

THE RED TRUST BUSHEY
(Working name: The Red Cafe)

Registered Charity Number 1161424

Trustees Report and Accounts

Year ended 31st March 2017

The Red Trust Bushey

Trustees

Ann East - Founder trustee and Secretary
Helen Holland – Founder trustee
David Poultney – Founder trustee and Chairman
David Rasmussen – Resigned 30th September 2016
Stuart Singleton – Appointed 18th September 2016
Anne Underwood – Founder trustee
Elizabeth Vis – Founder trustee and Treasurer
Stephen Vis – Founder trustee

Staff

Alison Saunders
Anne Underwood

Address

122b Aldenham Road,
Watford
WD23 2ET

Bankers

CAF Bank Limited,
25, Kings Hill Avenue,
West Malling,
Kent.
ME19 4JQ

The Red Trust Bushey

Contents

	Page
Report of the Trustees	4
Report of the Independent Examiner	9
Statement of Financial Activities	10
Statement of Assets and Liabilities	11
Notes to the Accounts	11

The Red Trust Bushey

Report of the Trustees for the year ended 31st March 2017

The trustees are pleased to present their report for the year ended 31st March 2017.

Formation and constitution

The Red Trust Bushey was set up as a Charitable Incorporated Organisation (CIO) on 1st March 2015. The members of the CIO are the charity trustees.

Objects of the Charitable Incorporated Organisation

In accordance with Christian principles, the Objects of the CIO are, for the public benefit:-

the relief of those in need (but not exclusively) by reason of youth, age, ill-health, disability, financial hardship or other social or economic disadvantage;

to advance in life and help young people through the provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their conditions of life and providing support and activities which help develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals; and

to further or benefit the residents of Bushey and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

Trustees

The trustees who have served during the period to the date of this report (unless otherwise stated) are as above.

New trustees are selected when there is a need for additional expertise and experience. A new trustee will be recommended by a member of the current trustees and the new trustee is then appointed by a majority vote at the trustees' meeting.

Organisation

The trustees and staff meet at least four times a calendar year for a business meeting to decide policy, to manage the affairs of the trust, to discuss news and to pray. There are also sub-committees for finance, operations and fund raising which meet on a more regular basis. These comprise trustees and other prominent individuals who help with the Red Trust, such as employees and key volunteers.

The Red Trust Bushey

Report of the Trustees for the year ended 31st March 2017 (continued)

Use of Volunteers and other Non-Monetary Gifts

During the year the trust has taken on a number of volunteers to whom we are indebted. They have assisted in 'Hot Chocolate days', foodbank and other events.

Achievements and Performance

Café

We were successful in applying for a grant from Hertsmere Council to start a café at Little Reddings School on Saturday mornings. We opened in November 2016 with the help of volunteers, working on a donations basis not to exclude those on lower incomes. Through this café we have been able to get to know many in the community and seen some lovely connections developing. Our emphasis is on relationship so we encourage our volunteers to sit and chat with those who would like this. An art/craft area has also proved popular with adults and children alike. Many in the community have expressed disappointment at not being able to attend the café because of other commitments on a Saturday and would welcome the chance to attend a café at other times in the week.

Foodbank

We opened a foodbank based in the hall of St James Church, Bushey in January 2017. It was a six month pilot project initially to assess the need in our area. We received donations from local schools where the foodbank was used to help children think about those less fortunate than themselves and see the impact of community working together. It has provided many links across the community as people seek to support and donate.

It is run by our community worker with help from volunteers from across the community, some of whom recognise their own need to be part of a connected community. Some people, who use the foodbank, come in when they are in crisis and we have been able to support them through that; others need support as they seek to make ends meet on a daily basis. Needs can be complex and we signpost when possible to other agencies. There has been a growing desire to learn about cooking good food on a tight budget while also eating together in community. We are exploring possible options for this to happen and to run budgeting courses for those who struggle to make ends meet.

Creativity in Schools

We were able to continue running photography clubs in one of our local schools and the children's photographs were exhibited as part of the Bushey Festival. We also ran a prayer space in Little Reddings School working with the Watford Schools Trust. This proved really popular with children and families of different faiths as well as those with no faith, and the school said it had filled a real need in the children's personal and social development while proving to be an enriching experience.

The Red Trust Bushey

Report of the Trustees for the year ended 31st March 2017 (continued)

Statement of Trustees' responsibilities

The trustees are required to prepare accounts for each financial year, which comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. In preparing these accounts the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on a going concern basis, unless it is inappropriate to presume that the Trust will continue in operation.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are also responsible for safeguarding the assets of the trust and hence taking reasonable steps for the prevention and detection of fraud.

The trustees confirm that they have identified the major risks to which the charity is exposed, and have reviewed the systems and procedures to manage those risks.

The trustees are also responsible for ensuring that all employees, trustees and volunteers have the appropriate DBS checks. New employees are taken on subject to these checks being made.

Financial Review

Total income for the year was £14,894 (2015/16 - £24,883) comprising £12,321 (2015/16 - £24,084) voluntary donations towards day-to-day running of the Trust, £2,570 (2015/16 - £798) specific grants and donations and £3 (2015/16 - £1) investment income.

Total expenditure in the year was £19,242 (2015/16 - £8,629) which includes £2,062 expenditure in relation to restricted income including two grants (2015/16 - £798 restricted expenditure relating to purchase of cameras).

The employment costs covered one employee working part time for one year and one employee working part time for three months.

The deficit for the year was (£4,348) (2015/16-£16,254 surplus) which has been deducted from reserves. At 31st March 2017, accumulated funds were £11,906 (2015/16- £16,254)

Statement of the charity's policy on reserves

The Red Trust Bushey uses all donations towards general reserves unless a restriction is put on that donation. During the year ending 31st March 2017, there were two grants that were awarded to the Red Trust Bushey by Hertsmere Borough Council– one for the setup of the Red Café at Little Reddings school (£2,150) and one for the setup of the food bank (£360). Both of these grants were restricted and were not available for staff wages or general expenses. There was also one restricted donation towards the food bank (£60).

The Red Trust Bushey

At 31st March 2017, the reserves were equivalent to approximately 8 months running costs. The Red Trust Bushey endeavour to hold 3 months' expenditure as our preferred level of reserves. However, as the charity is still in the early years and expenses are less predictable, we are content with the current level of reserves, which will enable us to save for future projects.

Appreciation

Finally, we would like to thank our supporting churches and individuals. Their faithful support, both in giving and in praying is the foundation on which our whole work is built. Without them there would be no Trust.

We would like to express our gratitude to our independent examiner Joanna Woolcock.

We record our appreciation for our members of staff, Anne Underwood and Alison Saunders
Thank you for all you have done for the Trust.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

David Poultney
Chairman of Trustees



Elizabeth Vis
Treasurer



Date

30/9/17

The Red Trust Bushey

Independent Examiner's Report to the trustees of The Red Trust Bushey

I report on the accounts of The Red Trust Bushey (Charity no. 1161424) for the year ended 31st March 2017, which comprise the receipts and payments account, the statement of assets and liabilities and the related notes set out on pages 9 to 10.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention,

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date

30.9.17



Joanna Woolcock ACA
13, Grover Road,
Watford WD19 4HH

The Red Trust Bushey

Receipts and Payments Account for the year ended 31st March 2017

	Unrestricted funds £	Restricted funds £	Total funds 2016/17 £	Total funds 2015/16 £
Receipts				
Voluntary Donations	12,321	-	12,321	24,084
Specific Donations	-	2,570	2,570	798
Interest	3	-	3	1
Total receipts	<u>12,324</u>	<u>2,570</u>	<u>14,894</u>	<u>24,883</u>
Payments				
Charitable Activities	17,180	2,062	19,242	7,831
Asset purchases				
Cameras	-	-	-	798
Total payments	<u>17,180</u>	<u>2,062</u>	<u>19,242</u>	<u>8,629</u>
Cash funds bought forward	16,254	-	16,254	-
Net of receipts/(payments)	(4,856)	508	(4,348)	16,254
Cash funds carried forward	<u>11,398</u>	<u>508</u>	<u>11,906</u>	<u>16,254</u>

Signed by two trustees on
behalf of all the trustees

Signature



Date

28/9/17

Signature



30/9/17

The Red Trust Bushey

Notes to the accounts for the year ended 31st March 2017

1. Statement of Assets and Liabilities as at 31st March

	2017	2016
	£	£
Assets		
Cameras	798	798
Printer	160	-
Inventories – Tuck Shop		71
Receivables – Gift Aid Recoverable	874	3,816
Bank Account	11,906	16,254
Liabilities		
Payables - staff expenses relating to March	-	(117)
HMRC	(81)	(125)

2. Accounting policies

Basis of preparation of the financial statements

The financial statements have been prepared in accordance with the Charities Act 2011, and have been prepared on a receipts and payments basis.

Income

Donations and gifts are accounted for when received. Tax recoverable on gift-aided gifts is accounted for on a cash basis.

Expenditure

Expenditure is accounted for on a cash basis. Resource materials are written off as acquired.

2. Charitable activities - breakdown of expenses

	2016/17	2015/16
	£	£
<i>Unrestricted funds</i>		
Staff costs	13,519	6,650
Staff resources	1,588	215
Insurance	243	192
Communications/Promotional costs	273	10
Training	134	44
Printing and stationery	205	-
Bank charges	25	-
Other operating expenses – including rent of the Red Cafe	1,193	720
	17,180	7,831
<i>Restricted funds</i>		
Cameras	-	798
Grant Expenditure on Red café setup	1,975	-
Grant Expenditure on Foodbank setup	84	-
Specific Expenditure on Foodbank	3	-
Total Expenses	19,242	8,629