

WOOD STREET MISSION
(A COMPANY LIMITED BY GUARANTEE)

TRUSTEES REPORT & FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2016

COMPANY NUMBER: 03849322

REGISTERED CHARITY NUMBER: 1078337

WOOD STREET MISSION

TRUSTEES REPORT & FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2016

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WOOD STREET MISSION

TRUSTEES AND ADMINISTRATIVE DETAILS FOR THE YEAR ENDED 31 DECEMBER 2016

MEMBERS OF THE BOARD OF TRUSTEES

Chairman

R T Race BSc Hons Chartered FCSI ASIP

Members

M Cribb (appointed 14 September 2016)
M N G Evans BSc FCA
Mrs N D Guy
C A Hadfield FRICS
Ms V Jones
Ms J Watson
Mrs G Winter BA

Chief Executive

Roseanne Sweeney

REGISTERED OFFICE

Wood Street Mission
26 Wood Street
Off Deansgate
Manchester
M3 3EF

BANKERS

National Westminster Bank Plc
PO Box 305
11 Spring Gardens
Manchester
M60 2DB

SOLICITORS

DWF LLP
1 Scott Place
2 Hardman Street
Manchester
M3 3AA

WOOD STREET MISSION

TRUSTEES AND ADMINISTRATIVE DETAILS FOR THE YEAR ENDED 31 DECEMBER 2016

INVESTMENT MANAGERS

Brewin Dolphin Limited
1 The Avenue
Spinningfields Square
Manchester
M3 3AP

INDEPENDENT EXAMINERS

Hurst & Company Accountants LLP
Lancashire Gate
21 Tiviot Dale
Stockport
SK1 1TD

SURVEYORS

Lambert Smith Hampton
6th Floor
3 Hardman Street
Spinningfields
Manchester
M3 3HF

WOOD STREET MISSION

TRUSTEES REPORT FOR THE YEAR ENDED 31 DECEMBER 2016

The Trustees of the charitable company present the financial statements for the year ended 31 December 2016. The Governing Documents of the Charity are the Memorandum of Association and the Articles of Association dated 20 September 1999. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

PRINCIPAL ACTIVITIES IN THE PUBLIC INTEREST

The Charity was founded in 1869. The aim of the Charity is to provide services to the community with a particular emphasis on mitigating the effects of poverty and deprivation on children, young people and their families in Manchester and the surrounding area.

DIRECTORS

The Directors, who are also the Trustees, who served during the year are listed on page 1.

TRAINING OF TRUSTEES

New Trustees are introduced to the Charity, usually by existing Trustees, and given a full background to the Charity's history and current work with families in Manchester and Salford. The chief executive and other members of staff provide a conducted tour of the facilities and, together with the information on the web site, new Trustees have a good grounding in the Charity's activities.

All Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

RESULTS

The results for the year and their impact on the Charity's funds are set out in detail on page 11.

REVIEW OF ACTIVITIES

2016 was a busy year at Wood Street Mission. We launched a new community shop to deliver our poverty relief work which saw a huge increase in the number of families visiting our premises in central Manchester. At the same time, we continued to develop our activities aimed at promoting children's life chances in order to break the cycle of poverty.

During the year we devised and adopted a set of values following a process of consultation with trustees, staff and families using our services. Our values set out the principles supporting our vision and underpinning our work:

- We believe in support – all of us need support, especially in times of adversity and transition, and many of the families we work with are isolated and lack a support network.
- We believe in being respectful to people regardless of personal characteristics, circumstance or background, and we are inclusive in our approach to working with others.
- We believe in sustainability – we have been here since Victorian times and we will continue to adapt our services in response to the changing needs of families.
- We believe in hope and, despite all of the challenges, we remain committed to improving the lives and life-chances of local children, so all can grow up to fulfil their potential.

PROJECTS

Our aim is to provide practical help to families living in Manchester and Salford to alleviate the day-to-day impact of poverty and improve children's life chances.

Our community shop which opened in February had 6,148 family visits over the course of the year. The shop is stocked with children's clothes, bedding, toiletries, toys and baby items, and allows parents and carers to 'purchase' goods suitable for their families with credits allocated on the basis of family size. Previously, we allocated goods according to the age and gender of children.

The opening of the shop has resulted in a massive increase in the number of visitors to our building putting pressure on space and resources. While the vast majority of families use the shop in a targeted way accessing it on a number of occasions over the course of the year, ten per cent are very frequent visitors highlighting the desperate circumstances some families find themselves in.

The largest number of families, (to the shop or using facilities equally) came from areas with high levels of child poverty or where there are significant pockets of deprivation - Moston, Gorton, Blackley, Harpurhey and Moss Side in Manchester, and Broughton, Irwell Riverside and Little Hulton in Salford. Referrals from schools and third sector organisations grew over the course of the year against the backdrop of difficult economic circumstances and a contraction in statutory services.

The Christmas Project was our biggest Christmas Project ever with almost double the number of families accessing help as at any other time of year. There was a huge response to our appeal "Christmas Should Be About More Than Survival" and the project distributed toys and gifts to the families of 4,391 children – half through our Christmas shop and the rest via agencies working with families living some distance outside of Manchester city centre.

We also organised a successful Christmas party in the Old Granada Studios in central Manchester which was attended by about 400 people.

At Easter we were able to give out 13,500 eggs to more than 4,500 children.

There was a significant increase in the number of families seeking help with school uniforms during the second year of our flagship SmartStart project. SmartStart aims to distribute one million pounds worth of school clothes and kit to local families, enough to give every child living below the poverty line a school uniform, so they can fit in and engage at school.

In 2016 we teamed up again with national school wear supplier Trutex in order to deliver uniform to the homes of 2,313 children and 1,207 families. For the first time we also ran a back-to-school shop in August which was popular with families.

One half of families helped by SmartStart said that without it they would have to spend food or rent money on uniform, while a third said they would get into debt. We distributed uniform and school kit with a value of over £200,000 during the year. We are now almost a third of the way towards our million pound target since starting SmartStart.

Our book clubs extend access to books and promote the importance of reading to children and their parents. Held during holidays and half-term breaks, the events are free to attend and provide families with fun literacy activities and lunch, as well as a large selection of children's books to take home.

WOOD STREET MISSION

TRUSTEES REPORT FOR THE YEAR ENDED 31 DECEMBER 2016

PROJECTS (CONTINUED)

Seven events were held during the year in Cheetham Hill, Hulme, Gorton, Langworthy, Ordsall and Wythenshawe, as well as a special summer event at the Children's Adventure Farm in Cheshire. Over the summer, we organised a series of Roald Dahl themed events as part of Roald Dahl 100 and we were pleased when Ruby Barnhill, star of the BFG film, came to the event at the Children's Adventure Farm to read to families.

The book clubs are very well attended, regularly attracting up to 150 people, and we are looking at ways to develop them further in 2017.

COMMUNICATIONS WORK

Wood Street Mission has an important role to play in raising awareness about child poverty and our activities received significant media coverage during 2016.

SmartStart featured on BBC Radio Manchester's Drivetime and Sunday Breakfast Show, the Times Education Supplement, Manchester Evening News, and within the programme of a Royal Shakespeare Company play, the Seven Acts of Mercy. Our Christmas shop received plenty of media coverage, helped by visits from Manchester Deputy Lord Mayor, Eddy Newman, and Manchester United football player Juan Mata. In addition our work featured on Irish TV, That's Manchester TV, and community radio.

Another way we raise awareness about child poverty is through living heritage activities. In June we took part in Manchester Histories Festival organising a discussion event with the University of Manchester and Greater Manchester Poverty Action. We produced a booklet to accompany our history exhibition "Queues, Clogs & Redemption" which was displayed in the building during the festival, and organised two guided walks and a Christmas talk about our archives with tour guide, Suzanne Hindle.

We are pleased our exhibition will be displayed at the Salford Museum and Art Gallery from June to November in 2017.

NEW STRATEGY

The year's activities were shaped by an annual operational plan based on our 5 year strategy which is reviewed and renewed each year to track progress. The strategy's six objectives are:

1. Increase our impact in the delivery of frontline services.
2. Use our assets and resources to develop a sustainable organisation, responsive to the needs of local families.
3. Develop our work to improve the life chances of children in Manchester and Salford and break the cycle of poverty.
4. Modernise our services and ways of working so they are in line with best practice.
5. Increase our profile in order to generate funds, attract supporters and build relationships.
6. Raise awareness about poverty in Manchester and Salford by developing products, events and exhibitions.

SUPPORTERS

Both the community and corporate support we receive across the region is immense, from the thousands of individual supporters who collect, support and help spread the word about our work, to corporate supporters who provide donations, finance and volunteer time.

Alongside this, we received financial support from hundreds of charitable trusts, corporate supporters, community organisations and individuals, including Allied International Credit (UK) Ltd, Allied London, Art Battle Manchester, Ashton Road Congregational Church, BASF, BLM Law, BNY Mellon, Booth Charities, Brian Kennedy Trust, Cargill PLC, Carillion NWEF, Charity of George Pilkington, Denis Ashton, Dr Barbara Lewis, Duchy of Lancaster Benevolent Fund, DWF Foundation, East Lancashire Masonic Charity, Estate of JE Riley, Fanny Rappaport Charitable Settlement, Fieldfisher LLP, George Pilkington Charity, Greenergy, Guardian newspaper, Hawksmoor, Holy Angels Catholic Church, HMRC, Key 103 Cash for Kids, Kings Chambers, Kuits Solicitors, Lakeland Picnic, Lambert Smith Hampton, Littlewoods Clearance, LDeX, L'Oreal UK Ltd, Lowry Hotel, Manchester Guardian Society Charitable Trust, Oliver Valves, Peter Kershaw Trust, PH Media, Pinsent Masons, PZ Cussons, RBS, Sally Cabrini, Share Gift, Sisters of St Joseph of the Apparition, Souter Charitable Trust, Spinningfields Business Group, Swinton Park Golf Club, Thornley Groves, Tricia Drucker Memorial Fund, True North, United Biscuits, University of Manchester, White Stuff Foundation and Zochonis Charitable Trust.

Wood Street Mission is reliant on the support of the local community to provide both donations and funds to help ensure we can continue to deliver our work. We remain incredibly thankful to all our supporters for their generosity and capacity for giving.

The Statement of Financial Activities on page 11 shows incoming resources of £524,062 with resources expended of £466,057 leaving a surplus for the year of £58,005

During the year, the staff worked tirelessly to provide families with as much support as we can. The Board of Trustees wants to put on record their appreciation and thanks for the huge commitment the staff have shown towards the Charity's work.

INVESTMENT POLICY AND RETURNS

Surplus resources are invested, until they are required for charitable purposes, having taken into account immediate requirements by reference to the charity's performance and projected cashflow for the next six months. The Charity has adopted a total return policy for its investment income. The Trustees regularly review the Charity's investments in consultation with the Investment Managers within an investment objective and agreed risk profile.

RISK MANAGEMENT

The Board has established policies and systems to mitigate risks, which are reviewed each year to ensure they still meet the needs of the Charity.

GOING CONCERN

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

RESERVES POLICY

The Charity has substantial reserves, but not all are directly available to spend on its charitable activities. They include:

- Reserves tied up in buildings, other fixed assets and working capital.
- Building and investment revaluation surpluses.
- Restricted reserves which are only available for the purposes they were donated.
- Designated funds which are set aside for future projects, the likely timing of expenditure of which is not yet known.
- Accumulated depreciation on fixed assets which is retained as a sinking fund for replacements.
- Twelve month operating costs of the charity.

Excluding these reserves, the Trustees regard all remaining reserves available to spend on charitable activities. At 31 December 2016 this amounted to approximately £150,000 (2015: £180,000).

STATUS OF CHARITY

The Charity is a registered Charity and is incorporated under the Companies Act as a company limited by guarantee. The guarantee of each member is limited to £10 and is payable in the event of the Charity being wound up and being unable to meet its debts and liabilities. Wood Street Mission is overseen by a Board of Trustees, which meets approximately ten times a year to supervise the operational activities undertaken by the office staff. One third of the Board retire each year and are eligible for reappointment at the Charity's General Meeting.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees (who are also the directors of Wood Street Mission for the purposes of company law) are responsible for preparing the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

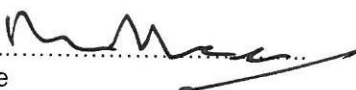
Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the profit and loss of the charitable company for the year. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees of a Charity must, in determining how amounts are presented within items in the profit and loss account and Charity balance sheet, have regard to the substance of the reported transaction or arrangement, in accordance with generally accepted accounting principles and practice.

By order of the Board


.....
R T Race
Chairman

Date: 7 September 2017

WOOD STREET MISSION

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES ON THE UNAUDITED ACCOUNTS OF WOOD STREET MISSION

We report on the financial statements of the company for the year ended 31 December 2016 set out on pages 11 to 26.

This report is made solely to the company's Trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. Our work has been undertaken so that we might state to the company's Trustees those matters that we are required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's Trustees as a body, for our work or this report.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The Trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the financial statements. The Charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 ('the 2011 Act') and that an independent examination is needed. We are qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

Having satisfied ourselves that the Charity is not subject to audit under part 16 of the Companies Act 2006 and is eligible for independent examination, it is our responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to our attention.

BASIS OF INDEPENDENT EXAMINERS' REPORT

Our examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

WOOD STREET MISSION

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES ON THE UNAUDITED ACCOUNTS OF WOOD STREET MISSION

INDEPENDENT EXAMINERS' STATEMENT

In connection with our examination, no matter has come to our attention:

- (1) which gives us reasonable cause to believe that in any material respect the requirements:
- accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
 - the accounts do not accord with such records;
 - where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS 102)
 - to keep accounting records in accordance with section 130 of the Charities Act; and
- (2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Helen Besant-Roberts

Hurst & Company Accountants LLP

Independent Examiners and Chartered Accountants

Lancashire Gate

21 Tiviot Dale

Stockport

SK1 1TD

Date: 22 September 2017

WOOD STREET MISSION

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2016
(INCORPORATING THE INCOME & EXPENDITURE ACCOUNT)**

		Year ended 31 December 2016			Year ended 31 December 2015		
		Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
		£	£	£	£	£	£
Income and endowments from							
Donations, gifts and legacies	3	315,054	166,270	481,324	164,944	237,983	402,927
Investments	4	37,955	-	37,955	37,974	-	37,974
Other Income		4,783	-	4,783	5,004	-	5,004
Total Income and endowments		357,792	166,270	524,062	207,922	237,983	445,905
Expenditure on							
Charitable activities		194,726	214,246	408,972	167,968	195,870	363,838
Governance costs		57,085	-	57,085	45,509	-	45,509
Total Expenditure	5	251,811	214,246	466,057	213,477	195,870	409,347
Net income/(expenditure) before other recognised gains		105,981	(47,976)	58,005	(51,555)	42,113	36,553
Other recognised gains							
Net gains/ (losses) on investments	9	79,850	-	79,850	(9,471)	-	(9,471)
Net movement on funds		185,831	(47,976)	137,855	(15,026)	42,113	27,087
Reconciliation of funds							
Total funds brought forward		2,242,086	167,386	2,409,472	2,257,112	125,273	2,382,385
Total funds carried forward	14	2,427,917	119,410	2,547,327	2,242,086	167,386	2,409,472

The above all relate to continuing operations.

There are no other recognised gains or losses other than those noted above and therefore no separate statement of total recognised gains and losses has been prepared.

The notes on pages 14 to 26 form part of the financial statements.

WOOD STREET MISSION

BALANCE SHEET AS AT 31 DECEMBER 2016

COMPANY NUMBER: 03849322

	Note	31 December 2016 £	31 December 2015 £
Fixed assets			
Tangible assets	8	1,284,804	1,296,110
Investment – securities	9	1,111,202	1,006,641
		<hr/>	<hr/>
		2,396,006	2,302,751
		<hr/>	<hr/>
Current assets			
Debtors	10	18,143	23,842
Cash at bank and in hand	11	148,234	91,559
		<hr/>	<hr/>
		166,377	115,401
		<hr/>	<hr/>
Current liabilities			
Creditors: amounts falling due within one year	12	(15,056)	(8,680)
		<hr/>	<hr/>
Net current assets		151,321	106,721
		<hr/>	<hr/>
Net assets		2,547,327	2,409,472
		<hr/>	<hr/>
The funds of the charity			
Unrestricted funds		2,102,300	1,985,586
Designated funds		75,117	-
Revaluation reserve		250,500	256,500
		<hr/>	<hr/>
Unrestricted funds	14b	2,427,917	2,242,086
Restricted funds	14c	119,410	167,386
		<hr/>	<hr/>
Total charity funds at 31 December 2016	14	2,547,327	2,409,472
		<hr/>	<hr/>

The Trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements on pages 11 to 26 were approved by the Board of Trustees on 7 SEPTEMBER 2017 and were signed on its behalf by:

.....
R T Race

.....
M N G Evans

The notes on pages 14 to 26 form part of the financial statements.

WOOD STREET MISSION

CASHFLOW STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2016

COMPANY NUMBER: 03849322

	Note	31 December 2016 £	31 December 2015 £
Cashflows from operating activities			
Net income for the year		137,855	27,087
Depreciation		41,306	40,671
Gains / (losses) on investments		(79,850)	9,471
Decrease in debtors		5,699	7,692
Increase / (Decrease) in creditors		6,376	(3,610)
Net cash generated from operating activities		111,386	81,311
Cashflows from investing activities			
Purchase of tangible fixed assets		(30,000)	-
Purchase of investments		(234,721)	(293,745)
Proceeds on sale of investments		210,010	251,288
Net cash used in investing activities		(54,711)	(42,457)
Increase in cash and cash equivalents in the year		56,675	38,854
Cash and cash equivalents at the beginning of the year		91,559	52,705
Cash and cash equivalents at the end of the year		148,234	91,559

1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) (Charities SORP (FRS 102)), the Financial Reporting standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Wood Street Mission meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

Company Status

The charity is limited by guarantee and incorporated in England and Wales. The address of its registered office is Wood Street Mission, 26 Wood street, Off Deansgate, Manchester, M3 3EF.

The members of the charity are listed in the memorandum and articles of the charity dated 20 September 1999. In the event of the company being wound up, the liability in respect of the guarantee is limited to £10 per member of the company.

Basis of accounting

The financial statements are prepared in accordance with the historical cost convention as modified to include the revaluation of land and buildings and investments.

Basis of accounting for income and expenditure

All incoming and outgoing resources are accounted for in the Statement of Financial Activities and include:

Incoming resources

(a) Investment income

Investment income is accounted for when receivable.

(b) Legacies

Legacies and donations are accounted for when received by the Charity.

(c) Gifts in kind

Gifts in kind are included as an incoming resource in the Statement of Financial Activities at market value, except where it is difficult to ascribe a value to the benefit received by the Charity.

Resources expended – costs

(a) Charitable expenditure

Charitable expenditure includes all expenditure directly related to the objectives of the Charity. Where expenditure is incurred on several activities, it is apportioned based on the percentage of that resource utilised.

(b) Management and Administration of the Charity's funds

Management and Administration costs represent expenditure incurred in the management of the Charity's assets and compliance with constitutional and statutory requirements.

Taxation

The Charity has been granted exemption by the Commissioners of the Inland Revenue from taxation on its charitable activities under the provisions of Section 505 of the Income and Corporation Taxes Act 1988. Irrecoverable value added tax is included in the cost of the item to which it relates.

Depreciation

All tangible fixed assets are stated at cost or valuation less depreciation. Depreciation is provided using the following rates which reflect the anticipated useful lives of the assets after allowing for estimated residual values:

Buildings	2%	straight line
Furniture fixtures and fittings	10%	straight line/reducing balance
Computer equipment	25%	straight line
Motor vehicles	33⅓%	straight line

Investment securities

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently restated at market value. Realised and unrealised gains and losses are shown separately in the heading 'net gains/losses on investment' in the Statement of Financial Activities incorporating the income and expenditure account.

Debtors

Trade and other debtors are recognised at the settlement amount. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Funds

(a) **Restricted**

Represents funds where the use has been restricted by the donor or by the terms of an appeal or by board of Trustees.

(b) **Designated**

Represents funds set aside for future projects.

(c) **Unrestricted**

Represents the general fund of the Charity which receives all other income and to which Direct Charitable Expenditure not covered by Restricted funds is charged together with Indirect Expenditure.

Liabilities and provisions

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability.

Pensions

During the year The Charity complied with the requirements of The Pensions Regulations and enrolled all relevant staff under the Automatic Enrolment procedure. The Charity operates a defined contributions pension scheme. The scheme and its assets are held by independent managers. The pension charge represents contributions due from the charity in the year.

2. JUDGEMENTS IN APPLYING ACCOUNTING POLICIES AND KEY SOURCES OF ESTIMATION UNCERTAINTY

Preparation of the financial statements requires management to make significant judgements and estimates. The items in the financial statements where their judgements and estimates have been made include:

Tangible fixed assets

The management of the charity exercises judgement in estimating the useful economic life of fixtures and fittings and computer equipment.

Accruals

Accruals are entered in the financial statements based on management expectations, taking into account various business and economic factors relevant to each individual item.

WOOD STREET MISSION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2016

3. INCOME FROM DONATIONS, GIFTS & LEGACIES

	Year ended 31 December 2016	Year ended 31 December 2015
Donations and gifts	397,347	370,662
Legacies	83,977	32,265
	<u>481,324</u>	<u>402,927</u>

4. INVESTMENT INCOME

	Year ended 31 December 2016 £	Year ended 31 December 2015 £
Dividends	37,907	37,922
Interest	48	52
	<u>37,955</u>	<u>37,974</u>

5. RESOURCES EXPENDED

(a) Resources expended in 2016

	Unrestricted Funds £	Restricted funds £	Total £
Charitable activities			
Community Shop & Easter Appeal	99,849	21,519	121,368
School Uniforms	9,936	137,419	147,355
Christmas Appeal	-	46,777	46,777
Book Club	9,307	8,528	17,835
Other Activities	21,405	3	21,408
Development Work	54,229	-	54,229
	<u>194,726</u>	<u>214,246</u>	<u>408,972</u>
Governance costs	57,085	-	57,085
Total Resources Expended 2016	<u>251,811</u>	<u>214,246</u>	<u>466,057</u>

WOOD STREET MISSION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2016

5. RESOURCES EXPENDED (CONTINUED)

(b) Resources expended in 2015

	Unrestricted Funds £	Restricted funds £	Total £
Charitable activities			
Community Shop & Easter Appeal	82,278	33,952	116,230
School Uniforms	7,034	90,046	97,080
Christmas Appeal	1,609	52,823	54,432
Book Club	18,070	5,231	23,301
Other Activities	4,504	13,818	18,322
Development Work	54,473	-	54,473
	<hr/>	<hr/>	<hr/>
	167,968	195,870	363,838
	<hr/>	<hr/>	<hr/>
Governance costs	45,509	-	45,509
	<hr/>	<hr/>	<hr/>
Total Resources Expended 2015	213,477	195,870	409,347
	<hr/>	<hr/>	<hr/>

(c) Resources expended by type in 2016

	Community Shop and Easter Appeal £	School Uniform £	Christmas Appeal £	Book Club £	Other Activities £	Develop- ment work £	Gove- rnance £	Total £
Staff Costs	51,368	24,523	15,677	6,994	9,421	48,992	37,485	194,460
Establishment Costs	26,962	2,015	8,058	2,015	4,029	-	-	43,079
Administration Costs	18,434	2,378	7,404	1,879	2,639	-	14,654	47,388
Project Costs	5,755	116,868	9,355	5,377	2,178	291	-	139,824
Depreciation	18,848	1,571	6,283	1,571	3,141	4,946	4,946	41,306
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Resources Expended 2016	121,367	147,355	46,777	17,836	21,408	54,229	57,085	466,057
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

WOOD STREET MISSION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2016

5. RESOURCES EXPENDED (CONTINUED)

(d) Resources expended by type in 2015

	Community Shop and Easter Appeal	School Uniform	Christmas Appeal	Book Club	Other Activities	Develop- ment work	Gove- rnance	Total
	£	£	£	£	£	£	£	£
Staff Costs	52,394	21,045	20,998	10,621	-	48,373	25,366	178,797
Establishment Costs	16,008	6,404	6,403	3,201	-	-	-	32,016
Administration Costs	12,235	8,895	5,461	2,664	5,100	-	14,043	48,398
Project Costs	21,357	55,042	15,876	3,968	13,222	-	-	109,465
Depreciation	14,236	5,694	5,694	2,847	-	6,100	6,100	40,671
Total Resources Expended 2015	116,230	97,080	54,432	23,301	18,322	54,473	45,509	409,347

6. INDEPENDENT EXAMINER REMUNERATION

The independent examiners remuneration amounts to an assurance fee of £350 (2015: £300).

7. STAFF COSTS

	Year ended 31 December 2016 £	Year ended 31 December 2015 £
Wages and salaries	164,508	159,966
Social security costs	12,419	13,162
Other pension costs	5,456	1,032
Other staff costs	12,077	4,637
	<u>194,460</u>	<u>178,797</u>

Neither the chairman nor any other member of the Board received any remuneration for their services or reimbursement during the year, nor were any trustee expenses incurred.

WOOD STREET MISSION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2016

7. STAFF COSTS (CONTINUED)

There were no employees with emoluments above £60,000.

The average weekly number of employees who were paid was as follows:

	Year ended 31 December 2016	Year ended 31 December 2015
Direct charitable activities	7	6
Management and administration	2	2
	<u>9</u>	<u>8</u>

8. TANGIBLE FIXED ASSETS

	Freehold property £	Van £	Furniture & equipment £	Total £
Cost or valuation				
At 1 January 2016	1,500,501	22,500	21,496	1,544,497
Additions		30,000	-	30,000
Disposals	-	(22,500)	-	(22,500)
	<u>1,500,501</u>	<u>30,000</u>	<u>21,496</u>	<u>1,551,997</u>
At 31 December 2016	1,500,501	30,000	21,496	1,551,997
Depreciation				
At 1 January 2016	217,239	17,500	13,648	248,387
Charge	30,000	8,333	2,973	41,306
Disposals	-	(22,500)	-	(22,500)
	<u>247,239</u>	<u>3,333</u>	<u>16,621</u>	<u>267,193</u>
At 31 December 2016	247,239	3,333	16,621	267,193
Net book value				
At 31 December 2016	1,253,262	26,667	4,875	1,284,804
Net book value				
At 31 December 2015	1,283,262	5,000	7,848	1,296,110

The company has chosen to retain the book values of land and buildings which were previously revalued, and not to revalue the assets in the future. All assets are to be held for charitable purposes.

WOOD STREET MISSION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2016

8. TANGIBLE FIXED ASSETS (CONTINUED)

If freehold property had not been revalued it would have been included in the financial statements at the following amounts:

	31 December 2016 £	31 December 2015 £
Historical cost	1,200,501	1,200,501
Accumulated depreciated based on cost	(197,739)	(173,739)
	<u>1,002,762</u>	<u>1,026,762</u>

9. INVESTMENTS - SECURITIES

Listed Investments

	31 December 2016 £	31 December 2015 £
Market value		
At 1 January 2016	1,006,641	973,655
Additions	234,721	293,745
Sale proceeds	(210,010)	(251,288)
Realised and unrealised profits/(losses)	79,850	(9,471)
	<u>1,111,202</u>	<u>1,006,641</u>
Market Value at 31 December 2016	<u>1,111,202</u>	<u>1,006,641</u>
	31 December 2016 £	31 December 2015 £
Fixed interest securities	382,464	298,177
Equities in Unit Trusts	728,738	708,464
	<u>1,111,202</u>	<u>1,006,641</u>
Investment assets	<u>1,111,202</u>	<u>1,006,641</u>

There were no investments which individually comprised more than 5% of the market value of the total portfolio.

The historical cost of the investments is £983,193 at 31 December 2016 (2015: £915,340).

WOOD STREET MISSION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2016

10. DEBTORS

	31 December 2016 £	31 December 2015 £
Amounts falling due within one year		
Income tax recoverable	1,800	1,000
Other debtors	11,627	19,934
Prepayments and accrued income	4,716	2,908
	<u>18,143</u>	<u>23,842</u>

An impairment loss of £nil (2015: £nil) was recognised against trade debtors.

11. ANALYSIS OF CASH AND CASH EQUIVALENTS

	2016 £	2015 £
Cash in hand and at bank	148,234	91,559
	<u>148,234</u>	<u>91,559</u>

12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31 December 2016 £	31 December 2015 £
Other creditors and accruals	15,056	8,680
	<u>15,056</u>	<u>8,680</u>

13. FINANCIAL INSTRUMENTS

	2016 £	2015 £
Financial assets		
Financial assets measured at fair value through income and expenditure	1,111,202	1,006,641
Financial assets that are debt instruments measured at amortised cost	11,627	19,934
	<u>1,122,829</u>	<u>1,026,575</u>
Financial liabilities		
Financial liabilities measured at amortised cost	15,056	8,680
	<u>15,056</u>	<u>8,680</u>

Financial assets measured at fair value through income and expenditure include fixed asset investments.

Financial assets that are debt instruments measured at amortised cost include other debtors.

Financial liabilities measured at amortised cost include other creditors and accruals.

WOOD STREET MISSION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2016

14. THE FUNDS OF THE CHARITY

(a) General

Total reserves are represented by the following:

	31 December 2016
	£
Freehold building & other fixed assets	1,284,804
Investments	1,111,202
Net current assets:	
Unrestricted	6,794
Designated	25,117
Restricted	119,410
	<u>151,321</u>
	<u>2,547,327</u>

(b) Unrestricted funds

	Unrestricted funds £	Designated funds £	Revaluation reserve £	Total £
At 1 January 2016	1,985,586	-	256,500	2,242,086
Net movement of funds during the year	110,714	75,117	-	185,831
Depreciation on revalued portion of land and building	6,000	-	(6,000)	-
	<u>2,102,300</u>	<u>75,117</u>	<u>250,500</u>	<u>2,427,917</u>

Designated funds relate to legacies received which have been earmarked by the Trustees for future projects.

WOOD STREET MISSION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2016

14. THE FUNDS OF THE CHARITY (CONTINUED)

(c) Restricted funds

These are restricted funds to be used exclusively for expenses relating to the areas below:

	31 December 2015 £	Movement in resources		31 December 2016 £
		Income £	Expenditure £	
Christmas appeal	-	56,292	46,777	9,515
School uniforms	162,256	65,285	137,419	90,122
Community shop and Easter appeal	2,782	27,237	21,519	8,500
Books	2,345	11,006	8,528	4,823
Others	3	6,450	3	6,450
	<u>167,386</u>	<u>166,270</u>	<u>214,246</u>	<u>119,410</u>

The restricted reserves are held to buy school uniform, clothing, bedding, books and other items for charitable purposes.

15. ANALYSIS OF ASSETS AND LIABILITIES BY FUND

	31 December 2016		
	Unrestricted fund £	Restricted fund £	Total £
Fixed assets	2,346,006	50,000	2,396,006
Current assets	96,967	69,410	166,377
Current liabilities	(15,056)	-	(15,056)
Net assets	2,427,917	119,410	2,547,327

The Trustees have designated £75,117 of funds for future projects.

16. RELATED PARTY TRANSACTIONS

Key management are considered to be the Board of Trustees and they received no remuneration (2015: £nil).

17. PENSION COMMITMENTS

The charity operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the charity to the fund and amounted to £5,456 (2015: £1,032). Contributions totalling £nil (2015: £nil) were payable to the fund at the balance sheet date and are included in creditors.

18. MEMBERS OF THE COMPANY AND ULTIMATE CONTROL

The members of the company have no entitlement to distribution on dissolution of the company. They each have limited liability of up to £10. There is no overall control of this charitable company.

19. POST- BALANCE SHEET EVENTS

There were no events after the date of the balance sheet that would effect the financial statement.

20. FIRST TIME ADOPTION OF FRS 102

The policies applied under the company's previous accounting framework are not materially different to FRS 102 and have not impacted on funds or net income/expenditure.