

CHALFONT ST PETER YOUTH CENTRE
ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2017

Tithe Barn, Sandy Rise, Chalfont St Peter, Bucks SL9 9TR
Registered Charity Number 300240

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE CHALFONT ST PETER YOUTH CENTRE

I report on the accounts of the Trust for the year ended 31st March 2017, which are set out on the attached document.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act), as amended by s.28 of the Charities Act 2006) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43 of the Act, as amended),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act, as amended), and
- to state whether particular matters have come to my attention.

Basis of examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 41 of the 1993 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


ISOBEL DARBY

Isobel Darby Accountancy Services

2 Copthall Corner

Chalfont St Peter

Bucks SL9 0BZ

6th June 2017

CHALFONT ST PETER YOUTH CENTRE
RECEIPTS & PAYMENTS for the year ended 31/03/2017

Receipts	Unrestricted Funds	Restricted Funds	Total Funds to 31/3/17	Y/e 31/3/16
Grants	3,800	0	3,800	3,200
Fundraising/donations	4,592	1,000	5,592	2,357
Letting Income	31,060	0	31,060	27,940
Membership & Entrance Fees	3,410	0	3,410	3,955
Interest	87	0	87	100
Sales	2,513	0	2,513	3,297
Other Income	6	0	6	364
<i>Sub Total</i>	45,469	1,000	46,469	41,213

Total Receipts	45,469	1,000	46,469	41,213
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Payments

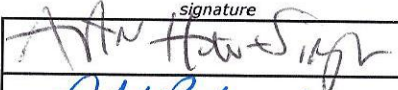
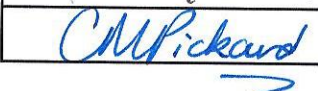
Youth Centre Resources	6,659	0	6,659	6,757
Youth Worker - Intern	0	0	0	0
Premises	14,268	0	14,268	14,387
Refurbishment	0	0	0	0
Repairs & Maintenance	3,463	0	3,463	5,497
Daily Supplies	482	0	482	376
Cost of Sales	2,886	0	2,886	3,106
Other Expense (e.g. trips)	133	0	133	1,573
<i>Sub Total</i>	27,891	0	27,891	31,695

Total Payments	27,891	0	27,891	31,695
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Net Receipts / (Payments)	17,578	1,000	18,578	9,518
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Bank Funds at 31/3/17	60,835	4,029	64,865
Bank Funds at 31/3/16	43,257	3,029	46,287
Net Receipts / (Payments)	17,578	1,000	18,578

Signed by two Trustees on behalf of all Trustees:

Trustee Name	signature	date
Avtar Hunter-Singh		5/6/17
Carolyn Pickard		5/6/17

CHALFONT ST PETER YOUTH CENTRE

STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31/03/2017

Incoming Resources	Unrestricted Funds	Restricted Funds	Y/e 31/3/17	Y/e 31/3/16
Grants	3,800	0	3,800	3,200
Fundraising/donations	2,291	0	2,291	2,311
Letting Income	30,237	0	30,237	28,260
Membership & Entrance Fees	3,590	0	3,590	3,557
Interest	80	0	80	101
Other Income (e.g. trips)	141	0	141	364
Sales	2,513	0	2,513	3,297
Total Incoming Resources	42,652	0	42,652	41,090

Resources Expended				
Youth Centre Resources	6,759	0	6,759	6,882
Premises	14,993	0	14,993	14,666
Refurbishment	0	0	0	0
Repairs & Maintenance	3,223	0	3,223	5,749
Daily Supplies	576	0	576	333
Other Expenses	133	0	133	973
Cost of Sales	3,179	0	3,179	3,404
Total Resources Expended	28,863	0	28,863	32,007

Resources	13,790	0	13,790	9,083
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Other Recognised Gains / (Losses)	0	0	0	0
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NET MOVEMENT IN FUNDS	13,790	0	13,790	9,083
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CHALFONT ST PETER YOUTH CENTRE
BALANCE SHEET as at 31/03/2017

		<u>31 March 2017</u>	<u>31 March 2016</u>
	<i>Notes</i>		
FIXED ASSETS			
Buildings, furniture & equipment		502,500	502,500
CURRENT ASSETS			
Stocks:Tuck Shop & Sweatshirts		641	1,127
Debtors		789	1,154
Prepayments		4,680	4,466
Bank: Current accounts	2	44,865	26,286
Bank: COIF		20,000	20,000
Petty Cash		205	70
		71,180	53,103
TOTAL ASSETS		<u>573,680</u>	<u>555,603</u>
LIABILITIES			
Creditors & Accruals		4,939	1,652
Deferred Grants & Donations	1	4,029	3,029
TOTAL LIABILITIES		8,968	4,681
NET ASSETS		<u><u>564,712</u></u>	<u><u>550,922</u></u>
<u>Represented by:</u>			
Total Funds brought forward		550,922	541,839
Net Movement in Funds		13,790	9,083
TOTAL FUNDS		<u><u>564,712</u></u>	<u><u>550,922</u></u>

Note 1: Deferred Grants & Donations

Grants & Donations which have been received for a specific purpose are released so that income matches expenditure. In the event that the Youth Centre does not spend the grant in full, or in accordance with the conditions, these funds would have to be returned to the awarding body. The funds are therefore treated as a liability until the point of expenditure.

Note 2: Reserves Policy

The Reserves Policy is to retain £20,000, which represents 6-9 months' running costs.

Thank you to the very many people and organisations who support us throughout the year. We are totally reliant on our volunteers and without them the Youth Centre would not be the place it is today.

The following support us by providing their services for free:
Fineland Forestry Ltd - for managing our grounds
Isobel Darby - our auditor

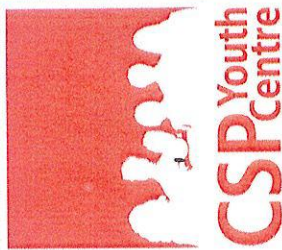
The following have supported us financially and in kind:

Chalfont St Peter Parish Council
Chalfont St Peter Village Action Group
Chiltern District Council
DPYK (Drug Proof Your Kids)
Feast of St Peter
Friends of Chalfont St Peter Youth Centre
Gold Hill Baptist Church
Rotary Club of Gerrards Cross and Chalfont St Peter
St Paul's Church, Horn Hill
Yorkshire Building Society
and local businesses, individuals and volunteers

CONGRATULATIONS TO ALL THE YOUNG PEOPLE RECEIVING AWARDS

Iram Ali	Zara Hussain	Helen Sayers
Daniel Ayris	Zinedine Ibesaine	Thomas Shepherd
Daniel Baxter	Sophie Ilyas	Amy Shirolou
Jessica Bennett	Casey James	Jessica Shirolou
Georgia Bennett-Lockey	Emily Jones	Ben Silva
Daniel Bergonzi	Laura Knowles	Ellie Simons
Cameron Buckley	Gabe Lewis	Ben Smith
Owen Butler	Katie Lloyd	Emily Smith
Dennis Codling	Lara Mance	Jenna Stephens
Archie Collins	Trevor-James Mance	Daniella Strydom
Leia Cox	Evie Maynard	Joshie Sewell
Alex Deacon	Joe Maynard	Megan Thomas
Jasmin Dewan	Emily-Rose Messenger	Sophie Turner
Ollie Felix	Adam Miles-Ross	Joe Vella
Bea Gibbon	Harry Morby	Sophie White
Jack Greenwood	Jack Morby	Holly Wilde
Libby Grigg	Pru Riley	Rhys Williams
John-Paul Harold	Gemma Rolfe	Bryony Woolcott
Charlotte Holland	Caitlin Robertson	Lily Young

Chalfont St Peter Youth Centre
Tithe Barn, Sandy Rise, Chalfont St Peter, Buckinghamshire SL9 9TR
t: 01753 883712 e: office@cspyouthcentre.org.uk
www.cspyouthcentre.org.uk



Awards Ceremony and Annual Meeting

Tuesday 20th June 2017



**The Queen's Award
for Voluntary Service**
The MBE for volunteer groups



"delivering excellent youth work in our community"

AGENDA

Welcome & Apologies

Minutes agreed & signed off

Reports

- Finance & Annual Accounts 2016 - 2017
- Chairperson
- Open questions regarding the reports
- Appointment of Mrs Isobel Darby as Independent Auditor

Voting

- Management Committee Members
- Constitution Changes

Youth Work presentation

- including Presentation of Awards

Closing Reflections and Refreshments

Date of next meeting

- AGM 2018 - Tuesday 19th June 7.30pm

Statement of Financial Activities for Year ending 31.03.2017

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Total Resources Expended	28,863	0	28,863	32,007
Resources	13,790	0	13,790	9,083
Other Recognised Gains / (Losses)	0	0	0	0
NET MOVEMENT IN FUNDS	13,790	0	13,790	9,083

Approved by the CSP Youth Centre Management Committee

Avtar Hunter-Singh Chairperson

Carolyn Pickard Treasurer

5th June 2017

Registered Charity No 300240

Balance Sheet as at 31.03.2017

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CHAIRPERSON & YOUTH WORK REPORT 2016 - 2017

"A true friend accepts who you are, but also helps you to become who you should be."

This year sees the 12th year of the Chalfont St Peter Youth Centre being run by volunteers from the community. Over the past 12 months dedicated volunteers have continued to embrace their passion for delivering excellent youth work in our community and maximising the potential of EVERY young person to achieve their best.

The Youth Centre is fervently enabling young people to flourish in the development of their mental, social, physical and spiritual growth. I am humbled by the selfless giving of our volunteers who have shown outstanding energy in making a lasting difference in our community. In excess of 70 volunteers (giving thousands of hours of volunteering) have been responsible for providing excellent youth work to young people. There have been over 1,500 attendances and the contribution of our junior volunteers (40 in total) has been remarkable. I have been impressed with their loyalty as they have wrestled with the challenges of leadership and balancing volunteering with school work and their own social commitments. Nevertheless, I have every confidence that the skills they are learning will be ones that will significantly benefit them into adulthood. We have been able to provide references and spoken to employers – many have secured part-time work and places to study at higher academic level.



In March 2017 it was a privilege to witness some of our young people and volunteers being recognised for their contribution to the community at the 2017 Chiltern District Council Youth Awards. Joshua Muggleston, Daniel Oliphant, Kye Tooby and Kimaya Patel all received Nominee Awards while Daniel Baxter was runner-up in the Youth Volunteer of the year award category. Congratulations to them all.

Working intentionally in partnership to deliver youth work in Chalfont St Peter has continued to be a strategic aim throughout this academic year. We continue to strengthen effective working relationships with local churches, all tiers of government, Parish, District and County Councils as well as Action4youth. The local Police continue to provide support and advice as we seek to build a community where feeling safe and being able to enjoy life are at the pinnacle of our aspirations. Whilst there are, have been and will continue to be challenges in our interventions with a minority of our young people, I fundamentally believe that the impact 'the youth centre is making in our community is unmissable'. The one-to-one



mentoring and coaching we have provided has made a dramatic difference. One young person recently said 'I love coming to youth club, I've be coming for two years, the volunteers are really kind, I don't feel judged and when I mess up they help me to make better choices'. Growing up and making good choices does not always go hand in hand but I will not marginalise those who are most vulnerable and often behave in ways that is troubling. Every young person is important and special and needs the chance to belong, believe and develop.

Our young people who regularly attend the Youth Centre come from a diverse range of cultural backgrounds. They go to independent, grammar and comprehensive schools and present a range of complex needs. Some are gregarious, some reflective and others somewhere in the middle. It has been a pleasure to establish good friendships and witness the development of maturity into young adulthood.

Over these past three terms young people have taken part in a variety of activities

including; sumo wrestling; Duke of Edinburgh community service; swing ball challenges; table tennis; film production; representation at Feast Day and Village Fun Night; sports challenges; pancake and pizza making; arts and craft; consultations and much, much more! I have been extremely impressed by their active involvement and energy. For the tenth consecutive year we are holding an Awards ceremony within the Annual Meeting, to recognise achievement, the becoming of ambassadors, positive citizenship and the contribution of the youth centre to our young people.



Graham Owen recently stood down from his role as our estates manager and we thank him for his excellent work over many years. In addition Liz Hughes in her role as a trustee and Administration Director has also stepped down. She has been instrumental in establishing many of the administrative systems and processes that exist to support the running of the youth centre. We will miss her constant smile and highly developed skills! I am delighted to announce that a number of new people will be seeking to join the management committee this evening. These are exciting days as we seek to build a safe environment.

I end by saying a huge thank you to all who have so industriously partnered with what we are trying to do within our community. There are many unsung heroes in the team and their efforts have been noted – thank you. I have every confidence that the Chalfont St Peter Youth Centre will remain at the heart of our community for its dazzling, talented and extraordinary young people!

"Positive attitudes create a chain reaction of positive thoughts."

Avtar Hunter-Singh
Acting Chair of Management Committee and Director of Youth Work