



St Marylebone Parish Church
Benefice of St Marylebone with Holy Trinity, St Marylebone
Annual Report and Financial Statements of the
Parochial Church Council
for the year ended 31st December 2016



St Marylebone Parish Church
17 Marylebone Road
London
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www.stmarylebone.org

Registered Charity Number: 1129435

Rector & Chairman of the Parochial Church Council:
The Revd Canon Stephen Evans, MA, MPhil

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ANNUAL REPORT 2016

1. Background

The Parochial Church Council ('PCC' or 'Council') is a body corporate and a registered charity, which has various functions, powers and responsibilities conferred on it under Church law, and its membership, officers, standing committee and conduct of meetings are also governed by Church law.

This report concerns the PCC and the activities of the parish generally for the benefice of St Marylebone with Holy Trinity, St Marylebone ('St Marylebone' or 'the parish') in the Archdeaconry of Charing Cross in the Church of England Diocese of London. The area of the parish is approximately half a mile across by one-and-a-half miles North to South in London districts W1 and NW1. It extends from Baker Street and Park Road in the West to (approximately) Great Portland Street and Broad Walk in the East, and from Albert Road, in the North to (approximately) George Street and New Cavendish Street in the South. Just over half the area of the parish is Regent's Park (including the London Mosque, US Ambassador's residence and part of the London Zoo) and the remainder is medical, office and residential buildings and streets with a resident population of 7,500 which includes Harley Street, many hospitals, corporate head offices, the Royal Academy of Music, Madame Tussaud's, Baker Street, Regent's Park and Great Portland Street Underground stations and several parts of Westminster University as well as Regent's University.

The principal function of the Council is co-operating with the Rector in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has responsibility for the St Marylebone Healing & Counselling Centre (based in the crypt of the parish church), direct maintenance responsibilities for the parish church, and Church House, 38 Nottingham Place and some maintenance responsibilities for the Rectory, 21 Beaumont Street, which is owned by the London Diocesan Fund.

2. Membership and Organisation

2.1 Membership

Members of the PCC are ex officio, elected by the Annual Parochial Church Meeting ('APCM') or co-opted by the Council, in accordance with the Church Representation Rules. It has been the practice in the parish that ten representatives of the laity are appointed by the APCM (although fifteen is the norm for parishes with over 200 people on the Electoral Roll). To stand for election a parishioner must be over 16 and on the parish church's Electoral Roll: if over 18, candidates must have also been on the Electoral Roll for six months.

Two Churchwardens are elected on the same occasion as the APCM and they serve for one year after which they are eligible to stand again for re-election (strictly the election takes place at a separate meeting of parishioners, a 'vestry' meeting, usually held just before the APCM, at which anyone on the parish church or civic electoral rolls may attend and vote, and the Rector has a right to appoint one Churchwarden if he disagrees with the parishioners' choice). At the APCM of 2015 it was agreed that the policy which had been adopted in 2002 that Churchwardens may not serve more than six consecutive terms be set aside to allow for continuity and overlap between the newly appointed Churchwarden and those in situ. The Crown Warden is appointed by the Crown (on the Rector's recommendation) to serve for an indefinite period.

Members appointed by an APCM serve for three years (strictly speaking they retire at the end of the third APCM following appointment). It has been the practice in the parish that on retirement one may not stand again until a year has lapsed, although one could re-join the council straightaway as a Deanery Synod member or ex officio, or be co-opted by the council (to a maximum of two). There is no limitation of term of office for deanery synod members or ex officio members (except churchwardens as described above). There is no formal induction process for new members of the PCC. However, literature is made available to new members explaining the responsibilities and duties of trustees of the PCC and a public benefit entity. All members are encouraged to attend training courses arranged by the Diocese.

PCC members are not generally allowed also to be employees of the PCC in receipt of remuneration. However special dispensation was obtained from the Charity Commission for the Director of Healing & Counselling and the Director of Music (whilst serving as a Deanery Synod Representative) to be members.

The APCM has the power to change various provisions, including the number of members it elects (effective from the following year), whether members serve for one or three years, the practice of not reappointing retiring representatives, conducting elections by the single transferable vote method, allowing postal votes, etc.

2.2 Members of Council

During the year the following served as members of the Council:

Name, Office Held	Appointing Office	Term of Office
The Revd Stephen Evans <i>Rector of St Marylebone with Holy Trinity, St Marylebone</i>	The Crown	Ex officio -concurrent with office
The Revd Edward Thornley <i>Assistant Curate of St Marylebone with Holy Trinity, St Marylebone Chaplain</i>	The Rector	Ex officio -concurrent with licence
The Revd Dr Andrew Walker <i>Assistant Curate of St Marylebone with Holy Trinity, St Marylebone Director of the St Marylebone Healing & Counselling Centre</i>	The Rector	Ex officio -concurrent with licence
Emeka Onah Crown Warden	The Crown, on the advice of the Rector	Ex officio -concurrent with office
Brenda Elise Ormerod <i>Churchwarden & Hon. PCC Secretary Deanery Synod Representative 4</i>	Annual Vestry Meeting as CW	to APCM 2017
	Elected by Annual Meeting of Parishioners	to APCM 2017
Jo Sumpter <i>Churchwarden</i>	Annual Vestry Meeting as CW	to APCM 2017

Jenni Kightley <i>Crown Sidesman</i>	The Crown on the advice of the Rector	Ex officio -concurrent with office
Clare Alexander <i>Deanery Synod Representative 1</i>	Elected by Annual Meeting of Parishioners Elected by PCC	until APCM 2017
R. Wyndham Lloyd-Davies <i>Deanery Synod Representative 2 Deputy Churchwarden</i>	Elected by Annual Meeting of Parishioners	until APCM 2017
Alla Murphy <i>Deanery Synod Representative 3 Safeguarding Officer</i>	Elected by Annual Meeting of Parishioners Appointed Safeguarding Officer by PCC	until APCM 2017
Derick Garnier <i>Churchwarden Emeritus</i>	Elected by Annual Meeting of Parishioners	until APCM 2018
Anne Marie Johnson	Elected by Annual Meeting of Parishioners	until APCM 2018
Tom Moore <i>Honorary PCC Treasurer</i>	Elected by Annual Meeting of Parishioners	until APCM 2018
Andrew Hine	Elected by Annual Meeting of Parishioners	until APCM 2017
Caroline Morton	Elected by Annual Meeting of Parishioners	until APCM 2019
Stephen Collis	Elected by Annual Meeting of Parishioners	until APCM 2019
Frances Endres	Elected by Annual Meeting of Parishioners	until APCM 2019
Leah Mitchell Waite	Elected by Annual Meeting of Parishioners	until APCM 2019
Samantha Gunasekera	Elected by Annual Meeting of Parishioners	until APCM 2019
Tasia Kavvadis Campbell <i>(Co-opted)</i>	PCC	until APCM 2017

2.3 The Parochial Church Council

The PCC met seven times in the year since the APCM on 28th April 2016 (2015: eight times). The following were invited as ex-officio observers because of their roles within the Parish Church: Ade Adigun (Children's Champion) and Hani Armstrong (ER Officer), Stuart Page (Operations' Director), Dianne Harris (Clinical Director of the Healing and Counselling Centre) until 31st July 2017, Suzanne Hyde (Clinical Director of the Healing and Counselling Centre) from 1st September 2017 and Margaret Sykes (Administrator of the Healing and Counselling Centre), James Christie Brown (Pastoral Assistant General), Jane Gray (Human Resources & Pastoral Assistant Young Church) and Gavin Roberts (Director of Music)

2.4 Committees

The PCC has one Committee: Standing Committee

This committee, required by law, comprises the Rector, the Crown Warden and the two churchwardens as ex officio members and the Hon PCC Treasurer along with the Crown Sidesman. The Standing Committee has the power to transact the business of the Council between meetings, subject to any directions given by the Council. The practice has been for the committee to be able to authorise expenditure of up to £2,000 without reference to the Council (revised September 2010), to interview and make staff appointments on behalf the Council, and to consider policy matters and make recommendations to the Council. Its minutes are recorded, but not normally received by the Council.

The committee met six times in 2016 (2015: six), this included a special meeting to discuss the *Changing Lives* Project. Attendance 92% (2015 average 82%)

2.5 Professional Advisors and Services.

The following continued to serve in the year, and the PCC would like to thank them for all they do for the parish church:

Bank Barclays Bank plc

Barclays Business Centre
9 Portman Square
London
W1A 3AL

Inspecting Surveyor (until 2016)

Mr Chris Barker Barker Associates LLP
Waggoner's Court
The Street Manuden
Bishops Stortford
Hertfordshire
CM23 1DW

Inspecting Architect (from 2016)

Oliver Caroe, BA, Dip Arch Cantab, RIBA, AABC
Office 5, Unit 8
23 – 25 Gwydir Street
Cambridge
CB1 2LG

Auditor

Mr Mark Tullett FCA
Civvals Limited, Chartered Accountants and Statutory

Auditors
50 Seymour Street
WIH 7JG

3. Electoral Roll, Church Attendance, Sidesmen and Registers

3.1 Electoral Roll & Church Attendance

The Electoral Roll for the 2016 annual meeting was carried over from the 2015 roll, having been revised for newcomers and those leaving. The review was completed on 22nd March 2017 (being less than 15 days but not more than 28 days before the APCM). We have a total of 384, of whom 332 are Non-Residents and 52 are Residents (2016: 340). Dr Hani Armstrong continues as Electoral Roll Officer. The usual Sunday communicants at the morning services remains at around 160 (2016: 160) out of an average congregation of around 230 (255 on Healing Service Sundays), and this number was increased at special services and festivals throughout the year. The pattern of Sunday services of 8.30 am Holy Communion, 11 am Choral Eucharist. The monthly 6.30 pm Choral Healing Service now takes place at 6 pm. Weekday Morning Prayer takes place at 9.30 am Monday to Wednesday; Eucharist at 9.30 am on Friday and 1.10 pm on Wednesday Evening Prayer is said at 5 pm Monday to Wednesday and Friday (weekdays all services are held in the crypt).

3.2 Sidesmen

Mrs. Jenni Kightley serves as Crown Sidesman, appointed by Downing Street on behalf of the Crown for an indefinite period. At the 2016 APCM it was agreed that the Crown Sidesman should, whilst in office, serve as a permanent member of the Standing Committee as well as a member of the PCC.

In 2016 a total of 15 people served as regular Sidespeople. Of those appointed, Sade Orols went abroad during the year and we were unable to contact her, and Clare Alexander stepped down at the end of the year due to pressure of work. Both Sade and Clare have been long-serving Sidespeople, and we are very grateful for all they have done over the years. Roy Bennett and Carmen Tabares kindly offered to join the team during the year, as did Farina Burton, who helped over the Christmas period. Additionally, Amanda Keddie offered her services for the following year.

In 2017, therefore, there is a total of 17 people for appointment as regular Sidespeople. They are Peggy Agnew, Natasha Back, Roy Bennett, Farina Burton, Matthew Denny, Frances Endres, Julia Flower, David Haynes, Andrew Hine, Amanda Keddie, Tina Onah, Ngozi Ony-iagha, Ella Prest, Elizabeth Queenan, Marc Scherman, Carmen Tabares and Rob Wijeratna.

The eight reserve Sidespeople for appointment in 2017 are Ade Adigun, Clare Alexander, Jordan Bell, Vesta Burgess, Kingsley Emovon, and Anne Hamilton. We have had to draw on reserve Sidespeople again quite often during the year, and we are grateful for their continuing support.

The Crown Sidesman is always delighted to welcome more people to the team, as this alleviates the burden of duty on the regular team of Sidespeople. Even if people are only able to take up one or two duties during the year, it is very helpful. Although 17 regular

people is a good number to cover the many services, the 8.30am services and the 6.00pm services are still more difficult to fill. It would, therefore, be advantageous to have more people available for these services. Anyone who is on the Electoral Roll can volunteer to join the team. New people are always briefed with a set of notes, and are always well supported by the team.

As always, St. Marylebone Parish Church and the Crown Sidesman warmly thank all those people who voluntarily undertake the duties of a Sidesperson. Their role in ensuring that the congregation feels welcomed and well attended at each service is an important one. In addition, their commitment to this duty reflects the spirit of a dedicated and willing team of people, who are always very much appreciated.

REVIEW OF PROGRESS AND ACHIEVEMENTS

4.0 Music and Special Services

The Music department is grateful for the continued support from the clergy and congregation at St Marylebone; something vital for maintaining our work as an integral part of the parish church's worship. Our choir and organ continue to lead our worship Sunday by Sunday, as well as the usual weddings, funerals, memorials and carol services. Choir membership remains constant and loyal, as it has done for so many years – it is safe to say that we are unrivalled in this respect. The pre-Christmas season was even busier than that reported in 2015, with music provided for Blind Veterans' UK, The Lords' Taveners, The Rotary Club, Bowel Cancer UK, The Sick Childrens' Trust, St Mungo's, and Constanza Chorus. For the 11th year in a row, members of the choir also sang at The Royal Marsden Hospital for their annual carol service.

The repertoire of the adult choir has continued to grow. A notable repertoire addition has been the *Edinburgh Mass* by British composer Gabriel Jackson, which was first performed by the choir in May, as part in The London Festival of Contemporary Church Music.

In September we welcomed our new organ scholar Bertie Baigent already an accomplished composer, organist and conductor, to our music team, succeeding Marion Bettsworth, who achieved her *Associateship of the Royal College of Organists* (ARCO), upon her departure from St Marylebone. Bertie came to us from Jesus College, Cambridge, and has been assisting Thomas Allery with the running of the Junior Choir (see separate report), as well as taking on regular duties at The St Marylebone School. Bertie combines his scholarship with an MA in conducting at the Royal Academy of Music, and we are also delighted that he will continue to be with us for the 2017-18 academic year. Alongside Bertie, our Assistant Director of Music, Thomas Allery, has continued to provide excellent organ playing for all our services, and his inspiring work with the Junior Choir has been evident at their monthly outings during the Sunday morning Eucharists. Both Tom and Bertie are excellent conductors, so it is always a relief to know the choir is in good hands when the Director of Music has to be away!

Thomas Allery should also be thanked for launching an organ recital series on the first Sunday of each month at 4pm. 10 organ recitals in 2016 showcased our wonderful Rieger organ, launched in February with a duet recital from Thomas Allery and the Director of Music. Highlights were recitals from organ scholar Marion Bettsworth in April, A Trumpet and Organ Recital from Richard Moore and Ellie Lovegrove in June, and Thomas Allery's

rendition in December of Olivier Messiaen's *La Nativité*, which was combined with readings and projections of paintings read and selected by Fr Edward Thornley. We also welcomed six other visiting organists.

As well as profiling our Rieger Organ (which incidentally received its usual annual service in April) our Blüthner Grand piano took centre stage for the first St Marylebone Festival (18-23 July). Gavin Roberts, our Director of Music, delivered the inaugural St Marylebone Music Festival in 2016 with great style and panache. The week of music was very well received and the exercise is being repeated in the summer of 2017 to coincide with the 900th anniversary of the parish, the 200th anniversary of the present parish church building and the 30th anniversary of the Rieger organ.

The festival was kindly supported by Blüthner Pianos, along with many local sponsors (both financial and donors of 'bonnes bouches' by way of audience refreshments) most of which were secured by Elizabeth Queenan. Liz and her team of helpers did a sterling job throughout the festival providing stewarding, and endless support to the 12 concerts which took place throughout the week. We welcomed a dazzling array of performers including Andrew Watts, Song in the City, Steven Grahl, Catherine Ennis, David Owen-Norris, Amanda Pitt, Helen Semple and Constanza Chorus to name but a few. The week culminated in a festival Eucharist accompanied by the *Marylebone Ensemble* performing Mozart's *Missa Brevis in F*. The festival was well supported by audience members, which bodes well for even greater success at the 2017 Festival (22-28 July 2017) which will be part of our Nonocentenary/Bicentenary celebrations.

5.0 Mission and Outreach

Mission and outreach continues to be at the heart of St Marylebone's life. Building on the work of our Healing and Counselling Centre and the work of our NHS surgery we continue to provide opportunities for our congregation and newcomers to find hospitality and space to reflect, pray and grow.

St Marylebone has continued to have good relationships with the local community, with various projects and connections developing this year. Some of the highlights are noted here.

5.1 Open Door

Open Door, initiated by Fr Edward from our former Dementia Cafe, continues to develop. The fortnightly meetings are now organised by Jackie Kesses and James Christie Brown. The often 20-strong group, of congregation members, NHS surgery patients and passers-by, features Bible reading, group discussion over afternoon tea, fellowship and prayer, and singing! The group is a joyful gathering, and always growing under the warm and pastoral atmosphere fostered by Jackie and James. It is a credit and a great source of comfort and support to the life of our Parish.

5.2 Music for the Moment

Music for the Moment also continues to grow, with members of Open Door and the congregation often attending, as well as those attending from Westminster Arts and the Westminster Dementia Advisory Service. The monthly concert series with afternoon tea is

becoming increasingly popular. Aimed at welcoming those suffering from dementia and their families and carers in particular, although all are welcome. Royal Academy of Music students (via the Open Academy) offer a concert and Q&A on their music, and St Marylebone CE School students serve afternoon tea and welcome the audience. It is a wonderful collaboration between organisations and community bodies, and certainly meets an ever-increasing need. Recent concerts have drawn in almost 100 people, and the series is growing as Wigmore Hall also offer a concert once every three months in a similar vein. It is a joy to see this project grow and to help those who gain such support from this gathering.

5.3 Home Group

Home Group is currently undergoing a makeover. Following the departure of Peter Mwaniki from our parish church in the summer, James Christie Brown and Fr Edward Thornley are currently considering how to best redevelop the format of the group. Occasional meetings have taken place in the autumn but with very low numbers, and so we are looking to run a survey in the new year among the congregation, to gain feedback to help us understand what sort of group, time of the week, and format our parish church congregation would find helpful. Some initial ideas for development include a regular theology discussion group in a social setting, exploring areas such as theology and the arts, music and culture, as well as more traditional Bible study.

5.4 Links with the West London Mission and the Marylebone Project (Church Army)

These links continue to grow. Our Harvest Eucharists at the parish church and school gathered vast numbers of items for donation to the Marylebone Project again in the autumn. Links between the parish church, schools and these two charities, including guest preacher visits at Sunday Eucharists from Des Scott of the Church Army and ministers from Hinde Street Methodist Church maintain our connections through preaching.

5.5 Food for Thought

Our Bible study group continued to meet in 2016 with members enjoying fellowship and good discussion. A review of the group will take place in 2017.

5.6 The St Marylebone CE School

The School celebrated its 225th anniversary in the Summer of 2016, and special services and events were held to mark this wonderful occasion. Results and performance indicators all suggest that the school continues to sit at the top of National and London-wide tables. The School remains heavily over-subscribed. James Christie Brown has been ably supporting Fr Edward in his chaplaincy duties at the school. A new portable altar commemorating the School's 225th anniversary and in memory of Miss Joie MacAuley has been commissioned by the PCC.

5.7 Methodist Covenant.

The parish church continues to enjoy a close bond of affection with Hinde Street Methodist Church. This is formalised in a 'Covenant' to work closely together, host joint events and exchange preachers on a regular basis. The parish church along with Hinde Street Methodist Church and St James' Roman Catholic Church co-hosted the Churches Together stall at the Marylebone Fayre in June and the parish church had, for the first time, its own stall during the Marylebone Christmas Lights Switch On in November.

5.8 Ways of Prayer was the focus of our Lent Groups in 2016; a series of reflections on different forms of prayer, a collaboration growing out of our continued Covenant with Hinde Street Methodist Church.

5.9 It has been good to welcome **The Connexional Team** from **Methodist Church House** to several key events in the Methodist Calendar in 2016 including the annual Covenant Service in January and Ordinations in July.

5.10 Services & Ceremonies

Once again, the number of Carol Services held in the parish church has grown and we now encourage a two-year lead-in for organisations wanting to come to the parish church in December. These services place huge additional burdens on clergy members, on the Office Team and Buildings' Team as well our Director of Music, Assistant Director of Music, Organ Scholar and Parish Church Choir. A new decorative scheme of illuminated garlands has replaced the arrangements of hanging candles. The Annual University of Aberdeen carol Service was recorded and broadcast by *ClassicFM*. The parish church hosted graduation ceremonies for The Royal Academy of Music, Regent's University and, for the first time in 2016, The University of Westminster Business School.

5.11 Other Activities

The Rector continues to play a leading role in the development of the **Marylebone Neighbourhood Forum**, serving as a Company Member and Director, and it was good to welcome Forum members to an open meeting at the parish church in October. The Rector also continues as a member of the **Marylebone High Street Ward Police Panel**, chairs the Trustees of the **Christian Union Almshouses**, is Trustee and Vice-Chairman, **The St. Marylebone CE School** and **The St Marylebone CE Bridge School**, Trustee of **The St. Marylebone Educational Foundation**, a Corporate Fellow of **The Woodard Corporation**, a Member of the **External Advisory Group** of **Contemporary British Painting** and President of **The Browning Society** and Patron of **The Kurdish Aid Foundation**.

In July 2016, the Parish Church was successful in its bid to the **Heritage Lottery Fund** for £3.6 million of funding towards its **St Marylebone Changing Lives' Project**. In late 2016 Focus was appointed as Project Director. This project will see the Crypt of St Marylebone made fit for the 21st century and also, enable much-needed building conservation and consolidation works to be undertaken. It is hoped that the project will be completed by the end of 2020.

6.0 Related Bodies

Education Chaplaincy - Highlights

6.1 Chaplaincy to The St Marylebone CE School

The Chaplaincy to The St Marylebone CE School has grown in new ways this year. During 2016 Fr Edward's time at our Schools was increased from two and a half days to three days per week. In January we held our annual School Confirmation, celebrated by our Provost, Bishop Robert Ladds. The service was attended by the whole school, as well as governors, families and guests. Seven students were confirmed, and from this class Fr Edward began a new Chapel Team, where students now help to plan services, provide feedback, lead the

prayers, serve at the altar, and generally help facilitate the worship life of the school. This growing Chapel Team helps not only staff and students be more involved in worship, through reading lessons, leading intercessions, serving at the Eucharist but helps in developing further worship and community projects beyond the church building. Moving through September, the team now has twenty members, and meets weekly to provide an opportunity for students to learn more about worship and spirituality, as well as rehearsing the services and begin engaging in other worship and community projects in the School. As of October, our new Confirmation Class began, this time with twelve members from year seven up to the Sixth Form, the largest class for some time, with staff members also expressing an interest in Confirmation. This will hopefully provide more opportunities to develop the worship life of the School in the coming year. Students in the Chapel Team, Chapel Choir and in all subjects and departments, especially Performing Arts, have contributed brilliantly across all our worship, from wonderful Eucharists, marking key moments such as Ash Wednesday, Easter, Harvest, Remembrance and Advent, through special events such as Prize-Giving, and The School's 225th Anniversary Service and Festival in the Summer, to a beautiful Lessons and Carols service at the end of the year.

Fr Edward continues in his pastoral role, assisted by James Christie Brown who has been an excellent help in overseeing worship life at Blandford Street. Fr Edward and James Christie Brown have developed innovative chaplaincy provision for the Sixth Form.

James Christie Brown who joined our staff in November 2015 continues to serve faithfully as a Pastoral Assistant at the parish church assisting in the finance office, and assisting with the running of Young Church. James also makes a valuable contribution to the chaplaincy work carried out by Fr Edward.

Each week, James looks after Blandford assemblies for the Sixth Form, while Fr Edward oversees assemblies in the Parish Church. James organises a weekly theology discussion group, *Questions of Faith*, teaches on the *Think Tank* programme, and has been incredibly helpful to Fr Edward in exploring new patterns of worship for the Sixth Form. Fr Edward continues to teach in the RS department, particularly at conferences and seminars, such as the Autumn interfaith conference and interdisciplinary seminars between the English and RS departments. James has also helped organise RS conferences this year and provide guest speakers, and it has been very good having a chaplaincy presence at all of these events.

James' presence has been especially helpful as the chaplaincy has expanded this year. In the Spring, as Rachael Coutts prepared to leave her role as Head of RS and Whole School Worship, the worship programme was handed over to Fr Edward, whose time at the school was then increased from two and a half to three days per week. Since then, Fr Edward and James have been working to develop the chaplaincy. Fr Edward ran a survey, *FaithFactFinding*, to gain all students' and teachers' views on worship and Christian ethos, which was then used to plan worship for the next academic year, including themes of the week and a more integrated worship calendar. The research was discussed in the Headteacher's essay in the Church of England, SSAT and Woodard Schools publication *Schools for Human Flourishing*, and has helped the chaplaincy work closely with the SLT and teachers responsible for SMSC across the school, to implement worship in the school in fresh ways which provides support to other subjects and areas of school life, including SMSC and pastoral care. This also led to Fr Edward developing INSET training for all staff

in September, and further opportunities for education on worship are being explored for staff and students. Fr Edward also joined the Westminster SACRE in September, and hopes to link up with other Church schools to generate training resources in worship and make connections across the Deanery. The link with Trinity School, New York also continues, and a student exchange programme and other trips are being planned for the New Year.

Further opportunities for worship, training, and wider connections continue. New student and staff prayer and theology discussion groups are being explored for the New Year. Fr Edward would especially like to thank James for all of his support over the past year. James has been a tremendous help and credit to our chaplaincy team.

6.2 Chaplaincy to The St Marylebone CE Bridge School

The St Marylebone CE Bridge School continues to grow and is already over-subscribed. New patterns of worship have been introduced in 2016 including a daily *Pause for Thought*. Life at The Bridge continues to flourish. As the school grows so does the chaplaincy. This year, the school had its first Ofsted inspection, judging the school as “Good.” In the Summer, we received our first SIAMS inspection, an Ofsted inspection which focuses specifically on RS and Worship. We received an “**Outstanding**” judgment, which has indeed inspired further growth in the school’s worship programme. Fr Edward visits the school every week (officially, it is only a half day per week allocation, but timing has needed to be flexible, given the demands of the role). Fr Edward provides a pastoral role to staff and students, as well as organising the worship programme, particularly collaborating with speech and language therapists to develop Eucharistic and other liturgies appropriate to the student body. Sixth Form students and music teachers now help to provide music for services and assemblies. Fr Edward now facilitates a daily act of collective worship named *Afternoon Reflection*, providing meditation on the theme of the week, and a near silence across the whole school at the end of each day. There are also plans for increasing student planning and participation in worship via a new worship committee, to be launched in January.

Fr Edward also continues to assist with RS teaching, including organising visits to the church for new students, and is looking to develop a student mentor scheme, connecting students and making links between both St Marylebone Schools. Fr Edward also led INSET training on worship for staff in the Autumn, and further plans to develop worship and SMSC are being explored for the new year. The School continues to struggle with the long term future of the suitability and size of its buildings.

6.3 Chaplaincy to The Royal Academy of Music

The Royal Academy of Music enjoyed another successful year and the parish church hosted another joyful Summer Graduation presided over by HRH, The Duchess of Gloucester. Chaplaincy at the Royal Academy of Music had been growing steadily over the past three years. Fr Edward worked closely with the counsellor, Dani Singer, providing counselling and pastoral support to staff and students, especially in times of bereavement, and would also track down missing students when such events arose. Fr Edward worked closely with the Open Academy, Junior Academy, Student Union and Alumni Relations in developing links between the Parish Church and Academy, from recitals to outreach and community events, such as *Music for the Moment*. As well as connecting with organ department students, and working with staff to organise the annual Lessons and Carols service and

Graduation ceremonies, Fr Edward has also encouraged students to worship with the Parish Church, which has been a great joy. Sadly, due to funding restrictions, the Academy decided to end the chaplaincy in June. Despite this sadness and the loss of a worthwhile ministry, Fr Edward continues to work closely with the Open Academy and Westminster Arts in facilitating *Music for the Moment*, our dementia friendly concert and afternoon tea series, and this continues to grow and be a blessing to those who attend. The relationship between the Parish Church and Academy continues with the organ department teaching, and Carol Service and Graduation events still taking place in the Parish Church.

6.4 Chaplaincy to The University of Westminster

Chaplaincy at The University of Westminster has continued to grow this year. Fr Edward provides one day per week to the University, where he works alongside the Lead Interfaith Adviser in providing pastoral care for staff and students across all the University campuses, advising on matters of faith and co-ordinating specific events throughout the academic year. Fr Edward worked closely with the Choral Society last December to organise the annual Carol Service (previously a Choral Society event but now a university-wide event with the Vice-Chancellor's support), and we celebrated another happy service in December this year, with ever growing numbers attending and increased support from Alumni Relations. Fr Edward continues to connect with students and staff through such events, including the Remembrance Day service in November, as well as the Business School Graduation Ceremony, held in the Parish Church for the first time in March. The graduation was a success, and plans are in place for the Business School and also one of the Social Sciences graduations to be held in the Parish Church in 2017. The Faith and Spirituality team grew this year to include a new Assistant Interfaith Advisor and a Secular Advisor, and Fr Edward continues to be a member of the full team. Fr Edward also co-ordinates the Volunteer Faith Advisors, who now meet for quarterly meetings, and provide support across the University, including the key events stated above, and alongside regular chaplaincy duties.

Fr Edward has been assisted by James Christie Brown, who serves as one of the Faith Advisors and provides an immense support to Fr Edward across the campuses. James has assisted at team events, helping to provide guest speakers at a recent Faith and Sexuality panel discussion, and helping the Assistant Faith Advisor to co-ordinate a Christmas lunch on the Harrow campus feeding over forty international students who remained on campus for the Christmas period. James is also working with another Volunteer Advisor to organise a discussion event on the theme of faith and the environment in 2017. The University of Westminster continues to forge ever-stronger links with the parish church both through the chaplaincy provided by Fr Edward and through graduations and carol services.

James has also been extremely helpful in welcoming our chaplaincy intern, Joe Moore, from the Stepney Intern Programme, who wished to learn more about chaplaincy and visited St Marylebone one day per week during the Spring and Summer months. Joe is now an Ordinand at Cranmer Hall in Durham, and Fr Edward had oversight of a short programme which introduced Joe to school and university chaplaincy within parishes. We hope that further interns and possibly even training can be provided by the parish church in chaplaincy through this initial connection developed with the Diocese of London's training centre. Once again, Fr Edward would like to thank James for all of his ministry in the

chaplaincy this year, which has been an incredible support to Fr Edward personally and to the wider University, School and the Parish Church.

6.5 The Regent's University continues to enjoy a happy relationship with the parish church and, once again, held its annual graduation ceremonies here in the church over three days in the summer.

General Activities

6.6 The Crypt Art Exhibitions continued in the Crypt Hall throughout 2016 with several excellent exhibitions during the year. These exhibitions are undertaken in association with Contemporary British Painting under the curation of Robert Priseman (www.contemporarybritishpainting.com). Paul Benney's majestic oil painting *Crucifixion* hung in the Sacarium throughout Lent 2016.

6.7 The Website continues to be well received and receives a high number of daily hits and is updated at least weekly. Historic information as well as sermons and a gallery of changing pictures all add to the site's attractiveness. It is a significant tool in reaching out to people and is supplemented by the weekly eNewsletter **Portico** which is now emailed to more than 300 people. During 2016, we continued our forays into Social Media and participated in the Church of England's **A Christmas Near You** online advertising initiative throughout Advent.

6.8 Church Lettings & Room Hire. The list of organisations, charities and universities using the parish church for Christmas Carol Services, concerts and commercial hiring has continued to grow. The parish church is an important part of the local community and hirings bring in much-needed income. Hiring use by CCG/NHS England and the Woodard Corporation has continued to grow in 2016.

6.9 St Marylebone Changing Lives. As mentioned, already, the parish church was successful in its second submission bid and was awarded £3.6 million by the Heritage Lottery Fund in the summer of 2016. We have now entered an 18 month period of 'Development' which will, hopefully, mean that the project proper can get under way in the summer of 2018.

7.0 Young Church & Junior Choir

7.1 Young Church

Young Church is overseen by Jane Gray and James Christie Brown assisted by a group of dedicated parents who supervise the children and help with teaching. Alla Murphy is Safeguarding Office and Ade Adigun is Children's Champion. Safeguarding within Young Church remains a priority.

The number of children attending church on Sundays regularly remains high and, regularly, there are over a hundred children in the parish church on a Sunday. At the 11am Choral Eucharist children and young people worship with the congregation until before the first lesson and re-join at the communion distribution. In 2016 Young Church continued to focus on activities and games as a way of learning. Year 6 and above have discussions alongside this. The service is relayed in the Browning Room, which is available for parents and under 4 year olds. During half term and school holidays there are activity sheets provided for children to complete in the church. Children actively participate in

worship as members of the Junior Choir and Servers Team and 20 young people were confirmed in May by The Lord Bishop of London.

We have started having Young Church picnics during the summer and a Christmas party after the nativity. Young Church contributes to the services during the year, i.e. Mothering Sunday, harvest and the nativity.

7.2 Junior Choir

The Junior Choir has had another good year and has continued its tradition of performing each month as part of the Choral Eucharist. During 2016 the girls in the choir enjoyed working with Marion Bettsworth, the Organ Scholar during the academic year 2015-16. She was an instant success with teaching the girls who enjoyed getting to know her and learning from her ideas. In the summer of 2016 we said a fond farewell to her after her year at the parish church and welcomed Bertie Baigent as the Organ Scholar. In September we launched a new idea of devoting part of the rehearsal time to some group sessions in musical theory which have largely been delivered by Bertie whilst Tom Allery gave some smaller group sessions to the other half of the group.

Over the period that this report covers, the numbers of children in the Junior Choir have varied significantly at rehearsals, although a good core has been present for services. Thomas Allery, the Rector and Gavin Roberts have informally discussed the idea of moving the rehearsal away from Friday afternoon to Sunday afternoon after the morning Eucharist in an effort to increase numbers and capitalise on the large numbers of children present at the service. This would mean that committing to the choir would still only need one visit to the church and central London per week rather than also coming on Friday, a day which gets often taken up with school plays and other extra-curricular activities.

The choir's repertoire continues to expand to include new pieces each time they perform. Recently the choir has performed spirituals, folk song, hymn arrangements as well as pieces suited for the liturgical season such as Dyson's Nunc Dimittis for Candlemas.

7.3 Safeguarding

Young Church continues to flourish. The parish church has adopted and implements the guidelines set out in the **Code of Safer Working Practice** as advised by the Diocese of London including those for **Safer Recruitment**, DBS checks etc. The challenges of ensuring the safety of all worshippers at the church are demanding however there have been no incidents raising Safeguarding concerns relating to children and young adults brought to our attention this year.

8.0 The St Marylebone Healing & Counselling Centre

The day to day work of the Centre has continued smoothly over the year, with Revd Dr Andrew Walker continuing as the Director.

Early in the year, Dianne Harris made the decision to retire as Clinical Director and unfortunately, shortly afterwards, became ill and had to step down, formally retiring at the end of July. Five candidates were interviewed for the post and Suzanne Hyde took up her new role on 1st September. We were able to say a proper goodbye to Dianne and welcome to Suzanne following the St Luke's Day service in October. In addition, we also said

farewell to two of our therapists – Lyn Eng and Julianne McLean and we owe them especial thanks for all the extra support they gave to the Centre during Dianne’s illness.

In the course of the year we received 56 applications for therapy. Of these, 45 attended for an initial consultation. The total number of people receiving therapy in 2016 was 59. About a quarter of our clients are clergy or members of clergy families.

We have developed further our relationship with the **Ministry Division of the Church of England** and this year has seen a significant increase in the number of assessments undertaken by our consultant psychiatrists. 32 candidates have been seen as opposed to 22 in 2015. Discussions are currently underway between Andrew, Suzanne and Joy Gilliver with a view to setting up a telephone helpline for Assistant Diocesan Directors of Ordinands which they hope to launch on a trial basis towards the middle of 2017.

An agreement with the **Diocese of London** was finalised in July to undertake psychotherapeutic assessments for pre-BAP candidates from the Willesden, Two Cities and Edmonton Areas. This began in September and, by the end of the year, Suzanne and a team of four therapists had seen and reported on 25 candidates. A similar agreement has also been reached with the **Diocese of Chelmsford**, to commence in January 2017.

Irene Hamilton continued as a spiritual director and member of the HCC team with 22 directees. Sadly, Irene had to retire on the grounds of ill health at the end of the year. In addition we now have seven spiritual directors who regularly rent rooms at the Centre. In the course of the year this amounted to 206 hours. Pastoral supervision accounted for 13 hours.

A meeting in September agreed the HCC finances for 2016 and prepared a budget for 2017. With the help of the **Guild of Health** grant we ended the year with a small loss. **The Guild of Health and St Raphael** are now removing their funding and the budget for 2017 should be a break-even budget (the PCC funding any shortfalls in operating costs. This is likely to be £25,000).

A number of varied events took place in the course of the year. In March we invited a number of interested parties to a “Friends to our Future” lunch, where an interesting discussion on the Centre’s future ensued. A series of **Seminar Suppers** on a range of topics was held on Wednesday evenings between February and June and again in November. These were generally better attended than those on Saturday mornings and the format has been well received. The **Retreat in Daily Life** continued through the first half of the year and was considered to be a great success. It is hoped to run this again beginning in the autumn of 2017. In addition, a course entitled **Supervision for those in Pastoral Ministry** ran over four weeks in January and February and a **Mental Health Awareness Day** was held in November. Mark Godson hosted a four week course **Beyond Mindfulness** as a follow-up to **Mindfulness for Busy People** held the previous year. We also welcomed a party of Swedish clergy and therapists to the HCC in April.

Over the summer we worked on the design of a **new website**, which went live in October. It is linked directly to the church website and as well as providing information about our services and events now allows for direct online applications. Reactions so far have been most favourable.

9.0 The St Marylebone Church of England School

The school has continued to flourish under the leadership of Headteacher Kat Pugh, and remains, as always, oversubscribed, with nearly 1,000 applicants this year for only 150 places on offer.

The challenge remains to provide the same high standards of education to all on ever-decreasing funding. In this vein, the school remains proactive in applying for any extra funding available, and was recently successful in securing an extra grant of £734,000 from the Department of Education's Condition Improvement Fund to be spent on vital structural work to the school buildings.

9.1 Examination Results

2015 – 2016 was an outstanding year for examination results. Significant highlights include:

- 97% of pupils achieved 5+ GCSE A* - C grades.
- 93% of pupils achieved 5+ GCSE A* - C grades including English and Maths
- 99% A* - C in GCSE English Literature
- 95% A* - C in GCSE English Language
- 93% A* - C in GCSE Maths.
- 94% A* - C in GCSE Science.
- 43% of all GCSE grades achieved were A*/A grades.
- The gap in attainment between Pupil Premium and Non- Pupil Premium students closed significantly from 12% to 9.3%.
- Attainment and progress remains significantly above the national average.
- These results put the school as the top performing school in Westminster, and 7th overall in the country.
- At A –Level: 86% achieved A* - C grades,
- 65.2% achieved A* - B grades
- 33% achieved A*/A grades
- 12.5% achieved A* grades
- 100% achieved places in university, art college, drama school or other higher education or employment, unless taking a gap year.
- 80% of students achieved their first or second choice of university
- 56% of destinations were Russell Group or Group 94 universities.
- 5 students entered Oxbridge Universities and 2 into Medicine.

9.2 Other Activities

The value of the arts in education, an issue close to the heart of the school, played a very live role in 2015 – 2016, starting with the launch of its film **A Window to the World** in the autumn. The film shed intelligent and informed light on why the marginalization of the arts is not just a problem, but, in the words of one contributor “a criminal act”. Students, educators, business people, academics, arts leaders and other stakeholders gave their views. Following the film's launch and Q&A, the Headteacher and Head of Art participated in a number of debates and contributed articles on the topic to magazines, journals and websites, including the Royal Society of Art, the Serpentine and SSAT publications. The film has gathered huge popularity on YouTube, with over 10,000 views to date.

A major area of community and fundraising activity surrounded the 225th birthday of the school, founded in 1791 as the Marylebone School of Industry. In the summer term, a

special ceremony, held in the parish church was attended by all students, staff, Governors, a number of local dignitaries and alumni, who gave inspiring testimonies reflecting on what their time at the school had meant to them. A week later, the school hosted its **225 Summer Jazz Party**, open to all in the school community, past and present. Very well attended, with live jazz, a cake competition judged by the chef Ottolenghi, a bar and barbeque run by the PTA and a disco after sunset, the event was a huge success.

Finally, an **auction** was held at the Blandford Street site, very generously sponsored by The Marylebone Hotel, at which £20,000 was raised towards the **Makeover for Marylebone Fund** which is currently being used towards much needed updating of the classrooms.

This year also saw greater involvement in the School by the Chaplain, Father Edward Thornley and the growth of the **Chapel Team** and Student Worship under his leadership. James Christie Brown, very successfully, took on responsibility for the Sixth form and worship at Blandford Street. Bishop Robert Ladds, London Provost of the Woodard Corporation, visited on several occasions, most notably for the **Confirmation** Eucharist, which was a joyful occasion.

Our congregation remains well represented on the **Governing Body** of the school, with 7 out of the 23 places being filled by representatives of the PCC. They are: The Rector, Jo Sumpter, Robert Norton, Ade Adigun, Alla Murphy, Clare Alexander and Helen Fospero.

10.0 The St Marylebone Church of England Bridge School

The Bridge School, the United Kingdom's only Church Special School, continues to build on its excellent provision to provide a high level of education and support to its students. The difficulty in finding premises which are suitable for the needs of its students continues, although portacabins had been installed to help relieve the resulting pressures of a growing school.

In the last **Statutory Inspection of Anglican and Methodists Schools** (SIAMS) in June, the School was rated "**Outstanding**" in every category. The school continues to be over-subscribed and new members of staff have been appointed to deal with the increasing numbers. As a Special School there are no faith based criteria for admission and as a result the students come from a multiplicity of faiths. However, a strong Christian ethos has been created within the school and one student was confirmed at St Marylebone this year.

There are currently 44 pupils in the school. However, the proportion of boys to girls has risen this year as there is a higher prevalence of speech language and communication need for boys than girls and this is likely to continue to be reflected in the relative proportions over the coming years. The hard work of the staff and governors has given stability to the school to continue to provide a high level of education as it deals with the problem of finding suitable premises.

The Academy continues to be a member of the St Marylebone Teaching School Alliance, which provides mutual benefit in the support and sharing of good practice across the 19 schools many of which are Church Schools.

11.0 Staff & Volunteers

Under the continuing stewardship of the Revd Canon Stephen Evans, after many changes seen in 2015, the calendar year of 2016 has been one of consolidation in the staffing of St Marylebone Parish Church. Dr Stuart Page continues as Operations' Director and is now

responsible for the delivery of the St Marylebone *Changing Lives* project. Elena Mocanu remains as Buildings' Manager with Dominykas Samsonas promoted to Assistant Buildings' Manager in July. Joe Howard and Sylvia Valdes remain as Buildings' Assistant and Church Cleaner, respectively.

The Revd Edward Thornley continues to fill the roles of Assistant Curate and also Coordinating Chaplain for Christian Chaplaincy at the University of Westminster, The St Marylebone CE School and The St Marylebone CE Bridge School. James Christie Brown remains as Pastoral Assistant and has also extended his role in performing administrative support to the Finance Office and Parish Office. Jane Gray continues as HR Officer and Pastoral Assistant (Young Church and Families) and Juliana Bicu remains as Finance Officer. Cherish Katiyo returned from maternity leave as Parish Administrator and Rector's PA on 13th January 2016 and has subsequently begun a second period of maternity leave starting on 10th October. Elizabeth Queenan has stepped into the breach again and is covering Cherish's second period of maternity leave. Gavin Roberts remains as Director of Music, with Thomas Allery as Assistant Director of Music. Bertie Baigent began as Organ Scholar in September, replacing Marion Bettsworth.

The Revd Dr Andrew Walker stays as Director of the Healing and Counselling Centre for 2016 and Margaret Sykes continues as Administrator. The most significant change during the year has been the retirement of Dianne Harris as Clinical Director of the St Marylebone Healing and Counselling Centre. Dianne left at the end of July, and has been replaced by Suzanne Hyde who took over from September 2016.

We thank them all for their continued hard work and professionalism throughout the year.

In addition to the staff above, the parish church relies on a dedicated corps of volunteers connected with every aspect of our affairs. These include Vergers, Sidesmen, flower arrangers, crucifers and servers, visiting preachers, coffee servers, Young Church Leaders and Helpers, Junior Choir Leaders and Helpers, lesson readers and intercessors, in addition to our Church Wardens, PCC officers and members. We also thank them for all their support and dedication.

12.0 Risk Management

Risks Assessments have been produced for all activity areas within St Marylebone Parish Church with regular events, run by the church, covered by an assessment document specific to each activity. Where events are organised by third parties, they are provided with the generic St Marylebone Parish Church Risk Assessment and a risk assessment specific to the area of the church they will be using. The third party (or event organiser) is then legally obliged to produce a risk assessment of their own activity, in the parish church environment.

The PCC's policy on any area of risk assessment should be read in conjunction with the St Marylebone Parish Church Health and Safety Policy, which, under section 3, 'Procedures and Arrangements' classifies risk under the area headings of:

- Accidents/First Aid – Reporting, Recording and Investigation.
- Evacuation Procedure – Fire and Terrorist Threat
- Fire Procedure
- Electrical Safety
- Gas Equipment Safety

- Hazardous Substances
- Slips, Trips and Falls
- Lighting
- Food Preparation
- Manual Handling
- Display Screen Equipment
- Hazardous Buildings – Asbestos
- Safeguarding, Child Protection and Vulnerable Adults
- Contractors
- Any activity or shared use of the church premises must be managed in accordance with this policy.

Fire Procedure is dealt with in detail in the St Marylebone Parish Church Fire, Terrorist and Evacuation Plan. Additional and detailed risk management documents produced by specialist companies in each relevant field, inform the ongoing Risk Management Strategy of St Marylebone Parish Church. Those documents are as follows:

- The Fire Risk Assessment – produced by produced by M A Sharman and Associates
- The Asbestos Management Plan – produced by Cook Denning Management Ltd
- The Legionella Risk Assessment produced by SMS Environmental Ltd
- Electrical Installation Safety Certificates issued by The Baldwin Electric Company
- Gas Safety Certification, issued by Austin (Heating and Air Conditioning) Ltd

13.0 Developments

St Marylebone Parish Church is a place of active and engaged Christian witness, set at the very heart of central London. With a history stretching back some 900 years, we seek to offer God worship that has long been renowned for musical and liturgical excellence and to serve the diverse community in which we are set.

There are always changes at St Marylebone and, as a parish church community, we continue to consider new ways in which we can better explore and share our faith with those whom we serve in the name of the Father, the Son and the Holy Spirit.

For more than 30 years, we have pioneered the work of Christian healing and, as well as being home to the internationally respected *St Marylebone Healing and Counselling Centre*, which continues to offer low-cost analytical psychotherapy and spiritual direction, the Crypt at St Marylebone also houses an innovative NHS doctor's surgery - the *Marylebone Health Centre*. Our work is enhanced by maintaining close and active links with some of medicine's Royal Colleges and through our provision of chaplaincy by the Rector to *The London Clinic* and *King Edward VII's Hospital*.

St Marylebone is very fortunate in having a flourishing Young Church which complements our two schools: *The St Marylebone Church of England School*, an Outstanding Academy, National Teaching School and Maths Hub, and *The St Marylebone Church of England Bridge School*, a Free Special School working with secondary school age students who have speech, language and communication difficulties. Alongside our two schools we work closely with the *Royal Academy of Music* and the *University of Westminster*, providing chaplaincy to the *University of Westminster*.

As a parish church in the Diocese of London, we share a vision of a Church for this great world city that is Christ-centred and outward looking. By God's grace we seek to be more confident in speaking and living the Gospel of Jesus Christ, more compassionate in serving others with the love of God the Father and more creative in reaching new people and places in the power of the Spirit.

In 2016, the Heritage Lottery Fund awarded a first round pass to our **St Marylebone Changing Lives** project which, it is hoped, will transform our relationships with our parish and the wider community of central London. The overall project costs is £8 million with HLF contributing £3.6 million towards this sum.

A new – and highly successful - venture in 2016 was the inaugural **St Marylebone Music Festival** as outlined above and we look forward to its reprise in the summer of 2017.

During 2016 Oliver Caroe was appointed as the parish church's Inspecting Architect. **Oliver Caroe** is **Surveyor to the Fabric of St Paul's Cathedral** and been involved with the preparatory drawings for St Marylebone *Changing Lives*. In 2016, Oliver Caroe carried out his first **Quinquennial Inspection** of the parish church.

In August, **Will Levanway**, a Diocese of London ordinand training for the priesthood at **St Stephen's House, Oxford**, joined us for a month and in September **Benedict Brenk**, a Roman Catholic student from Germany joined us as an intern.

14.0 Financial activities in the year

14.1 Income and Expenditure

The accounts have been prepared in accordance with the Charities Act 2011 and Church Accounting Regulations 2006, combining the accounts of the Parish Church and Healing & Counselling Centre.

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total £
Incoming resources	865,383	102,740	66,851	1,034,974
Resources expended	820,131	17,636	-	837,351
Surplus (deficit) for the year	45,252	85,104	66,851	197,207
Gain and (losses) in investments	-	-	221,906	221,906
Balance brought forward	293,846	1,021	3,762,234	4,057,101
Funds at 31 December 2016	339,098	86,125	4,050,991	4,476,214

The accounts show a net surplus before investment gains of £197,207 (2015: deficit £85,110) on an income of £1,034,974 (2015: £782,241). Excluding the restricted income and expenditure, the church recorded a surplus of £45,252 (2015: deficit £56,926). The restricted income and expenditure, as well as a portion of unrestricted expenditure, were associated among other items with the *Changing Lives* project, smaller-scale site work, and the purchase of a new verge. These projects were funded by a combination of restricted donations and restricted and unrestricted building funds. A detailed breakdown of income and expenditure is provided in Section 15.

Income

Reported income (including restricted income) was £252,733 higher than 2015.

Congregational giving declined slightly relative to 2015. Donations by bank standing order and open plate decreased by £2,958, or 3.1% relative to 2015. This was more than offset by increased donations, legacies and grants from other sources.

Other trading and rental income declined by £14,507 (-3.2%) as the net result of various factors, including higher room hire and other letting income, offset by lower rental income from Church House due to two flats being unlet for a portion of the year.

Investment income from interest and dividends was £66,851 in the year, while realized and unrealized gains on investment assets totalled £221,906.

Expenditure

Unrestricted expenditure increased by £7,378 to £820,131 in 2016. This was the net result of a number of items that were not necessarily significant individually, for instance increases in full-time staff wages; reduced reliance on temporary employees; increased pension contributions; reduced spending on the fabric of Church House; and higher expenditure associated with the Healing & Counselling Centre. The other main factor underlying the increase in unrestricted spending was an increase in the diocesan quota detailed below.

Restricted Income and expenditure

The net restricted expenditure of £17,636 for 2016 was lower in comparison with recent years. The majority of this stemmed from the replanting of the Physick Garden to the side of the Parish Church; the purchase of a new verge; and some spending related to the *Changing Lives* project.

14.2 Reserves

As at 31 December 2016, the Church has total reserves of £4,476,214 (2015: £4,057,101) of which unrestricted reserves amounted to £339,098 (2015: £293,846). The PPC's policy is to maintain its reserves at as high a level as possible to cover any future shortfall of revenue which might be caused by expenses increasing or contributions from donors reducing. The PPC aims to maintain unrestricted reserves representing at least 3 months of budgeted costs.

14.3 Diocesan Common Fund

The Common Fund, or "quota", payable to the Diocese, as well as payments for Locally Supported Minister, increased from £146,780 to £154,017.

Under the London Diocese's formula each PCC makes a contribution based on the number of stipendiary clergy paid by the diocese – in the case of St Marylebone the Rector, the Assistant Curate, and the Director of the Healing and Counselling Centre. Excluding the Assistant Curate and HCC Director elements, the underlying quota went up by £2,000 to £91,000, representing an increase of 2.2%.

The Diocese decided some years ago that the better off parishes (like St Marylebone) should pay both their full *gross* costs and a supplement, based on their historic income, to support the parishes in deprived areas that are unable to pay their own quota. In the year 2016, St Marylebone's supplement was 15% of the full costs.

14.4 Post balance sheet events

There have been no major items since 1st January to report.

Following the receipt of a grant from the Heritage Lottery Fund relating to the Changing Lives project, the PCC intends to invest a portion of its existing deposits while seeking donations to fund the balance.

15 Financial statements for the year ending 31 December 2016

15.1 Independent Auditor's report to the members of the PCC (the 'Trustees')

We have audited the financial statements of Parochial Church Council of St. Marylebone for the year ended 31 December 2016 on pages 25 to 39 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard applicable in UK and Republic of Ireland (FRS 102).

This report is made solely to the charity's trustees, as a body, in accordance with Section 144 of the Charities Act 2011 and regulations made under Section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of Trustees and Auditors

As explained more fully in the Statement of Trustees' Responsibilities set out on page 29 the Charity's Trustees are responsible for the preparation of the financial statements which give a true and fair view.

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with regulations made under s154 of that Act.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees' Report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the Charity's affairs as at 31 December 2016 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with the Financial Reporting Standard applicable in UK and Republic of Ireland (FRS 102) ; and
- have been prepared in accordance with the requirements of the Charities Act 2011 and the Church Accounting Regulations 2006.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Trustees' Annual Report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Mr Mark Tullett (Senior Statutory Auditor)
for and on behalf of Civvals Limited,
Chartered Accountants and Statutory Auditors
50 Seymour Street
London
W1H 7JG

15.2 Statement of Financial Activities for the year ended 31 December 2016

	Notes	<i>Unrestricted Funds £</i>	<i>Restricted Funds £</i>	<i>Endowment Funds £</i>	<i>Total 2016 £</i>	<i>Total 2015 £</i>
INCOME AND ENDOWMENTS:	2					
Donations		357,683	102,740	-	460,423	259,414
Other Income		75,346	-	-	75,346	51,452
Other trading activities		351,334	-	-	351,334	351,970
Investment Income		81,020	-	66,851	147,871	119,585
TOTAL INCOME		<u>865,383</u>	<u>102,740</u>	<u>66,851</u>	<u>1,034,974</u>	<u>782,241</u>
EXPENDITURE:						
Resources expended	3					
Crypt, grand piano, and verge		-	11,690	-	11,690	24,774
Directly Relating to Church Activities		218,742	1,446	-	220,188	330,686
Fundraising & Publicity		4,510	-	-	4,510	3,431
Trading Activities		111,923	-	-	111,923	104,797
 Church Management & Administration	4	<u>484,956</u>	<u>4,500</u>	<u>-</u>	<u>489,456</u>	<u>403,663</u>
TOTAL EXPENDITURE		<u>820,131</u>	<u>17,636</u>	<u>-</u>	<u>837,767</u>	<u>867,351</u>
Net incoming resources before other gains & recognised losses	5	45,252	85,104	66,851	197,207	(85,110)
Gains and (Losses) on assets / investments:						
Realised	15	-	-	(1,139)	(1,139)	59,328
Unrealised	15	-	-	223,045	223,045	94,586
Net gains / (losses) on assets/ Investments		<u>-</u>	<u>-</u>	<u>221,906</u>	<u>221,906</u>	<u>153,914</u>
Net income/(expenditure) and Net Movement in Funds		45,252	85,104	288,757	419,113	68,804
Funds Balance Brought Forward		<u>293,846</u>	<u>1,021</u>	<u>3,762,234</u>	<u>4,057,101</u>	<u>3,988,297</u>
Funds Balance Carried Forward		<u>339,098</u>	<u>86,125</u>	<u>4,050,991</u>	<u>4,476,214</u>	<u>4,057,101</u>
		=====	=====	=====	=====	=====

The Statement of Financial Activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

The Notes on pages 29 to 39 form part of these financial statements.

15.3 Balance Sheet as at 31st December 2016

	Notes	2016 £	2015 £
FIXED ASSETS:			
Property	13	-	-
Heritage assets	14	-	-
Investments	15	3,110,701	2,948,795
		<u>3,110,701</u>	<u>2,948,795</u>
CURRENT ASSETS:			
Debtors	16	80,566	142,121
Cash and Bank Balances		1,329,812	1,074,454
		<u>1,410,378</u>	<u>1,216,575</u>
CREDITORS: Amounts falling due within one year	17	44,865	108,269
		<u>44,865</u>	<u>108,269</u>
NET CURRENT ASSETS		1,356,513	1,108,306
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>4,476,214</u>	<u>4,057,101</u>
FUNDS:			
Unrestricted Income Funds			
Designated Funds:			
Building Fund		50,000	15,459
Donations Fund		30,000	30,000
General Fund		259,098	248,387
		<u>339,098</u>	<u>293,846</u>
Restricted Income Funds	18	86,125	1,021
Endowment Funds	20	4,050,991	3,762,234
		<u>4,476,214</u>	<u>4,057,101</u>
		<u>4,476,214</u>	<u>4,057,101</u>

15.4 Statement of cash flows for the year ended 31 December 2016

	2016	2015
	£	£
Net Income/(expenditure) for the year as per the SOFA	419,113	68,804
Adjustments for:		
Investment income	(147,872)	(119,585)
Loss/(profit) on sale of fixed asset investments	1,139	(59,328)
Gain on fair value adjustments on fixed asset investments	(223,045)	(94,586)
(Increase)/decrease in debtors	61,555	(53,876)
Increase/(decrease) in creditors	(65,204)	45,071
Net cash provided by/(used in) operating activities	<u>45,686</u>	<u>(213,500)</u>
Cash flows from operating activities		
Net cash provided by/(used in) operating activities	45,686	(213,500)
Cash flows from investing activities		
Purchase of fixed asset investments	0	(1,458,264)
Proceeds from disposals of fixed asset investments	60,000	808,264
Rents received	81,021	95,071
Interest received	9,365	9,968
Dividends received	59,286	12,746
Net cash provided by/(used in) investing activities	<u>209,672</u>	<u>(532,215)</u>
Net cash provided by/(used in) financing activities	<u>0</u>	<u>0</u>
Change in cash and cash equivalents during the reporting period	<u>255,358</u>	<u>(745,715)</u>
Cash and cash equivalents at the beginning of the reporting period	<u>1,074,454</u>	<u>1,820,169</u>
Cash and cash equivalents at the end of the reporting period	<u>1,329,812</u>	<u>1,074,454</u>
Analysis of cash and cash equivalents		
Cash at bank and in hand	1,329,812	1,074,454
Total cash and cash equivalents	<u>1,329,812</u>	<u>1,074,454</u>

Approved by the Parochial Church Council of St. Marylebone on _____
and signed on its behalf by:

.....The Revd S J Evans (Chairman)

.....Mr T Moore (Hon Treasurer)

The notes on pages 29 to 39 form part of these financial statements.

1. ACCOUNTING POLICIES :

The principal accounting policies are summarised below. They have been applied consistently throughout the year and in the preceding year.

a) Basis of preparation and assessment of going concern

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Church Accounting Regulations 2006, the requirements of the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with Financial Reporting Standard applicable in UK and Republic of Ireland (SORP FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The PCC constitutes a public benefit entity as defined by FRS 102.

The members of the PCC ‘the trustees’ consider that there are no material uncertainties about the PCC’s ability to continue as a going concern.

b) Fixed Asset Investments

Equity investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the mid-market value. The Statement of Financial Activities includes the net gains and losses arising on revaluation and disposals throughout the year.

The charity does not acquire put options, derivatives or other complex financial instruments.

The main form of financial risk faced by the charity is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to investment risk, and changes in sentiment concerning equities and within particular sectors or sub sectors.

c) Realised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value.

d) Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other

income are shown as debtors less provision for amounts that may prove uncollectible.

e) Fund Accounting

Unrestricted funds are available for use at the PCC's full discretion in meeting the objectives of the Charity. If parts of the unrestricted funds are earmarked at the discretion of the trustees for a particular purpose; they are designated as a separate fund. This designation has an administrative purpose only and does not legally restrict the trustees' discretion to apply the fund.

Restricted funds can only be applied for particular purposes within their objects. The restriction may apply to the use of income or capital or both.

Endowment fund is a form of restricted fund which the trustees are legally required to invest or to keep and use for the Charity's purposes. Endowment may be expendable or permanent.

Expendable endowment is an endowment fund where the trustees have the power to convert the property (ie land, buildings, investments or cash) into 'income'.

Permanent endowment is property of the charity (including land, buildings, cash or investments) that the trustees may not spend as if it were income.

f) Income Recognition

All income included in the Statement of Financial Activities, is recognised when the Charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

The following specific policies are applied to particular categories of income:

- 1) Voluntary income is received by way of donations and gift aid and is included in full in the Statement of Financial Activities when receivable.
- 2) Investment, trading and rental income are accounted for when receivable.

g) Expenditure recognition

All expenditure is recognised on an accruals basis. The following specific policies are applied to particular categories of expenditure.

- 1) Costs directly attributable to the church activities include repairs and maintenance of the church buildings.
- 2) All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource.
- 3) Grants are payable in furtherance of the Charity's objectives.

4) The diocesan parish contribution is accounted for when paid.

h) Pension Costs

St Marylebone PCC participates in the Pension Builder Scheme section of Church Workers Pension Fund (CWPF) for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and the other participating employers.

The Church Workers Pension Fund has a section known as the Defined Benefits Scheme, a deferred annuity section known as Pension Builder Classic and a cash balance section known as pension Builder 2014.

The Pension Builder Scheme of the Church Workers Pension Fund is made up of two sections, Pension Builder Classic and Pension Builder 2014, both of which are classed as defined benefits schemes.

Pension Builder Classic provides a pension for members for payment from retirement, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Boards from time to time. Bonuses may also be declared, depending upon the investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum that members use to provide benefits at retirement.

Pension contributions are recorded in an account for each member. This account may have bonuses added by the Board before retirement. The bonuses depend on investment experience and other factors. There is no requirement for the Board to grant any bonuses. The account, plus any bonuses declared, is payable from members' Normal Pension Age.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme. The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This means it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and that contributions are accounted for as if the scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are contributions payable.

A valuation of the scheme is carried out once every three years. The most recent scheme valuation completed was carried out as at 31 December 2013. This revealed, on the ongoing assumptions used, surplus of £0.5m. There is no requirement for the deficit payments at the current time.

Pension Builder 2014 will be valued in relation to the lump sum payable to the members at normal pension age. There are no annual pension benefits. Pension Builder 2014 commenced in 2014 so the first full valuation of that section will

be carried out at the next CWPf valuation date, 31 December 2016.

St Marylebone PCC contributes 8.5% of the employees' basic salary. The contributions for the year totalled £3,551 (2015: £nil) and there were no contributions outstanding at its year end.

St Marylebone PCC has nine active members (2015: none) in the Pension Builder 2014 scheme as at 31 December 2016.

i) Reserves for Future Capital Expenditure

The Charity Trustees are responsible for determining their policy with regards to reserves to meet future requirements.

2. INCOME AND ENDOWMENTS :

	<i>Notes</i>	<i>Unrestricted Fund £</i>	<i>Restricted Fund £</i>	<i>Endowment Fund £</i>	<i>Total 2016 £</i>	<i>Total 2015 £</i>
Donations						
Gift Aided Donations		35,915	-	-	35,915	39,009
Gift Aid Recovered		8,083	-	-	8,083	14,663
Collections		56,356	-	-	56,356	56,220
Other Donations		1,575	62,740	-	64,315	8,870
Counselling Donations		94,391	-	-	94,391	89,010
Grants, incl Guild of Health		161,363	40,000	-	201,363	66,305
		<u>357,683</u>	<u>102,740</u>	<u>-</u>	<u>460,423</u>	<u>274,077</u>
Other Income						
Sale of CD & Cards		1,306	-	-	1,306	1,845
Festival Revenue		5,078	-	-	5,078	-
Claims & Other Income		68,962	-	-	68,962	34,944
		<u>75,346</u>	<u>-</u>	<u>-</u>	<u>75,346</u>	<u>36,789</u>
Trading Income						
Licence Fees & Service Charges	7	196,039	-	-	196,039	205,738
Church Lettings		103,314	-	-	103,314	93,980
Car Park Lettings		44,781	-	-	44,781	45,472
Café Rent		7,200	-	-	7,200	6,600
		<u>351,334</u>	<u>-</u>	<u>-</u>	<u>351,334</u>	<u>351,790</u>
Investment Income						
Property Rental Income & Service Charge	6	81,020	-	-	81,020	95,071
Bond & Bank Interest Received		-	-	9,365	9,365	9,968
Dividends		-	-	57,486	57,486	14,546
		<u>81,020</u>	<u>-</u>	<u>66,851</u>	<u>147,871</u>	<u>119,585</u>
TOTAL INCOME		<u>865,383</u>	<u>102,740</u>	<u>66,851</u>	<u>1,034,974</u>	<u>782,241</u>

3. ANALYSIS OF RESOURCES EXPENDED :

	<i>Notes</i>	<i>Unrestricted Fund £</i>	<i>Restricted Fund £</i>	<i>Endowment Fund £</i>	<i>Total 2016 £</i>	<i>Total 2015 £</i>
Buildings and Crypt						
Crypt		-	2,015	-	2,015	16,275
Piano		-	75	-	75	17,574
Rector's Study		-	-	-	-	20,749
Verge		-	9,600	-	9,600	-
		<u>-</u>	<u>11,690</u>	<u>-</u>	<u>11,690</u>	<u>54,598</u>
		-----	-----	-----	-----	-----
Directly relating to Church Activities						
Diocesan		154,395	-	-	154,395	147,850
Clergy & Other Expenses		8,634	-	-	8,634	8,511
Sacristy		7,671	-	-	7,671	8,199
Repairs & Maintenance	8	49,489	-	-	49,489	133,825
		<u>298,385</u>	<u>-</u>	<u>-</u>	<u>220,188</u>	<u>298,385</u>
		-----	-----	-----	-----	-----
Fundraising & Publicity						
Advertising		4,510	-	-	4,510	3,431
		-----	-----	-----	-----	-----
Trading Activities						
Property Management		22,711	-	-	22,711	29,926
Music	9	89,212	-	-	89,212	91,216
		<u>111,923</u>	<u>-</u>	<u>-</u>	<u>111,923</u>	<u>121,142</u>
		-----	-----	-----	-----	-----
TOTAL		<u>336,621</u>	<u>11,690</u>	<u>-</u>	<u>348,311</u>	<u>477,556</u>
		=====	=====	=====	=====	=====

4. ANALYSIS OF CHURCH MANAGEMENT & ADMINISTRATION

	<i>Notes</i>	<i>Unrestricted Fund £</i>	<i>Restricted Fund £</i>	<i>Endowment Fund £</i>	<i>Total 2016 £</i>	<i>Total 2015 £</i>
Church Management & Administration						
Staff Costs	10	183,549	-	-	183,549	145,644
Counselling Services	11	115,497	-	-	115,497	92,484
Office Expenses		134,448	-	-	134,448	89,933
Utilities & Services		23,957	-	-	23,957	34,495
Insurance		21,638	-	-	21,638	21,905
Audit Fee	5	4,200	-	-	4,200	5,074
Professional Fees		5,932	-	-	5,932	-
Bank Charges		235	-	-	235	261
		<u>489,456</u>	<u>-</u>	<u>-</u>	<u>489,456</u>	<u>389,795</u>
TOTAL		<u>489,456</u>	<u>-</u>	<u>-</u>	<u>489,456</u>	<u>389,795</u>
		=====	=====	=====	=====	=====

5. NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR :

Net Outgoing Resources are Stated after Charging:	2016	2015
	£	£
Auditors' Remuneration	4,200	5,074
	<u> </u>	<u> </u>

6. PROPERTY RENTS

	2016	2015
	£	£
38 Nottingham Place, W1	81,020	95,071
	<u> </u>	<u> </u>
	81,020	95,071
	<u> </u>	<u> </u>

7. LICENCE FEES AND SERVICE CHARGES

	2016	2015
	£	£
School	16,656	16,361
Marylebone Health Centre	146,420	145,781
Royal Academy of Music	24,761	35,475
Guild of Health	8,202	8,121
	<u> </u>	<u> </u>
	196,039	205,738
	<u> </u>	<u> </u>

8. REPAIRS & MAINTENANCE:

	2016	2015
	£	£
General repairs and maintenance to the Church	49,489	133,825
	<u> </u>	<u> </u>

9. MUSIC:

	2016	2015
	£	£
Director, Assistant Director and Organist, Choir & Instruments	89,212	91,216
	<u> </u>	<u> </u>

10. STAFF COSTS:	2016	2015
	£	£
Salaries & Social Security Costs	151,039	97,100
Self –Employed	32,105	48,132
Recruitment expenses	180	-
Other staff expenses	225	412
	<u>183,549</u>	<u>145,644</u>

During the year the PCC employed (full time), the Operations Director, the Buildings Manager, the Parish Administrator, the Manager of the Healing and Counselling and (part time) the Director of Music, Finance Officer and Buildings Assistant, none of whom earned employee benefits excluding employer pension costs of more than £60,000 during the year.

The average number of direct employees during the year was 11 (2015: 10).

11. COUNSELLING FEES:	2016	2015
	£	£
Healing & Counselling Centre	115,497	92,485
	<u>115,497</u>	<u>92,485</u>

12. TAXATION:

The Charity is exempt from tax on income and gains falling within s524 of ITA2007 and s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

13. FIXED ASSET PROPERTY:	2016	2015
	£	£
Cost	Nil	Nil
	<u>Nil</u>	<u>Nil</u>

All expenditure incurred during the year on consecrated or beneficial building and moveable Church fittings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities and is separately disclosed.

Unconsecrated land and buildings:

The freehold of Church House in 38 Nottingham Place W1 is held by the London Diocesan Fund as custodian trustee, with the PCC acting as a managing trustee. It is valued at £nil in the accounts but its estimated market value following a valuation done by Savills in November 2014 amounted to £3,850,000.

14. HERITAGE ASSETS

Historic silver located in the Parish Church is considered to be heritage assets which are used for ecclesiastical purposes. In March 2013, the historic silver was valued for insurance purposes at approximately £250,000. Expenditure which is required to repair or maintain the historic silver is recognised in the Statement of Financial Activities when it is incurred. The PCC maintains a list of its collection of heritage assets and this can be consulted by appointment with the Church Wardens.

15. FIXED ASSET INVESTMENTS :

	<i>Cost</i>	<i>Market Value at 1.1.16</i>	<i>Additions /(disposal)</i>	<i>Movement in year</i>	<i>Market Value at 31.12.16</i>
	£	£	£	£	£
Nationwide Building Society	60,206	61,139	(60,000)	(1,139)	-
CCLA	2,650,000	2,887,656	-	223,045	3,110,701
	<u>2,710,206</u>	<u>2,948,795</u>	<u>(60,000)</u>	<u>221,906</u>	<u>3,110,701</u>

Unrealised gain on fixed asset investments during the year amounted to £223,045 (2015: £94,586).

16. DEBTORS:

	2016	2015
	£	£
Rent Arrears Trade Debtors	25,165	58,803
Other Debtors	45,086	51,516
Prepayments and accrued income	10,315	31,801
	<u>£80,566</u>	<u>£142,120</u>

17 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2016	2015
	£	£
Sundry Creditors	23,840	42,317
Accruals & deferred income	21,025	65,952
	<u>£44,865</u>	<u>£108,269</u>

18. UNRESTRICTED INCOME FUNDS:

	<i>Balance at 1.1.16</i>	<i>Movement in year</i>	<i>Balance at 31.12.16</i>
	£	£	£
Building Fund	15,459	34,451	50,000
Donations Fund	30,000	-	30,000
General Fund	248,387	10,711	259,098
	<u>£293,846</u>	<u>45,252</u>	<u>£339,098</u>

The unrestricted funds are available for use at the full discretion of the PCC.

19. RESTRICTED INCOME FUNDS:

	<i>Balance at 1.1.16</i>	Movement in year		<i>Balance at 31.12.16</i>
	£	<i>Incoming Resources</i>	<i>Resources Expended</i>	£
Schoenlaub Donation	1,021	-	-	1,021
Other legacies and donations	-	102,741	(17,636)	85,105
	<u>£1,021</u>	<u>102,741</u>	<u>(17,636)</u>	<u>£86,126</u>

20. ENDOWMENT FUNDS:

	Movement in year			
	<i>Balance</i>	<i>Incoming</i>	<i>Resources</i>	<i>Balance at</i>
	<i>at 1.1.16</i>	<i>Resources</i>	<i>Expended</i>	<i>31.12.16</i>
	£	£	£	£
Gains on sale of head lease of Church House and lease extension at 73/74 Bolsover Street	3,762,234	288,757	-	4,050,991
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

21. RELATED PARTY TRANSACTIONS :

Payments to the London Diocesan Fund of £154,017 (2015: £146,780) were made in respect of the Rector (stipend, accommodation and pension), Associate Rector and HCC Director (stipend and pension only) as well as other central church costs. £91,000 of the total related to the Rector and central church costs, while the remainder pertained to the Associate Rector and HCC Director.

The remaining members of the Council all give freely their time and expertise without any form of remuneration or other benefit in cash or kind during the current and previous year. Identifiable unrestricted monetary donations from PCC members totalled £12,570.31 in 2016 (excluding funds given anonymously).