

**SKEGNESS AND WINTHORPE**  
**PAROCHIAL CHURCH COUNCIL**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED**

**31ST DECEMBER 2016**

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**DUNCAN  
& TOPLIS**  
CHARTERED ACCOUNTANTS  
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**SKEGNESS AND WINTHORPE  
PAROCHIAL CHURCH COUNCIL**

**31ST DECEMBER 2016**

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**Chairman :**

**Mr R Parsons**

**Secretary :**

**Mrs G. Drury**

**Independent Examiners:**

**Mr P McCooey FCA  
Chartered Accountant  
Duncan & Toplis Limited  
27-29 Lumley Avenue, Skegness, Lincolnshire.  
PE25 2AT**

## **Skegness & Winthorpe Parochial Church Council Annual Report for the Year 2016**

### **Overview**

The Skegness and Winthorpe Parochial Church Council (PCC) acts as Trustees for four buildings; St. Matthews Church (Grade 2 listed), St. Marys Church (Grade 1 listed) and St. Clements Church (Grade 1 listed) and St. Clements Community Hall. In all four building both community and religious activities are promoted. We have one paid member of staff the Parish Secretary in an administrative support role. The annual accounts reflect both the income and costs of being the church in Skegness. Additionally the PCC is part of the Skegness Group which includes the Parishes of St. Peter and St. Paul Ingoldmells and St. Nicholas Addlethorpe.

### **Ministry Team**

The ministry team consists of a Rector, a Permanent Deacon, 2 Lay Readers and 4 ALM's. There is a plan to add a Team Vicar to the team in 2017.

### **Community Activities in Skegness**

St. Matthews church is situated in the centre of Skegness and operates as a church and also a community hub. During 2016 we hosted a number of community activities. The Annual Skegness Arts Exhibition was held at St. Marys during Carnival week. St. Matthews hosted a Community Concert, a Charity musical concert sponsored by Skegness Lions, a Harvest lunch, an Advent Wreath Festival sponsored by many local businesses. In partnership with St. Barnabas Hospice a "Light up a life" service was held. There were also 11 school Carol services and harvest festivals donations from which supported the local food bank.

### **Childrens and Families Chaplaincy**

Christian Assemblies were delivered to the six primary schools. Children from the local schools also visit churches to learn about the Christian faith in Skegness. The toddlers group meet weekly during term time and Messy church meets monthly. The Omega group for the elderly meets once a month as do the Mothers Union.

### **Bereavement Chaplaincy**

Three memorial services were held this year which bring some comfort to the bereaved. New Horizons Bereavement Support Group meet once a month to give support by providing friendship and encouragement.

### **Workplace Chaplaincy**

The chaplaincy continues to work with a variety of different businesses in the area. Two working lunches were held for business leaders. With the demise of Lincolnshire Chaplaincy service this is a particularly important link to the businesses in the town and is going to be renamed – Link (Christians in the workplace)

### **Shoreline Magazine**

The Shoreline magazine was a runner up in the towns business awards. Well done all who produce and support the Shoreline magazine. This is produced monthly.

### **St Matthews Church**

St. Matthews is open every morning from Monday to Friday. The building is well used as a community hub and venue for community events. Community events include the Friday morning pop-in when refreshments are served. There is a service of morning prayer from Monday to Friday and services on Sunday at 11.00a.m. There are also services for festivals, Saints days, memorial services, civic occasions and Remembrance Day services. There are also the usual pastoral services.

### **St. Clements Church/Hall**

The church has services on Sundays at 09.30 with the exception of the first Sunday of the month and also on Tuesdays at 10.30. There are also the usual pastoral services.

The hall continues to be popular with regular bookings and has made a profit.

### St. Marys Church

The cost of upkeep of the Chancel is the responsibility of the church commissioners under an ancient liability but the remainder of the building is the liability of the PCC.

There are services on two Sundays at 09.30. There are also the usual pastoral services.

### Skegness Parish Office and Community Hub

Situated in St. Matthews this is the base for the community hub and the Parish Secretary. We produce a weekly pew sheet which is distributed widely free of charge. The Parish secretary is supported by a number of volunteers who help with a variety of tasks.

### Summary

There is considerable time and effort put into a variety of links that the church has with the community it serves. We seek to build on these links and to bring the presence of Christ to the people of Skegness.

Approved by the members on 18 August 2017 and signed on their behalf by

A handwritten signature in black ink, appearing to read 'R Parsons', written over a horizontal line.

Mr R Parsons

## **SKEGNESS AND WINTHORPE PAROCHIAL CHURCH COUNCIL**

### **Independent Examiner's Report to the Members of Skegness and Winthorpe Parochial Church Council**

We report on the financial statements of the Parochial Church Council of Skegness and Winthorpe for the year ended 31st December 2016, which are set out on pages 4 to 10.

#### **Respective duties of PCC members and examiner**

As the members of the PCC you are responsible for the preparation of the accounts. The members of the PCC consider that the audit requirement of section 144 of the Charities Act 2011 ("the Charities Act") does not apply. It is our responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145 (5)(b) of the Act, whether particular matters have come to our attention.

#### **Basis of independent examiner's report**

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as PCC members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

#### **Independent examiner's statement**

In connection with our examination, no matter has come to our attention:

1. which gives us reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr P McCooey FCA  
Chartered Accountant  
Duncan & Toplis Limited  
27 - 29 Lumley Avenue  
Skegness  
Lincolnshire  
PE25 2AT

24 August 2017

**SKEGNESS AND WINTHORPE PAROCHIAL CHURCH COUNCIL  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST DECEMBER 2016**

**1. ACCOUNTING POLICIES**

**Basis of accounting**

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with Church Accounting Regulations 2006 governing the individual accounts of PCCs, and within the Regulations "true and fair view" provisions, it is also the first year that they have been prepared under FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements for the year ended 31 December 2017 are the first financial statements of Skegness and Winthorpe Parochial Church Council prepared in accordance with FRS102. There are no adjustments on transition.

**Incoming resources**

All incoming resources are included in the Income and Expenditure account when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Voluntary income received by way of donations and gifts is included in the Income and Expenditure accounts when received.

Gross fundraising income from events organised by the charity itself is included in the Income and Expenditure accounts when received.

**Resources expended and basis of allocation of expenditure**

Expenditure is included on an accrual basis. Resources expended include attributable VAT, which cannot be recovered. Resources expended are allocated to the particular activity where the costs relate directly to that activity.

**Taxation**

No provision for taxation is included in the financial statements as the charity is considered to be entitled to the exemption from tax afforded by Section 505 of the Income and Corporation Taxes Act 1988.

**Fund accounting**

Funds held by the charity are either:

Unrestricted general funds – these are funds, which can be used in accordance with the charitable objects at the discretion of the trustees.

Designated funds – these are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.

Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Further explanations of the nature and purpose of each fund is included in the notes to the financial statements.

**2. TRUSTEES' REMUNERATION AND EXPENSES AND EMPLOYEES**

No remuneration was paid directly or indirectly out of the funds of the charity to any other trustee or to any person or persons known to be connected with any of them.

**3. CONTROLLING PARTY**

The charity is controlled by the trustees.

**SKEGNESS AND WINTHORPE PAROCHIAL CHURCH COUNCIL**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31ST DECEMBER 2016**

	Note	2016 £	2015 £
<b>INCOME</b>			
Planned giving		18,134	19,977
Tax refunded		6,578	8,254
Donations and collections		9,343	9,531
Legacies		16,859	100
Fees - Baptism		-	101
Fees - Weddings		22,857	12,744
Fees - Churchyard		-	53
Fees - Funerals		21,697	20,021
Investment income		225	175
Bank interest		-	-
Project - Children		65	68
Project - St Matthews		900	-
Project - Workplace		260	2,000
Project - St Clement's		2,102	3,743
St Mary's Income		809	-
Newsletter sponsorship		60	220
St. Clement's Hall hire		12,130	11,510
Miscellaneous		789	2,264
Fund raising		3,493	3,477
Mother & toddlers		-	8
Insurance claims		-	487
Flower festival		-	-
Martha's		878	653
Shoreline Income		2,473	-
St Matthews Room Hire		243	-
		<hr/>	<hr/>
<b>TOTAL INCOME</b>		<b>119,895</b>	<b>95,386</b>
<b>DEDUCT EXPENDITURE</b>			
Ministry	1	19,497	18,456
Churches running costs	2	29,811	28,099
Services	3	5,029	3,579
Church Hall running costs	4	4,792	3,979
Fees and expenses	5	14,112	9,022
Other expenditure	6	21,019	25,743
		<hr/>	<hr/>
		<b>94,458</b>	<b>88,878</b>
		<hr/>	<hr/>
<b>(DEFICIT) / EXCESS OF INCOME OVER EXPENDITURE</b>		<b>25,437</b>	<b>6,508</b>

**KEGNESS AND WINTHORPE PAROCHIAL CHURCH COUNCIL**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31ST DECEMBER 2016**

		Unrestricted Funds	Restricted Funds Movement	2016	2015
	Note	£	£	£	£
<b>INCOME</b>					
Planned giving		18,134	-	18,134	19,977
Tax refunded		6,578	-	6,578	8,254
Donations and collections		9,343	-	9,343	9,531
Legacies		-	16,859	16,859	100
Baptism donations		-	-	-	101
Fees - Weddings		22,857	-	22,857	12,744
Fees - Churchyard		-	-	-	53
Fees - Funerals		21,697	-	21,697	20,021
Investment income		225	-	225	175
Bank interest		0	-	0	-
Project - Children		65	-	65	68
Project - St Matthews		-	900	900	-
Project - Workplace		-	260	260	2,000
Project - St Clement's		-	2,102	2,102	3,743
St Mary's Income		809	-	809	-
Shoreline Income		2,473	-	2,473	-
Newsletter sponsorship		60	-	60	220
St. Clement's Hall hire		12,130	-	12,130	11,510
St. Matthews Hall Hire		243	-	243	-
Miscellaneous		789	-	789	2,264
Fund raising		3,493	-	3,493	3,477
Mother & toddlers		-	-	-	8
Insurance claims		-	-	-	487
Flower festival		-	-	-	-
Martha's		-	878	878	653
<b>TOTAL INCOME</b>		<b>98,896</b>	<b>20,999</b>	<b>119,895</b>	<b>95,386</b>
<b>DEDUCT EXPENDITURE</b>					
Ministry	1	19,497	-	19,497	18,456
Churches running costs	2	28,544	1,267	29,811	28,099
Services	3	5,029	-	5,029	3,579
Church Hall running costs	4	4,792	-	4,792	3,979
Fees and expenses	5	14,112	-	14,112	9,022
Other expenditure	6	21,019	198	21,217	25,743
		<b>92,993</b>	<b>1,465</b>	<b>94,458</b>	<b>88,878</b>
<b>EXCESS / (DEFICIT) OF INCOME OVER EXPENDITURE</b>		<b>5,903</b>	<b>19,534</b>	<b>25,437</b>	<b>6,508</b>



**SKEGNESS AND WINTHORPE PAROCHIAL CHURCH COUNCIL**  
**BALANCE SHEET**  
**AS AT 31ST DECEMBER 2016**

Note	2016 £	2016 £	2015 £	2015 £
<b>Current Assets</b>				
Bank balance	10,683		6,716	
Repairs deposit account	282		281	
CBF Church of England deposit fund	63,860		47,000	
Cash in hand	100		63	
HSBC account	<u>11,634</u>		<u>6,519</u>	
	86,559		60,579	
<b>Current Liabilities</b>				
Creditors	<u>6,060</u>		<u>5,517</u>	
		80,499		55,062
<b>NET ASSETS</b>		<u><b>80,499</b></u>		<u><b>55,062</b></u>

**GENERAL FUND**

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	Unrestricted Funds		Restricted Funds	Total	Total
	Designated	Undesignated	Funds		
	£	£	£	£	£
Balance at 1st January 2016	5,989	(2,525)	51,598	55,062	48,554
(Deficit) / excess of income over expenditure	609	5,094	19,734	25,437	6,508
<b>Balance at 31st December 2016</b>	<u><b>6,598</b></u>	<u><b>2,569</b></u>	<u><b>71,332</b></u>	<u><b>80,499</b></u>	<u><b>55,062</b></u>

Approved by the members on 18 August 2017 and signed on their behalf by



Mr R Parsons

**SKEGNESS AND WINTHORPE PAROCHIAL CHURCH COUNCIL**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**31ST DECEMBER 2016**

**1. MINISTRY**

	<b>2016</b>	<b>2015</b>
	<b>£</b>	<b>£</b>
Parish share	18,000	16,000
Clergy allowances	905	1,469
Bereavement chaplaincy	-	132
Workplace chaplaincy	490	56
Children and families chaplaincy	102	129
Hospital chaplaincy	-	670
	<b>19,497</b>	<b>18,456</b>

**2. CHURCHES RUNNING COSTS**

	<b>St Matthews</b>	<b>St Clements</b>	<b>St Marys</b>	<b>Total</b>	<b>2015</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Water rates	412	-	233	645	49
Heating and lighting	4,734	892	924	6,550	7,806
Insurance	4,119	1,700	1,848	7,667	5,146
Repairs and maintenance	3,984	705	1,713	6,402	3,031
Project - church renovation	95	-	1,172	1,267	6,150
Architects fees	-	873	-	873	-
Cleaning	1,202	320	-	1,522	1,108
Churchyard upkeep	380	1,937	2,568	4,885	4,399
	<b>14,926</b>	<b>6,427</b>	<b>8,458</b>	<b>29,811</b>	<b>27,689</b>

**3. SERVICES**

	<b>Unrestricted</b>	<b>Restricted</b>	<b>2016</b>	<b>2015</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Altar expenses	1,895	-	1,895	1,169
Organists honoraria	3,134	-	3,134	2,410
	<b>5,029</b>	<b>-</b>	<b>5,029</b>	<b>3,579</b>

**SKEGNESS AND WINTHORPE PAROCHIAL CHURCH COUNCIL**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**31ST DECEMBER 2016**

**4. CHURCH HALL RUNNING COSTS**

	<b>2016</b>	<b>2015</b>
	<b>£</b>	<b>£</b>
Heating and lighting	1,481	1,240
Insurance	1,250	1,168
Cleaners wages	1,401	1,070
Repairs and maintenance	660	501
	<u>4,792</u>	<u>3,979</u>

**5. FEES AND EXPENSES**

	<b>2016</b>	<b>2015</b>
	<b>£</b>	<b>£</b>
Fees paid to Lincoln Diocese	6,132	3,544
Expenses paid for funerals and weddings	7,980	5,478
	<u>14,112</u>	<u>9,022</u>

**6. OTHER EXPENDITURE**

	<b>Unrestricted</b>	<b>Restricted</b>	<b>2016</b>	<b>2015</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Telephone	1,101	-	1,101	1,262
Printing, stationery and postage	4,549	-	4,549	4,878
Office expenses	1,080	-	1,080	1,800
Community activity support costs	2,573	-	2,573	5,157
Clerical assistance	9,658	-	9,658	9,336
Fundraising costs	304	-	304	842
Martha expenses	-	198	198	1,465
Martha Opening position correction	-	-	-	1,003
Shoreline Costs	1,754	-	1,754	-
	<u>21,019</u>	<u>198</u>	<u>21,217</u>	<u>25,743</u>

**SKEGNESS AND WINTHORPE PAROCHIAL CHURCH COUNCIL**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**31ST DECEMBER 2016**

**7. GENERAL FUND**

	At 01.01.16 B/F £	Movement in Year £	At 31.12.16 C/F £
<b><u>Unrestricted Funds: Designated</u></b>			
St. Clement's Church (Capital)	5,059		5,059
St. Mary's Church (Revenue)	930	609	1,539
	<b>5,989</b>	<b>609</b>	<b>6,598</b>
<b><u>Unrestricted Funds: Undesignated</u></b>			
Opening surplus on Income and Expenditure	1,120	-	1,120
Surplus / (Deficit) for the year	(3,645)	5,094	1,449
	<b>(2,525)</b>	<b>5,094</b>	<b>2,569</b>
<b><u>Restricted Funds</u></b>			
St. Clement's Project	5,054	2,102	7,156
St. Matthew's Project	9,341	17,664	27,005
St. Mary's Project	30,619	(972)	29,647
Workplace Chaplaincy	4,124	260	4,384
Toddlers	637	-	637
Martha's	1,213	680	1,893
Skeg.Co	610	-	610
	<b>51,598</b>	<b>19,734</b>	<b>71,332</b>
<b>TOTAL</b>	<b>55,062</b>	<b>25,437</b>	<b>80,499</b>