

**ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31ST DECEMBER 2016**

**BRADFORD ON AVON
CHRISTIAN FELLOWSHIP**

CHARITY REGISTRATION No: 286068

Independent Examiners Ltd
Sovereign Centre
Poplars, Yapton Lane
Walberton
West Sussex
BN18 0AS

BRADFORD ON AVON CHRISTIAN FELLOWSHIP

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BRADFORD ON AVON CHRISTIAN FELLOWSHIP

LEGAL AND ADMINISTRATIVE INFORMATION

CHARITY NUMBER	286068
START OF FINANCIAL YEAR	1st January 2016
END OF FINANCIAL YEAR	31st December 2016
TRUSTEES AT 31ST DECEMBER 2016	William Ayers Stephen Perkins Andrew Hoyle

New trustees are appointed by the trustees from within the Eldership team.

LEGAL STATUS	Unincorporated Charity
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GOVERNING INSTRUMENT	Declaration of Trust dated 1st December 1982, as amended by deeds of 5th September 1989, 1st July 1990 and 8th October 2001.
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OBJECTS

i) The advancement of the Christian Faith and the Worship of God **ii)** The relief of persons who are in need, hardship or distress or who are aged or sick **iii)** The advancement of education on the basis of Christian principles.

CORRESPONDENCE ADDRESS	The Centre 16 St Margaret's Street Bradford on Avon Wiltshire BA15 1DA
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PRIMARY BANKERS	CafCash Limited Kings Hill West Malling Kent ME19 4TA
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Lloyds TSB Bank Plc
64 Fore Street
Trowbridge
Wiltshire
BA14 8EU

INDEPENDENT EXAMINER	C.B Maizi FMAAT FCIE Independent Examiners Ltd Sovereign Centre Poplars, Yapton Lane Walberton West Sussex BN18 0AS
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INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees/ members of Bradford Upon Avon Christian Fellowship on the accounts for the year ended 31st December 2016 set out on pages 8 to 16.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

Basis of Independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

C.B Maizi FMAAT FCIE
Independent Examiners Ltd
Sovereign Centre
Yapton Lane
Walberton
West Sussex
BN18 0AS



Date: 28th September 2017

BRADFORD ON AVON CHRISTIAN FELLOWSHIP

TRUSTEES REPORT FOR THE YEAR ENDED 31ST DECEMBER 2016

The Elders and trustees have continued to pursue the objectives of the Bradford on Avon Community Church by continuing to work towards the fulfilment of the churches vision that is focused on building up the community of believers, sharing the gospel and being part of the local community.

There have been no changes to the Elders and trustees of the Church in the past year.

Advance the Christian Faith and the worship of God.

The programme to advance the Christian Faith and the worship of God continued to be centred on the Sunday morning meeting where the members came together to worship God, pray for the needs of both members and non-members, to exercise spiritual gifts and to be instructed in the Word of God. During the year a number of teachers from other churches were invited to speak to the congregation. The programme catered for all age groups with special arrangements for children and teenagers.

The church started to meet once a month in St. Margaret's Hall for our 'Family & Friends' service specifically aimed at welcoming non-members to our meetings.

The Church believes that the Christian life should be a daily experience and to support this view a wide variety of regular activities were pursued. These included:

- Home groups for members to share fellowship in a relaxed atmosphere
- Youth groups to stimulate healthy growth both spiritually and socially
- Prayer groups to seek God
- A discipleship Group to support and grow new members
- A outreach group, focused on taking to gospel into our local community

The Church continued to operate the shop known as 'the Centre' in the town. This served the purpose of selling Christian materials, provided hospitality for members and non-members and provided an administrative service. The centre employed 2 part-time workers who received a salary for their services.

The church continued to be involved in Bradford on Avon Church Together (BACT) to build relationships with fellow believers and further promote the Church in Bradford on Avon.

The church ran a number of special events throughout the year including the Freedom Festival and the Christmas Carol service. These were specially aimed at inviting non-members.

Support and help for those who are in need, hardship, distress or who are aged or sick

The Church pursued the advancement of this objective by ministering to both members and non-members in various ways:

- Members are supported through pastoral care, provided by the elders, the pastoral team and other church members as we sought to fulfil the command to love one another as Jesus loved us.
- The church collected food and resources for the Bradford on Avon Food Bank run by the Hub@BA15.
- Needy members were given hampers or gift vouchers at Christmas. The church contributed hampers to support the initiative of the churches in Bradford on Avon to supply food to those in need in the community.

A tithe of the income received from members was set aside to be used to advance the gospel and minister to the poor both in the United Kingdom and around the world. Some of these funds were used to support members who are working with organisations or on projects to further these aims.

At the Freedom Festival the church raised money for Dorothy House to assist in their work for those in need.

The advancement of education on the basis of Christian principles

The programme to advance education on the basis of Christian principles was primarily effected through the meetings on Sunday morning. Adult teaching was provided from the Bible by the Elders and others who are gifted in teaching, including visiting teachers from other churches. Children were instructed in their groups using appropriate material.

BRADFORD ON AVON CHRISTIAN FELLOWSHIP

TRUSTEES REPORT (Continued) FOR THE YEAR ENDED 31ST DECEMBER 2016

Children's Church and Youth Groups continued to teach the foundational teachings of the Christian faith to the appropriate age groups.

The churches full-time worker has been involved in St. Laurence School and given talks in assemblies.

An 'Alpha Course' was offered for those enquiring about the Christian faith.

A 1-to-1 discipleship programme was employed to teach and encourage new Christians.

Future strategy

The Elders and trustees will continue to work towards the vision set out below.

The Elders and trustees will continue to work at raising our profile in Bradford on Avon so that people are aware we exist.

The Elders and trustees will also try to develop new home group and ministry leaders to help with running of various church groups.

The vision and strategy is outlined below:

Vision

We want to see the transformation of Bradford on Avon and the surrounding area by the power of the Holy Spirit who is active to save, heal and deliver. A community of believers ready to share God's love so that all people may have the opportunity to know Jesus Christ.

Mission Statement

In the community, for the community

Church values

Love - for every individual

Love is the driving force of everything we do. Love for God, love for one another, love for the world. Love for God, Love for each other and Love for the world.

Service - that shows God's love

This love has to be demonstrated, love has to look like something. This is about getting your hands dirty, taking some action and showing God's love through actions and not just words.

Faith - biblical foundations impacting daily life

What this love and service points to is a faith that is impacting our daily life. This isn't just about coming to church on a Sunday or home group on a Thursday. It is about everyday life, actually making an impact in the people's lives, including our own.

Commitment - to the Lord and his church

The final value is commitment. Faith isn't simple, we're told in the Bible to persevere; we wouldn't be told this if life was going to be easy. So we really value personal commitment to the Lord, people that will follow and trust Jesus in all things.

The new vision and strategy is outward looking, as a constant reminder to us to why the Church is here. We have a message of hope for people, our God is powerful to change lives and our primary role as a church and as Christians, is to make disciples. To be out in the community, to be involved in people's lives, to be involved in this community in order to show and demonstrate God's love.

BRADFORD ON AVON CHRISTIAN FELLOWSHIP

**TRUSTEES REPORT (Continued)
FOR THE YEAR ENDED 31ST DECEMBER 2016**

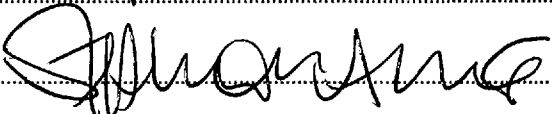
Trustees Responsibilities

The Charities Act 2011 requires the trustees to prepare financial statements for each financial year which gives a true and fair view of the state of affairs of the trust and of the surplus of the trust for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 25th September 2017

Signed on their behalf by Trustee 

Print Name: STEPHEN PERKINS

BRADFORD ON AVON CHRISTIAN FELLOWSHIP

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST DECEMBER 2016

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL 2016 £	TOTAL 2015 £
INCOMING RESOURCES						
Incoming Resources from Generated Funds						
Donations, Legacies & Similar Income	3a	90,691	2,312	-	93,003	91,612
Activities for Generating Funds	3b	7,648	-	-	7,648	5,907
Investment Income	3c	13	-	-	13	14
Charitable Activities	3d	330	-	-	330	-
TOTAL INCOMING RESOURCES		98,682	2,312	-	100,994	97,533
RESOURCES EXPENDED						
Costs of Generating Funds						
Activities for Generating Funds	4a	-	-	-	-	-
Charitable Activities	4b	95,572	2,373	-	97,945	87,086
Governance Costs	4c	1,020	-	-	1,020	1,020
TOTAL RESOURCES EXPENDED		96,592	2,373	-	98,965	88,106
NET INCOMING (OUTGOING) RESOURCES		2,090	(61)	-	2,029	9,427
Total Funds Brought Forward		111,664	362	-	112,026	102,599
TOTAL FUNDS CARRIED FORWARD		113,754	301	-	114,055	112,026

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.

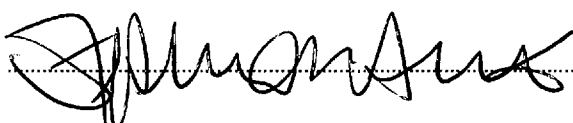
The notes on pages 10 to 16 form part of these financial statements.

BRADFORD ON AVON CHRISTIAN FELLOWSHIP

BALANCE SHEET AS AT 31ST DECEMBER 2016

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	31-Dec-16 Total £	31-Dec-15 Total £
Fixed Assets						
Tangible Assets	2	88,377	-	-	88,377	91,087
Current Assets						
Debtors & Prepayments	8	-	-	-	-	3,670
Cash at Bank and in Hand	7	26,397	301	-	26,698	18,289
Total Current Assets		26,397	301	-	26,698	21,959
Creditors: amounts falling due within one year	9	1,020	-	-	1,020	1,020
NET CURRENT ASSETS		25,377	301	-	25,678	20,939
TOTAL ASSETS less current liabilities		113,754	301	-	114,055	112,026
Creditors: amounts falling due in more than one year	10	-	-	-	-	-
NET ASSETS		113,754	301	-	114,055	112,026
Funds of the Charity						
General Funds		113,754	-	-	113,754	111,664
Designated Funds	6	-	301	-	301	362
Restricted Funds	5	-	-	-	-	-
Total Funds		113,754	301	-	114,055	112,026

Approved by the Trustees on 25th September 2017

Signed on their behalf by Trustee 

Print Name: STEPHEN PERKINS

BRADFORD ON AVON CHRISTIAN FELLOWSHIP

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2016

1. ACCOUNTING POLICIES

Basis of Preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice 2015 applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published in July 2014 and the Financial Reporting Standard for Smaller Entities (effective January 2015). Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Incoming Resources

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability

Incoming resources are received largely by way of tithes, donations, offerings and contribution towards events and young peoples work.

Incoming Resources with Related Expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resource and related expenditure are reported gross in the SOFA.

Grants and Donations

Grants and Donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Tax Reclaims on Donations and Gifts

Incoming resources from tax reclaims are included in the SOFA at the same time as the gift to which they relate.

Contractual Income and Performance Related Grants

This is only included in the SOFA once the related goods or services has been delivered.

Gifts In Kind

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SOFA as incoming resources when receivable.

Donated Services and Facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

Volunteer Help

The value of any voluntary help received is not included in the accounts.

Investment Income

This is included in the accounts when receivable.

Investment Gains and Losses

This included any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

Expenditure and Liabilities

Liability Recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Governance Costs

Include costs of the preparation and examination of statutory accounts, the costs of the trustees meetings and cost of any legal advice to trustees on governance or constitutional matters.

BRADFORD ON AVON CHRISTIAN FELLOWSHIP
NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST DECEMBER 2016

1. ACCOUNTING POLICIES (continued)

Grants with Performance Conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

Grants Payable without Performance Conditions

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remain in control of the charity.

Support Costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of the resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Investments

Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.

Pensions

Pension contributions are charged to the Statement of Financial Activities as they become payable.

Unrestricted funds

These funds can be used for the general objectives of the charity as set out in the trustees report. The movements of the unrestricted funds are given in the Statement of Financial Activities.

Restricted funds

These funds are where the donor has specified a purpose for the donation made. These restrictions often arise as a result of the regular appeals for special offerings made at the Sunday fellowship meetings.

Designated funds

These funds are funds set aside by the trustees out of unrestricted general funds for specific purposes or projects.

Fixed Assets

These are capitalised if they can be used for more than one year, and cost at least £1,000. They are valued at cost or, if gifted, at the value to the charity on receipt. The rates applied are as follows:

Equipment and Furniture	20% - Reducing Balance Basis
Freehold Property (Amortisation over 50 years)	2% - Straight Line Basis

2. TANGIBLE FIXED ASSETS

		Freehold Property	Equipment & Furniture	2016 Total
		£	£	£
Cost	01-Jan-16	135,492	5,091	140,583
Additions		-	-	-
Cost at	31-Dec-16	135,492	5,091	140,583
Depreciation	01-Jan-16	44,405	5,091	49,496
Charge		2,710	-	2,710
Depreciation at	31-Dec-16	47,115	5,091	52,206
Net Book Value	31-Dec-16	88,377	-	88,377
Net Book Value	31-Dec-15	91,087	-	91,087

The annual commitments under non-cancelling operating leases and capital commitments are as follows:

31st December 2016 : None

31st December 2015 : None

BRADFORD ON AVON CHRISTIAN FELLOWSHIP

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST DECEMBER 2016

3. INCOMING RESOURCES

Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL 2016 £	TOTAL 2015 £
a) Donations, Legacies & Similar Income					
Tithes & Offerings	74,943	-	-	74,943	75,441
Gift Aid Tax Recovered	15,748	-	-	15,748	12,860
Special Offerings	-	2,312	-	2,312	3,311
	90,691	2,312	-	93,003	91,612
b) Activities for Generating Funds					
Rental Income	7,470	-	-	7,470	5,800
Retail Sales	178	-	-	178	107
	7,648	-	-	7,648	5,907
c) Investment Income					
Interest Received	13	-	-	13	14
	13	-	-	13	14
d) Charitable Activities					
Sidholme Hotel	330	-	-	330	-
	330	-	-	330	-

BRADFORD ON AVON CHRISTIAN FELLOWSHIP

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST DECEMBER 2016**

4. RESOURCES EXPENDED

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL 2016 £	TOTAL 2015 £
a) Activities for Generating Funds						
Retail Costs		-	-	-	-	-
		-	-	-	-	-
b) Charitable Activities						
Activities & Events		-	-	-	-	2,994
Bank Charges		10	-	-	10	323
Centre Expenses		4,488	-	-	4,488	938
Centre Staff Wages	11	1,991	-	-	1,991	2,152
Centre Utility Costs		834	-	-	834	1,171
Deprecation & Amortisation		2,710	-	-	2,710	2,710
Equipment Costs		1,884	-	-	1,884	1,392
Flat Costs		108	-	-	108	-
Gifts & Offerings		3,472	-	-	3,472	1,454
Gifts to External Ministries		10,847	2,373	-	13,220	11,866
Insurance Costs		1,079	-	-	1,079	1,022
Leadership Training & Events		326	-	-	326	269
Licenses & Subscriptions		688	-	-	688	850
Office Costs		1,037	-	-	1,037	882
Outreach		3,200	-	-	3,200	-
Pension Paid	11	7,549	-	-	7,549	7,500
Rent & Rates		10,200	-	-	10,200	9,647
Repairs & Maintenance		506	-	-	506	1,291
Salaries & Wages	11	41,765	-	-	41,765	38,453
Sidholme Hotel		700	-	-	700	100
Sundry Costs		766	-	-	766	495
Telephone Costs		599	-	-	599	416
Youth & Children's Work		442	-	-	442	425
Youth Activities		372	-	-	372	736
		95,572	2,373	-	97,945	87,086
c) Governance Costs						
Independent Examiners Fees	9	1,020	-	-	1,020	1,020
		1,020	-	-	1,020	1,020

BRADFORD ON AVON CHRISTIAN FELLOWSHIP
NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST DECEMBER 2016

5. RESTRICTED FUNDS

The Charity held no restricted funds during this financial period.

6. DESIGNATED FUNDS

	Balance 01-Jan-16	Income	Expenditure	Transfers	Balance 31-Dec-16
	£	£	£	£	£
New Building Fund	301	-	-	-	301
Special Offerings	61	2,312	2,373	-	-
	362	2,312	2,373	-	301

The New Building Fund - relates to money given towards the costs of a new building.

The designated funds are wholly represented by cash reserves of the charity

BRADFORD ON AVON CHRISTIAN FELLOWSHIP

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST DECEMBER 2016**

7. CASH AT BANK AND IN HAND

	Unrestricted Fund £	Restricted Fund £	Total 31-Dec-16 £	Total 31-Dec-15 £
Cash at Bank & in Hand	26,698	-	26,698	18,289
	26,698	-	26,698	18,289

8. DEBTORS AND PREPAYMENTS

	Unrestricted Fund £	Restricted Fund £	Total 31-Dec-16 £	Total 31-Dec-15 £
Gift Aid Tax Recoverable	-	-	-	3,670
	-	-	-	3,670

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Unrestricted Fund £	Restricted Fund £	Total 31-Dec-16 £	Total 31-Dec-15 £
Independent Examiner's Fee	1,020	-	1,020	1,020
	1,020	-	1,020	1,020

10. CREDITORS: AMOUNTS FALLING DUE IN MORE THAN ONE YEAR

The Charity held no long term liabilities during this or the previous financial period.

BRADFORD ON AVON CHRISTIAN FELLOWSHIP

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST DECEMBER 2016

11. STAFF COSTS AND NUMBERS

	2016 £	2015 £
Gross Wages & Salaries	40,367	37,315
Employer's National Insurance Costs	3,389	3,290
Pension Payments	7,549	7,500
	<u>51,305</u>	<u>48,105</u>

Employees who were engaged in each of the following activities:

	2016 TOTAL	2015 TOTAL
Activities in furtherance of organisation's objects	3	3
Management and administration	2	2
	<u>5</u>	<u>5</u>

No employees received emoluments in excess £60,000 (2015: None)

12. TRUSTEES AND OTHER RELATED PARTIES

During the financial period Mrs V.J Ayers (Spouse of Trustee Mr W. Ayres) received £10,873 (2015:£10,000) in salary related payments for work undertaken in furthering the Charity's objects.

During the financial period Mr Tim Ayers (Brother of Trustee Mr W. Ayers) received ministry gifts of £4,000 (2015:£4,000) which relates to funds collected in support of the, Tim Ayers Ministry, in furthering the Charity's objects.

During the financial period Mrs D. Hoyle (Spouse of Trustee Mr A. Hoyle) received £3,690 (2015:£1,400) for Treasury services rendered in furthering the Charity's objects.

No other payments were made to trustees or any persons connected with them during this financial period. No material transaction took place between the organisation and a trustee or any person connected with them.

13. RISK ASSESSMENT

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

14. RESERVES POLICY

The trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The trustees will endeavour not to set aside funds unnecessarily.

15. PUBLIC BENEFIT

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before