

**Stafford District Scouts**  
**for the year from 1/1/2016 to 31/12/2016**

**Receipts and Payments**

**Receipts**

**Donations and other income**

Membership Subscriptions	35,215		35,215	32,900
Less Membership Paid on	27,035		27,035	25,664
Net Membership Subscriptions	8,180		8,180	7,236
Donations	7		7	33
Loan repayment			0	103
Payment from DB Fund for Grants made	840			
Section repayment to District	51		51	
Explorer Income	18,693		18,693	15,330
Sectional Income	4,430		4,430	935
	32,201		32,201	23,637

**Grants**

Maintenance				
Other				440
				440

**Fundraising**

Collections	525		525	234
Shop Sales	4,504		4,504	3,620
Badge Sales	4,577		4,577	1,765
Activity Fees Received	1,538		1,538	1,583
Advertising	4,049		4,049	
Campsite Fees	15,414		15,414	14,197
Gang Show Sales	3,656		3,656	
Gang Show Ticket Sales	5,907		5,907	
	40,168		40,168	21,399

**Investment Income**

Bank Interest				4
Building Society Interest	5	1,867	1,872	548
Property Rent Income				0
Other Investment Income		1,970	1,970	1,022
	5	3,837	3,843	1,574

**Total Gross Income**

	72,374	3,837	76,212	47,050
--	--------	-------	--------	--------

**Asset & Investment Sales**

--	--	--	--	--

**Total Receipts**

	72,374	3,837	76,212	47,050
--	--------	-------	--------	--------

**Stafford District Scouts**  
**for the year from 1/1/2016 to 31/12/2016**

**Receipts & Payments**

**Payments**

	Unrestricted Funds	Restricted Funds	Endowment	Total Funds 2016	Total Funds 2015
Youth Programme & Activities	4,473			4,473	553
Training	681			681	598
Membership Fees	65			65	122
District Purchases	458			458	316
Payments for other section from District	768			768	0
Rent	1,210			1,210	0
Water & Sewerage	3,183			3,183	3,637
Electricity & Gas	1,535			1,535	1,538
Insurance	2,192			2,192	2,108
Repairs & Renewals	4,354			4,354	6,829
Materials & Equipment	4,128			4,128	5,768
Printing & Postage	135			135	68
Travel and Van Hire	465			465	718
Explorer Units	18,930			18,930	15,456
Grants not transferred from DB	714			714	840
Badges	4,428			4,428	2,095
Event - AGM	1,236			1,236	1,336
Development Fund	2,000			2,000	2,000
Trustee Expenses	504			504	218
Refreshments & Gifts	263			263	0
Other Expences	120			120	75
	51,840			51,840	44,276
<b>Fundraising Expenses</b>					
Camp Shop	3,004			3,004	2,500
Gangshow	11,625			11,625	451
Other Fund Raising	0			0	692
	14,629			14,629	3,643
Total Gross Expenditure	66,469			66,469	47,919
Loan Repayment					
Total Payments	66,469			66,469	47,919
Net of Receipts/(payments)	4,395	2,437			-964
Transfers Between Funds					
Cash Funds Last Year End	53,681	55,377		109,058	108,058
Cash Funds End This Year	58,076	57,814		115,890	111,395

**Stafford District Scouts**  
**for the year from 1/1/2016 to 31/12/2016**

Unrestricted Funds	Restricted Funds	Endowment	Total Funds 2016	Total Funds 2015
--------------------	------------------	-----------	------------------	------------------

**Statement of assets and liabilities at the end of the year**

**Cash Funds**

Bank Current Account	46,456			46,456	46,618
Bank Savings Account	5,476			5,476	4,054
Building Society Account	5,473	57,814		63,287	59,863
The Scout Association Short Term	400			400	400
Cash/Floats	271			271	460
<b>Total Cash Funds</b>	<b>58,076</b>	<b>57,814</b>		<b>115,890</b>	<b>111,395</b>

**Other Monetary Assets**

Tax Claim					
Debts due from County/District/Groups					39
Insurance Claim					
	0			0	39

**Investment Assets**

Investment Property					
Quoted Investments		34,854		34,854	32,549
Other Investments					
		34,854		34,854	32,549

**Non Monetary assets for Charity's own use**

Badge Stock	106			106	
Shop Stock	1,461			1,461	1,817
Other Stock					
Land and Buildings					
Motor Vehicles					
Scouting Equipment, furniture et					
Internal Loan					
	1,567			1,567	1,817

**Total**

	59,643	92,668		152,311	145,800

**Liabilities**

Accounts not paid					
Expenses incurred but no yet invoiced					
Subscription not yet paid					
Loan					
Other Liabilities					

**Contingent liabilities and future obligations**

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 3rd May 2017 and signed on their behalf by

Chairman

Secretary

# Independent Examiner's Report to the Trustees

Of the

## Stafford District Scout Council

I report on the accounts of the District for the year ended 31<sup>st</sup> December 2016 which comprise the Statement of Financial Activities, the Balance Sheet and related notes set out.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

### Respective responsibilities of Trustees and Examiner

The District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act)
- To follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act) and
- To state whether particular matters have come to my attention.

### Basis of Independent Examiner's Report


My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out on the statement below.

### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements

- To keep accounting records in accordance with Section 130 of the Charities Act; and
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities;

have not been met.

Name and Signature.....ROLAND SKELTON   
Qualification.....AAT (FULL) P/Q CIPFA  
Address.....14 GORDON AVENUE  
STAFFORD, ST16 1QQ  
Date.....30 JUNE 2017



# STAFFORD DISTRICT SCOUT COUNCIL

## TRUSTEES' ANNUAL REPORT 2016

Names and addresses of advisors		
Type of advisor	Name	Address
Bank	Lloyds Bank	Market Square, Stafford. ST16 2JL
Accountants/Scrutineer's	Roland Skelton	
Structure, governance and management:		
Description of the charity's trusts		
Type of Governing document	Our governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association ("POR").	
How the charity is constituted	We are a body formed and recognised by The Scout Association under its Royal Charter	
Trustee selection methods	The District Commissioners are appointed by The County Commissioner. The District Scout Network Commissioner is appointed by the District Commissioner. All the other trustees are either (a) nominated by the District Commissioners and approved or (b) directly elected at the Annual General Meeting of the charity.	
Additional governance issues		
	Disclosure and Barring Service checks are carried out prior to commencement of trusteeship. These checks are repeated every five years in line with POR	
	We all give our time voluntarily and receive no remuneration. Travelling and any other reasonable expenses are paid when claimed.	
	<p>We have a duty to report on the charity's public benefit in our Annual Report. We have assessed our aims, activities and charitable objectives, which are to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. We believe that we have met the Charity Commission's public benefit criteria for both the <b>advancement of education</b> and the <b>advancement of citizenship or community development</b>.</p> <p>The Scouting Movement complies with the two key principles set by the Commission with regard to public benefit:</p> <ol style="list-style-type: none"><li>1) <b>Identifiable benefit:</b> The way in which Scouting is carried out helps young people develop towards their full potential; this benefit is directly linked to the Purpose of Scouting.</li><li>2) <b>Public benefit:</b> Scouting is a national Movement open to young people aged from 6-25. Full membership is restricted to young people and adults who are willing to make the Scout Promise. The Association enables those in poverty to benefit from Scouting; while the Association charges a subscription to its Members, the benefits of Scouting are not constrained by the member's inability to pay. Locally, there are arrangements to waive subscriptions and other costs for those who cannot afford to pay. Nationally, there are funds available for uniform and activities so that young people are not excluded from activities if they are unable to pay. Any private benefits of Scouting are incidental. The benefits of Scouting are further demonstrated throughout this report.</li></ol>	



	We have completed our review of the major risks to the charity and have annual renewal procedures in place to manage these risks. We are not dependent on any particular donors.
--	--

## Objectives and activities

Summary of the objects of the charity set out in its governing documents	<p><b>Our Purpose:</b></p> <p>Scouting in Stafford exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p><b>Our Values:</b></p> <p>As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p><b>The Scout Method</b></p> <p>Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:</p> <ul style="list-style-type: none"> <li>• enjoy what they are doing and have fun</li> <li>• take part in activities indoors and outdoors</li> <li>• learn by doing</li> <li>• share in spiritual reflection</li> <li>• take responsibility and make choices</li> <li>• undertake new and challenging activities</li> <li>• make and live by their Promise.</li> </ul>
Summary of the Main activities undertaken for the public benefit in relation to these objects	<p>In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our District Executive meetings.</p> <p>The focus of our activities remains a programme of youth oriented activities and Queen's Scout Awards and the Duke of Edinburgh Awards scheme. This benefits our young people by developing their self-confidence and social skills alongside practical IT skills and life skills as envisaged in our national Vision 2018. We welcome all young people regardless of personal background, faith, gender or personal circumstances.</p>

## Additional details of objectives and activities

Contribution made by volunteers	A great contribution is made by our adult volunteers. We are grateful for the many hours our volunteers have spent listening to and encouraging our young people and working with them. Without this valuable contribution of time, energy and expertise we would not have been able to achieve so much.
---------------------------------	--

## Achievements and performance

Summary of the main Achievements of the charity during the Year.	<p>St George's Day Parade and service were once again very well attended. The Carol Service was also well attended and is proving to be a very popular event with all sections.</p> <p>Beavers, Cubs, Scouts and Explorer Scouts are all experiencing a rise in numbers and almost all sections at all groups are full, We ran a recruitment workshop with the Regional Service Team in order to teach leaders the best ways to recruit additional leaders to their groups and sections. Some of them have taken the information and put in place some of the strategies and are already seeing results. The Appointments Committee are up to date with the leaders requiring to come before the District Appointments Advisory Committee. We celebrated the 100yrs of Cub Scouts starting with the cinema trip to see the Jungle Book, a fabulous day at Sherratts Wood travelling back in time with The</p>
--	---

	Doctor and culminating with the Promise Party which was held at Weston Road High School with nearly every Cub in Stafford District attending.
<b>Financial review</b>	
Brief statement of the charity's policy on reserves	The District's policy on reserves is to hold an amount to enable it to continue the charitable activities of the District should income and fundraising activities fall short. The District Executive Committee considers that the District should hold the sum equivalent to 6 months running costs, circa £2,000
<b>Risks and Internal Control</b>	
	The Trustees have identified the major risks to which they believe the District is exposed. They have reviewed these and established systems to mitigate these including 2 signatories for all payments and comprehensive insurance policies to ensure that all insurable risks are covered.
<b>Declaration</b>	
The trustees declare that they have approved the trustees' report above.	
Signed on behalf of the charity's trustees	
Signature	
Full names	
Position	
Date	