



# Trustees' Annual Report for the period

Period start date		Period end date	
From	23 November 2016	To	01 June 2017

## Section A Reference and administration details

Charity name **Stanton Woodland and Wildlife Action Group**

Other names charity is known by **SWWAG**

Registered charity number (if any) **1170318**

Charity's principal address **Mill Farm**

**Upthorpe Road**

**Stanton, Bury St Edmunds**

**Postcode: IP31 2AW**

**Suffolk**

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Linda Gixti	Chair		Trustee management group
2	Mary Jane Toulson			
3	Ian Shilling			
4	Ian Toulson	Treasurer		
5	Mark Papworth	Secretary		
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year



**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

--

## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Charitable Incorporated Organisation Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	At the discretion of the Trustee management group

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

1. To promote for the benefit of the public the conservation, protection and improvement of the physical and natural environment in the Parish of Stanton, Suffolk by the development of native species and wildlife areas.
2. To advance the education of the public in the conservation, protection and improvement of the physical and natural environment.



**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

3. To promote for the benefit of the public the provision of a community woodland for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving their condition of life.

1. Provision of open spaces accessible for members of the local community.
2. Management of the open spaces in a manner that will promote the well being of indigenous species of flora and fauna.
3. Education of the public (including schoolchildren) in the conservation, protection and improvement of the physical and natural environment.
4. Encouragement of the community to take an interest in the open spaces, and to record their sightings.
5. Supporting other local "Green Space" initiatives.
6. Fund raising in order to maintain the open spaces and support other local "Green Space" initiatives.

**Additional details of objectives and activities (Optional information)**



You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance



**Summary of the main achievements of the charity during the year**

Report from Linda Gixti (Chair Stanton Woodland and Wildlife Action Group) for the year 2016 / 2017

"It was interesting to see in our slide show how our community woodland, "Sid's Piece", has developed over the last nine years. From oak saplings planted by the village's school children, a gradual maturing into a rich and varied habitat. This year has seen a change of our status to a Charitable Incorporated Organisation and thus we have been able to transfer ownership of the woodland from where it was held in trust to Stanton Woodland and Wildlife Action Group itself. Our constitution has been changed to be in line with this. A huge thank you to our secretary, Mark, for all his hard work.

We were all very sad to lose Rosie, our former secretary, who had done so much for the group since its formation. Her funeral was one of the nicest I have ever been to, and perfectly reflected who she was and what she loved. We will plant one of her favourite willows this autumn.

We have had two fundraising events at Wyken Hall since our last AGM. Both were successful, but this year's *Plants and Crafts* was our best attended ever, helped no doubt by the almost perfect weather. Everyone seemed to enjoy it, the variety of stalls worked well and most did good business. Ian T will have the financial details in his treasurer's report. Thank you all for your contributions which make it all possible, especially Mary Jane for finding the volunteer stewards, and Ian S for all the publicity. Special thanks to our patron, Sir Kenneth, and Lady Carlisle for allowing us to use their fabulous grounds as our venue once again.

I am glad to report we have re-established contact with Stanton Community Primary School since it's reopening at the new premises. They have started an outdoor classroom with the help of the Green Light Trust, and have used some of our willow withies to make a living fence. It is great to see their enthusiasm. We hope that we can build on this during the coming years and that we will be able to make contributions towards their funds. Thanks also to the PTA who helped at the Wyken fair, for which made them a donation.

Maintenance of our community woodland has continued over the autumn and winter months during Sunday morning work parties. Most of the work has been coppicing and clearing. Last year we employed a tree surgeon to remove some of the larger willow trees and will continue with this until the oaks grow much bigger. During the summer the paths have been regularly strimmed and brambles cut back. Monitoring of the barn owl box and the Great British Elm Experiment continue.



We held a community picnic at Sid's Piece on the 18<sup>th</sup> June to tie in with the Jo Cox community day. Activities on offer included a treasure hunt, kite flying, bug hunt, and a guided tour of the woodland. Unfortunately it was the hottest day of the year which resulted in a disappointing turnout."



## Section E

## Financial review

### Brief statement of the charity's policy on reserves

It is the Charities policy to hold sufficient funds in reserve to cover any unforeseen costs associated with management of the open spaces. The current level of monies held in reserve is £10,182.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The primary means of funding the charity is an annual plant and crafts fair. Other monies are received through individual donation. Expenditure over the past year has been incurred in relation to insurance, maintenance of open spaces and support of fund raising. Some small grants have been made. The Charity has no investments.

## Section F

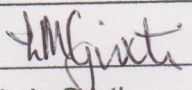
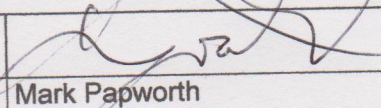
## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Linda Gixti	Mark Papworth
Position (eg Secretary, Chair, etc)	Chair	Secretary

Date

06.10.17



2016/2017 Income 2016	2016/2017 Expenditure 2016		Paid In	2016/2017 Expenditure 2017			Cheque	Paid Out	Account
	Brought Forward		9517.67	2nd July	Mowing (Jon Guest)		100176	60.00	9517.67
				29th July	Zurich Insurance		100177	300.82	9457.67
				7th Oct	Mowing (Jon Guest)		100178	60.00	9156.85
				24th Nov	Community Action Suffolk (Web Hosting)		100179	36.00	9096.85
				6th Dec	S Riggall (Willow Cutting)		100180	500.00	9060.85
				16th Dec	Land Registry Transfer of Land		100181	40.00	8560.85
2017				2017					8520.85
				3rd Jan	Green Light Trust (Standing Order)			45.00	8520.85
9th Feb	Stalls Money	220.00		8th Jan	Mark Papworth (Ink Cartridges)		100182	15.97	8475.85
24th Feb	Stalls Money	140.00	220.00						8459.88
									8459.88
23rd Apr	Tickets	1190.00		31st Mar	Land Registry Costs (Mark Papworth)		100183	31.49	8679.88
	Garden Gate	242.00							8679.88
	Tombola	184.00							8819.88
	Stalls Money	100.00							8788.39
		1716.00							8788.39
29th Apr	Paid In		1716.00	31st May	Plant Fait Bury Mercury Advert (Ian S)				8788.39
					Tombola Prizes (Ian S)				8788.39
					Line Marker (Ian S)				8788.39
									8788.39
					Stanton Primary School PTA				10504.39
					Mowing (John Guest)				10504.39
					Banners (Linda Gixti)				10504.39
					Carried Forward				10504.39
									10359.66
									10309.66
									10249.66
									10182.40
									10182.40
									664.73
					Income over Expenditure				



2016/2017 Income

Brought Forward

2017

2016 Feb Gifts Money

2016 Feb Gifts Money

2016 Apr Tickets

2016 Apr Tickets

2016 Apr Tickets

2016 Apr Tickets

2016 Apr Tickets

2016 Apr Tickets

Paid in

2017

2017

2017

2017

2017

2017

2017

2017

2017

2017

2016/2017 Expenditure

2016

2016

2016

2016

2016

2016

2016

2016

2016

2016

Cheques Paid Out Account

2016

2016

2016

2016

2016

2016

2016

2016

2016

2016

# INCOME

Stall Money

Entrance

Garden Gate

Tombola

Donations

Interest

Grant

# EXPENDITURE

Insurance

Advertising

Plant Fair Expenses

Mowing

Management

Green Light Trust

Sundry Expenses

Surplus

2016-17

2015-16

2014-15

460.00

1190.00

242.00

184.00

0.00

0.00

0.00

2076.00

510.00

1184.00

67.92

142.00

20.00

1.31

0.00

1925.23

470.00

1332.00

78.00

215.92

35.00

6.94

346.14

2484.00

300.82

0.00

211.99

180.00

500.00

45.00

123.46

1411.27

217.65

262.80

165.69

200.00

0.00

45.00

18.00

909.14

215.20

267.69

14.67

230.00

0.00

45.00

367.08

1139.64

664.73

1016.09

1344.36

£60 (Interim)