

Trustees' Report & Annual Accounts

Kidz R Us Community Project

Year Ending 31st March 2016

Index

Reference and administrative details	3
Structure, governance and management	4
Objectives and activities	5
Review of Achievement and performance	6
Volunteering	8
Public Benefit	8
Investment performance against objectives	9
Financial review and results for the year	9
Reserves policy	10
Plans for future periods	10
Statement of Trustees' responsibilities	10
Statement of disclosure to Independent Examiner	10
Independent Examiner's Report	11
Statement of financial activities	12
Balance Sheet	13
Notes to the accounts	14-18

Kidz R Us Trustees' Report

For the year to 31st March 2016

The Trustees are pleased to present their report together with the financial statements of the charity for the year to 31st March 2016 and can confirm that the latter comply with the requirements of the Charities SORP 2015 (FRS 102).

Reference and Administrative Details

Registered name	Kidz R Us Community Project
Registered charity number	1071443
Registered company number	3615141

Trustees

The Trustees at 31st March 2016

Philip Barnett, William Fry, Samantha Evamy, Shirley Beck, Ivor McClure, Sheryl Smallwood, Katie Tebay, William Trevorrow and Lauren Trudgeon.

There are no committees or sub-committees of the Trustees. TJ Richards, Susan Henley and Donna Trudgeon stepped down as Trustees during the year.

Officers

Principal Address of the charity	St Ives Theatre Lower Stennack St Ives Cornwall TR26 1QG
Bankers	HSBC Bank plc High Street St Ives Cornwall TR26 1RX
Independent Examiner	Dick Maule 3 Penlee View Terrace, Penzance TR18 4HZ
Solicitor	CVC Solicitors, Fernlea Terrace, St Ives TR26 2BJ

Structure Governance and Management

Governing Instrument

The charity is a charitable trust and a company limited by guarantee, not having a share capital. The charity is governed by a memorandum and articles of association, registered by the Charities Commission on 13th August 1998 and amended on 26th November 2008.

The charity is governed by a board of trustees, appointed by the existing trustees on an open-ended tenure. An Annual General Meeting is held in September or October every year. There are no subordinate managerial committees.

Recruitment and Induction of Trustees

Trustees are sought who expertise and experience are relevant to the work of the charity and complement the skills of the existing Trustees. The appointment of a Trustee is made at a Trustees' meeting. Trustees are given copies of the Charity Commission publication: "Responsibilities of Charity Trustees". The charity's governing documents, its accounts and minutes of recent meetings: they are then given a tour of the premises and meet the management team.

Organisation

The Trustees formulate policy. Operational control is managed by the Chair of the Trustees.

Risk Management

The Trustees have assessed the major risks to which the charity is exposed, in particular those relating to its finances and operations (including health and safety issues) and they are satisfied that systems are in place to mitigate the Trust's exposure to such risks.

Charitable Purpose

The object of the charity is the study and performance of the arts of music, drama and dance by young persons and the encouragement of public appreciation of those arts.

The trustees are granted wide powers to achieve these objects which are set out in the governing document. Inter alia, these relate to: productions, equipment, buildings, fund-raising and appointment of staff.

AIMS and Intended Impact

The aims of the organisation are

1. To be a centre of excellence for musical theatre
2. To become the leading centre of opportunity in Cornwall for young people's creative development through the performing arts.
3. To improve continuously the quality and professionalism of the organisation.

The organisation exists to provide real and appreciable benefit to the community by developing skills and increasing confidence and maturity in young people; providing volunteering opportunities that are beneficial in the personal development of volunteers as well as the young people; and to provide year-round entertainment for the resident and visiting population of West Cornwall.

Objectives for the Year

The objectives for the year 2015-16 were to consolidate the existing work of the theatre and to explore new avenues in fulfillment of the aims of the organisation, specially:

1. To consolidate and increase the opportunities for young people and adults from all backgrounds to participate in the highest quality performances.
2. To engage creative professionals and provide members with access to skills and experience that may not otherwise be available to them.
3. To appoint a Production Director for a 12 month period with responsibility for direction of the four annual shows with a view to increasing the professionalism of our productions.
4. To consolidate our core activities and to build on our reputation as a centre of excellence for Musical Theatre.
5. To develop our theatre building to improve the facilities available, in particular the kitchen and rehearsal rooms.

Strategies to achieve the year's objectives

These objectives were met by a focus on performance development and professional tutoring; the development of a recruitment plan and fund raising campaign to recruit a professional director; and the design of new kitchen facilities and new flooring for the two rehearsal rooms.

Principle activities of the Year

Our principle activities this year consisted of 4 major productions and one concert performed by Kidz. We continued our 4 day February workshop course.

Subscription membership of the organisation was maintained at a level of approximately 90 young people.

Review of achievements and performance of the year

Review of activities

Own Productions and initiatives

We presented 4 major productions this year. At The Minack Theatre, a small over-18 ensemble presented *Some Enchanted Evening* and revived this for the summer season. The production played for nine performances and was seen by a total of 989 people.

In the summer the older and younger groups staged *Oliver!*; 14 performances of the show were presented to an audience of 4,310 people. The over-18 group presented their production of *West Side Story* for the summer season and the 12 shows were watched by 2,935 audience members.

At Christmas we presented *'Robin Hood and the Babes in the Wood'* a traditional pantomime which was very popular with cast and audience alike. The production involved both older and younger groups of Kidz with 65 young people participating in 12 performances playing to a total audience of 2,839.

We also presented *Phil & Friends* at Christmas 2015 featuring both Kidz groups and a number of soloists & musicians, several of whom were members or former members of Kidz. This was well attended and enjoyed by a total audience of 260.

The February workshops continued to do well, with 70 young people attending the four days of classes in acting, dancing and singing. Feedback from the participants was either excellent or good.

Other Productions

We hosted three visiting productions this year including Tom Carpenter, Gigspanner and The Big Dance Company.

Other Activities

Christmas Bazaar - Fundraising event

Farmers Market – occasionally when the Guild Hall is in use

Noda Academy - Workshops

Repairs and improvements

No major repairs were undertaken to the building this year although plans are in place to replace the kitchen and upgrade the flooring in the two rehearsal rooms.

Marketing

Our marketing presence continued to grow by regular targeted advertising, a wider circulation of leaflets and the development of a Kidz R Us Facebook page.

Volunteering

Kidz R Us is only able to function effectively because of the dedication of numerous volunteers who give freely of their time and skills to support the work of the charity and the young people it exists to serve.

This year, over 170 volunteers have given generously of their time to Kidz, contributing approximately 36,000 hours of work for the organisation, which is the equivalent to employing 20 full time staff.

Public Benefit

In planning our activities for the year, the trustees kept in mind the Charity Commission's Guidance on Public Benefit.

Training for young people through productions, concerts, classes and workshops were designed to improve self-confidence, teamwork and social skills as well as the discipline of learning practical stagecraft.

Investment performance against objectives

The Trustees may make any kind of investment which they could make if they were absolutely entitled to the assets of the charity. In exercising the power of investment conferred upon them, the Trustees must have regard to:-

1. The suitability to the charity of investments of the same kind as any particular investment proposed to be made or retained and of that particular investment as an investment of that kind.
2. The need for diversification of investments of the charity, in so far as appropriate to the circumstances of the charity.

The current policy of the Trustees is to keep their reserves on short term deposit and then apply them to the purposes for which they are intended. Investments generated interest receivable of £66.

Financial review and results for the year

- a. The trustees do not believe that any material difference between the book values and actual values of assets which may exist has any material effect on the ongoing activities of the Trust.
- b. The detailed results are set out on pages 12 to 17 and show net inflow in funds for the year of £36,866 [2015:£26,552].
- c. The Trustees confirm the availability of assets to fulfill the obligations of the charity without recourse to borrowing. No events have occurred since the end of the financial year that materially affects the position of the Trust.
- d. Voluntary income totalled £62,812 [2015: £57.086]. This heading covers the income from donations and subscriptions. In 2015 it included £23,087 which has been raised towards the purchase of the adjoining building.
- e. The Trustees thank all the many donors who have helped the Theatre throughout the year in particular those who made Gift Aid donations. Without funds raised in that way, we would be able to do considerably less for the young people of the area.

Reserves policy

All the charity's income has been used in pursuance of its objectives as set out above.

The Trustees seek sufficient cash reserves to fund the ongoing maintenance of

Kidz R Us and fund ongoing productions for the ensuing year in order to satisfy the objectives of the Charity. The policy on reserves is reviewed each year. The actual free reserves (that is those funds not tied up in fixed assets and restricted funds) at 31st March 2016 amounted to £93,208 [2015: £49,411].

Plans for future periods

In 2015/16 we plan to continue to consolidate the core activities of Kidz, to develop the skills of young performers and to create musical shows of the highest quality. The productions we hope to perform this year are Avenue Q, Jesus Christ Superstar, Jungle Book and our Christmas Pantomime will be Cinderella.

Since March 2015, three of our Trustees have resigned, one to take on the paid position of administrator..

Statement of Trustees' responsibilities

The Trustees, who are also directors for the purpose of company law, are responsible for preparing the financial statements in accordance with applicable law and regulations.

Charity law requires the Trustees to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare the financial statements in accordance with the United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of the incoming or outgoing resources of the charity for that period. In preparing those financial statements, the Trustees are required to:-

- observe the methods and principles in the Charities SORP 2015 (FRS 102)
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are required to act in accordance with the trust deed of the charity, within the framework of trust law. They are responsible for keeping proper

accounting records which disclose with reasonable accuracy at any time the financial position of the charity and the Group to enable them to ensure that the accounts comply with regulations made under the Charities Act 2011 and the Companies Act 2006. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the charity and to prevent and detect fraud and other irregularities.

Statement of disclosure to Independent Examiner

So far as the Trustees are aware, there is no relevant information of which the charity's Independent Examiner is aware. Additionally, the Trustees have taken all the necessary steps that they ought to have taken as Trustees in order to make themselves aware of all relevant information and to establish that the Charity's Independent Examiner is aware of that information.

By order of the Trustees:-

.....Philip Barnett.....Trustee

.....William Fry.....Trustee

30th November 2016

Independent Examiner's Report to the Trustees of KIDZ R US COMMUNITY PROJECT

I report on the accounts of the company for the year ended 31st March 2016 which are set out on pages 12 to 18

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

examine the accounts under section 145 of the 2011 Act;
follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Dick Maule FCA
3 Penlee View Terrace, Penzance, TR18 4HZ

Also at: 10-12 Picton St, Bristol BS6 5QA
Date

Kidz R Us Community Project

Statement of Financial Activities [including Income and Expenditure Account] for the year ended 31st. March 2016

	Notes	Unrestricted Funds 2016 £	Restricted Funds 2016 £	Total Funds 2016 £	2015 £
Income					
Donations and fund raising		51,507	-	51,507	43,435
Subscriptions		11,305	-	11,305	13,651
Interest receivable		49	-	49	66
Miscellaneous income		1,264	-	1,264	1,174
			-		
Income from charitable activities			-		
Grants and contracts		6,600	-	6,600	-
Income from activities	[11]	<u>163,331</u>	<u>-</u>	<u>163,331</u>	<u>172,707</u>
Total Income		<u>234,055</u>	<u>-</u>	<u>234,055</u>	<u>231,033</u>
Expenditure					
Charitable activities	[10]	<u>195,689</u>	<u>1,500</u>	<u>197,189</u>	<u>204,481</u>
Total Expenditure		<u>195,689</u>	<u>1,500</u>	<u>197,189</u>	<u>204,481</u>
Net income/[expenditure]		38,366	(1,500)	36,866	26,552
Total funds at 1st. April 2015		<u>219,625</u>	<u>78,049</u>	<u>297,675</u>	<u>271,122</u>
Total funds at 31st. March 2016		<u>257,991</u>	<u>76,549</u>	<u>334,541</u>	<u>297,675</u>

Kidz R Us Community Project

Balance sheet as at 31st. March 2016

	Notes	£	2016	£	2015
Fixed assets					
Tangible assets	(2)			164,784	<u>170,214</u>
Current assets					
Debtors and prepayments	(4)		-		-
Cash at bank and on hand			<u>176,338</u>		<u>128,210</u>
			176,338		128,210
Current liabilities					
Creditors: amounts falling due within 12 months	(3)		<u>(6,581)</u>		<u>(750)</u>
Net Current assets				<u>169,757</u>	<u>127,460</u>
Net assets				<u>334,541</u>	<u>297,674</u>
Unrestricted funds					
General funds				93,208	49,411
Designated funds	(8)			164,784	170,214
Restricted funds	(8)			<u>76,549</u>	<u>78,049</u>
Total funds				<u>334,541</u>	<u>297,674</u>

For the year ended 31st March 2016

The company was entitled to the exemption from audit under section 477[2] of the Companies Act 2006

The members have not requested the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the act with respect to accounting records and for the preparation of the accounts.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies` regime.

These financial statements were approved by the Trustees on.....

On behalf of the Trustees

dated:-

Kidz R Us Community Project

Notes to the accounts for the year ended 31st. March 2016

(1) Principal Accounting Policies

The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year except for SORP compliance changes.

(a) Basis of preparation

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, as updated by Update Bulletin 1 issued on 2 February 2016, the Companies Act 2016 and the Charities Act 2011.

The financial statements have been prepared under the historical cost convention.

(b) Fund accounting

[i] Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

[ii] Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.

[iii] Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

(c) Income

Income is included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income.

[i] Income received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

[ii] Donated services and facilities are included at the value to the charity where this can be quantified.

[iii] The value of services provided by volunteers has not been included in these accounts.

[iv] Investment income is included when receivable.

[v] Income from charitable trading activity are accounted for when earned.

[vi] Income from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

(d) Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered

[i] Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.

[ii] Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them

[iii] All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

Kidz R Us Community Project

Notes to the accounts for the year ended 31st. March 2016

(e) Fixed assets

Technical items are depreciated at 20% per annum on the straight line basis.

Other tangible fixed assets are written off over the expected useful life of the asset, at 10% per annum on the straight line basis for all items costing over £500.

In order to comply with FRS102 and SORP 2015 the trustees have begun depreciating the building at 2% p.a..

(2) Tangible Fixed Assets

	Freehold Property £	Office Fittings & equipment £	Total £
Cost			
balance brought forward	163,750	109,206	272,956
additions in the year	-	-	-
	<u>163,750</u>	<u>109,206</u>	<u>272,956</u>
Depreciation			
balance brought forward	-	102,742	102,742
charge for the year	3,275	2,155	5,430
	<u>3,275</u>	<u>104,897</u>	<u>108,172</u>
Net book value at 31st. March 2016	<u>160,475</u>	<u>4,309</u>	<u>164,784</u>
Net book value at 31st. March 2015	<u>163,750</u>	<u>6,464</u>	<u>170,214</u>

(3) Creditors

	2016 £	2015 £
Falling due within 12 months		
Sundry creditors	<u>6,581</u>	<u>750</u>

(4) Debtors and prepayments

Sundry debtors and prepayments	<u>-</u>	<u>-</u>
--------------------------------	----------	----------

(5) Capital commitments and contingent liabilities

There are none this year.

Kidz R Us Community Project

Notes to the accounts for the year ended 31st. March 2016

(6) Employee information

	2016	2015
Number of employees	2	2
No employee received emoluments of more than £60,000.		

	£	£
Salaries and wages	12,904	15,630
Social security costs	<u>2,899</u>	<u>2,237</u>
	<u>15,803</u>	<u>17,867</u>

(7) Trustees information

Trustees remuneration and expenses	<u>-</u>	<u>-</u>
------------------------------------	----------	----------

The trustees received no remuneration in the year.

(8) Movements in funds

	forward £	brought year £	received in year £	utilised in transfers £	carried forward £
Restricted funds					
Purchase of Backpackers hostel	<u>78,049</u>	<u>-</u>	<u>(1,500)</u>	<u>-</u>	<u>76,549</u>
Unrestricted funds					
Designated funds					
Fixed asset reserve	<u>170,214</u>	<u>-</u>	<u>-</u>	<u>(5,430)</u>	<u>164,784</u>
General funds	<u>49,411</u>	<u>234,055</u>	<u>(195,689)</u>	<u>5,430</u>	<u>93,208</u>

Amounts relating to expenditure from the general fund for further equipment and property purchase and depreciation on the equipment are transferred annually.

(8) Movements in funds-comparatives

	brought forward £	received in year £	utilised in year £	transfers £	carried forward £
Restricted funds					
Purchase of Backpackers hostel	<u>54,962</u>	<u>23,087</u>	<u>-</u>	<u>-</u>	<u>78,049</u>
Unrestricted funds					
Designated funds					
Fixed asset reserve	<u>163,750</u>	<u>-</u>	<u>-</u>	<u>6,464</u>	<u>170,214</u>
General funds	<u>52,410</u>	<u>207,946</u>	<u>(204,481)</u>	<u>(6,464)</u>	<u>49,411</u>

Kidz R Us Community Project

Notes to the accounts for the year ended 31st. March 2016

[9] Analysis of net assets between funds

	General Funds	Designated Funds	Restricted Funds	Total
	£	£	£	£
Tangible fixed assets	-	164,784	-	164,784
Current assets	99,788	-	76,549	176,338
Current liabilities	(6,581)	-	-	(6,581)
Net assets at 31st March 2016	<u>93,208</u>	<u>164,784</u>	<u>76,549</u>	<u>334,541</u>

[10] Resources expended

	Charitable activities	Total
	£	£
Wages	15,803	17,867
Costs of performances	77,981	73,726
Water charges	1,962	1,116
Insurance and licenses	3,035	3,683
Post, photocopier and stationery	553	971
Light, heat and telephone	6,528	6,961
Repairs, cleaning and maintenance	14,334	7,042
Bank charges	1,846	959
Independent examiner's fees	750	750
Depreciation	5,430	2,155
100 club	1,025	832
Advertising	12,604	14,166
Bar costs	28,919	10,687
Fund raising	1,722	7,808
IT	3,548	2,755
Miscellaneous	820	3,462
Travel	166	2,851
Non capitalised equipment	773	10,146
Consultancy	1,532	9,199
Donations refunded	1,500	-
Workshop and wardrobe	<u>16,359</u>	<u>27,345</u>
	<u>197,189</u>	<u>204,481</u>

[11] Income

Income from activities		
Premises hire	2,185	2,698
Workshops	2,968	2,925
Equipment hire	2,834	3,665
Box office and programmes	<u>155,344</u>	<u>163,419</u>
	<u>163,331</u>	<u>172,707</u>

Kidz R Us Community Project

Notes to the accounts for the year ended 31st. March 2016

(12) Analysis of prior year funds

Statement of Financial Activities [including Income and Expenditure Account] for the year ended 31st. March 2015

	Unrestricted Funds 2015 £	Restricted Funds 2015 £	Total Funds 2015 £	2014 £
Incoming resources				
Incoming resources from generated funds				
Voluntary income				
Donations and fund raising	20,348	23,087	43,435	82,478
Subscriptions	13,651	-	13,651	8,499
Activities to generate funds:				
Interest receivable	66	-	66	92
Miscellaneous income	1,174	-	1,174	1,491
Incoming resources from charitable activities				
Grants and contracts	-	-	-	18,265
Income from activities	<u>172,707</u>	<u>-</u>	<u>172,707</u>	<u>142,498</u>
Total incoming resources	<u>207,946</u>	<u>23,087</u>	<u>231,033</u>	<u>253,323</u>
 Resources expended				
Charitable activities	201,731	-	201,731	187,744
Governance costs	<u>2,750</u>	<u>-</u>	<u>2,750</u>	<u>2,750</u>
Total Resources Expended	<u>204,481</u>	<u>-</u>	<u>204,481</u>	<u>190,494</u>
 Net incoming/ [outgoing] resources				
- Net income for the year	3,465	23,087	26,552	62,830
Total funds at 1st. April 2014	<u>216,160</u>	<u>54,962</u>	<u>271,122</u>	<u>208,293</u>
Total funds at 31st. March 2015	<u>219,625</u>	<u>78,049</u>	<u>297,674</u>	<u>271,122</u>