

REGISTERED COMPANY NUMBER: 3216892 (England and Wales)
REGISTERED CHARITY NUMBER: 1058483

REPORT OF THE TRUSTEES AND
AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2017
FOR
UK OVERSEAS TERRITORIES CONSERVATION FORUM

Auditors
Rees Russell
37 Market Square
Witney
Oxfordshire
OX28 6RE

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The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2016. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

3216892 (England and Wales)

Registered Charity number

1058483

Registered office

Icknield Court
Back Street
Wendover
Buckinghamshire
HP22 6EB

Principal address

102 Broadway
Peterborough
Cambridgeshire
PE1 4DG

Trustees

Dr M W Pienkowski	(Chairman)
Mr W E F Samuel	
Ms E Charter	
Lady (M C) Ground	
Mr I C Orr	
Mr J Smith-Abbott	(Resigned 26.09.2016)
Mr W B McCleary	
Dr T P Appleby	(Resigned 21.7.2016)
Mr N R Haywood	
Mrs S V Francis	
Mrs K M Wood	
Mr M C Spray	(Appointed 22.12.2016)

Auditors

Rees Russell
37 Market Square
Witney
Oxfordshire
OX28 6RE

STRUCTURE, GOVERNANCE AND MANAGEMENT

The organisation is a charitable company limited by guarantee, incorporated on 26th June 1996 and registered as a charity on 4th October 1996. The company was established under a Memorandum of Association and is governed under its Articles of Association, these documents being amended on 23rd July 1996, 30th September 1998, 11th February 2003 and 9th July 2003, 9th October 2008 and 11th December 2008. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Recruitment and Appointment of Council Members

The directors of the company are also charity trustees for the purposes of charity law and are known as members of Council. Under the requirements of the Memorandum and Articles of Association and resolutions passed under these Articles the members of Council are elected to serve for a period of three years after which they are eligible for re-

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election at the next Annual General Meeting. Council may fill vacancies by co-option until the next Annual General Meeting, when the co-opted member may stand for election.

In accordance with the Articles of Association and resolutions passed under them, the following directors retired by rotation at the AGM in 2016: Joseph Smith Abbott, in addition to Dr Tom Appleby slightly earlier. Martin Spray was elected to fill a vacancy. Council reviews the coverage of the skills needed across Council, and attempts to maintain this broad mix. In the event of particular skills being lost due to retirements or the need for additional skills being identified, individuals are approached to offer themselves for election to Council.

Trustee Induction and Training

Most new Council members are already familiar with the work of the charity, as most of those with an interest in conservation in the UK Overseas Territories are members of the charity's member organisations, of its working groups, or of the wider informal network which supports the charity's work or are former senior officials with experience in these areas. The members of the UK Overseas Territories Conservation Forum consist of some of the UK's and UK Overseas Territories' leading conservation and scientific organisations.

New Council members are individually briefed by the Chairman of Council and other Council members to identify any aspects of the charity and the context within which it operates which need further briefing. Aspects covered include:

- The obligations of Council members
- The main documents which set out the operational framework for the charity
- Resourcing, both in terms of personnel and finances
- Current and recent activities and future plans.

Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error

The trustees have examined the major strategic and operational risks that face the charity and have identified all material risks and ensured adequate procedures are in place to manage such risks. This is kept under review.

Organisational Structure

The UK Overseas Territories Conservation Forum has a Council of up to 12 members who normally meet quarterly and are responsible for the strategic direction and policy of the charity. At present the Council members are drawn from a variety of professional backgrounds relevant to the work of the charity.

The UK Overseas Territories Conservation Forum relies heavily upon the commitment of its Council members, as well as others, who give freely of their time and expertise in furtherance of the charity's objectives. Day to day responsibility is delegated to the Chairman, Executive Director, Treasurer and Manager. The Manager acts upon decisions of Council and instructions of the other Officers.

Related Parties

In so far as it is complementary to the charity's objects, the charity works closely with its member organisations and associate member organisations. The current full member organisations are:

Amphibian & Reptile Conservation
Bermuda National Trust
National Parks Trust of the Virgin Islands
Gibraltar Ornithological & Natural History Society
Isle of Man Department of Environment, Food & Agriculture

The current organisations which are associates are:

Alderney Wildlife Trust
Anguilla National Trust
Anguilla Archaeological & Historical Society
Ascension Conservation Centre
Ascension Heritage Society
Bermuda Audubon Society

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Bermuda Zoological Society
UK Antarctic Heritage Trust
Chagos Conservation Trust
Jost van Dykes Preservation Society
National Trust for the Cayman Islands
Central Caribbean Marine Institute
Akrotiri Environmental Education & Information Centre, Cyprus SBA
BirdLife Cyprus
La Société Guernesiaise
National Trust for Jersey
Société Jersiaise
Montserrat National Trust
Pitcairn Natural Resources Division
St Helena National Trust
La Société Sercquaise
National Trust of the Turks & Caicos Islands
Turks & Caicos National Museum
Turks & Caicos Reef Fund
Army Ornithological Society
Royal Air Force Ornithological Society
Royal Naval Birdwatching Society

Objectives and Activities

UK Overseas Territories Conservation Forum is established to advance public education by increasing knowledge, understanding and practice of the conservation of plants, animals and other wildlife, their natural habitats and the need for such conservation particularly in the UK Overseas Territories; and to advance education generally and other such purposes for the benefit of the community as shall be exclusively charitable.

The Forum furthered its objects during the period by maintaining its programme of liaison with, and advice to, its Associate Member organisations, governments and others in the Overseas Territories, its Member organisations, individual subscribing "Friends", UK Government and others.

There have been no material changes in policy since the last report.

Public Benefit

The trustees have had due regard to guidance published by the Charity Commission on public benefit.

ACHIEVEMENTS AND PERFORMANCE

Overview

The UK Overseas Territories Conservation Forum (UKOTCF) promotes awareness and conservation of the rich and unique biodiversity, natural environment and related heritage of the UK's Overseas Territories and Crown Dependencies (UKOTs and CDs). It works in partnership with a wide network of bodies in the UK and UKOTs/CDs, many of which are Forum member and associate organisations, as well as individuals with relevant expertise. During the year, UKOTCF's small team continued to fulfil a wide variety of roles in support of the tireless work of conservation bodies in the UKOTs. It seeks to identify new streams of income and further resources, to ensure that this support continues.

Most activity this year has been focused on delivering on-the-ground projects and providing networking opportunities, to ensure information flow and identify gaps for deploying resources that can be secured. The importance of continuous and trusting relationships with partners in the UKOTs has been highlighted throughout the year. For example, following the result of the EU referendum, UKOTCF was able to organise a meeting, at the request of the Government of Gibraltar, with UK NGOs. It was also able to submit a response to Environmental Audit Committee (EAC) inquiries, drawing heavily on the Environment Charter review published in April 2016.

Together with the Montserrat National Trust, the Government of Montserrat, Montana State University and Treweek

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Environmental Consultants, UKOTCF was awarded a grant from the UK Government's Darwin Initiative. Within a few months of the project starting, the first project meeting was held in May, during the same visit as the first workshop for local stakeholders on the future of the south. The first newsletter entitled *Save Our Special Nature of Montserrat* was published. In late summer, the project officer, based at the Montserrat National Trust, began one of his first tasks. This was to write a second project application to the EU, to complement the Darwin+ project. He was successful in securing this grant, demonstrating how raising capacity can often leverage further support from elsewhere. The second project meeting took place in November, during the same visit as two other project events. The first was the second workshop on the future of the south and the second, feedback after an intensive series of meetings of volunteer senior consultants with local stakeholders on ensuring robust and effective incorporation of environmental aspects into physical planning and development projects.

Plans for the second meeting of Environment Ministers, which would have taken place on Montserrat in May (later postponed to November) 2016, were put on hold, due to external factors. It would have taken place one year after the first, which had been held in Gibraltar. As requested by several Ministers, UKOTCF continued to explore alternative venues. With support from the Chief Executive of the States of Alderney, a meeting will now take place there at the end of April 2017. The Forum has provided organisational and secretariat support, bringing with it several advantages: it ensures continuity between meetings and has a clear understanding of some of the issues being discussed, because of its on-going involvement with the UKOTs.

In April, Stewart McPherson's *Britain's Treasure Islands* series aired on BBC 4. It was also repeated in the run up to Christmas. The accompanying book was published in July. The impressive book is available to purchase from several stockists including UKOTCF.

UKOTCF networks

Meetings of the regional working groups took place throughout the year via Skype. These are reported elsewhere.

In October, a meeting was held at Gibraltar House, London, hosted by HM Government of Gibraltar and organised by the Forum. It focused on the continuation of effective site-protection measures in Gibraltar and UK following loss of key legislation and related processes following 'Brexit'. The meeting was attended by several large UK land-owning organisations. There was some discussion as to whether local legislation would be enough in the absence of EU legislation, as well as discussion surrounding possible scenarios post-'Brexit' and the adverse consequences to international cooperation in the region.

The Forum is continuing to work towards the creation of a renewable energy and climate change group. This is benefiting from the support of Maya Doolub, who attended and presented at the Gibraltar conference, on opportunities for investment in renewable energy. Her work is helping to establish a network of various stakeholders and she has attended relevant meetings in Brussels and elsewhere this year, with support from UKOTCF. Terms of Reference have been developed throughout the year. As with many other aspects of 'Brexit', the resources in this area which are available to the UK from the EU, which are thus also available to UKOTs, are in doubt.

It was pleasing that many of the UKOTs benefited from EU funding through its BEST scheme, something which arises from efforts some years ago by UKOTCF and French and Dutch equivalents. Reworking of several bids, which the Forum had helped put together for other funding sources, were successful as stand-alone projects. However, after 10 years of lobbying by the Forum, it is unclear how UKOTs will continue to benefit in the future from this scheme or any UK Government replacement following exit from the EU. *Forum News* highlighted some of the successful projects. Whilst the Forum itself could not benefit from the small project funds, there are several projects which will raise the capacity of UKOTCF's member and associate organisations to carry out on-the-ground conservation actions (and on which UKOTCF has advised). These are therefore welcomed.

The Forum continues to attend the EU Overseas Roundtable meetings coordinated by IUCN-Europe. In June 2016, days before the EU referendum, the Forum presented the findings of its published review in meeting the Environment Charters, Aichi Targets and Sustainable Development Goals. There were also presentations on the work being conducted on environmental economics through Wolfs Company. In February 2017, the Forum attended the 9th Roundtable meeting. There were several presentations covering: the results of the latest call for proposals; an update on the ecosystem profiles and investment strategies for each region; as well as several lengthy discussions on the future of BEST beyond the end of 2018, when the contract ends (the last year is for monitoring and evaluation). A final call has recently been announced. There were no indications of what would happen to UKOTs' involvement as a result of the UK Government's response to the EU referendum. An EU-OCT Forum (of the European Commission and territory and state governments) took place in February in Aruba. The Commission, in particular, saw this gathering as an

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opportunity to raise awareness of BEST and to look to gain high-level political support for its continuation. (UKOTCF, UK Government and others have severe doubts about seeking external funding for this, as it would potentially be in competition with territory organisations.)

Discussions on the next UKOTCF conference have continued throughout the year, both with several UKOT governments and with UK Government. This is never an easy exercise, as conferences are expensive to organise and can be seen as jollies for those that attend them. This is not so for Forum conferences. In Gibraltar, 7am starts and 8pm finishes were common, with very short breaks in-between! Although this model was not ideal, as there were certainly a lot of tired conservation workers at the end, compressing the working week into fewer days reduced costs. More importantly, they have been shown to be effective in driving forward conservation. The budget for each conference aims to provide for at least one government and one non-government person to attend. A period of 3 years between conferences is thought to be satisfactory to allow for continuity and for plenty of work to have progressed. Although practitioners and politicians were keen on a conference in 2018 and there were some provisional funding offers, this looks unlikely, given the time it takes to organise effective conferences. However, discussion is ongoing, so that the next conference can happen as shortly after 2018 as possible.

Projects and other in-territory help to our partners

The Forum aims to be reactive to the needs of its members and associates, and to fill in important gaps. With a small team and low income, it does not have the capacity to do this as much as it would like. However, jointly running on-the-ground projects with its partners, means that it is consistent in its understanding of the pressures and limitations of those working tirelessly to protect biodiversity and fragile environments in the UKOTs and CDs.

The Forum, partnering with the Montserrat National Trust, led a successful application to the Darwin Initiative titled: *"Maximising long-term survival prospects of Montserrat's endemic species and ecosystem-services"*. The two-year project, which commenced formally at the start of the financial year in April 2016, involves several other partners: the Government of Montserrat, Montana State University and Treweek Environmental Consultants (working *pro bono*). The rationale of the project is to enhance the prospects of survival of Montserrat's endemic and other rare wildlife, by the most ecologically sound method of maximising habitat range. It looks also to strengthen management capacity in conservation bodies. To do this, it has several more specific aims, including: to introduce effective planning and Environmental Impact Assessment (EIA), and to build local capacity on this; to increase conservation efforts, especially by the local community; to enhance the availability, for local use, of biological data already collected, as well as to stimulate interest by residents and visitors in collecting more; and to work with all stakeholders to examine the opportunities and challenges of making more use of the two-thirds of the island with access restrictions due to volcanic activity.

The idea of the last aim, is to develop a plan which has the support of all stakeholders, such as former land-users, land-owners, farmers, Montserrat Volcano Observatory, Royal Montserrat Police Service, etc., as well as conservationists. Potential outcomes could include the maintenance and recovery of the remaining forests in the Exclusion Zone, as well as other activities sustaining livelihoods – but this will be decided by agreement during the project. This, and the other aspects of the project, are intended to facilitate sustainable tourism, increase perception of the value the environment, and involve more local people in using it sustainably for livelihoods, without compromising its role in biodiversity conservation.

Campaigns continue to provide information and links on the global movement against keeping mammals in captivity, to support the efforts of those in the Turks and Caicos Islands, who are fighting the development of a dolphinarium on Grand Turk or elsewhere.

Various other project proposals are at various stages of development, *e.g.*: the creation of a database on the interactions of physical development proposals and environmental considerations, and sharing of best practice; the use of drones for conservation, and using crowd-sourcing to help process these data and website development.

Environment Charters and conservation concerns

As reported in the previous annual report, the major exercise to review the Environment Charters was published in April 2016. This was the third of its kind, but the first to include Aichi Targets and Sustainable Development Goals. Since then, the results from this have been used for a variety of purposes.

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The Forum received, through the Inter-Island and ETWG networks, a request from a coalition of environmental groups, which included associate organisation La Société Guernesiaise. Phase 1 of the States of Guernsey's Policy and Resource Plan *Future Guernsey*, was to be debated in November 2016. Local partners were concerned, upon reading the *Future Guernsey* plan, that it contained inadequate provisions for Guernsey's unique natural heritage and environment. Those interested in Guernsey's environment were requested to make recommendations for changes, and to offer support for amendments put forward by Deputy Barry Brehaut and his colleagues. Using information published in the UKOTCF Environment Charter Review, a submission was put together and sent to the States Deputies. This was acknowledged favourably by Deputy Brehaut himself and others. It was pleasing to see that almost all amendments had been successful and that the Environment Charter exercise continues to have multiple uses.

Awareness raising and information management

A Wikipedia page was developed to showcase the work that UKOTCF does, as well to provide links to the work of partners in the UKOTs/CDs. Wikipedia is a bit of a 'go-to' site when you Google information, so having a Wikipedia presence in addition to the Forum website, is an easy way to present UKOTCF's work to a wider audience. Some guidelines were produced to try and help members and associates, without pages, navigate the process and to give a realistic view of how long a page takes to complete. The page has now been converted to an audio page for those with visual impairments.

Forum News 45 was published in October. *Forum News* 46, published at the end of March 2017, was a special edition containing a 30-year review since the Forum was created.

To accompany the publication of Stewart McPherson's *Britain's Treasure Islands* book and completion of the mini-documentaries, the Forum has been working through its vast collection of images and videos, to add to the online resources. The Forum's honorary Environmental Education Co-ordinator has used her wide collection of videos from the UKOTs to produce a number of short films. These include "Grand Turk -Birds on Your Doorstep" and "Montserrat – Birding in Paradise". Further videos are in preparation. These are now available on the website.

Newsletters for each of the working groups have been produced for some while, as a way of providing information between meetings. These are also now available online.

There have been several additions to the virtual tours, with further tours under development.

The Caribbean Birding Trail (CBT), developed by BirdsCaribbean in collaboration with many partners throughout the Caribbean, aims to help residents and travellers "connect to the rich cultural and natural history of the Caribbean islands through birds". The Forum put a lot of effort in to supplying information for both Montserrat and Turks and Caicos. This information was incorporated in to the CBT website, which is now live.

Sales of the *Birding in Paradise* guides for Turks and Caicos and Montserrat have remained constant. Ways of marketing these continue to be explored. A review has now been included on the BirdsCaribbean blog, which links to the Trail work.

Consultations

The Forum has, over many years, contributed to UK Parliamentary Committee inquiries and encouraged its members and associates to do so as well.

This year, and using the Environment Charter report (as well as Gibraltar conference proceedings and other material from the territories), responses were submitted to the Environmental Audit Committee's (EAC) inquiries on (1) the *Future of the Natural Environment after the EU Referendum*, (2) the *Sustainable Development Goals in the UK*, and (3) *Marine Protected Areas Revisited*. An additional response was submitted to the Business, Energy and Industrial Strategy Committee inquiry on *Leaving the EU: negotiation priorities for energy and climate change policy*.

In addition to this, the Forum provided oral evidence to the Environmental Audit Committee inquiry, *Marine Protected Areas (MPAs) Revisited*, alongside Charles Clover of Blue Marine Foundation and Thomas Hickey of Pew Charitable Trusts. Shortly afterwards, oral evidence was given by Thérèse Coffey, Parliamentary Under Secretary of State for DEFRA, and Rt Hon Baroness Anelay of St Johns, Minister of State for Foreign and Commonwealth Affairs, Foreign and Commonwealth Office (FCO), who were accompanied by two officials (Jane Rumble (FCO Polar Regions) and Dr Harper (DEFRA)).

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The EAC report on the environmental consequences of the EU Referendum, which was published in early January 2017, directly references UKOTCF's submission. Inquiry reports on MPAs, Sustainable Development Goals and Energy and Climate Change are awaited.

UKOTCF supplied information to the regional hubs involved in the consortium with IUCN-Europe, to develop ecosystem profiles and subsequent regional investment strategies, funded by the EU BEST scheme. The purpose of these was to identify key biodiversity areas and areas of investment for future European Union funds. As well as extracting information from the Forum's website, a key resource on the UKOTs, the BEST hubs asked the Forum to comment on and review the profiles for all Caribbean UKOTs, as well as the Pacific (Pitcairn) and Polar/Sub polar regions (British Antarctica and South Georgia), which it endeavoured to do.

Influencing policy

The Forum made a submission to the consultation by the Turks & Caicos Islands Government Department of Environment and Maritime Affairs, on the proposed amendments to TCI National Parks Ordinance. In common with local partners, it welcomed strongly the proposed extensions to the protected areas, which are well justified, but expressed some concern by some proposed deletions. The latter appear to relate to earlier erroneous actions by some, rather than to scientific evidence.

UKOTCF supplied information to JNCC's triennial review. Key points noted were for JNCC to include NGOs in consultations and engage with a wider network of stakeholders on their work, so that efforts are not duplicated. The review is available at: <https://www.gov.uk/government/publications/joint-nature-conservation-committee-review-jncc-2016>.

Relations with UK Government and Government Agencies

UKOTCF personnel ensured that UKOTs and CDs were not overlooked in other quarters, using various means. They met regularly with the FCO Director for Overseas Territories, Dr Peter Hayes, and are exploring ways of continuing this dialogue with the new Director. The Forum is continuing to explore ways in which it can assist FCO with good governance, on environmental aspects in the UKOTs.

Following feedback from UKOT environment personnel following the Gibraltar conference, the Forum continues to explore with FCO, means of continuing to provide presentations, to FCO desk officers and section heads, on biodiversity in the UKOTs, the role of the UKOTCF network and related matters.

Regular meetings continued to be held with DEFRA officials on various matters.

The Forum took part in a one-day workshop in March, organised by JNCC for the new *Natural Capital* project. This aims to strengthen coordination of research in the South Atlantic Territories and South America.

Forum personnel met with both the Bermuda Governor-designate and the Turks and Caicos Governor-designate. Whenever possible, UKOTCF continues to meet with Governors before they take up office, to brief them on environment issues.

UKOTCF personnel attended the annual reception for participants in the Joint Ministerial Council (of UKOT premiers, chief ministers or other ministers, or equivalents with UK ministers), in November.

Coordinating with Others

The Forum aims, where possible, to link with organisations with potentially complementary remits, to try to explore ways of collaborating. Examples of organisations include: the Executive Committee of IUCN's National Committee for UK (where the Chairman continues to serve, providing regular updates on UKOT/CD activities); and the International National Trusts Organisation, a similar body to the Forum, in that it brings together members of the National Trusts from around the world at 3-yearly conferences.

There are many receptions and events during the year, which involve the UKOTs in some way. The Forum tries to attend as many of these as it can, within its resources. These include, but are not limited to: the Great British Oceans Blue Belt reception, the latest having taken place in May, at the House of Commons. Ministers from DEFRA and FCO attended, as well as many other MPs, UKOTA, etc. UKOTCF attended also the reception for the opening of the Pew Foundation's new offices in London, and the annual South Georgia Stakeholder meeting.

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Advice and input was provided by UKOTCF, when requested. Some examples include: commenting on the RSPB-commissioned study by the Institute of European Environmental Policy (IEEP) on the feasibility of Gough safeguarding of threatened birds through a rodent-eradication exercise; briefing material for Blue Marine Foundation and partners, in preparation for a visit to Bermuda, exploring the establishment of marine protected areas; and the provision of information regarding Dutch Caribbean MPAs to the Blue Marine Foundation prior to their meeting with the Dutch Ambassador to the UK.

UKOTCF also facilitated new connections, for example: between Blue Marine Foundation and St Helena Councillors, re potential commercial support for sustainable fisheries, in line with new protection measures; and between the Waitt Institute and contacts in the UK, as well as the *Caribbean & North Brazil Shelf Large Marine Ecosystems (CLME+)* project, funded by the Global Environment Facility (GEF) and UK Government.

As part of University College London's NERC Doctoral Training Partnership, a presentation was given to students embarking on their chosen study. In addition, an 'Environment Hackathon' was held during their Innovation Week. Students were split into groups to develop innovative solutions to pressing issues in Environmental Science. UKOTCF provided some information, so that issues facing the UKOTs could be incorporated into the exercise, e.g. invasive species, lack of baseline scientific data and few resources.

Organisational development

The Forum has been extremely fortunate to have the continued support of Sarah Barnsley and Emma Cary. They have both driven forward several initiatives as our part-time, largely unpaid Conservation Officers. These initiatives include: the Environment Charter review; acting as Secretaries of the Southern Oceans Working Group and Europe Territories Working Group respectively; providing assistance at the Gibraltar conference; facilitating workshops in Montserrat; communications; as well as many other tasks. In early 2017, both Emma and Sarah decided that it was time to move on. Emma, not surprisingly, has found work with a similar organisation to the Forum and will be working with UK songbirds. Sarah will begin a PhD at University of East Anglia in September, after doing some travelling in Nepal.

In Emma's previous guise, she worked at environmentjobs.co.uk, one of the UK's premier environmental job search sites. With her help, UKOTCF advertised for new recruits. Over 7000 views of the advert were recorded and over 340 applications submitted. Two candidates stood out in the interview for what they could offer the Forum and were invited to join the team. Nicola Weber has embarked on the Conservation Officer role and Wylie Horn takes on the role of Conservation and Information Officer. Profiles of both are on the website.

Recognising that opportunities for recent graduates to gain experience in conservation are in short supply, roles for voluntary Conservation Assistants were also advertised. The role was taken on by El[eanor] Comley, based near Sheffield, who is currently leading scout expeditions in the Peak District. She is a BSc graduate hoping to get an MSc place for September. Susie Phillips has also taken on a similar role. She is based in Chester and is currently working on the entomology collection at the World Museum Liverpool. She is a BSc graduate. Avishka Sendanayake, based in Uxbridge, has embarked on the role of Environmental Assistant. She was born in Sri Lanka and is currently studying in the UK. She will complete an MSc in Climate Change and Sustainability at Brunel University in September.

We are extremely grateful to Sarah Barnsley for giving us 3 months' notice of her future plans, and fitting in extra work to train her and Emma's successors, as well as providing valued continuity.

Dr Tom Appleby resigned from Council in July 2016. His responsibilities in his teaching role at the University of West England had increased, and the consequences of the 'Brexit' vote threw into disarray many of the marine conservation projects, with which he was involved. He stressed that he had enjoyed thoroughly his time with the Forum. His contributions to the Gibraltar conference were insightful and very valuable. UKOTCF will continue to keep in touch with Tom, including through links with the Blue Marine Foundation. Joseph Smith Abbott's term of office on Council ended in September 2016 and, with a change of employment role, he did not seek re-election. Council expressed their gratitude to Joseph for long service in a variety of roles, and looked forward to future constructive contacts. Council thanked Liz Charter for taking on the Chairing role at a time which had not been totally convenient to her. She had decided to stand down from that role, but Council are delighted that she stays on Council.

In March 2017, Martin Spray CBE attended his first meeting as a UKOTCF Council member. He has been Chief Executive of the UK-based Wildfowl & Wetlands Trust (WWT) since 2014. His career has been divided between the government sector and conservation NGOs. Upon graduating from University of Swansea with a degree in Zoology, he joined the Science Research Council in London as the Secretary to the Solar Systems Committee. Although not

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reflecting his interests until then, he found the experience extremely stimulating. He then went on to several varied managerial roles with the re-named Science & Engineering Research Council, including a period of secondment to HM Treasury in Whitehall.

Having pursued his childhood interest in the natural world through voluntary work, raising money for Greenpeace and WWF as Chair of their support groups, he joined WWF UK. Three years later, he was approached to become the first Chief Executive of the Berkshire, Buckinghamshire & Oxfordshire Wildlife Trust (BBOWT). More recently, his period with WWT has seen a growth in the organisation to over 200,000 members, an income of £24 million, major refurbishment and improvement of its 9 wetland visitor centres, a shift to a new strategic direction involving wetland creation and management to benefit people, and a growth in the organisation's international activity.

Other changes include the change in roles for Catherine Wensink, who was appointed Executive Director in February 2017, and Mike Pienkowski, who became Chairman once again in December 2016.

As part of best practice for UK charities, a review of adherence to the Charity Commission *Good Practice for Charities* document was conducted.

Financial Review

Funding, both for conservation work in the UKOTs and for running the charity itself, remains very poor. Financing core activity remains a considerable challenge. At present, a major proportion of Forum funding is dependent on the overheads of projects and other work by certain Council members and others, mostly in a voluntary capacity. Through tremendous efforts by these, operations remain possible. For the time being, UKOTCF will need to continue to rely heavily on donated time of senior personnel, as well as support from a range of small income items from various sources. Whilst support has been gained from charitable trusts and other funding bodies in support of work, there is a need to expand on this. To that end, the Executive Director, Chairman, Environmental Education Co-ordinator and other officers will continue to explore other sources of financial support in the current and future financial periods. Council has asked its Communications Group to consider other potential funding sources.

Incoming resources were £419,552 (2016: £371,155) and total resources expended were £410,061 (2016: £426,175). Net incoming resources on the unrestricted general fund were £11,187 (2016: £35,733). The overall financial position remains challenging. UK Government grants were formerly a major source of income, but none were awarded to UKOTCF for 5 years, until a welcome small grant late in the 2013-4 financial year, before a return to nil. A successful project funding proposal resulted in income for the reported year and the following one. The moderate success so far in securing alternative funds needs to be developed much further. Net incoming (outgoing) resources on the restricted funds were £(1,696) (2016: £(90,753)). Expenditure on restricted fund projects balances over the life of the project and not necessarily within each financial year. This was particularly notable last year because of the conference held in July 2015. The balance sheet shows that at 31st March 2017 the total funds of the Forum were £67,132 (2016: £57,641). Restricted funds stood at £3,259 (2016: £4,955) and the unrestricted general fund stood at £63,873 (2016: £52,686). The Forum's assets are held in pursuit of its charitable objectives.

The Forum is currently under-resourced and excessive amounts of input of voluntary time have been required to achieve its goals. It is anticipated that this will continue to be the case for the foreseeable future.

Because of their status as UK territories, the UKOTs are not eligible for most international grant sources, but nor are they eligible for most UK funding. The charity is pleased to have worked with governmental colleagues to initiate and operate the Foreign & Commonwealth Office's (FCO) Environment Fund for Overseas Territories (EFOT), and to advise and help on its successor, the Overseas Territories Environment Programme (OTEP), jointly run by FCO and the Department for International Development (DFID). This was the only fund totally committed to assisting environmental conservation in the UKOTs. OTEP, supported by voluntary effort by UKOTCF and its member organisations, was a great success for small projects, whether these be complete in themselves or pilots/ start-ups for potential large projects. UKOTCF greatly regrets the suspension of this small-projects fund by UK Government, without consultation and in breach of commitments. As reported in previous years, the House of Commons Environmental Audit Committee supported UKOTCF's view that UK Government's provision of funding in this area is seriously inadequate. In 2009, partly in response to this, the Department of Environment, Food and Rural Affairs (DEFRA) accepted some responsibility for conservation in UKOTs/CDs and earmarked part of its Darwin Initiative budget for work in UKOTs. UKOTCF greatly welcomed this. UK Government has now restored the previous level of funding by combining the resources which formerly provided OTEP with part of the Darwin Initiative funding. However, UKOTCF remains concerned that this approach is not well suited to the conservation needs of UKOTs. It is bizarre that the areas of UK

UK OVERSEAS TERRITORIES CONSERVATION FORUM

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31ST MARCH 2017**

territory which have most global endemics, and other features of world importance at risk, lack an adequate funding source available to other (domestic) parts of UK. This is a fundamental reason why UK failed to meet its internationally agreed 2010 targets. Neither does present funding allow for realistic capacity building, which can take several years. Those successes that the Forum has achieved have required a combination of huge volunteer effort and several funded projects strung together. UKOTCF will continue to encourage the establishment of further funding sources.

Principal Funding Sources

Member organisations, in both UK and the UKOTs, part-fund the UK Overseas Territories Conservation Forum on a subscription basis, with other funds being raised from donations and project work, and much resourcing depending on voluntary work.

UKOTCF Council would like to thank the individuals and representatives of member and associate organisations, who have given numerous hours of voluntary time to the Forum, both in the UK and the Territories. These include: Sarah Barnsley, Keith Bensusan, Faye Burfoot, Emma Cary, Eleanor Comley, Maya Doolub, Duncan Hutt, Katie Medcalf, Ray Nolan (Sheffield Hallam University), Susie Phillips, Caroline Prentice, Avishka Sendanayake, Robin Ward, Lau and Catherine Wensink, Admiral Lord West and John Wheeler. Although all Council members donate time to UKOTCF, Council would like to acknowledge the very large quantities donated by Mike and Ann Pienkowski, on which UKOTCF depends. Council members and officers would like also to thank Tom Appleby and Joseph Smith Abbott for all that they have contributed, and to say that they will miss working with them, but hope that links will remain active. The Forum would also like to thank existing *Friends of the UK Overseas Territories*, and encourage those who have an interest in the UKOTs/CDs to join. The Forum is very grateful for financial assistance as project grants and donations, from Lady Ground, HM Government of Gibraltar, HM Government of the United Kingdom, Anthony Leask, and those supporting through EVE_NT and EasyFundRaising, as well as anonymous donors. The Forum is grateful also to member organisations and others, for allowing meetings to take place at their offices during the year, particularly HM Government of Gibraltar.

Investment Policy

The Trustees have wide investment powers. During the year, no long-term investments were held. All cash reserves were held on interest-earning accounts.

Reserves policy

The purpose of the reserves held is to fund the activities in UK Overseas Territories and to fund the support of these activities in the UK. It is envisaged that all the reserves held will be required to meet these commitments.

The Trustees of UK Overseas Territories Conservation Forum (the Forum) will review its budget and agree from time to time what proportion of its incoming resources, if any, will be reserved for specific or expected future commitments. Those reserves will be regarded, in the Forum's accounts, as designated funds, but may be undesignated at the discretion of the Trustees should the purpose for designation not materialise. All policy decisions relating to reservation of incoming resources will be fully documented in the annual report and accounts of the Forum, including amounts of reservation and subsequent expenditure or removal from designation, reasons for those actions and decisions being fully explained. In all respects the Trustees will have regard for any guidance issued from time to time by the Charity Commission making recommendations to trustees regarding their reservation of incoming resources.

Plans for Future Periods

The charity plans continuing the activities outlined above in the forthcoming years, subject to satisfactory funding arrangements. Approaches to improving these arrangements are integrated in the above sections, as are plans for developing current activities.

Trustee's responsibilities statement

The trustees (who are also directors of the UK Overseas Territories Conservation Forum for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources,

UK OVERSEAS TERRITORIES CONSERVATION FORUM

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31ST MARCH 2017**

including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Auditors

Rees Russell LLP were the charitable company's auditors and have expressed a willingness to continue in that capacity.

ON BEHALF OF THE BOARD:



.....
Dr M Pienkowski - Trustee

Date : 8th June 2017

UK OVERSEAS TERRITORIES CONSERVATION FORUM

AUDITOR'S REPORT TO THE TRUSTEES OF UK OVERSEAS TERRITORIES CONSERVATION FORUM

Independent Auditor's Report to the members of the UK Overseas Territories Conservation Forum

We have audited the financial statements of UK Overseas Territories Conservation Forum for the year ended 31st March 2016 which comprise the Statement of Financial Activities, the Balance Sheet, and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and Financial Reporting Standard for Smaller Entities (effective January 2015) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the Trustees' Responsibilities Statement (set out on pages 10-11), the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's [(APB's)] Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees' Annual Report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31st March 2014, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to smaller entities); and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

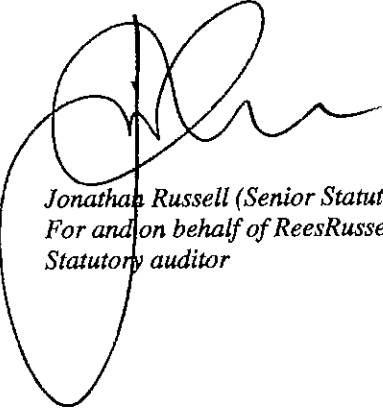
UK OVERSEAS TERRITORIES CONSERVATION FORUM

AUDITOR'S REPORT TO THE TRUSTEES OF
UK OVERSEAS TERRITORIES CONSERVATION FORUM

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit. Or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime



Jonathan Russell (Senior Statutory Auditor)
For and on behalf of ReesRussell LLP
Statutory auditor

37 Market Square
Witney
Oxon
OX28 6RE

9.6.2017

UK OVERSEAS TERRITORIES CONSERVATION FORUM

STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31ST MARCH 2017

		Unrestricted funds £	Restricted funds £	2017 Total funds £	2016 Total funds £
INCOME	Notes				
Income and endowments from:					
Donations, legacies and subscriptions	2	188,711	145,387	334,098	328,911
Investment income	3	28	-	28	49
Income from charitable activities					
Project Income	4	329	85,097	85,426	42,195
Total		<u>189,068</u>	<u>230,484</u>	<u>419,552</u>	<u>371,155</u>
 EXPENDITURE ON:					
Charitable Activities	6	171,287	232,180	403,467	419,164
Governance costs	6	6,594	-	6,594	7,011
Total		<u>177,881</u>	<u>232,180</u>	<u>410,061</u>	<u>426,175</u>
 NET INCOME/(EXPENDITURE)		11,187	(1,696)	(9,491)	(55,020)
 RECONCILIATION OF FUNDS					
Total funds brought forward		<u>52,686</u>	<u>4,955</u>	<u>57,641</u>	<u>112,661</u>
 TOTAL FUNDS CARRIED FORWARD		<u>63,873</u>	<u>3,259</u>	<u>67,132</u>	<u>57,641</u>

UK OVERSEAS TERRITORIES CONSERVATION FORUM

COMPANY NUMBER: 3216892 – ENGLAND AND WALES

BALANCE SHEET AT 31ST MARCH 2017

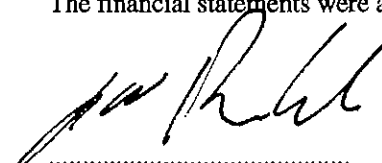
	Notes		2017 £	2016 £
CURRENT ASSETS				
Debtors	10		21,200	44
Cash at bank and in hand			72,494	63,597
			<hr/>	<hr/>
			93,694	63,641
CREDITORS				
Amounts falling due within one year	11	6,562		
Deferred income		20,000	26,562	6,000
			<hr/>	<hr/>
NET ASSETS			67,132	57,641
			<hr/>	<hr/>
FUNDS	13			
Unrestricted funds			63,873	52,686
Restricted funds			3,259	4,955
			<hr/>	<hr/>
TOTAL FUNDS			<u>67,132</u>	<u>57,641</u>

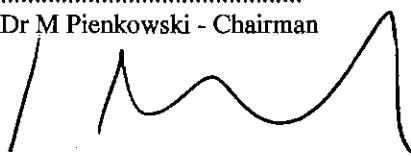
The charitable company is entitled to exemption from audit under Section 477(1) of the Companies Act 2006 for the year ended 31st March 2016, however

The members have required the charitable company to obtain an audit of its financial statements for the year ended 31st March 2016 in accordance with Section 476 of the Companies Act 2006.

These financial statements have been prepared in accordance with the special provisions relating to the small companies regime and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the Board of Trustees on 8th June 2017 and were signed on its behalf by:


.....
Dr M Pienkowski - Chairman


.....
Mr W E F Samuel -Trustee

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2017

Basis of accounting

Incoming resources

- Income is deferred only when it relates to specific expenditure incurred after the current accounting period.

Grants receivable

Grant income is recognised on a receivable basis. Any unspent grants at the end of the year are shown as restricted funds.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Donated Time

Trustees and other skilled volunteers donate their time on our projects due to insufficient external funding. This is translated into figures for disclosure in the accounts at a rate which would normally be charged for paid consultancy.

Charitable activities

Charitable activities comprises those costs incurred by the charity in the delivery of its activities and service for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery etc - 33% on cost

Fixed assets are stated at cost less accumulated depreciation. The costs of minor additions or those costing below £1,000 are not capitalised.

Taxation

The charity is exempt from corporation tax on its charitable activities.

UK OVERSEAS TERRITORIES CONSERVATION FORUM

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2017

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can be used only for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. The income and expenditure relating to individual restricted funds balance over the life of the project to which they relate, and not necessarily within any one financial year. The end-of-year total for any such fund will depend on the precise timing of receipts and payments relative to the end of year.

Further explanation of the nature and purpose of each fund is included in the report of the trustees.

Foreign currencies

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of transaction. Exchange differences are taken into account in arriving at the operating result.

2. DONATIONS, LEGACIES AND SUBSCRIPTIONS

	Unrestricted funds £	Restricted funds £	2017 Total funds £	2016 Total funds £
Subscriptions	3,040	-	3,040	2,490
Donations & tax refund	38,141	-	38,141	15,205
Donated time and expenses	147,530	145,387	292,917	311,216
	<hr/>	<hr/>	<hr/>	<hr/>
	188,711	145,387	334,098	328,911
	<hr/>	<hr/>	<hr/>	<hr/>

3. INVESTMENT INCOME

	2017 £	2016 £
Interest received	<hr/> 28	<hr/> 49

4. INCOME FROM CHARITABLE ACTIVITIES

There was no income from the Department for International Development (DFID) for the reported year (2016: nil).

There is a new project, Darwin Montserrat project, contributing substantially to the charity's Income, including donated time and costs £209,138 (2016: £nil). This project will be treated as a separate entity also in the following year, at the end of which it has to be audited as a condition of the grant.

UK OVERSEAS TERRITORIES CONSERVATION FORUM

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2017

5. GRANTS RECEIVABLE

	Unrestricted funds £	Restricted funds £	2017 Total funds £	2016 Total funds £
UK Government grants	-	83,710	83,710	-
Grants from other institutions				
	-	83,710	83,710	-

6. RESOURCES EXPENDED

	Charitable activity £	Governance costs £	2017 Total funds £	2016 Total funds £
Donated time and expenses	292,918	-	292,918	310,467
Travel and subsistence	60	-	60	888
Consultancy	49,771	-	49,771	54,792
Project implementation	21,815	-	21,815	2,978
Meetings and conferences	31,719	315	32,034	40,944
Subscriptions, publications and reference materials	105	-	105	105
Storage and general expenses	-	236	236	5
Bank charges	758	-	758	954
Accountancy	-	4,151	4,151	4,440
The audit of the charity's accounts	-	1,857	1,857	1,824
Legal fees	-	35	35	35
Postage, stationery, telecoms & IT costs	5,960	-	5,960	8,743
Small equipment, small equipment repairs and materials	361	-	361	-
	403,467	6,594	410,061	426,175

Support costs have been allocated across charitable expenditure, as in previous years, in line with time spent on specific activities within this category.

UK OVERSEAS TERRITORIES CONSERVATION FORUM

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2017

7. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

	2017	2016
	£	£
External scrutiny	1,857	1,824
	<hr/>	<hr/>

8. TRUSTEES' AND COMPANY SECRETARY'S REMUNERATION AND BENEFITS

The trustees received no remuneration in the year ended 31st March 2017 (2016: nil) in respect of core work.

The following remuneration was paid for externally funded projects:-

Dr M Pienkowski £nil (2016: £14,700)

Trustees' remuneration relates to specific project work.

Trustees' remuneration is approved by The Charity Commission and allowed under the company's Memorandum and Articles of Association.

Trustees' Expenses

Travel, accommodation and subsistence amounting to £2,406 (2016: £3,088) was reimbursed to 2 (2016: 4) trustees during the year.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year (2016: none).

9. TAXATION

The company is a registered charity and is, therefore, exempt from direct taxation. VAT incurred is included as part of the relevant cost.

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2017	2016
	£	£
Debtors and accrued income	21,200	44
Prepayments	-	-
	<hr/>	<hr/>
	21,200	44
	<hr/>	<hr/>

UK OVERSEAS TERRITORIES CONSERVATION FORUM
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2017

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2017	2016
	£	£
Other creditors	426	-
Accrued expenses	6,136	6,000
Income in advance	20,000	-
	<hr/>	<hr/>
	26,562	6,000
	<hr/>	<hr/>

12. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds	Restricted funds	2017 Total funds	2016 Total funds
	£	£	£	£
Current assets	70,009	23,685	93,694	63,641
Current liabilities	6,136	20,426	26,562	6,000
	<hr/>	<hr/>	<hr/>	<hr/>
	63,873	3,259	67,132	57,641
	<hr/>	<hr/>	<hr/>	<hr/>

13. MOVEMENT IN FUNDS

	Balance 1 st April 2016	Incoming Resources	Resources Used	Balance 31 st March 2017
	£	£	£	£
Restricted funds				
Data Base and Dissemination	2,196	-	-	2,196
Turks and Caicos Development	19,494	3,986	3,911	19,569
Montserrat	(16,735)	1,355	2,623	(18,003)
Conference	-	16,005	16,380	(375)
Darwin Montserrat	-	209,138	209,264	(126)
	<hr/>	<hr/>	<hr/>	<hr/>
	4,955	230,484	232,178	3,261
	<hr/>	<hr/>	<hr/>	<hr/>
UNRESTRICTED General Fund	52,686	189,068	177,883	63,871
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	57,641	419,552	410,061	67,132
	<hr/>	<hr/>	<hr/>	<hr/>

UK OVERSEAS TERRITORIES CONSERVATION FORUM
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2017

MOVEMENT IN FUNDS – (continued)

All restricted funds have arisen from specific grants or from donations to specific funds by virtue of trustees or others providing their services on project work for which they do not receive remuneration. The purpose of each fund is to fulfil the work remit of those specific monies. No restrictions are imposed on the utilisation of the funds.

Transfers between restricted and general funds are only allowed where these can be specifically allocated.

The charity is expecting more income for the Montserrat project next year, partly from income resulting from earlier expenditure. Hence, the management does not consider it necessary to transfer funds over from the general fund at this stage, as part of the transfer would be for only a short term, and such transfer would have to be reversed out next year.

14. CONNECTED CHARITIES AND RELATED PARTIES

No related party transactions requiring disclosure have taken place during the year (2016 - none).

The following registered charities are members of UK Overseas Territories Conservation Forum and support it by the payment of membership subscriptions and other funding:-

Amphibian & Reptile Conservation	655A Christchurch Road, Boscombe, Bournemouth, BH1 4AP
----------------------------------	--

15. DONATED TIME AND EXPENSES

Incoming and outgoing resources includes donated time of £256,966 (2016: £310,466) and donated expenses of £35,952 (2016: £749)

16. MEMBERS LIABILITY

The charity is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

17. CONTROL

The charity is controlled by the trustees who are all directors of the charity.

UK OVERSEAS TERRITORIES CONSERVATION FORUM

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2017

	2017 £	2016 £
INCOMING RESOURCES		
Voluntary income		
Subscriptions and donations of money and time	<u>183,497</u>	<u>193,610</u>
Investment income		
Interest received	<u>28</u>	<u>49</u>
Incoming resources from charitable activities		
Turks and Caicos Development	3,986	12,418
Montserrat	1,355	43,320
Conference	16,005	119,734
Darwin Montserrat	209,138	-
	<u>230,484</u>	<u>175,472</u>
Other incoming resources		
Sales	329	1,793
Tax refund	5,214	231
	<u>5,543</u>	<u>2,024</u>
Total incoming resources	<u>419,552</u>	<u>371,155</u>
RESOURCES EXPENDED		
Consultancy	342,689	365,259
Project implementation	21,815	2,978
Travel and subsistence	60	888
Meetings and conferences	32,034	40,944
Post, stationery, telecoms and computer costs	5,960	8,743
Subscriptions, publications and reference materials	105	105
Storage and general expenses	236	5
Bank charges	758	921
Accountancy and audit	6,008	6,297
Small equipment, equipment repairs and materials	361	-
Legal fees	35	35
	<u>410,061</u>	<u>426,175</u>
Net incoming (Outgoing) resources	<u>9,491</u>	<u>(55,020)</u>

This page does not form part of the statutory financial statement