life conditions for the inhabitants.

To establish, maintain and manage the community centre for the activities promoted by the organisation and its constituent bodies, in the furtherance of the above objectives.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- Maintenance and management of the Community Centre.
- ➤ The Community Centre serves a wide cross-section of the local community. It has been in existence since 14th February 1992 and throughout this time it has continued to host a wide variety of activities including but not limited to;
- > Pre-School Nursery 3-5 years
- Pre School two year old care
- Yewtots
- Family Quiz Nights
- > Youth Club
- > Zumba & Keep Fit
- Short Mat Bowls
- > Trampoline
- Badminton
- Church Services
- Volunteer Luncheon Club
- Residents Groups & Neighbourhood Forums
- Election Polling Station
- Ad hoc bookings including children's birthday parties

The organisation has complied with the duty in section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the commission.

Additional details of objectives and activities (Optional information)

The organisation has a dedicated group of volunteers many of whom have been associated with the centre's activities since it opened in 1992. Without the goodwill and selflessness of those volunteers we would be unable to offer the range of activities that are currently available.

The furtherance of the aims and objectives of the organisation is reliant on income through activities as well as grants.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Achievements and performance

Summary of the main achievements of the charity during the year

Shortly after the buildings were opened a long term plan was developed with a view to increasing the activities as well as the footprint of the building. The Centre owns and runs its own purpose built nursery along with an outdoor play area. This has enabled the organisation to increase nursery numbers but also to vastly improve the offer.

We are currently working with several partners undertaking a feasibility study with a view to building a specialist trampoline facility on the site.

Ongoing maintenance and repairs through the year included;

- > The installation of movement sensor lighting.
- > A full environmental audit with recommendations for a phased introduction of energy saving measures.
- The nursery has just been awarded an Ofsted rating of Outstanding.
- We have recently begun a Breakfast and After School Club with a walking bus to and from the school
- > We now take two year old children into the setting
- We have recently appointed a dedicated Child Care Manager
- > Installation of new energy efficient windows
- New fob operated security system to be fitted
- We have applied for Charitable Incorporated Organisation Foundation Status
- We now provide access to a wide range of Council and Agency services from the centre via a touch screen terminal
- Introduced the Living Wage for our staff
- Introduced a successful monthly Soup and Sandwich Lunchtime get together
- > We will soon be offering film nights

Section E

Financial review

Brief statement of the charity's policy on reserves

Our policy is to maintain sufficient reserves to enable the centre to operate for six months. On top of this we build up a repair and renewal fund in order to have the capital available to replace key assets. The level of this fund is calculated using accepted write off depreciation timescales.

Details of any funds materially in deficit

There are no funds materially in deficit.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of income is derived through charges made for user groups, hall hire, membership fees and income from food and drink sales. The management committee meets regularly to monitor financial performance against predicted income and expenditure in order to adjust costs against actual income. We also currently receive a grant from Carlisle City Council and actively seek additional funding for specific objectives from the many funding agencies such as Lottery Funding etc.

A prime example of this is the building of a bespoke nursery at the centre.

We invest where possible but are aware of our role as a community resource in that we use any capital to provide services rather than to simply bank all surpluses.

Section F

Other optional information

The organisation is ambitious and is determined to provide the services that are relevant to the social conditions. In a time of recession we will focus on activities that bring opportunity and hope to the vulnerable members of our community.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Luhelidas	James Horsfield
Full name(s)	Les Tickner	Jim Horsfield
Position (eg Secretary, Chair, etc)	Secretary	Treasurer

Date 25th September 2017

Independent Examiner's Report on the Accounts



CUM BRIA SARISLE WAMMO8 STREET **Address** SENIOR ACCOUNTING TECHNICIAN RETIRED or body (if any) Relevant professional qualification(s) ACKERLEY MK Name Acharley Date 8th September 2017 paubis * Please delete the words in the brackets if they do not apply. understanding of the accounts to be reached. (2) to which, in my opinion, attention should be drawn in order to enable a proper with the accounting requirements of the Charities Act have not been met; or to prepare accounts which accord with the accounting records and comply Charities Act; to keep accounting records in accordance with section 130 of the requirements: (1) which gives me reasonable cause to believe that in, any material respect, the Independent examiner's statement In connection with my examination, no matter has come to my attention (ether then woled the report is limited to those matters set out in the statement below. consequently no opinion is given as to whether the accounts present a 'true and fair' undertaken do not provide all the evidence that would be required in an audit, and seeking explanations from the trustees concerning any such matters. The procedures It also includes consideration of any unusual items or disclosures in the accounts, and kept by the charity and a comparison of the accounts presented with those records. Charity Commission. An examination includes a review of the accounting records statement My examination was carried out in accordance with general Directions given by the Basis of independent examiner's to state whether particular matters have come to my attention. Commission (under section 145(5)(b) of the Charities Act), and to follow the procedures laid down in the general Directions given by the Charity examine the accounts under section 145 of the Charities Act, It is my responsibility to: Charities Act 2011 (the Charities Act) and that an independent examination is needed. trustees consider that an audit is not required for this year under section 144 of the and examiner The charity's trustees are responsible for the preparation of the accounts. The charity's Respective responsibilities of trustees 3 न set out on pages (remember to include the page numbers of additional sheets) 3 On accounts for the year ended 3 0 4 Charity no (if any) MOITPONLOT PTINHAHOD 3JAOWSY Report to the trustees/members of Independent Examiner's Report A noitse?

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Receipts and Payme		JNITY FOUND nt - Financia		1st March	2017
		2016/17	2016/17	2015/16	2015/16
Voluntary Receipts		£	£	£	£
Gifts and Donations					
Donation		670.00	670.00	0.00	0.00
Core Funding Grants Restricted					
Bike Run Grants		13,449.36		0.00	
Gritter Grant	Note 1	0.00		0.00	
Soup Grant		0.00		2,510.00	
EYPP Grants	Note 1	1,473.93		1,523.22	
Christmas Party Grant		0.00		300.00	
Youth Grant	Note 1	5,000.00		0.00	
Trampoline Grant 2016/17	Note 1	500.00		0.00	
Trampoline Grant 2015/16	Note 1	0.00		1,419.00	
Outdoor Grant		0.00		5,463.00	
Nursery Sensory Grant		500.00		0.00	
Marketing Grant		0.00	20,923.29	100.00	11,315.22
Core Funding Grants Unrestricted Nursery Early Years Pupil Grants		69,362.11		60,073.31	
Small Scales Project Grant	Note 1	1,400.00		0.00	
Carlisle City Annual Grant	Note 1	10,416.00		12,400.00	
Breakfast/Afternoon Grants		0.00		•	
Councillor Grant 2016/17				1,160.00 0.00	
•	Note 1	1,440.00			
Councillor Grant 2015/16	Note 1	0.00		2,850.00	
Summer Playscheme Grant		0.00	02 640 44	1,000.00	77 002 24
Apprentice Grant		0.00	82,618.11	500.00	77,983.31
Membership Subscriptions		0.00	0.00	0.00	0.00
Receipts from Fundraising Activities					
Tuck Shop		1,856.74		2,087.31	
Yewtots		1,605.00		1,610.90	
Trampoline Income		30,875.37		19,003.50	
Bowls		1,145.70		1,463.71	
Badminton		0.00		317.00	
Playschemes		0.00		3,302.00	
Other Nursery Income		15,262.79		17,562.92	
Nursery Lunches		2,578.00		1,948.78	
Keep Fit/ Zumba		0.00		430.00	
NCS Fundraiser		181.20		0.00	
Breakfast/ Afternoon Parental Fees		964.00	54,468.80	2,357.90	50,084.02
Receipts from Charitable Activities					
<u>Sales</u>					
Miscellaneous Sales		59.00	59.00	52.59	52.59
Miscellaneous Receipts					
Employment Allowance	Note 3	3,000.00		2,000.00	
SMP Refund		3,733.44		0.00	
Bank Compensation		250.00		0.00	
Other Miscellaneous Receipts		0.00		150.00	
Unidentified Income		0.00	6,983.44	1,457.25	3,607.25
Hall and Lounge Hire		11,394.23	11,394.23	9,402.65	9,402.65
TOTAL RECEIPTS		-	177,116.87		152,445.04

YEWDALE COMMUNITY FOUNDATION

· · · · · · · · · · · · · · · · · · ·	<u>YEWDALE COMMUNITY FOUNDATION</u> Receipts and Payments Account - Financial Year ending 31st March 2017							
<u></u>		2016/17	2016/17	2015/16	2015/16			
Fundraising Costs		£	£	£	£			
Goods for Resale		1,890.86	1,890.86	2,207.27	2,207.27			
Charitable Activities Costs		40.044.05		=0				
Centre Wages Gross	Note 3	43,014.25		41,434.78				
Centre Employers National Insurance Nursery Wages Gross	Note 2	1,751.85 81,302.08		1,636.24 75,202.79				
Nursery Employers National Insurance	Note 2	2,658.21		2,700.95				
Centre and Nursery DBS Checks	11010 2	109.00		54.50				
Payroll Administration Costs		1,167.84		938.19				
Pension Enrolment Fees		360.00		250.00				
Nursery Training		530.00		70.00				
SPAA Coaching Fee		0.00		150.00				
Heat and Light		3,433.56		4,283.26				
Water		1,927.24		780.09				
Building Repairs Cleaning Materials		0.00 957.37		622.22 1,081.30				
Room Hire		158.40		0.00				
Waste Disposal		958.68		909.57				
Extinguisher Maint/Risk Assessment		77.70		112.26				
Alarm Maintenance		259.56		259.56				
Transport Costs		96.30		0.00				
Insurance		580.32		560.94				
Ofsted		50.00		50.00				
Nursery Fee Refund		400.00		0.00				
Telephone/ Broadband		1,018.44		957.11				
Portable Appliance Testing Postage		72.00 17.84		0.00 45.10				
Stationery, Printing and Photocopying		878.41		399.59				
Centre and Nursery Equipment		951.31		650.76				
Trampoline Repairs and Service		386.72		0.00				
Uniforms		28.00		66.00				
Adverts		150.00		0.00				
Social Media		117.00		0.00				
PRS Music		96.00		48.00				
Other Miscellaneous Nursery Costs		660.19		899.64				
Centre and Nursery Groceries		815.94		658.28 87.63				
Centre and Nursery Milk TV Licence		84.59 145.50		145.50				
Xmas Party and Decorations etc.,		234.12		0.00				
Membership subscriptions		267.80		310.00				
Centre Miscellaneous Expenditure		36.44	145,752.66		135,463.75			
Restricted Grants Expenditure								
Bike Run Restricted Grant		13,449.99		0.00				
Nursery Restricted Afters Grant		0.00		1,160.00				
EYPP Restricted Grant		1,231.43		1,523.22				
Soup Restricted Grant		0.00		2,510.00				
Nursery Sensory Restricted Grant Marketing Restricted Grant		500.00 0.00		0.00 100.00				
Outdoor Restricted Grant		0.00		5,463.00				
Fitness Sustainability Restricted Grant		0.00		1,950.00				
Youth Grant Restricted		4,200.00		0.00				
Xmas Party Restricted Grant		0.00		299.14				
Trampoline Restricted Grant 15/16		760.33	20,141.75	658.67	13,664.03			
Unrestricted Grant Expenditure								
Councillor Unrestricted Grant 2015/16	Note 1	540.45		646.41				
Councillor Unrestricted Grant 2016/17		1,440.00	4 000 45	0.00	04.6.00			
Quiet Room Unrestricted Grant Governance Costs		0.00	1,980.45	169.82	816.23			
Audit		175.00		175.00				
Bank Charges		51.00	226.00	62.00	237.00			
TOTAL PAYMENTS		_	169,991.72		152,388.28			
Net Receipts + / Net Payments ()	Note 4	=	7,125.15	:	56.76			
Balances Brought Forward from 2015/16								
Bank Balance			16,141.39	15,390.54				
Cash in Hand			0.00	581.50				
Petty Cash balance	A1 - 1	_	22.76	135.35	16,107.39			
TOTAL FUNDS IN HAND AT 31/03/17	Note 5	_	23,289.30	:	16,164.15			

YEWDALE COMMUNITY FOUNDATION

Receipts and Paymen		- Financial Y		1st March 20	<u>)16</u>				
2015/16 2015/16 2014/15 2014/15 Budget 2017/18									
Fundraising Costs		£	£	£	£	£			
Goods for Resale		2,207.27	2,207.27	1,736.18	1,736.18	1,700.00	1,700.00		
Charitable Activities Costs									
Centre Wages Gross	Note 3	41,434.78		45,583.56		40,000.00			
Centre Employers National Insurance	Note 2	1,636.24		2,347.58		2,500.00			
Nursery Wages Gross		75,202.79		70,002.59		70,000.00			
Nursery Employers National Insurance	Note 2	2,700.95		2,541.39		2,900.00			
Centre and Nursery DBS Checks		54.50		0.00		100.00			
Payroll Administration Costs		938.19		900.23		1,500.00			
Pension Enrolment Fee		250.00		0.00		500.00			
Nursery Training		70.00		320.00		200.00			
SPAA Coaching Fee		150.00		0.00		4 000 00			
Heat and Light		4,283.26		3,685.17		4,000.00			
Water		780.09 622.22		1,233.05		750.00			
Building Repairs		1,081.30		988.02		500.00			
Cleaning Materials		909.57		1,114.88 823.87		900.00 750.00			
Waste Disposal		112.26		118.56		150.00			
Extinguisher Maint/Risk Assessment Alarm Maintenance		259.56		296.76		300.00			
Insurance		560.94		527.24		600.00			
Ofsted		50.00		50.00		50.00			
Telephone/ Broadband		957.11		985.51		1,500.00			
Portable Appliance Testing		0.00		79.20		1,300.00			
Postage		45.10		58.30		50.00			
Stationery, Printing and Photocopying		399.59		1,114.00		500.00			
Centre and Nursery Equipment		650.76		3,042.69		500.00			
Uniforms		66.00		0.00		200.00			
Adverts		0.00		409.00		300.00	Cat Marketing		
PRS Music		48.00		41.32		50.00			
Other Miscellaneous Nursery Costs		899.64		1,373.23		800.00			
Centre and Nursery Groceries		658.28		1,160.10		700.00			
Centre and Nursery Milk		87.63		161.85		200.00			
TV Licence		145.50		145.50		147.00			
Membership subscriptions		310.00		146.90		300.00			
Centre Miscellaneous Expenditure		99.49		68.00		-			
Nursery Restricted Afters Grant		1,160.00		0.00		-			
EYPP Restricted Grant		1,523.22		0.00		-			
Trampoline Restricted Grants		658.67		4,280.40		-			
Soup Restricted Grant		2,510.00		0.00		-			
Printer Restricted Grant		0.00		448.98		-			
Marketing Restricted Grant		100.00		976.80		-			
Lounge Restricted Grant		0.00		5,353.38		-			
Outdoor Restricted Grant		5,463.00		0.00		-			
Fitness Sustainability Restricted Grant		1,950.00		0.00		-			
Xmas Party Restricted Grant		299.14		0.00		-			
2yr olds Afternoon Unrestricted Grant		0.00		1,092.39		-			
Councillor Unrestricted Grant		646.41		0.00		-			
Outdoor/Garden Unrestricted Grant		0.00		400.35		-			
Quiet Room Unrestricted Grant		169.82		1,533.54		-			
Kiosk Unrestricted Grant		0.00		300.00		-			
Small Scales Unrestricted Project		0.00		2,300.00		-			
			149,944.01		156,004.34		130,947.00		
Governance Costs									
Audit		175.00		175.00		200.00			
Bank Charges		62.00	237.00	122.00	297.00	70.00	270.00		
TOTAL PAYMENTS		=	152,388.28	=	158,037.52		131,217.00		
Net Receipts + / Net Payments ()	Note 4		56.76		(32,756.04)		- 21,171.28 Saving		
Balances Brought Forward from 2014/15									
Bank Balance		15,390.54		48,872.87		20,000.00			
Cash in Hand		581.50		0.00		20.00			
Petty Cash balance	NI-4 - F	135.35	16,107.39	(9.44)	48,863.43	-	20 020 02		
TOTAL FUNDS IN HAND AT 31/03/16	Note 5	=	16,164.15	=	16,107.39		20,020.00		

YEWDALE COMMUNITY FOUNDATION

Receipts and Payr			Year ending 3	1st March	<u>2016</u>	Budget Projection 17/18		
		2015/16	-	-	2014/15	2017/18	Item if different from Accounts	
Voluntary Receipts		£	£	£	£	£		
Gifts and Donations								
Donation to Nursery		0.00	0.00	0.00	0.00	-		
Core Funding Grants Unrestricted								
Nursery Early Years Pupil Grants		60,073.31		50,045.42		70,000.00		
Biffa Lounge Grants		0.00		5,340.00		8,000.00	Kitchen Improvement	
Small Scales Project Grants		0.00		2,300.00		3,200.00		
Community Kiosk Grant		0.00		300.00		-		
Carlisle City Annual Grant		12,400.00		12,400.00		10,416.00		
Breakfast/Afternoon Grants		1,160.00		0.00		-		
Councillor Grant	Note 1	2,850.00		0.00		-		
Summer Playscheme Grant		1,000.00		1,000.00		-		
Printer Grant		0.00		439.00		-		
Fitness Sustainability Grant		0.00		1,950.00		-		
Riverside Grants		0.00		250.00		-		
Apprentice Grants		500.00	77,983.31	250.00	74,274.42	3,000.00	94,616.00	
Core Funding Grants Restricted								
Nursery Cot Grant		0.00		208.00		-		
Gritter Grant	Note 1	0.00		1,146.00		-		
Small Scales Trampoline Grant		0.00		2,300.00		-		
Soup Grant		2,510.00		0.00		2,500.00		
EYPP		1,523.22		0.00		900.00		
Christmas Party Grant		300.00		0.00		300.00		
Trampoline Grants	Note 1	1,419.00		0.00		3,000.00		
Outdoor Grant		5,463.00		0.00		-		
Marketing Grant		100.00	11,315.22	977.00	4,631.00	500.00	7,200.00	
Membership Subscriptions		0.00	0.00	49.50	49.50	80.00	80.00	
Receipts from Fundraising Activities								
Tuck Shop		2,087.31		2,224.53		2,300.00		
Yewtots		1,610.90		1,637.50		1,700.00		
Total Trampoline Income		19,003.50		12,865.50		24,000.00		
Bowls		1,463.71		1,724.00		1,300.00		
Badminton		317.00		582.00		600.00	Karate	
Playschemes		3,302.00		1,636.00		6,500.00		
Other Nursery Income		17,562.92		8,281.00		15,000.00		
Nursery Lunches		1,948.78		1,777.00		3,500.00		
Keep Fit/ Zumba		430.00		873.00		-		
Breakfast/ Afternoon Parental Fees		2,357.90	50,084.02	4,120.50	35,721.03	1,000.00	55,900.00	
Receipts from Charitable Activities Sales								
Miscellaneous Sales		52.59	52.59	100.58	100.58	-		
Miscellaneous Receipts								
Employment Allowance	Note 3	2,000.00		2,000.00		2,000.00		
Ipad Refund		0.00		50.00		-		
Wages Refund		0.00		22.95		-		
Cumbrian Newspapers Refund		0.00		44.00		-		
Banking Refunds		0.00		220.00		-		
Other Miscellaneous Receipts		150.00		158.25		200.00		
Additional Room Hire		1,457.25	3,607.25	0.00	2,495.20	-		
Hall and Lounge Hire		9,402.65	9,402.65	8,009.75	8,009.75	10,000.00	12,200.00	
TOTAL RECEIPTS		=	152,445.04		125,281.48		169,996.00	