REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2016 FOR

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HIGH WYCOMBE ST ANDREW

Cannon Moorcroft Ltd 3 Manor Courtyard Hughenden Avenue High Wycombe Buckinghamshire HP13 5RE

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REPORT OF THE TRUSTEES for the Year Ended 31 December 2016

The trustees present their report with the financial statements of the charity for the year ended 31 December 2016. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

St Andrew's Parochial Church Council has responsibility with the Team Vicar, the Revd Simon Dust for promoting the whole mission of the church within and beyond the parish of St Andrew's, part of the Team Ministry of High Wycombe. The PCC is also responsible for the church complex and former vicarage, sited at the junction of Windrush Drive and Hatters Lane.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The PCC is committed to enabling all people to worship at the church and to become part of the worshipping community at St Andrew's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how services can involve the many groups that live within the parish. The services and worship put faith into practice through prayer and scripture, music and sacrament.

Significant activities

Over the year we were involved in a number of areas building and growing our core mission and vision.

- Our small groups continued to develop and grow with many new leaders involved and a wide range of small groups offered.

- We ran a number of courses to equip and train people in Healing, Hearing God's Voice, CAP money course, Alpha, Parenting and Marriage Courses.

- Growing Mentoring relationships.

- A short term Mission trip to Moldova for our young people.

- We have reviewed and significantly increased our support for our Mission Partners

A new vision has been shared in four areas focussed around 'Planting Out and Building Up'.

1. We will be planting a church in partnership with St. Mary and St. George Church on the West side of Wycombe.

2. We will be re-ordering the lounge and main entrance area including our toilets, kitchen and crèche to enable the mission and vision of St Andrew's to continue to grow.

3. We will invest further in our Youth and Children's Work with a new Housing Charity set up to purchase housing to support this ministry.

4. To send out Levi and Debora Santana in their next steps as Mission Partners working in Brazil alongside the most marginalised and needy in society.

Public benefit

When planning activities for the year, the vicar and the PCC consider the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. In particular, emphasis is given to enable ordinary people to live out their faith as part of the parish community.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Gift Day income raised a total of £25,518 that we were able to give to both local and overseas mission partners.

Wycombe Youth for Christ	£3,452
Kenyan Children's Project	£3,652
Supporting Local Families	£3,452
Community Transformation in Uganda	£6,000
Potters Village, Uganda	£5,452
The Persecuted Church	£3,452
We received a grant of £5,000 in the year	r, which was

We received a grant of £5,000 in the year, which was to go towards our Community Outreach Worker's wages and £3,000 from Children In Need to set up a Homework Club.

Fundraising activities

Rental income from the letting of church premises raised £8,716 this year.

REPORT OF THE TRUSTEES for the Year Ended 31 December 2016

ACHIEVEMENT AND PERFORMANCE

Investment performance

Bank interest totalling £196 was received in the year.

Internal and external factors

Church Electoral Roll / Average Sunday Attendance

At the APCM held on 17th April 2016, 239 names appeared on the Electoral Roll (an increase of 18 on 2015). An average of 312 people (226 adults, 86 children / young people) worshipped at St Andrew's on Sundays in October 2016 (a decrease of 14 on 2015). This does not include weekday attendances.

FINANCIAL REVIEW

Financial position

Total income, excluding the £9k grant for tarmac received last year, has fallen by £6.6k. Planned gift aided giving has remained at a similar level to last year. Total expenses were £5k lower than the prior year. There was a £12k increase in giving to our long-term mission partners and for one off mission projects. This was offset by a £19k reduction in spend on maintenance and refurbishment after the completion of several large projects last year. Overall, expenses in the year exceeded income by £4.8k which has been met from reserves from previous years.

Principal funding sources

Voluntary income from our church members and adherents continue to be our principal source of funding income.

Investment policy and objectives

Interest entitlements are accounted for as they accrue. Tax recoverable on such income is recognised in the same accounting year.

Reserves policy

The PCC holds reserves in a number of funds, most of which are restricted as per the name of the fund. As at 31 December restricted reserves totalled £29k. The PCC aims to hold in unrestricted reserves the equivalent of two months running costs and an additional one month's salary costs to cover unforeseen emergencies and maintain the ministry of the church for at least two months. The appropriate level is currently considered to be £64k. As at 31 December 2016, unrestricted reserves of £50k were held. The PCC aims to increase reserves by £6k per annum when possible until the agreed level is reached. The reserves policy is reviewed annually by the PCC.

Going concern

St. Andrew's Church has significant development plans for 2017 for which additional funds are being raised. Although the current economic conditions are particularly difficult for charities there are no indications that St. Andrew's Church will not continue in operational existence for at least one year from the date of approval of the accounts. Therefore on the basis of the current financial position and cashflow projection for 12 months from January 2017, the going concern basis appears to be appropriate.

Funds in deficit

There are currently no funds in deficit.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

The PCC is governed under the PCC Powers Measure (1956) as amended and the Church Representation Rules.

Organisational structure

Members of the PCC are either ex-officio or elected at the Annual Parochial Church Meeting (APCM).

At the APCM held on 17th April 2016, Miss H Larkai and Mrs C Digby were elected as PCC members and Miss S Williams took over as PCC Secretary. Each new member of the PCC receives a publication 'A Guide to St Andrew's PCC' outlining how the PCC works and their individual role and responsibilities as a trustee.

REPORT OF THE TRUSTEES for the Year Ended 31 December 2016

STRUCTURE, GOVERNANCE AND MANAGEMENT

Decision making

The PCC met bi-monthly during the year.

The church leadership structure is overseen by 'domains' (e.g. worship, pastoral, mission) with each domain leader appointed by the PCC. A finance working group, building working group and Global mission team work to support the work of the PCC. The Strategy group continues to help to outwork the vision of the church with the PCC and Leadership Team. We meet annually for a 'Day Away' for long term review and planning together with the Leadership Team and Strategy Group.

Key management remuneration

No members of the key management received remuneration of £60,000 or above in the year. The church wardens meet annually to review our staff remuneration. These calculations are based on a number of factors including reference to the National Living Wage and benchmarking for a number of our staff linked to national rates for Youth and Community workers at point 14 of the National Scale.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number 1128971

Principal address

Hatters Lane High Wycombe Buckinghamshire HP13 7NJ

Trustees

11 usices		
The Revd S Dust	Vicar	
The Revd L Santana	Curate	
The Revd H Graham	Curate	- appointed 18.7.16
Mr. P Adlington	Warden	
Mr. R Gravina	Warden	
Miss H Larkai	Elected member	- appointed 17.4.16
Mrs C Digby	Elected member	- appointed 17.4.16
Mr. C Vernon	Elected member	
Mrs M Sykes	Elected member	
Mr. M Jones	Elected member	
Mrs M da Rocha	Elected member	
Mrs A Butcher	Elected member	
Mr. R Herath	Elected member	
Mrs S Williams	PCC Secretary	- appointed 17.4.16
Mr. S Strutt	Honorary Treasurer	
Mr. C Edwards	Elected member	- resigned 17.4.16
Ms L Cook	Elected member	- resigned 17.4.16
Mr. G Piggin	PCC Secretary	- resigned 17.4.16

Independent examiner

James Moorcroft FCA ICAEW Cannon Moorcroft Ltd 3 Manor Courtyard Hughenden Avenue High Wycombe Buckinghamshire HP13 5RE

REPORT OF THE TRUSTEES for the Year Ended 31 December 2016

Approved by order of the board of trustees on and signed on its behalf by:

.....

Mr. S Strutt - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HIGH WYCOMBE ST ANDREW

I report on the accounts for the year ended 31 December 2016 set out on pages six to twelve.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ICAEW.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view ' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

James Moorcroft FCA ICAEW Cannon Moorcroft Ltd 3 Manor Courtyard Hughenden Avenue High Wycombe Buckinghamshire HP13 5RE

Date:

STATEMENT OF FINANCIAL ACTIVITIES for the Year Ended 31 December 2016

	U Notes	nrestricted funds £	Restricted funds £	2016 Total funds £	2015 Total funds £
INCOME AND ENDOWMENTS FROM Donations and legacies Charitable activities		249,952	72,311	322,263	323,642
Events Fees		1,793 4,679	4,000	5,793 4,679	9,994 5,661
Groups		4,079	12,364	12,364	14,365
Investment income Other income	2	13 10,519	183 210	196 10,729	249 17,741
Total		266,956	89,068	356,024	371,652
EXPENDITURE ON					
Raising funds					
Other trading activities		1,690		1,690	1,485
		1,690	-	1,690	1,485
Charitable activities					
Grants & Donations		36,135	29,385	65,520	53,009
People		106,071	40,890	146,961	147,637
Premises		30,275	687	30,962	45,971
Service & Activities		7,122	-	7,122	9,939
Events		5,379	23,568	28,947	25,688
Church Management & Administration Governance Costs		77,091 2,486	39	77,130 2,486	78,615 2,817
Total		266,249	94,569	360,818	365,161
NET INCOME/(EXPENDITURE)		707	(5,501)	(4,794)	6,491
RECONCILIATION OF FUNDS					
Total funds brought forward		49,456	35,176	84,632	78,141
TOTAL FUNDS CARRIED FORWARD		50,163	29,675	79,838	84,632

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

BALANCE SHEET At 31 December 2016

	Un	restricted funds	Restricted funds	2016 Total funds	2015 Total funds
	Notes	£	£	£	£
CURRENT ASSETS	C	1(205		17 205	10.002
Debtors Cash at bank and in hand	6	16,205 42,240	29,676	16,205 71,916	10,903 79,631
		58,445	29,676	88,121	90,534
CREDITORS Amounts falling due within one year	7	(8,283)	-	(8,283)	(5,902)
NET CURRENT ASSETS		50,162	29,676	79,838	84,632
TOTAL ASSETS LESS CURRENT LIABILITIES		50,162	29,676	79,838	84,632
NET ASSETS		50,162	29,676	79,838	84,632
FUNDS	8				10.154
Unrestricted funds Restricted funds				50,162 29,676	49,456 35,176
TOTAL FUNDS				79,838	84,632

The financial statements were approved by the Board of Trustees on and were signed on its behalf by:

Mr. S Strutt -Trustee

The notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS for the Year Ended 31 December 2016

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Financial reporting standard 102 - reduced disclosure exemptions

The charity has taken advantage of the following disclosure exemption in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Accounting convention

The financial statements are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest \pounds .

2. INVESTMENT INCOME

	2016 £	2015 £
Deposit account interest	196	249

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED for the Year Ended 31 December 2016

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2016 nor for the year ended 31 December 2015.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2016 nor for the year ended 31 December 2015.

4. STAFF COSTS

The average monthly number of employees during the year was as follows:

2016	2015
9	9

No employees received emoluments in excess of £60,000.

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	257,570	66,072	323,642
Charitable activities			
Events	5,243	4,751	9,994
Fees	3,357	2,304	5,661
Groups	-	14,365	14,365
Investment income	38	211	249
Other income	8,741	9,000	17,741
Total	274,949	96,703	371,652
EXPENDITURE ON			
Raising funds	1,485	-	1,485
Charitable activities	,		
Grants & Donations	23,836	29,173	53,009
People	109,611	38,026	147,637
Premises	22,400	23,571	45,971
Service & Activities	9,939	-	9,939
Events	5,565	20,123	25,688
Church Management & Administration	78,615	-	78,615
Governance Costs	2,817	-	2,817
Total	254,268	110,893	365,161
NET INCOME/(EXPENDITURE)	20,681	(14,190)	6,491
Transfers between funds	(796)	796	
Net movement in funds	19,885	(13,394)	6,491

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED for the Year Ended 31 December 2016

5.	COMPARATIVES FOR THE STATEMENT OF FI	NANCIAL ACTIVITIE Unrestricted funds £	S - continued Restricted funds £	Total funds £
	RECONCILIATION OF FUNDS	3 4	*	~
	Total funds brought forward	29,571	48,570	78,141
	TOTAL FUNDS CARRIED FORWARD	49,456	35,176	84,632

6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2016	2015
Other debtors	£ 16,205	£ 10,903

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

Other creditors	2016 £ 8,283	2015 £ 5,902

8. MOVEMENT IN FUNDS

At 1.1.16 £	Net movement in funds £	Transfers between funds £	At 31.12.16 £
49,456	706	-	50,162
308	(100)	-	208
2,092	(914)	-	1,178
13,629	(3,909)	3,452	13,172
447	3,508	(3,452)	503
3,581	(1,401)	-	2,180
1,203	(10)	-	1,193
625	-	-	625
13,291	(2,674)	-	10,617
35,176	(5,500)	-	29,676
84,632	(4,794)		79,838
	£ 49,456 308 2,092 13,629 447 3,581 1,203 625 13,291 35,176	$\begin{array}{c ccccccccccccccccccccccccccccccccccc$	movement in \pounds between funds \pounds At 1.1.16 \pounds funds funds \pounds 49,456706-308 2,092(100) (914)13,629 (3,909)3,452 447447 3,508 (3,452)3,581 (1,401)1,203 (2,674)13,291 (2,674)2,500 (5,500)

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED for the Year Ended 31 December 2016

8. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds	~	~	
Unrestricted fund	266,956	(266,250)	706
Restricted funds			
Administration & Premises	210	(310)	(100)
Clergy Expenses	(1)	(913)	(914)
Community	21,684	(25,593)	(3,909)
Gift Day	25,517	(22,009)	3,508
Mission	5,215	(6,616)	(1,401)
Pastoral	551	(561)	(10)
Youth & Children	35,892	(38,566)	(2,674)
	89,068	(94,568)	(5,500)
TOTAL FUNDS	356,024	(360,818)	(4,794)

9. PENSION COMMITMENTS

The PCC operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the PCC. The annual contributions payable are charged to the statement of financial activities.

10. RELATED PARTY DISCLOSURES

The following expenses were paid to PCC members in the year to 31 December:

	2016	2015
	£	£
Mr R Gravina	7520	7,072
Mr G Piggin	0	0
Mr C Vernon	0	0
Mrs M Sykes	0	0
Mr R Herath	189	0
Rev S Dust	3,524	3,129
Mr S Strutt	0	0
Miss L Cook	27,868	27,061
Mr P Adlington	268	0
Mr M Jones	6,000	7,072
Mr C Edwards	0	0
Mrs A Butcher	0	0
Mrs M da Rocha	0	0
Mrs H Graham	17,529	0
	62,898	44,274

Mrs D Dust was paid a salary of £13,242 fo the year ending 31st Dec 2016.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED for the Year Ended 31 December 2016

11. ULTIMATE CONTROLLING PARTY

The parish is controlled by the members of the Parochial Church Council operating under the Parochial Church Council Powers Measure.

DETAILED STATEMENT OF FINANCIAL ACTIVITIES for the Year Ended 31 December 2016

	2016 £	2015 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Planned giving	226,453	227,813
Donations other than giving Gift aid	51,615 44,195	47,199 48,630
On and		
	322,263	323,642
Investment income		
Deposit account interest	196	249
Charitable activities		
Charitable activities	22,836	30,020
Other income		
Lettings	8,716	6,729
Bookstall, bazaar etc.	1,743	1,866
Other Income Social lotteries	270	146 9,000
Social lotteries		9,000
	10,729	17,741
Total incoming resources	356,024	371,652
EXPENDITURE		
Other trading activities		
Purchases	1,690	1,485
Charitable activities		
Wages	125,729	124,867
Social security	5,406	6,257
Pensions	6,103 3 116	6,076
Insurance Telephone	3,116 3,192	3,069 2,915
Mission costs	65,520	53,009
Church running expenses	13,598	14,086
Repairs & maintenance	10,603	29,108
Maintenance of services	2,727	3,018
Staff	287	59
Travelling & subsistence	4,536	4,993
Training	4,900	5,385
Hospitality Events	4,047 28,947	2,799 25,688
Licences	28,947 801	23,088 915
	279,512	282,244

Support costs

DETAILED STATEMENT OF FINANCIAL ACTIVITIES for the Year Ended 31 December 2016

	2016 £	2015 £
Management		
Postage and stationery	1,202	1,577
Finance		
Bank charges	-	30
Governance costs		
Administration	76,899	78,086
Accountancy and legal fees	1,515	1,739
	78,414	79,825
Total resources expended	360,818	365,161
Net (expenditure)/income	(4,794)	6,491