

# **AIM Achieve Inspire Motivate**

**Charity Number: 1167767**

*A Charitable Incorporated Organisation*

## **Trustees' Annual Report and Financial Statements for the Period 21 June 2016 to 31 December 2016**

2 October 2017



## Reference & Administration Details

**Charity name:** AIM Achieve Inspire Motivate

Other names charity is known by: AIM

Charity number: 1167767

Charity's operating address: 47 Broadwater Down, Tunbridge Wells, Kent

Postcode: TN2 5NY

### Names of the Charity Trustees who Manage the Charity

|    | <i>Trustee Name</i> | <i>Office (if any)</i> | <i>Appointed</i> | <i>Retired</i> |
|----|---------------------|------------------------|------------------|----------------|
| 1: | Zoe Bissett-Catania | Chair and Trustee      | 21/06/16         |                |
| 2: | Penelope Norwood    | Treasurer and Trustee  | 06/06/17         |                |
| 3: | Katherine Murphy    | Trustee                | 21/06/16         |                |
| 4: | Kimberley Sheppard  | Trustee                | 21/06/16         |                |

### Names & Addresses of Advisors

|                       | <i>Name</i> | <i>Address &amp; Postcode</i>       |
|-----------------------|-------------|-------------------------------------|
| Bank:                 | Metro Bank  | 1 Southampton Row, London, WC1B 5HA |
| Independent Examiner: |             |                                     |
| Solicitor:            |             |                                     |
| Financial Advisor:    |             |                                     |

### Names of Senior Staff with Delegated Responsibilities *(Add extra rows as required)*

|    | <i>Name</i>                    | <i>Role</i> |
|----|--------------------------------|-------------|
| 1: | AIM currently has no employees |             |
| 2: |                                |             |

## Structure, Governance & Management

### Description of the Charity's Trusts

**Type of Governing Document:** Constitution

**How the Charity is Constituted:** Charitable Incorporated Organisation

**Trustee Selection Methods:** Trustees are all volunteers, and are approved by a majority of trustees prior to appointment

**How New Trustees are Inducted and Trained:** New trustees are inducted by the Chair and one other Trustee, and attend an AIM session to get an understanding of the charity's work.

## Objectives & Activities

### Summary of the Objects of the Charity as set out in its Governing Document

The advancement of education particularly but not exclusively providing free out of school tuition to primary school pupils from low income families.

### Summary of the Main Activities Undertaken for the Public Benefit in Relation to the Charity's Objects

AIM runs weekly out of school tutoring classes for children from low income families. These classes are primarily focused on helping the children prepare for the 11+ Kent Test, which is the selection test for Grammar School places in secondary education.

During school holidays the frequency and length of classes is increased.

Children are selected for AIM on the basis of income and academic suitability. Places are only given to children from low income families.

AIM classes:

- familiarise the children with the process and requirements of the Kent Test
- raise the children's educational aspirations and building their confidence
- consolidate and build on the learning they receive at school
- provide a comfortable learning environment alongside others who are similarly able.

### Statutory Declaration

#### Summary of the Main Achievements of the Charity for the Year

AIM Achieve Inspire Motivate (“AIM”) was formed as a CIO on 20 May 2016, and registered with the Charity Commission on 21 June 2016. AIM had been previously operating as AIM, but under the umbrella of The Number One Community Trust, registered charity number 1092910. On 21 June 2016, AIM was registered in its own right, and took full responsibility for the tutoring and educational activities from Number One. There is no longer any link, formally or informally, between the two charities.

During this period of this report, which is part year, AIM ran weekly 1.5 hour preparation classes that were attended by 11 children from local, low income families. During the school summer holidays, July and August 2016, additional classes were run in preparation for the 11+ test in early September 2016.

AIM also provided the children with two extra-curricular outings. This included a motivational trip to the cinema, and an outward bound type team-building morning, provided free of charge by The Bethany School, an independent school in Goudhurst, Kent.

- AIM classes were attended by 11 children between June and December 2016
- Eight children from the programme sat the Kent Test in September 2016, six (75%) of whom passed the test and were selected for Grammar Schools. Three children from the programme did not take the test due to changes in family circumstances (moving away from Kent).
- The trustees applied for grants and were successful in securing £5,000 during this financial period, £3,000 of which has been carried forward to fund the programme in 2017.

## Financial Review

### Brief Statement of the Charity's Policy on Reserves

The charity aims to secure sufficient funding through applying for grants in order to continue the programme for a new cohort of children in the next financial year.

AIM financial year runs January to December, which covers the time each cohort of beneficiaries is on the AIM programme. Each cohort is a different group of beneficiaries. There is no need to retain reserves in order to complete the work with a cohort over more than one financial year. A cohort is not recruited until funds are in place to complete the AIM programme for them.

### Details of Any Funds Materially in Deficit

None

## Statutory Notes to the Accounts

### Particulars of Any Outstanding Guarantee Given by the CIO

None

### Particulars of Any Outstanding Debt

None

## Other Optional Information

AIM is run by volunteers. There are no paid staff. Tutoring is carried out by professional tutors, who are paid as contractors and are not employees of AIM.

## Declaration

The Trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the Charity's Trustees

Signature(s):

Full Name(s):

Position(s):

Date:

Zoe Bissett-Catania

Chairperson

02/10/17

Penelope Norwood

Treasurer

02/10/17

## Independent Examiner's Report on the Accounts

The content and format of the Independent Examiner's report are defined by law. So it is the responsibility of the Examiner to make sure that his/her report is correctly laid out and signed.

Note that the Independent Examiner cannot sign of his/her report until the Trustees' Annual Report (above) and the Statement of Financial Activity (below) have been completed, approved and signed off by the Trustees.

## AIM ACCOUNTS 21/6/16-31/12/16

|  | £          | £              |
|--|------------|----------------|
| <b><u>FUNDS BROUGHT FORWARD</u></b>        |            |                |
| Cash                                       | 104.01     |                |
| Bfwd bank                                  | 0.00       |                |
| <b>TOTAL FUNDS BROUGHT FORWARD</b>         |            | 104.01         |
| <b><u>RECEIPTS</u></b>                     |            |                |
| Grant from RTW Roundtable                  | 1500.00    |                |
| Grant from Town & Country Housing Group    | 3000.00    |                |
| Personal donation                          | 500.00     |                |
| Contribution from students                 | 405.00     |                |
|  |            | 5405.00        |
| <b><u>PAYMENTS</u></b>                     |            |                |
| Tutoring cost                              | (1,290.00) |                |
| Hire of hall                               | (607.50)   |                |
| Food & Drink                               | (141.27)   |                |
| Printing & photocopying                    | (269.22)   |                |
| Internet web provider expenses             | (25.15)    |                |
| Motivational activities for children       | (88.00)    |                |
|  |            | (2,421.14)     |
| <b>NET MOVEMENT IN FUNDS IN A/C PERIOD</b> |            | 2983.86        |
| <b>TOTAL FUNDS CARRIED FORWARD</b>         |            | <b>3087.87</b> |
| Cfwd Cash balance                          | 16.25      |                |
| Cfwd Metro bank                            | 3071.62    |                |
| <b>TOTAL FUNDS @ 31/12/16</b>              |            | <b>3087.87</b> |