

**YORKSHIRE
ARCHAEOLOGICAL
AND HISTORICAL
SOCIETY**

**REPORT
AND ACCOUNTS
FOR 2016**

YORKSHIRE ARCHAEOLOGICAL AND HISTORICAL SOCIETY
10E, JOSEPH'S WELL, HANOVER WALK, LEEDS LS3 1AB
CO. REG. NO. 38346C CHARITY NO. 224083

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COUNCIL

Council consists of the Executive Officers, Members of
the Management Board, Elected Members and
Representatives of the Affiliated Societies.

PRESIDENT'S REPORT

This was the year in which YAS became YAHS, after the 2015 AGM decided to add 'historical' to the Society's title, better reflecting the range of our activity. The priorities for 2016 continued as before: to complete the move of collections, finalise the sale of Claremont, and focus on a future beyond the much-loved building which had been the Society's home for almost 50 years.

With the safe transfer of archives and library to Leeds University's Brotherton Library accomplished around the end of 2015, the sale of Claremont became the main preoccupation. Throughout 2016, YAHS officers endeavoured to bring this to a conclusion, which meant innumerable contacts with Leeds City Council planners, and with our advisors and other parties. Late in October a new purchaser injected very welcome urgency into proceedings. Although at the year's end the transaction was still not completed, by then it was clear that a satisfactory resolution was close. We are immensely grateful to our agent, David Lynch, whose initiative brought matters to a good conclusion; and to John Kelsall, our legal adviser at Walker Morris.

The YAHS archives became available to readers in Brotherton Special Collections quite early in the year, during April. Rare and pre-1850 books from the Claremont library were also accessioned into Special Collections. With archive catalogues online for the first time, and following some excellent regional and national publicity, YAHS collections have become the most sought after in the university library's holdings. More about YAHS collections appears elsewhere in this report. Sylvia Thomas took on the role as main point of contact between the Society and the Brotherton library, including helping Special Collections staff familiarise themselves with YAHS collections; and Belinda Wassell and a volunteer group are at work in support of the YAHS archives there.

In February the Society's archives received a major boost, when a wonderful collection of material associated with George Walker's *Costumes of Yorkshire*, a crowning glory of our collections, was acquired. The new additions included drawings, watercolours, diaries, photographs and a travel journal, dating to the 1820s. Their purchase was made possible by the generosity of individuals responding to an appeal which raised £2,000, and thanks to speedy pledges of £500 from the Francis Coales Charitable Foundation and £2,000 from Friends of the National Libraries. The Society's treasurer Brian Barber was thus able to bid with confidence and secure all four lots, though the prices exceeded the auctioneers' estimates. This achievement gave us something to celebrate during an otherwise difficult period.

Even after the main collections had gone, Claremont was far from empty. There were still quantities of potentially useful and significant contents to be sorted and assessed. We were very grateful to the many members who rose to the challenge. If the delays in selling Claremont had a silver lining, it was that there was time to manage an orderly disposal. The Society made donations to organisations including Yorkshire Air Museum (library equipment); the Narrow Gauge Railway Society (fiche and film reader and printer); the Leeds Library (bookbinding materials); West Yorkshire Archive Service (archival equipment); and Friends of Settle Area Swimming Pool (astonishing quantities of waste paper). Overstocks of coloured paper were donated to a playgroup and primary school, and miscellaneous items went to charity shops.

Other contents took some time to place. Many 'grey' items - non-archival material with research value - found a new home in Leeds City Library. Pieces including the Fenton

portraits hanging above the Claremont staircase, and the Heaton triptych by Norman Shaw, were presented to Leeds Museums and Galleries. Lesser works and furniture impossible to accommodate in the Society's new premises were sent to auction. The most difficult article to consign was a collection of West Riding bell inscription casts by J. Eyre Poppleton, which is now, thanks to Sylvia Thomas's persistence, with Doncaster and District Society of Change Ringers.

Meanwhile, solid steps were underway towards our third objective, of re-shaping the society for life after Claremont. Plans were developed for a new website, and also towards digitising *Yorkshire Archaeological Journal* volumes published before Maney took over in 2011. These projects were both well-advanced by the end of 2016. The Society's Promotions group has been very active, in considering how we publicize Society activities, develop new projects, and build membership. Our following on social media is growing, and attracting a new demographic. Whether this translates into new and active members remains to be seen, but it is certainly invigorating. The YIHO project (Yorkshire Industrial Heritage Online), a map-based database of industrial sites, now more than 3,300 and growing, has brought us into close collaboration with affiliated societies across Yorkshire. YIHO will launch fully on the new website. In 2016 we also started to review our role as a publisher, and think about how to position ourselves in the new realities of publishing.

Highly significant among the year's achievements were the continuing improvements to financial systems and management. The Society is in a far better position than seemed possible only a short time ago, thanks very largely to the endeavours of the retiring treasurer Brian Barber, with the solid support of Frank Jordan. YAHS owes both of them a great deal. We were fortunate in 2016 to receive a very substantial legacy, of £40,000, from the estate of Mrs Margaret Dilke, the widow of Professor Oswald Dilke, Professor of Latin Language and Literature at the University of Leeds until his retirement in 1980, and an active member of the Society. This bequest came at a most opportune time, and we are very grateful to have received it.

Perhaps above all, the Society has managed to maintain a sense of business as usual. This is largely down to the special interest and publishing sections, who injected a strong and necessary element of continuity with their programmes of lectures, excursions and projects. Thanks are due to everyone involved in that, and indeed to all YAHS officers. I would also extend my gratitude to Judith Rushton and Dawit Ghebre, who held the fort at Claremont with patience and good humour while very many unusual things happened around them; and to our Honorary General Secretary David Buck, who has handled a difficult and unrelenting workload with skill and fortitude.

Dr Gill Cookson, President

COLLECTIONS REPORT

This year saw the successful completion of the transfer of the Society's library and archive collections to the custody of the Brotherton Library, University of Leeds.

As a result of meticulous planning by our former Collections Manager, Kirsty McHugh, and the efforts of staff and volunteers the operation was carried out smoothly. The National Manuscripts Conservation Trust generously helped with a grant towards the costs of necessary conservation of the archives at Harwell Document Restoration Services, after which they were delivered back to Leeds early in the year. Specially appointed staff at the Brotherton then spent several months incorporating the descriptions of each collection into the Special Collections website, together, where possible, with scanned copies of our

paper catalogues. This marks a major improvement in accessibility for both members and the general public, and early indications are that our material is already being well used.

Books from our library which date from 1850 or earlier are also in Special Collections, and can be found via the same website. Work by Brotherton staff on the rest of the library collections continues, and is expected to be completed in 2017. A group of YAHS volunteers, led by Belinda Wassell, is preparing to carry out checking and sorting of our large pamphlet collection to identify any duplicates.

A grant from the Friends of the National Libraries, together with generous donations from members, enabled us to acquire an important collection of material associated with George Walker of Killingbeck and his circle (he was the painter of our 'Costume of Yorkshire' watercolours). Members were able to see the new material (now YAS MD489) at a special event in the Brotherton Treasures Gallery.

In November the annual Collections Lecture was given by Professor Richard Hoyle, who spoke fascinatingly about Lang's eighteenth-century maps of Malham Moor, in the wider context of the archive of Thomas Lister, Lord Ribblesdale, in our Bradfer-Lawrence collection (YAS MD335).

The work of volunteers has been vital in enabling the Society's work to continue so successfully during this period of transition. Sincere thanks are given to them all.

Sylvia Thomas, Honorary Collections Liaison Officer

(Note: For up-to-date information on the YAHS archives see the Brotherton Library's Special Collections web site: <https://library.leeds.ac.uk/special-collections>; for enquiries email: specialcollections@library.leeds.ac.uk.)

MEMBERSHIP REPORT

The membership totals for the end of the year were:

	31.12.2016	31.12.2015
Full with YAJ (Life)	17	18
Full with YAJ	336	376
Full	153	153
Affiliated Society	26	27
Institution	101	103
Total	633	677

Overseas members included above are 1 life, 5 Full with YAJ, 1 Full and 32 Institutions.

	31.12.2016	31.12.2015
Record Series	106	111
WCR	103	105

70 members left the society in 2016, by the following routes:

Excluded by Management Board for non-payment of subscriptions	44
Died	7
Resigned	18
Duplicate membership identified	1

We gained 26 new members in the year, which balanced those lost apart from those excluded by the Management Board for non-payment over two years. The 44 in the latter category were those which had accumulated over the last 10 years or more since this action was last taken, so this level is not to be expected next year. Some progress has been made in dealing with the institutions, although we continue to have issues with EBSCO, who represent a number of University Libraries. On a positive note I am happy to report that membership applications for 2017 are already showing an increase over 2016.

John Whitaker, Honorary Membership Secretary

REPORT ON EXCURSIONS

Just as my work on the Society's database at Claremont was drawing to a close, the Excursions Secretary, Louise Thompson Phillips, stood down from the post, so I was able to step in fairly seamlessly to carry on the good work Louise had already set in motion.

The first trip, already prepared, was to the 14th century, moated Markenfield Hall, near Ripon. This was one of the most significant centres of the Rising of the North in 1569; it is by no means a museum, but retains the air of a much-loved family home to the Curteis family with elaborate décor and a working farm attached. The visit attracted a good number (19 members) to a fascinating morning learning from our guide the house's history. A good meal in a nearby garden centre rounded off our visit perfectly.

Next, there was a rather damp day in York with a visit to the Minster on the afternoon of September 3rd, preceded by a tour in the morning of the Bar Convent Museum near Micklegate Bar. The museum provided graphic accounts of how innocent, peaceable people were cruelly persecuted for their faith. Lunch in the restaurant there set us up well for the Minster tour; we had only 8 members for this but in fact that worked in our favour, as our well-informed guide took us to parts of the building where conservation work was on-going, which a larger number would not easily have been able to access. Whilst most of us had been to the Minster previously, we were shown interesting nooks and crannies that we would never have found on our own.

After York came a visit to Goole, which although dating back only to the coming of the Aire and Calder Canal in the 1820s, has a distinct identity of its own with a lively history to be discovered. On this occasion a group of 22 enjoyed a lovely, late-summer day on the art trail which celebrates the accomplished local pierhead artist Reuben Chappell, with facsimiles of his marine paintings displayed throughout the town. This combined well with the local history trail, with plenty of fine architecture to see, and stories of the past to hear. A recent phoenix which has risen from the ashes is the lovely, grade II* listed Lowther Hotel, something unexpected in the docks area, which has been rescued from dereliction by Howard and Julie Duckworth who have lovingly brought it back to life as a comfortable hotel (claimed to be the oldest in England). Whilst our lunch here was being prepared, we saw the canal company's former boardroom, which contains a splendid mural of national importance, depicting life on the waterfront here almost 2 centuries ago. This has been painstakingly restored by no less than the Queen's conservator, helping the hotel to win a prestigious restoration project award. Completing our tour of the open-air artworks in the afternoon, we adjourned to the museum where the staff were delighted to welcome such a large group, and took photographs of us viewing the exhibits to use for future publicity.

Louise had also done the groundwork for our final visit of the year, on 13th October, to the delightful Georgian Theatre in Richmond for a look behind the scenes, also both on and underneath the stage. Lunch was taken in the town's old railway station, a fine building with the distinctive stamp of the eminent designer G. T. Andrews, now converted into a very well-used hub of town life. Following lunch we had a guided tour which brought to life its past use from North Eastern Railway days to closure in the Beeching era, with particular emphasis on its importance during World War II. We then carried on to the town's Richmondshire Museum for an insight into the area's history dating back to prehistoric times.

Jane Ellis, Honorary Excursions Secretary

PUBLICATIONS REPORT

The year saw the appearance of four new Society publications. The Roman Antiquities Section, in collaboration with Cambridge University, produced a two volume report, *Hayton, East Yorkshire: Archaeological Studies of the Iron Age and Roman Landscapes* (Yorkshire Archaeological Report 8, edited by Peter Halkon, Martin Millett and Helen Woodhouse), on the extensive surveys and excavations carried out at Hayton in the East Riding. The volumes have been favourably reviewed in *Antiquity*. Keith Boughey, of the Prehistory Research Section, produced a volume entitled *Life and Death in Prehistoric Craven*, which reported the findings of W.W. Holgate's 1930s excavations of the Hare Hill Ring Cairn. A further volume in the new series of *Medieval Yorkshire* also appeared, whilst a new volume published in the Yorkshire Record Series (Volume 163) dealt with the Cartulary of St Leonard's Hospital, York.

Since April 2016 all in print YAHS publications have been available for purchase via <http://jeremymillspublishing.co.uk/bookshop/index.php>, the online shop of Jeremy Mills (part of D&M Heritage), with the exception of the Cartulary of St Leonard's Hospital, York, which is available from Boydell and Brewer (<https://boydellandbrewer.com/the-cartulary-of-st-leonard-s-hospital-york-hb.html>).

Ian Roberts, Honorary Publications Officer

PROMOTIONS GROUP REPORT

The Society Promotions Group (SPG) met on four occasions during 2016, in February, June, September and November. The Group is responsible to the Management Board for planning the Society's promotion and publicity and it also receives regular reports on membership figures and membership arrangements for discussion and advice. The past two years have been challenging for promotion purposes due to the changes affecting the Society. The main focus of the Group's activity during 2016 was to pursue the creation of a new, modern website to be the focus for information about the Society for both the public and members. The Management Board had agreed to pay for an external provider and a specification was produced by the Group and sent to a selection of website providers during the year. Following a selection process which involved short listing and interview, the group made a recommendation to the Management Board at its November meeting to appoint Purple Creative Studio. The recommendation was approved by the Management Board in December and a small group started work with the provider with the aim of having a fully functional website during the latter part of 2017.

Other topics discussed during 2016 included reviewing the Society's publicity material in the light of the Society's name change and subsequent planned change of location; working to create an up to date contact list of affiliated societies and other local historical and archaeological societies with a view to the dissemination of publicity material; producing articles to appear in Yorkshire periodicals; identifying suitable events where the Society could be present and reviewing the Society's Excursion programme. A decision was made to collaborate with a number of organisations to plan for a celebration of the 50th anniversary in 2018 of the publication of Marie Hartley's and Joan Ingleby's important book *Life and Tradition in the Yorkshire Dales*. Both authors were members of the then YAS and it is appropriate that the Society should take the lead in the project.

Finally thanks to my fellow Group members for their efforts in working towards raising the profile of the Society which hopefully will lead to increased membership and income.

Margaret Tylee, Honorary Publicity Officer and Chair of SPG

REPORTS FROM SECTIONS AND PUBLISHING COMMITTEES

FAMILY HISTORY SECTION

The Family History Section maintained its full programme of lectures during 2016, covering a range of diverse topics such as: Leeds Bandstands, Servants in smaller Victorian homes, Twentieth-century Leeds, Leeds people on blue plaques, the Brontes behind closed doors, Railway Navvies, the Tragedy at Gallipoli, Lawnswood Cemetery and the role of Family Myths in genealogical research.

The Section had a presence the Pudsey Family History Fair in April 2016 and at the York Family History Fair in June 2016 where research items not available on the internet proved to be best sellers. However, it must be said that the overall attendance levels at the York event were significantly lower than in previous years. The Section may have to redefine its 2017 profile concerning the York Fair and decide on whether attendance at smaller more locally-based Family History events might be the way to progress. Alas the Pudsey event will not be held in 2017 and reports suggest that these fairs are now past history.

The administration of the Family History Section proved to be particularly challenging during 2016. There is now even more an urgent need for an infusion of new blood into the committee to lead the Family History Section and address the future challenges. The relocation of the YAHS headquarters to Joseph's Well will affect the section's operations and as a consequence the membership now has to determine what the future format of the Section will consist of, and how it will interact most effectively with its remaining members. At this time we are mainly a promoter and provider of lectures and a magazine with occasional advice to those who are "stuck" in their researches. We need to be more than this if we are to stop the further decline in our membership numbers.

During the year the Section managed direct day-to-day operation of the Yorkshire Roots website to raise the profile of the Section on the internet as well as improving the service to members. Owing to the publication costs of the Yorkshire Family Historian, particularly postal charges, the Committee undertook a survey of all members who supplied their e-mails to see how the Historian might be circulated by electronic means. Unfortunately the response to this survey was underwhelming. Owing to the continuing financial pressures resulting from the publication of the print version of the Historian some alternatives will now have to be seriously considered.

On behalf of the Section I would like to offer a big thank you to all those who helped the Officers and Committee members during the past year both in the day to day business of the Section and in the move of our materials from Claremont, your advice on what to keep and what to let go was invaluable.

John Korna, Honorary Secretary

INDUSTRIAL HISTORY SECTION

2016 was another successful year for the Section - the Officers remained unchanged and the membership was stable at around 80 following the reduction in 2015 due to the updating of the YAHS membership figures. We are the smallest of the special interest sections and now that the future of the Society is secure we must turn to thinking of ways in which our membership can be increased.

As usual six lectures were held in 2016, topics were York: its transport and history; the investigation of the Tin Mill, Hunshelf; the restoration of historic canal and railway-related properties in Goole; Matthew Murray and the firm of Fenton, Murray & Co; the history and archaeology of the Yearsley Watermill; and from 10¼ to 7ft (historic images of trains). Average attendance was 26, similar to 2015 and representing 32% of the membership. Two section excursions were held, the first to Queen's Mill, Castleford in May and the second a walking tour in September of Lawnswood Cemetery, Leeds to view the monuments to prominent Leeds industrialists. Also in September members joined a YAHS visit to Goole. The section was represented at the Association for Industrial Archaeology's 2016 conference in Telford. Three issues of the Section's Newsletter were produced containing news, information and reports of the lectures and excursions.

Development of the Yorkshire Industrial History Online (YIHO) database has continued and by the end of the year it contained about 3,000 site records with more continuing to be added, thanks to active collaboration with several other industrial and local history groups. The aim is to make the database available to members via the new YAHS website, with a cut down version available to the public. Thanks are due to the members of the project group, in particular Dr John Suter who is responsible for the technical development.

Thanks are also due to Robert Vickers, our Vice Chair and Membership Secretary and responsible for the production of the Newsletters, to Jane Ellis, our Lecture Programme Secretary, and of course to our members for their continued support. We look forward to another successful year in 2017.

Margaret Tylee, Honorary Section Chair

MEDIEVAL SECTION

Members of the Medieval Section enjoyed another year of lectures, though sadly one of our speakers, Mr John Goodchild, who was to give his talk in November, sadly passed away. He was the author of some two hundred publications including *Aspects of Medieval Wakefield*, and owned a vast collection of manuscripts relating to the West Riding, including some medieval. Mr Goodchild had given thousands of talks on hundreds of subjects over the last 60 years of his life and had been a member of the Society for 65 years.

However, most of the lectures did take place as scheduled. In January 2016 David Cockman spoke to us on the subject of the Luttrell Psalter, one of the great surviving treasures of the Middle Ages. Peter Townend gave the February 2016 lecture on the Order of the Gilbertines, focusing on the Yorkshire houses of Watton, Ellerton, Malton and St. Andrews, York. In March Antonia Lovelace, Curator of Anthropology at Leeds Museums, talked about a bronze ewer, acquired by the Prince of Wales's own Regiment of Yorkshire during the Asante campaign in what is now Ghana in 1896. In May Stephen Sherlock, Archaeological Clerk of Works on the A1 Leeming to Barton road scheme, talked about Anglo-Saxon burials in Yorkshire. Following the summer recess, in October, Sylvia Thomas spoke to the section about the medieval archives in the collections of the YAHS; and in December Dr Audrey Thorstad lectured on 'interaction, daily life, and socialising spaces in the early Tudor castle'.

In another respect this has been a frustrating year because the proposed Kingdom of Elmet conference had to be postponed after losing contact with a keynote speaker. Nor have we cracked the problem of organising trips out to places of interest. The English Heritage store in Helmsley and Stank Hall Barn were both proposed as places of medieval interest to visit this year. Unfortunately, the visit to Helmsley had to be scheduled during the week which made it very difficult to attend for those who work full-time.

Digitally, the Section website and the twitter account have generated interest and the section is grateful to outgoing committee member Craig Fletcher for setting up a Medieval Section twitter account, and to Sue Alexander who continues to provide technical support to the officers and maintains the section website. Though we have not used the twitter account very much, the Section must move with the times and use social media to promote the work it does. The number of visits to the section website and blog has continued to grow.

Chair Axel Muller has continued his important role as a source of contact between academics and the section. Jo Heron, as Treasurer, reported a small loss over the last year but that is not something to be very worried about in the short term. We have the opportunity to do other things as well as run a lecture programme and to a degree there is financial flexibility to do a little more, but we

will not do this unless members do indeed want to do more. Finally, David Asquith the section's Editor produced the third consecutive Medieval Yorkshire.

In the next year, there is a vacant place on committee to fill. It would be good to extend the scope of Medieval history that we cover, so that in addition to Medieval Yorkshire we also explore international medieval history and archaeology. The section featured ceramic figurines from Ghana a couple of years ago. Could there be an opportunity to offer occasional lectures on Medieval Islamic history and archaeology, for instance?

Bryan Sitch, Honorary Secretary

PREHISTORY RESEARCH SECTION

After the removal of 12 non-payers, we now have 104 YAHS, 16 Section-only and 4 Honorary members. In March, in a well-supported inaugural 'Members' Morning', David Davidson spoke on 'Thornborough and the axe route', Keith Boughey on 'Excavation of Hare Hill Cairn' and Dennis Waudby on 'High Leas, Adel'. After lunch, Professor Colin Haselgrove described 'The rise and fall of the late Iron Age royal centre at Stanwick, North Yorkshire', followed by the AGM. In September, Yvonne Luke, assisted by our Chair, led a party around the Stanwick earthworks. At our Christmas meeting, Prof Terry O'Connor reviewed 'Animals in Prehistoric Yorkshire' and Debbie Hallam told us of her research into 'The Bronze Age Funerary Cups of Northern England'.

A comprehensive 124 page *Prehistoric Yorkshire No 54* was distributed to members. Section finances are robust (total reserves of £15,142 at 31/12/16). A research grant of £445 was given to Reading University for geophysical survey at Skipsea Burgh and further support was promised for other projects. Following changes to YAHS procedures, a Section nominee, Helen Caffrey, was elected to the YAHS Management Board.

Yorkshire Quern Survey: Don Spratt established the YQS in 1986. Our thirtieth anniversary year was as busy as ever. In terms of research activity, a review of Roman millstones in the north was undertaken and a paper on Neolithic saddle querns was submitted for Fiona Roe's *Festschrift*. In addition, a talk on 'Regionality in beehive querns' was delivered to the conference organised at Grassington by the Yorkshire Dales Landscape Research Trust, with the support of the Section and others. Assistance in recording querns was given to Manchester Museum, and to the Yearsley Mill and Monk Fryston excavations. Reports were provided to eight contractors, with an emphasis on Northern Archaeological Associates' sites along the A1, in total yielding £4.1K in donations. Finally, at the December AGM, the Co-ordinator discussed some 'Querns from the A1 widening at Catterick'.

John Cruse, Joint Honorary Secretary

PARISH REGISTER SECTION

The Section continues to sell printed volumes, CDs and downloads from its website at www.yorkshireparishregisters.com and offers its heartfelt thanks to Mary Palmer for coping with all the sales and to Janice Wood for dealing with the downloads.

Tables were manned by Mary Palmer, Pauline Litton and friends at the Yorkshire Family History Fair at York in June. After more than a decade it was agreed that this will be the last year we have a presence at the Fair.

Pauline Litton MBE, Honorary Secretary

WAKEFIELD COURT ROLLS COMMITTEE

No volume was published in 2016, as these are scheduled to appear every two years, and Volume 18, the manorial court roll for 1658 -1659, edited by Mr David Asquith, was published in 2015. Three volumes have thus appeared since the present general editor took over from the late Dr Constance Fraser in 2011. Volume 19, the court roll for 1781-2, edited by Mr David Scriven, will be published in spring 2017, the fortieth anniversary of the appearance of the first volume in our series, which is now the longest running project of its kind in the UK.

After volume 19, we anticipate that those immediately following will be concerned with medieval court rolls as work is underway on the court roll for 1360-61, edited by Mr Christopher Watson, the roll for 1373-74 by Dr Sharon Wright of the University of Saskatchewan and that for 1348-9 by, again, Mr David Asquith. The general editor is working intermittently on an edition of an early seventeenth-century manorial memoranda book which was probably compiled in the Duchy of Lancaster office.

Beside this work on the court rolls, two volunteers, Mrs Jean Stockley and Mrs Pamela Lindley, are at work on transcribing a number of the manorial docket books from 1559 up to the early nineteenth century. The docket books contain the names of the parties to transactions on the rolls, and references to other matters, but in date rather than in alphabetical order. The entries will, however, be searchable by surname. Several possibilities for publishing this significant volunteer effort, when completed, are being considered, including its appearance on the Wakefield Court Rolls pages of society's new website.

Dr Brian Barber, General Editor

OFFICERS OF THE SOCIETY

Hon. General Secretary D.J. Buck
Hon. Treasurer B.J. Barber
Joint Hon. Editors M. Chase (History) R. Martlew (Archaeology)
Series Co-ordinators B.J. Barber (History) I.D. Roberts (Archaeology)
Hon. Collections Liaison Officer S. Thomas
Hon. Excursions Secretary L. Thompson Phillips (until 20 Aug 2016), J. Ellis (from 20 August 2016)
Hon. Membership Secretary J Whitaker
Hon. Publications Officer I.D. Roberts
Chair, Promotions Group M. Tylee

HON. SECRETARIES OF SECTIONS, ETC.

Parish Register Section P.M. Litton
Hon. Sec. & Editor, Record Series C. Webb
Wakefield Court Rolls Section B.J. Barber
Family History Section J. Korna
Industrial History Section (contact) M. Tylee
Medieval Section B. Sitch
Prehistory Research Section R.J. Cruse
Roman Antiquities Section J. Heron

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Claro Community Archaeology Group D. Hunt
East Riding Archaeological Trust T.G. Manby
East Riding Archaeological Society R. Coates
Forest of Galtres Society H. Kirk
Harrogate Archaeological Society P. Eaton
Huddersfield & District Archaeological Society S. Harling
Hunter Archaeological Society R. Morgan
Ingleborough Archaeology Group C Howard
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Middleham & Dales Local History Society A. Keates
Olicana Historical Society P. White
PLACE M. Atherden
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Upper Wharfedale Heritage Group H. Steele
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Yorkshire Philosophical Society F. Chambers
Yorkshire Vernacular Buildings Study Group M. Cook

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LIBRARY AND ARCHIVES

The Society's Library and Archives are available at the University of Leeds Library, where they are held on long-term loan. The Archives are accessible in the Special Collections department of the University Library (see <https://library.leeds.ac.uk/special-collections-yorkshire-archaeological-and-historical-society>). The books from the Society's Library are being catalogued at the University and will be available in due course, but all the other books in the University of Leeds Library are accessible to both YAHS members and affiliates. Letters of authorisation to enable application for University of Leeds Library tickets may be obtained from the Society's office.

OPENING TIMES OF LEEDS UNIVERSITY LIBRARY

Details of the opening times for the University of Leeds Library

may be found at: <https://library.leeds.ac.uk/opening-hours/>

The opening hours for Special Collections may be found at:

<http://library.leeds.ac.uk/special-collections-opening-hours>

EVENTS PROGRAMME

Members are reminded that the Events Programme Year runs from September to August. Almost all the lectures for the 2017-2018 year are expected to take place at the Swarthmore Education Centre, 2-7 Woodhouse Square, Leeds, LS3 1AD. The Membership Year runs from January to December and subscriptions for 2018 are due by 31 December 2017. The Yorkshire Archaeological Journal is published each year in August/September.

REGISTERED COMPANY NUMBER: 00038346 (England and Wales)
REGISTERED CHARITY NUMBER: 224083

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS REVIEWED BY
INDEPENDENT EXAMINATION
FOR THE YEAR ENDED
31ST DECEMBER 2016
FOR**

**YORKSHIRE ARCHAEOLOGICAL AND HISTORICAL
SOCIETY**

Thomas Coombs
Chartered Accountants
Century House
29 Clarendon Road
Leeds
West Yorkshire
LS2 9PG

**YORKSHIRE ARCHAEOLOGICAL AND HISTORICAL
SOCIETY**

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2016**

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**YORKSHIRE ARCHAEOLOGICAL AND HISTORICAL
SOCIETY**

**REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31ST DECEMBER 2016**

TRUSTEES

D Asquith
B Barber
D J Buck
G Cookson
R J Cruse
R H Davis (resigned 04/07/2016)
G C F Forster
R Frost
D Johnson (resigned 20/08/2016)
R D Martlew
F Matthews (resigned 08/08/2016)
S Thomas
S Bence (appointed 20/08/2016)
H Caffrey (appointed 20/08/2016)
I Roberts
M Tylee (appointed 20/08/2016)
J Whitaker

COMPANY SECRETARY

D J Buck

REGISTERED OFFICE

Suite 10E
Joseph's Well
Hanover Walk
Leeds
LS3 1AB

REGISTERED COMPANY NUMBER 00038346 (England and Wales)

REGISTERED CHARITY NUMBER 224083

INDEPENDENT EXAMINER

Thomas Coombs
Chartered Accountants
Century House
29 Clarendon Road
Leeds
West Yorkshire
LS2 9PG

SOLICITORS

Walker Morris LLP
Kings Court
12 King Street
Leeds
West Yorkshire
LS1 2HL

**YORKSHIRE ARCHAEOLOGICAL AND HISTORICAL
SOCIETY**

**REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31ST DECEMBER 2016**

BANKERS

Yorkshire Bank Plc
94 Albion Street
Leeds
LS1 6AG

Barclays Bank Plc
PO Box 416
Leeds
LS1 1UN

Royal Bank of Scotland Plc
27 Park Row
Leeds
LS1 5QB

Caf Bank Ltd
25 Kings Hill Avenue
West Malling
Kent
ME19 4JQ

Patrons

Lord Crathorne, formerly Lord Lieutenant of North Yorkshire
Sebastian Fattorini
Lord Hope of Thornes, formerly Archbishop of York
Professor Sir Ian Kershaw
Dr Ingrid Mary Roscoe, Lord Lieutenant of West Yorkshire
The Most Revd and Right Honourable Dr John Sentamu, Archbishop of York

President

G Cookson

Honorary Vice-Presidents

P V Addyman
G C F Forster
S Thomas

Vice-Presidents

M J Heron
R Morris

**YORKSHIRE ARCHAEOLOGICAL AND HISTORICAL
SOCIETY**

**REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31ST DECEMBER 2016**

Members of the Management Board, all of whom are trustees and directors of the Society:

D Asquith	
B Barber	(Hon Treasurer)
S Bence	(Appointed 20/08/2016)
D J Buck	(Hon General Secretary)
H Caffrey	(Appointed 20/08/2016)
G Cookson	(President)
R J Cruse	
R Davis	(Resigned 04/07/2016)
G C F Forster	
R Frost	
D Johnson	(Resigned 20/08/2016)
R Martlew	
F Matthews	(Resigned 08/08/2016)
I Roberts	
S Thomas	(Immediate past President)
M Tylee	(Appointed 20/08/2016)
J Whitaker	

Council Members

S Bence	(in elected capacity until 20/08/2016, then as Management Board member)
R Davis	(resigned 20/08/2016)
M Fyfe	
R Hoyle	

Vice-Presidents, members of the Management Board, and representatives of YAHS Sections and Affiliated Societies are also members of the Council.

YORKSHIRE ARCHAEOLOGICAL AND HISTORICAL SOCIETY

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST DECEMBER 2016

The members of the Management Board, who are also the trustees and directors of the society for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st December 2016. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objectives of the Society remained the same over the past year. The primary objective is the promotion of the study of Yorkshire's past through archaeology and history.

Significant activities

Annual Review

The activities of the society are aimed at fulfilling its aims and objectives.

During 2016 the Society pursued these activities through its programme of lectures and other events, through the production of publications, and through the promotion of research into the archaeology and history of the historic county of Yorkshire. Through its special interest Sections, the Society also catered for those people interested in studying and researching specific topics and periods.

The Society continued to publish new work in 2016. Volume 88 of the *Yorkshire Archaeological Journal* was issued. It contained articles dealing with excavations on prehistoric (bronze age and iron age), Roman, Anglo-Saxon and medieval sites and with historical topics including a medieval charter, an Elizabethan ironworks, the religion of the Yorkshire gentry and the development of Skipton. The efforts of the Society's Prehistory Research Section facilitated the publication of *Life and Death in Prehistoric Craven: Welbury Wilkinson Holgate and the Excavation of the Hare Hill Ring Cairn* by Keith Boughey. In addition, a further volume was published in the Wakefield Court Rolls series (that for 1658-59). Further editions of *Medieval Yorkshire* and *Prehistoric Yorkshire* were also produced.

As noted in the Annual report for 2015, in the light of the challenges facing the Society, an agreement was reached between the Society and the University of Leeds to deposit the Society's Library and Archives on long-term loan in the University Library. The transfer of the Library to the University was completed successfully in September 2015, and the Society's Archives were sent initially from Claremont for conservation treatment by Harwell Document Restoration Services and then transferred in batches to the Special Collections Department at the University Library. The great majority of the Archives were transferred before Christmas 2015, with the remainder going to the University early in 2016. In association with these changes, members of the Society became eligible to become external members (with borrowing rights) of Leeds University Library. As of 31 December 2016 around 90 of the Society's members had availed themselves of this opportunity.

Work was undertaken throughout 2016 to facilitate the sale of Claremont previously agreed by the Management Board. Although an agreement to sell the building (subject to contract) had been reached in the summer of 2015, the sale process subsequently proved to be long and protracted and in the autumn of 2016 the Board reluctantly took the decision to seek a new purchaser. Happily a new potential buyer was found quite quickly and their plans were such that by the end of the calendar year the Board was confident that planning permission would be granted early in 2017, and that the sale would be completed shortly thereafter.

The Society continued to benefit in 2016 from considerable voluntary assistance with many administrative tasks, such as accounting, financial record-keeping, sales and IT. In addition, the Society's administrative officer, Judith Rushton, and the caretaker, Dawit Ghebre, continued to provide vital support to ensure the smooth running of the Society's affairs. The executive officers and the Management Board were very grateful to the Society's staff and to all the members who assisted in the running of the Society on a voluntary basis throughout the year.

YORKSHIRE ARCHAEOLOGICAL AND HISTORICAL SOCIETY

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST DECEMBER 2016

OBJECTIVES AND ACTIVITIES

Public benefit

The Society aims to achieve public benefit in keeping with its charitable status by serving its primary objective and through the activities it undertakes. As indicated above, the Society's primary objective is the promotion of the study of Yorkshire's past through archaeology and history, and the Society works to encourage interest public interest in this objective throughout Yorkshire and beyond. Members of the general public are welcome to attend the Society's lectures and other events and the Society makes its extensive archive collections available free of charge to all members of the public on six days each week through the University of Leeds Library Special Collections Department.

FINANCIAL REVIEW

Financial position

Report of the Honorary Treasurer on the Annual Accounts for 2016

This year, thanks to the tireless efforts of Mr Frank Jordan, the member who volunteers his accountancy skills to the society, the accounts adopt a format more readily understandable than before.

The financial situation, reflecting the consequences of the reorganisation which began to be put into effect following its overwhelming approval by the extraordinary general meeting of the Society in 2014, continues to improve. There is now a substantial excess of income over expenditure of £54,000, compared to a deficit of a greater sum five years ago.

Income has increased, principally from two causes. The second was a resurgence in the amount received in bequests. This was principally the result of a generous legacy from the late Mrs Dilke, widow of the late Professor Oswald Dilke, the Latin scholar who was formerly a member of the Society's council. One outcome of the reorganisation is that the society will no longer be dependent on the thoughtful bequests of former members to finance its current activities, but will be able to use them to make long-term investments. Rent and dividends were formerly aggregated but were separated in 2016. The rents formerly received from the flat let to students and from the occupation of rooms by Thoresby Society ceased in 2015 as a result of the negotiations over the sale of Claremont.

Considerable economies in expenditure have arisen from the transfer of the Society's library and archives to Leeds University in 2015. This led to a fall in the running costs for our premises by almost half compared to 2014 and 2015 and the termination of staff costs under these heads. The radical reductions in audit and accountancy charges are due to the work of Mr Jordan and the adoption of independent examination. Overall, income increased slightly over 2015 to £138,275 while expenditure fell by about half, from £190,996 to £84,754.

The sale of our premises, anticipated in 2017, will complete the task of reorganisation which began in 2014. Taken together, these changes will, with carefully-made decisions about the future organisation of our finances, enable the Society to enjoy a stable future, free from the financial anxieties of the last decade.

YORKSHIRE ARCHAEOLOGICAL AND HISTORICAL SOCIETY

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST DECEMBER 2016

FINANCIAL REVIEW

Investment policy and objectives

In 2016, the society will carry out a review and formulate a comprehensive policy for its investments which will include both the existing capital in stocks and shares and other investment vehicles previously acquired and the capital acquired through the sale of its premises. Its principal purpose will be to reorder its entire capital so that the form of investment adopted ensures, as far as practicable, that the real value of its capital is at least maintained in the long-term while also providing a sufficient income to ensure that the society can adequately finance its charitable intentions.

Reserves policy

The Management Board and its Finance Committee continue to actively seek and take advice on the best way to use the investments and income the Society receives. The major part of the Society's assets continued to be in Restricted Funds and the ownership of the premises, as can be seen in the attached accounts.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Charity is governed by its Memorandum and Articles of Association dated March 1893 as amended by Special Resolutions passed 25 March 1935, 29 April 1949, 24 October 1970, 19 June 1993, 19 June 2004 and 26 September 2015. This is augmented by the Rules and Regulations of the Society.

Charity constitution

Under the Articles of Association (Constitution), the Members of the Management Board are responsible for holding cyclical elections for new members. In addition to the President, the Honorary General Secretary and Honorary Treasurer, a number of trustees are recruited from the membership. At the Annual General Meeting (AGM) in August 2016 (as agreed at the previous AGM in September 2015), the number of trustees recruited from the membership was increased from 10 to 12, with five of those 12 members being nominated for election by the five lecture-promoting Sections of the Society. Members of the Board may serve for two consecutive periods of three years, after which they must retire for at least one year. This helps ensure that the Board represents a wide range of interests and backgrounds, all with the intention of supporting the Society in its Aims and Objectives. The Board supplies all new Trustees with the information necessary regarding the running of the Society and also with the requirements of the Charity Commission and Companies House and their expected responsibilities.

Members of the Management Board

The Members of Management Board who held office during the year 2016 are listed elsewhere in this report. The Members of the Board are also the Trustees and Directors of the Society.

Key management remuneration

There are no additional personnel employed by the Charity which act as key management other than the Board of Trustees. The activities of the Charity are overseen by the Management Board and managed by the Executive Officers, being the President, the Honorary General Secretary and the Honorary Treasurer.

No trustee of the society receives any remuneration or reimbursement of expenses in relation to participation in any of the activities of the society.

Related parties

No person related to any of the trustees supplies, or is paid to supply, any goods or services to the charity.

Subscriptions are paid by the trustees. These are transactions at an arms length.

YORKSHIRE ARCHAEOLOGICAL AND HISTORICAL SOCIETY

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST DECEMBER 2016

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The Officers and Management Board, with the assistance of the staff, continued to monitor Claremont and the activities of the Society for any problems which might arise, and to plan accordingly to protect the Society and its holdings. Essential maintenance of the premises continued, although no major work was carried out during 2016.

The budget was again balanced in 2016. This was achieved with somewhat less difficulty than in recent years due to savings during the year, particularly in relation to reduced staffing costs. The Report of the Honorary Treasurer on the accounts (as set out above) gives further details. In future years, once the sale of Claremont has been completed, the Board is confident that the Society's finances will have been placed on a much better long-term footing, following the decision to enter into a partnership with the University of Leeds, which markedly reduces the cost to the Society of maintaining and providing access to its collections. The Management Board remains most grateful to all those who have given us donations, and hopes that our members will continue to consider remembering us when making their wills.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also directors of Yorkshire Archaeological and Historical Society for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS 102)
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Approved by order of the board of trustees on 26th May 2017 and signed on its behalf by:



G Cookson – President and Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF YORKSHIRE ARCHAEOLOGICAL AND HISTORICAL SOCIETY

I report on the accounts for the year ended 31st December 2016 set out on pages nine to twenty one.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

C. Darwin

Christopher Darwin FCA
Thomas Coombs
Chartered Accountants
Century House
29 Clarendon Road
Leeds
West Yorkshire
LS2 9PG

Date: 26th May 2017

**YORKSHIRE ARCHAEOLOGICAL AND HISTORICAL
SOCIETY**

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2016**

	Notes	Unrestricted funds £	Restricted funds £	Endowment funds £	Total 2016 funds £	Total 2015 funds £
INCOME AND ENDOWMENTS FROM						
Donations and legacies		47,896	-	130	48,026	18,373
Charitable activities						
Incoming resources from charitable activities		31,977	-	-	31,977	55,375
Subscriptions		44,161	-	-	44,161	34,083
Investment income	2	10,416	-	2,592	13,008	21,910
Other income		<u>1,103</u>	<u>-</u>	<u>-</u>	<u>1,103</u>	<u>5,179</u>
Total		135,553	-	2,722	138,275	134,920
EXPENDITURE ON						
Raising funds		1,482	-	-	1,482	1,696
Charitable activities						
Support costs		52,163	-	-	52,163	132,474
Costs incurred on charity's objects		18,712	-	12,397	31,109	55,519
Other		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,307</u>
Total		72,357	-	12,397	84,754	190,996
Net gains/(losses) on investments		<u>5,134</u>	<u>-</u>	<u>1,106</u>	<u>6,240</u>	<u>6,352</u>
NET INCOME/(EXPENDITURE)		68,330	-	(8,569)	59,761	(49,724)
Transfers between funds	12	<u>10,286</u>	<u>(10,286)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net movement in funds		78,616	(10,286)	(8,569)	59,761	(49,724)
RECONCILIATION OF FUNDS						
Total funds brought forward		389,991	10,508	53,434	453,933	503,657
TOTAL FUNDS CARRIED FORWARD		<u>468,607</u>	<u>222</u>	<u>44,865</u>	<u>513,694</u>	<u>453,933</u>

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

The notes form part of these financial statements

**YORKSHIRE ARCHAEOLOGICAL AND HISTORICAL
SOCIETY**

**BALANCE SHEET
AT 31ST DECEMBER 2016**

	Notes	Unrestricted funds £	Restricted funds £	Endowment funds £	Total 2016 funds £	Total 2015 funds £
FIXED ASSETS						
Investments	7	171,791	-	49,013	220,804	201,564
CURRENT ASSETS						
Debtors	8	9,402	-	694	10,096	8,484
Investments	9	171,800	-	-	171,800	171,800
Cash at bank		<u>124,404</u>	<u>100</u>	<u>12,357</u>	<u>136,861</u>	<u>113,196</u>
		305,606	100	13,051	318,757	294,480
CREDITORS						
Amounts falling due within one year	10	(8,790)	122	(17,199)	(25,867)	(41,111)
NET CURRENT ASSETS/(LIABILITIES)		<u>296,816</u>	<u>222</u>	<u>(4,148)</u>	<u>292,890</u>	<u>252,369</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>468,607</u>	<u>222</u>	<u>44,865</u>	<u>513,694</u>	<u>453,933</u>
NET ASSETS		<u>468,607</u>	<u>222</u>	<u>44,865</u>	<u>513,694</u>	<u>453,933</u>
FUNDS	12					
Unrestricted funds					468,607	389,991
Restricted funds					222	10,508
Endowment funds					<u>44,865</u>	<u>53,434</u>
TOTAL FUNDS					<u>513,694</u>	<u>453,933</u>

The notes form part of these financial statements

**YORKSHIRE ARCHAEOLOGICAL AND HISTORICAL
SOCIETY**

**BALANCE SHEET - CONTINUED
AT 31ST DECEMBER 2016**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st December 2016.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31st December 2016 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements were approved by the Board of Trustees on 26th May 2017 and were signed on its behalf by:

D. J. Buck

D J Buck – Secretary and Trustee

B Barber

B Barber – Treasurer and Trustee

G Cookson

G Cookson – President and Trustee

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2016**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

Financial reporting standard 102 - reduced disclosure exemptions

The charity has taken advantage of the following disclosure exemption in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

Income

Voluntary income

Voluntary income is received by way of subscriptions, capitation fees, donations and gifts, legacies, and contributions. Voluntary income is credited to the accounts on an accruals basis, apart from legacies which are credited on a receipts basis. No account has been taken of subscriptions due but not received. Tax refunds on gift aided subscriptions are accounted for on a tax year basis. All income is included gross in the financial statements.

Investment income

Bank interest is included in the SOFA on receipt. Dividends and other interest are included in the SOFA account on receipt including any appropriate tax credit. Rents are included on an accruals basis.

Grants

Grant income is accounted for upon receipt and is used to offset general administrative costs of the Society unless directed differently by the grant awarding body.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Tangible fixed assets are stated at cost or equivalent value less depreciation.

Depreciation is provided on tangible fixed assets, after taking account of any grants receivable, so as to write off the cost or valuation, less any residual value, over their expected useful life as follows:

Furniture, fixtures and fittings	10% straight line
----------------------------------	--------------------------

Assets held for disposal

Current assets are included at the lower of cost and net realisable value.

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST DECEMBER 2016**

1. ACCOUNTING POLICIES - continued

Heritage assets

The Society has, in its ownership, various books and historical documents either bought through appeals or gifts to it over the years. These assets, being of a historical nature, have not been included on the balance sheet. It is not practical to obtain valuations of such assets held. Historical books and documents are written off to the statement of financial activities on a receipts basis and payments basis when they are sold or acquired.

Fund accounting

Unrestricted funds are subscriptions, donations, gifts, legacies, grants received and sales licence fees and royalties and can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds are those donated and can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Permanent endowment funds are transactions and other events, except investment revaluations, which increase or decrease the amount of permanently endowed funds are dealt with in the statement of financial activities. All permanent endowment funds are considered to be restricted funds.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Investments

Long term investments are classified as fixed assets. Fixed asset investments which are listed on a recognised stock exchange are valued at their market value at the year end. Differences between market value and original cost are disclosed in the statement of investment gains and transferred to the balance sheet.

Profit and losses arising on the disposal of investments are disclosed in the statement of investment gains and transferred to the balance sheet.

Status

The Society is a company limited by guarantee, formed in 1893 otherwise than for profit, exempt from the requirement to use the word 'limited' and registered as a charity. The liability of each member is restricted to 50p.

2. INVESTMENT INCOME

	2016	2015
	£	£
Rents received	300	11,321
Dividends	12,637	10,303
Deposit account interest	71	286
	<u>13,008</u>	<u>21,910</u>

**YORKSHIRE ARCHAEOLOGICAL AND HISTORICAL
SOCIETY**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST DECEMBER 2016**

3. TRUSTEES' REMUNERATION AND BENEFITS

The key management personnel of the charity comprise the trustees (including the honorary treasurer) of Yorkshire Archaeological and Historical Society. The total employee benefits of the key management personnel of the Charity were £nil (2015: £nil)

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st December 2016 nor for the year ended 31st December 2015.

4. STAFF COSTS

	2016	2015
	£	£
Wages and salaries	14,905	45,973
Social security costs	-	805
	<u>14,905</u>	<u>46,778</u>

The average monthly number of employees during the year was as follows:

	2016	2015
Employees	<u>2</u>	<u>4</u>

No employees received emoluments in excess of £60,000.

**YORKSHIRE ARCHAEOLOGICAL AND HISTORICAL
SOCIETY**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST DECEMBER 2016**

5. PRIOR YEAR COMPARABLE STATEMENT OF FINANCIAL ACTIVITIES - 2015

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £
INCOME AND ENDOWMENTS FROM				
Donations and legacies	18,373	-	-	18,373
Charitable activities				
Incoming resources from charitable activities	55,375	-	-	55,375
Subscriptions	34,083	-	-	34,083
Investment income	18,731	729	2,450	21,910
Other income	<u>5,179</u>	<u>-</u>	<u>-</u>	<u>5,179</u>
Total	131,741	729	2,450	134,920
EXPENDITURE ON				
Raising funds	1,696	-	-	1,696
Charitable activities				
Support costs	132,502	-	(28)	132,474
Costs incurred on charity's objects	55,519	-	-	55,519
Other	<u>1,307</u>	<u>-</u>	<u>-</u>	<u>1,307</u>
Total	191,024	-	(28)	190,996
Net gains/(losses) on investments	<u>(1,577)</u>	<u>335</u>	<u>7,594</u>	<u>6,352</u>
NET INCOME/(EXPENDITURE)	(60,860)	1,064	10,072	(49,724)
Transfers between funds	<u>5,754</u>	<u>(8,952)</u>	<u>3,198</u>	<u>-</u>
Net movement in funds	(55,106)	(7,888)	13,270	(49,724)
RECONCILIATION OF FUNDS				
Total funds brought forward	<u>445,097</u>	<u>18,396</u>	<u>40,164</u>	<u>503,657</u>
TOTAL FUNDS CARRIED FORWARD	<u>389,991</u>	<u>10,508</u>	<u>53,434</u>	<u>453,933</u>

**YORKSHIRE ARCHAEOLOGICAL AND HISTORICAL
SOCIETY**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST DECEMBER 2016**

6. TANGIBLE FIXED ASSETS

**Fixtures and
fittings
£**

COST

At 1st January 2016 and 31st December 2016

25,768

DEPRECIATION

At 1st January 2016 and 31st December 2016

25,768

NET BOOK VALUE

At 31st December 2016

-

At 31st December 2015

-

7. FIXED ASSET INVESTMENTS

**Listed
investments
£**

MARKET VALUE

At 1st January 2016

201,564

Additions

13,000

Revaluations

6,240

At 31st December 2016

220,804

NET BOOK VALUE

At 31st December 2016

220,804

At 31st December 2015

201,564

There were no investment assets outside the UK.

**YORKSHIRE ARCHAEOLOGICAL AND HISTORICAL
SOCIETY**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST DECEMBER 2016**

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2016	2015
	£	£
Trade debtors	750	2,250
Other debtors	2,424	856
Prepayments and accrued income	<u>6,922</u>	<u>5,378</u>
	<u>10,096</u>	<u>8,484</u>

9. CURRENT ASSET INVESTMENTS

	2016	2015
	£	£
Asset held for sale	<u>171,800</u>	<u>171,800</u>

Asset held for sale represents property the Society is in the process of selling.

The carrying value represents a previous valuation of £225,000 in 1996 less accumulated depreciation at the date of transfer from fixed assets to current assets. The relevant freehold land and buildings have a historical cost of £47,098.

At 31st December 2016 the Society was in process of selling the property subject to satisfaction of a specific planning application. The sales process was not complete at 31st December 2016.

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2016	2015
	£	£
Other loans (see note 11)	5,859	5,859
Other creditors	13,259	27,281
Accruals and deferred income	<u>6,749</u>	<u>7,971</u>
	<u>25,867</u>	<u>41,111</u>

11. LOANS

An analysis of the maturity of loans is given below:

	2016	2015
	£	£
Amounts falling due within one year on demand:		
Other loans	<u>5,859</u>	<u>5,859</u>
	<u>5,859</u>	<u>5,859</u>

**YORKSHIRE ARCHAEOLOGICAL AND HISTORICAL
SOCIETY**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST DECEMBER 2016**

12. MOVEMENT IN FUNDS

	At 1/1/16 £	Net movement in funds £	Transfers between funds £	At 31/12/16 £
Unrestricted funds				
General fund	37,191	57,522	10,286	104,999
Grants	40,267	2,126	-	42,393
Section	<u>312,533</u>	<u>8,682</u>	<u>-</u>	<u>321,215</u>
	389,991	68,330	10,286	468,607
Restricted funds				
Local History Publications	222	-	-	222
Combined Small Funds	<u>10,286</u>	<u>-</u>	<u>(10,286)</u>	<u>-</u>
	10,508	-	(10,286)	222
Endowment funds				
JD Hicks General Fund	39,158	(8,807)	-	30,351
Elisabeth Exwood Memorial Trust	<u>14,276</u>	<u>238</u>	<u>-</u>	<u>14,514</u>
	53,434	(8,569)	-	44,865
TOTAL FUNDS	<u>453,933</u>	<u>59,761</u>	<u>-</u>	<u>513,694</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	122,075	(68,770)	4,217	57,522
Grants	1,209	-	917	2,126
Section	<u>12,269</u>	<u>(3,587)</u>	<u>-</u>	<u>8,682</u>
	135,553	(72,357)	5,134	68,330
Endowment funds				
JD Hicks General Fund	2,484	(12,397)	1,106	(8,807)
Elisabeth Exwood Memorial Trust	<u>238</u>	<u>-</u>	<u>-</u>	<u>238</u>
	2,722	(12,397)	1,106	(8,569)
TOTAL FUNDS	<u>138,275</u>	<u>(84,754)</u>	<u>6,240</u>	<u>59,761</u>

**YORKSHIRE ARCHAEOLOGICAL AND HISTORICAL
SOCIETY**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST DECEMBER 2016**

12. MOVEMENT IN FUNDS - continued

The restricted funds are:

Local History Publications: Is a permanent endowment fund to be used for purchases of books on the Tudor and Stuart period from an endowment by Mr R T Spence.

Combined Small Funds: An aggregation of various small funds maintained by the Society.

Library and Archives: Represents contributions received for specific expenditure in relation to cataloguing the library and archives.

Hayton Publication Project: Represents contributions received for specific expenditure in relation to the publication of the excavation report for Hayton

Endowment funds are:

JD Hicks General Fund: Is a permanent endowment fund to be used for the purchase or repair of books, maps, pamphlets or computer items.

Elisabeth Exwood Memorial Trust: Is a permanent endowment fund to be used towards purchases for the society's library and new publications in the society's "Record Series".

Unrestricted funds are:

General fund: Is utilised to promote archaeological and historical activities in the Yorkshire area. Included within the fund is a brought forward and carried forward revaluation reserve of £177,902.

Grants fund: Is utilised, at the society's discretion, to provide grants towards historical and archaeological projects.

Sections: The Society has various sections, with their own membership and investments, which promote various archaeological or historical interests.

The society holds bank balances of £9,477 (2015: £9,477) as custodian for other charities, notably Aerial Archaeology. These balances are included in the General Fund under Net Current Assets.

13. ULTIMATE CONTROLLING PARTY

The Charity is controlled by the Management Board with no one individual having ultimate control of the entity.

**YORKSHIRE ARCHAEOLOGICAL AND HISTORICAL
SOCIETY**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2016**

	2016 £	2015 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	44,426	9,773
Grants	<u>3,600</u>	<u>8,600</u>
	48,026	18,373
Investment income		
Rents received	300	11,321
Dividends	12,637	10,303
Deposit account interest	<u>71</u>	<u>286</u>
	13,008	21,910
Charitable activities		
Sales, licence fees and royalties	31,977	55,375
Subscriptions	<u>44,161</u>	<u>34,083</u>
	76,138	89,458
Other income		
Other incoming resources	<u>1,103</u>	<u>5,179</u>
Total incoming resources	138,275	134,920
EXPENDITURE		
Raising donations and legacies		
Newsletters	1,482	1,696
Charitable activities		
Wages	-	28,537
Social security	-	805
Journals	8,974	26,173
Archive equipment	857	809
Subscriptions and donations	1,675	2,466
Lectures and excursions	2,624	3,197
Books and manuscripts	12,397	1,071
Record series - volumes	-	7,752
Parish register - volumes	2,360	995
Family history - publications	1,955	6,375
Commission	<u>267</u>	<u>247</u>
	31,109	78,427

**YORKSHIRE ARCHAEOLOGICAL AND HISTORICAL
SOCIETY**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2016**

	2016 £	2015 £
Other		
Wages	14,905	17,436
Rates and water	11,229	21,262
Insurance	11,206	12,029
Telephone	2,705	2,185
Postage and stationery	6,957	6,844
Sundries	298	509
Repairs	5,874	5,842
Photocopying	2,683	3,524
Printing	1,028	2,451
Bank charges	251	522
Legal and professional	-	33,673
Storage costs	242	1,236
Expense provisions no longer required	<u>(7,715)</u>	<u>-</u>
	49,663	107,513
Governance costs		
Independent examination fees	<u>2,500</u>	<u>3,360</u>
Total resources expended	<u>84,754</u>	<u>190,996</u>
Net income/(expenditure) before gains and losses	53,521	(56,076)
Realised recognised gains and losses		
Realised gains/(losses) on fixed asset investments	-	6,352
Net income/(expenditure)	<u>53,521</u>	<u>(49,724)</u>

This page does not form part of the statutory financial statements

YORKSHIRE ARCHAEOLOGICAL AND HISTORICAL SOCIETY
DETAILED STATEMENT OF FINANCIAL ACTIVITIES BY ACTIVITY
FOR THE YEAR ENDED 31ST DECEMBER 2016

	Grant Fund	Record Series	Parish Register	Wakefield Course Rolls	Family History	Roman Antiquities	Other Sections	Pre History	Endowment Elisabeth Exwood	Local History	John David Hicks Library	General Fund	Combined Small Funds	Total
Donations and legacies														
Donations	-	-	-	-	-	-	-	-	-	-	-	3,600	-	3,600
Grants	-	-	-	-	35	-	21	79	130	-	-	44,161	-	44,426
Investment income														
Rents received	-	-	-	-	-	-	-	-	-	-	-	300	-	300
Dividends	1,207	45	68	90	-	-	-	-	108	-	2,484	8,635	-	12,637
Bank interest	2	-	-	-	-	18	-	-	-	-	-	51	-	71
Charitable activities														
Sales, licence fees and royalties	-	4,024	2,457	63	138	1,413	35	4,708	-	-	-	19,139	-	31,977
Subscriptions	-	2,321	33	890	4,920	885	1,320	961	-	-	-	32,851	-	44,161
Other income														
Other incoming resources	-	-	303	-	(2,411)	(341)	(390)	(221)	-	-	-	4,163	-	1,103
Total incoming resources	1,209	6,390	2,861	1,043	2,682	1,975	986	5,527	238	-	2,484	112,880	-	138,275

YORKSHIRE ARCHAEOLOGICAL AND HISTORICAL SOCIETY
DETAILED STATEMENT OF FINANCIAL ACTIVITIES BY ACTIVITY
FOR THE YEAR ENDED 31ST DECEMBER 2016

	Grant Fund	Record Series	Parish Register	Wakefield Course Rolls	Family History	Roman Antiquities	Other Sections	Pre History	Endowment Elisabeth Exwood	Local History	John David Hicks Library	General Fund	Combined Small Funds	Total
Raising donations and legacies	-	-	-	-	-	-	-	-	-	-	-	1,482	-	1,482
Newsletters	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Charitable activities	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Wages	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Social security	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Journals	-	-	-	-	2,974	-	-	-	-	-	-	6,000	-	8,974
Archive equipment	-	-	360	-	86	-	-	-	-	-	-	411	-	857
Subscriptions and donations	-	-	55	-	453	245	-	-	-	-	-	922	-	1,675
Lectures and excursions	-	-	105	-	550	-	504	-	-	-	-	1,465	-	2,624
Books and manuscripts	-	-	-	-	-	-	-	-	-	-	12,397	-	-	12,397
Record series - volumes	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Parish register - volumes	-	2,360	-	-	-	-	-	-	-	-	-	-	-	2,360
Family history - publications	-	-	53	18	-	-	-	1,450	-	-	-	434	-	1,955
Commission	-	-	119	-	-	-	-	-	-	-	-	148	-	267
Support Costs	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Wages	-	-	-	-	-	-	-	-	-	-	-	14,905	-	14,905
Social security	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rates and water	-	-	-	-	-	-	-	-	-	-	-	11,229	-	11,229
Insurance	-	-	-	-	-	-	-	-	-	-	-	11,206	-	11,206
Telephone	-	-	-	-	-	-	-	-	-	-	-	2,705	-	2,705
Postage and stationery	-	-	11	-	2,913	138	173	44	-	-	-	3,678	-	6,957
Sundries	-	-	20	26	-	-	157	100	-	-	-	(5)	-	298
Repairs	-	-	-	-	-	-	-	-	-	-	-	5,874	-	5,874
Photocopying	-	-	-	-	-	-	-	-	-	-	-	2,683	-	2,683
Printing	-	-	25	-	-	-	74	-	-	-	-	929	-	1,028
Bank charges	-	-	-	5	29	-	-	-	-	-	-	217	-	251
Legal and professional	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Storage costs	-	-	-	-	-	-	-	-	-	-	-	242	-	242
Expense provisions no longer required	-	-	-	-	(889)	47	(206)	-	-	-	-	(6,667)	-	(7,715)
Governance costs	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Independent examination fees	-	-	-	-	-	-	-	-	-	-	-	2,500	-	2,500
Total resources expended	-	2,360	748	49	6,116	430	702	1,594	-	-	12,397	60,358	-	84,754
Realised recognised gains and losses	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Realised gains/(losses) on fixed asset investments	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Net (expenditure)/income	1,209	4,030	2,113	994	(3,434)	1,545	284	3,933	238	-	(9,913)	52,522	-	53,521

YORKSHIRE ARCHAEOLOGICAL AND HISTORICAL SOCIETY
DETAILED STATEMENT OF FINANCIAL ACTIVITIES BY FUND
FOR THE YEAR ENDED 31ST DECEMBER 2016

	Unrestricted funds	Restricted funds	Endowment funds	Total 2016
Donations and legacies				
Donations	3,600	-	-	3,600
Grants	44,296	-	130	44,426
Investment income				
Rents received	300	-	-	300
Dividends	10,045	-	2,592	12,637
Bank interest	71	-	-	71
Charitable activities				
Sales, licence fees and royalties	31,977	-	-	31,977
Subscriptions	44,161	-	-	44,161
Other income				
Other incoming resources	1,103	-	-	1,103
Total incoming resources	135,553	-	2,722	138,275
Raising donations and legacies				
Newletters	1,482	-	-	1,482
Charitable activities				
Wages	-	-	-	-
Social security	-	-	-	-
Journals	8,974	-	-	8,974
Archive equipment	857	-	-	857
Subscriptions and donations	1,675	-	-	1,675
Lectures and excursions	2,624	-	-	2,624
Books and manuscripts	-	-	12,397	12,397
Record series - volumes	-	-	-	-
Parish register - volumes	2,360	-	-	2,360
Family history - publications	1,955	-	-	1,955
Commission	267	-	-	267
Support Costs				
Wages	14,905	-	-	14,905
Social security	-	-	-	-
Rates and water	11,229	-	-	11,229
Insurance	11,206	-	-	11,206
Telephone	2,705	-	-	2,705
Postage and stationery	6,957	-	-	6,957
Sundries	298	-	-	298
Repairs	5,874	-	-	5,874
Photocopying	2,683	-	-	2,683
Printing	1,028	-	-	1,028
Bank charges	251	-	-	251
Legal and professional	-	-	-	-
Storage costs	242	-	-	242
Expense provisions no longer required	(7,715)	-	-	(7,715)
Governance costs				
Independent examination fees	2,500	-	-	2,500
Total resources expended	72,357	-	12,397	84,754
Realised recognised gains and losses				
Realised gains/(losses) on fixed asset	-	-	-	-
Net (expenditure)/income	63,196	-	(9,675)	53,521