HURSTI	 PIERPOINT VI	LLAGE CENTRE ASS	SOCIATION		
			XPENDITURE ACCOUNT		
		for the year ended			
		,			
INCOME			2017	2016	
Lettings			38356	35250	
Parish Cou	ncil & Educat	ion Suite Rent	6195	5845	
Affiliation Fees			360	400	
Donations/Legacy		500	0		
Building Sc	ciety & COIF	Interest	322	401	
Sundry			0		
TOTAL			45733	41896	_
EXPENDITU	JRE				
Gas			2261	1945	
Electricity			3763	2824	
Cleaning			6500	6231	
	Maintenance		4862	13302	
Water Cha			2334	1426	
Insurance			2247	2072	
Printing po	stage etc.		97	186	
	es & subscrip	tions	1040	1125	
Depreciation	on		0	0	
	e Procedures		224	198	
website/ha	allmaster		2816		
Sundry			323	118	
TOTAL			26467	29427	
NET SURPL	US		19266	12469	
	Sinking Fund	d	10000	10000	
	TO ACCUMUL		9266	2469	
ı					
BALANCE F	ROM PREVIO	OUS YEAR	119990	117521	
BALANCE CARRIED FORWARD		129256	119990		

HURSTPIERPOINT VIL		1		
Balance sheet	at 31 March 20	017		
		2017		204
FIVED ACCETS		2017		2016
FIXED ASSETS	401000		404570	
Leasehold Land & Buildings	481888		494570	
Write off over lease term	12682		12682	
		469206		481888
Furniture & Fittings at Cost	10855		10855	
Additions	0		0	
Less total Depreciation	10855		10855	
		0		0
TOTAL FIXED ASSETS		469206		481888
TOTAL FIXED ASSETS		409200		401000
CURRENT ASSETS				
Debtors & Prepayments	10120		2155	
Cash at Bank	7193		20560	
COIF Deposit	19104		9100	
Scottish Widows Bank	0		55000	
Shawbrook Bank	70000			
TOTAL CURRENT ASSETS	106417	106417		86816
TOTAL ASSETS		575623		568704
CURRENT LIABILITIES				
Creditors and accrued charges	2353	2353	2018	2018
TOTAL NET ASSETS		573270		566686
FINANCED BY				
Parish Council Grant	427696		440378	
less annual write down	12682	415014	12682	427696
Accumulated Fund b fwd	119990		117522	
Surplus for year	9266		2468	
Accumulated Fund Carried forward		129256		119990
Sinking Fund brought forward	19000		9000	
addition	10000		10000	
carried forward		29000	19000	19000
TOTAL		573270		566686
patrick haworth 31/5/2017				

# Independent Examiner's Report to the Executive Committee of the Hurstpierpoint Village Centre Association

I report on the accounts of the Association for the year ended 31" March 2017

#### Respective responsibilities of the Executive Committee and the Examiner

The association's committee is responsible for the preparation of the accounts. It considers that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to examine the accounts under section 145 of the 2011 Act; to follow the procedures laid down under section 145(5)(b) of the 2011 Act; and to state whether particular matters have come to my attention.

#### Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Association and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as an executive committee concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirement to keep accounting records in accordance with section 130 of the 2011 Act, and to prepare accounts which accord to the accounting records and comply with the 2011 Act, have not been met; or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

MH Hayden FCA

Dated 5th June 2017

Little Wickham 37 Wickham Hill Hurstpierpoint

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## Hurstpierpoint Village Centre AGM 05.06.2017

# Legal Requirement

As in previous years, there is now a legal requirement for this report to include a statement on two points:

A statement by the charity trustees as to whether they have complied with the duty in section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Commission;

• A report of those activities undertaken by a charity to further its charitable purposes for the public benefit.

The first is that there must be an identifiable benefit or benefits.

Our constitution is very clear

a) To promote benefit to the inhabitants of Hurstpierpoint and neighbourhood (hereinafter called "the Area") without distinction of sex or political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation leisure-time occupation with the object of improving the conditions of life for the said inhabitants.

In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings

The focus of our activities remains the providing of facilities in the interests of social welfare for recreation and leisure time occupation. This benefits, children, young people and adults in cultural activities, education sport and general village activities.

We welcome all children, young people and adults regardless of personal background, faith, gender or personal circumstances living in Hurstpierpoint and its neighbourhood. We plan to continually review our working practices to ensure openness, clarity and availability, to both new and existing individuals and associations.

Our financial position remains strong and stable with a satisfactory surplus and considerable reserves with adequate liquidity. We also are able to continue to place £10000 per annum in our sinking fund. We maintain the current level of reserves to deal with major repairs, to provide for major improvements which we are currently contemplating and to allow for a stage in our development when we cannot rely mainly on volunteers.

#### The Team

Centres do not run themselves they require a huge amount of work much of which is never visible.

Our thanks go to Pauline Hair for her many years of hard work in running the booking system so efficiently.

The management of the booking system has moved to the Parish Council (see below).

This committee does put in many hours to ensure that the centre runs efficiently and I would like to thank each and every member.

### 2016 - 2017

The Centre reviewed its Booking Policy and procedures during the past year.

The previous system was well managed but was paper-based.

The committee decided to move to an Internet based system using the Hallmaster program which allows customers to book online.

Hallmaster also includes an invoicing system.

Responsibility for bookings has been sub-contracted to the Parish Council office; the office is based within the Centre itself.

## <u>Maintenance</u>

The Committee is well aware of its responsibilities for maintaining the Centre in good condition as well as planning for its future.

The Committee instigated a review of the Centre's décor and current and indeed future needs and is in the process of identifying a list of priorities.

Michel Olszewski Chair Hurstpierpoint Village Centre Association. June 5 2017