

Charity Registration No. 1121499

Company Registration No. 05524738 (England and Wales)

ADHAR PROJECT

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2017

ADHAR PROJECT

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	D Patel	
	H Manjothi (Treasurer)	
	F Solanki	
	P Kothari (Vice Chair)	
	P Chauhan	
	R Martin	
	L Aqil (Chairperson)	
	L Bagga	(Appointed 29 November 2016)
	S Sang	(Appointed 13 January 2017)
	Dr S Fraser	(Appointed 24 May 2016)
Secretary	H Sandhu	
Charity number	1121499	
Company number	05524738	
Principal address	79 St Peter's Road Leicester LE2 1DH	
Registered office	79 St Peter's Road Leicester LE2 1DH	
Independent examiner	David T Mayfield Mayfield & Co (Accountants) Ltd 2 Merus Court Meridian Business Park Leicester LE19 1RJ	
Bankers	CAF Bank 25 Kings Hill Avenue West Mailing Kent ME19 4JQ	

ADHAR PROJECT

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ADHAR PROJECT

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2017

The trustees present their report and accounts for the year ended 31 March 2017.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Objectives and activities

Public Benefit

We have referred to the guidance contained in the Charity Commission's general guidance on Public Benefit when reviewing our aims and objectives, and in planning our future activities.

The charity believes it has provided a public benefit during the year through the areas outlined in sections further on.

As, trustees we take our charitable role very seriously and the charity works hard to make sure that it provides charitable services that are socially inclusive.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Summary 2016-17

The last twelve months have provided much needed stability and continuity of care to service users, carers and also some security to staff. However we are aware that the following contracts end in March 2017 but there is the possibility of an extension until September 2017. This is because the services will go out to tender again and the specification and model maybe very different to the current provision.

1. The Asian community residing in the North of the City with mental health needs and their carers,
2. The Asian community residing in the East of the City with mental health needs and their carers; and
3. The African and African Caribbean community residing in the City with mental health needs and their carers.

The staff have worked very hard to encourage and support service users and carers to engage in consultation events to ensure that their views are paramount in influencing and shaping future provision.

ADHAR PROJECT

TRUSTEES REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2017

Achievements and performance

We would like to begin by highlighting our achievements on our key priorities set last year.

- The Mental Health Recovery Service has proven to be very beneficial and popular amongst service users. The Mental Health Practitioner reports that for those service users engaged in this service have indicated an improvement in their Mental Health and wellbeing. Our aim is to gather all of the information and feedback to underpin future funding applications as this funding from the CCG also ends September 2017.
- We have reviewed and reformed the organisational operational structure and we understand that this will need to be reviewed again before September 2017.
- We identified two new funders for the Advocacy service and made applications unfortunately neither were successful but we have ensured that this is a key priority for the next financial year.
- We have developed a new logo and letterhead and the feedback on the design of the logo has been very positive.
- We have achieved our priority regarding updating some of the I.T equipment and website, though this needs further work it is not possible to achieve this without more resources and we hope to undertake some fundraising events in 2017 and 2018.
- We have identified and secured a more accessible and appropriate venue for our groups and all the service users and carers are very happy at the Peepul Centre. This venue has also increased social inclusion and given service users and carers access to other services there such as the gym and restaurant.
- We have procured external Human Resources and Health and Safety Consultancy from Peninsula and in addition we have also provided all staff with the employee assist scheme, this scheme offers 24/7 free counseling service on a range of issues that may affect employees. This wellness portal for all of our staff is necessary to ensure that employees can get the help they need on a range of issues family matters, childcare, consumer issues, stress, debt, drug and alcohol and many more.
- We have not achieved funding for a new minibus and therefore this will not be a priority for next year due mainly to the uncertainty regarding the organisations funding position.
- We managed to recruit a part time Finance Manager on a temporary basis to assist us to develop more robust systems for invoicing and purchasing. The temporary time of this contract helped us to become more efficient in many aspects of financial management and good governance. But due to the uncertainty about future funding we could not continue with this post after December 2016.
- We have developed a very good in house training programme for all staff and this has enhanced many aspects of service delivery and we have also supported PR DOLS training and an additional external training event designed specifically around Mental Health legislation and good practice.

ADHAR PROJECT

TRUSTEES REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2017

We are very proud of the above achievements and are committed to doing all that we can to ensure the Adhar Project continues to provide specialist mental health support to the BAME community.

It is difficult in the current climate to set targets for next year however we believe that the Recovery Support service and all of the other services provided to those with enduring mental health problems and their carers is essential to continue. Therefore we have set limited targets for next year prioritizing direct service provision and delivery. The Adhar Project will be at risk of closure next year if the contracts don't continue after September 2017.

However it is important that service users and carers do not lose the services from Adhar as we are their preferred provider.

Financial review

Adhar has against the backdrop of limited resources and the increasing demands on the services, and insecurities over funding, continued to find it difficult to plan or develop services. Nevertheless the charity, with the aid of sound financial management and the support of both its staff and volunteers generated a very positive financial outcome and exceeded its targets.

Reserves Policy

The reserves as at the year ended 31st March 2017 stood at £110,250. The trustees aim to build sufficient reserves to enable them to maintain reserves in excess of six months "normal costs". The trustees estimate normal ongoing annual costs to be between £300,000 and £400,000. Therefore they are not content with the level of reserves as at the 31st March 2017.

Plans For Future Periods

The three key priorities for 2017/2018 are:

- To secure funding to continue with the existing services.
- To employ a qualified Social Worker 1 day a week to focus primarily on carers.
- To work with the Universities to develop a BAME Forum to address inequalities.

Principal Funding Sources

Leicester City Council
Leicester City CCG
De Montfort University
Leicestershire Partnership Trust
Other small donations from individuals and local businesses

Risk Management Policies

The Management Committee together with the staff has conducted a review of the major risks to which the charity is exposed. Where resources permitting systems or procedures have been established to mitigate the risks the charity faces and a reserves policy was agreed at a management committee meeting. Significant external risks to funding have led to the development of a strategic plan which will allow for the diversification of funding and activities. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions. Procedural policies are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the project.

ADHAR PROJECT

TRUSTEES REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2017

Our key priorities for the next year are:

- To expand the mental health recovery services
- To review and reform the organisation operational structure.
- To identify potential new funders for the advocacy service.
- To develop a new logo and letterheads.
- To purchase and update I.T. equipment.
- To identify and secure more modern accessible venue for group activities.
- To procure external Human Resources and Health and Safety consultancy.
- To explore funding for a new minibus.
- To recruit a full time Finance Manager.
- To develop an in-house training programme for staff development.
- To invest in a wellness portal for employees.

Structure, governance and management

Adhar Project is a Charitable Company limited by guarantee, incorporated on 5th August 2005 and re-registered as a charity in January 2008. The organisation was established under a Memorandum of Association which established the objectives and powers of the Charitable Company and is governed under its Articles of Association.

The trustees, who are also the directors for the purpose of company law, and who served during the year were:

D Patel

H Manjothi (Treasurer)

F Solanki

P Kothari (Vice Chair)

P Chauhan

R Martin

L Aqil (Chairperson)

L Bagga

(Appointed 29 November 2016)

S Sang

(Appointed 13 January 2017)

Dr S Fraser

(Appointed 24 May 2016)

ADHAR PROJECT

TRUSTEES REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2017

The staff team as at the year end were:

Ms. Harjit Sandhu - CEO
Tirathpal Naute - PPR and Advocacy
Mrs. Rekha Virdee - Office Clerk
Mrs. Ushma Joshi - Support Worker
Mr. Alan Lo - Mental Health Practitioner / PPR DOLS Team Leader
Ivor Humphrey - Service Coordinator
Mr. Rashmikant Joshi - Service Coordinator
Mr. H R Giffard - Driver
Mrs. Chhaya Chauhan - Support Worker & PPR
Mr. Muturi Samwel - Support Worker & PPR
Mrs. Sejal Rana - Support Worker
Mrs Hafiza Karmada - Office Clerk

Appointment of Management Committee

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting (AGM) with votes from the other trustees.

Due to the nature of mental health much of the charity's work inevitably focuses upon BME people with complex and enduring mental health difficulties. The management committee seeks to ensure that the needs of this group are appropriately reflected through the diversity of the trustee body.

To enhance the organisations work service users and carers are on the management committee.

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The company's current policy concerning the payment of trade creditors is to follow the CBI's Prompt Payers Code (copies are available from the CBI, Centre Point, 103 New Oxford Street, London WC1A 1DU).

The company's current policy concerning the payment of trade creditors is to:

- settle the terms of payment with suppliers when agreeing the terms of each transaction;
- ensure that suppliers are made aware of the terms of payment by inclusion of the relevant terms in contracts; and
- pay in accordance with the company's contractual and other legal obligations.

Trade creditors of the company at the year end were equivalent to XX day's purchases, based on the average daily amount invoiced by suppliers during the year.

ADHAR PROJECT

TRUSTEES REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2017

Organisation

Adhar Project has a Management Committee who meet quarterly and support the manager and external consultants for the strategic direction and policy of the charity.

At present the Committee has nine members from a variety of backgrounds relevant to the work of the charity.

The day to day responsibility for the provision of the services rests with the CEO along with the Finance and Administration staff.

The CEO is responsible for ensuring that the charity delivers the services specified and that key performance indicators are met.

The CEO has responsibility for the day to day operational management of Adhar, individual supervision of the staff team and also ensuring that the team continues to develop their skills and working practices in line with good practice.

No preference dividends were paid. The directors do not recommend payment of a final dividend.

On behalf of the board of trustees

P Kothari (Vice Chair)

Trustee

Dated: 14 September 2017

ADHAR PROJECT

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF ADHAR PROJECT

I report on the accounts of the charity for the year ended 31 March 2017, which are set out on pages 8 to 19.

Respective responsibilities of trustees and examiner

The charity's trustees, who are also the directors of ADHAR PROJECT for the purposes of company law, are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination being a qualified member of Institute of Chartered Accountants in England and Wales (ICAEW).

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - (ii) to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;have not been met or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

David T Mayfield

Institute of Chartered Accountants in England and Wales (ICAEW)
Mayfield & Co (Accountants) Ltd
2 Merus Court
Meridian Business Park
Leicester
LE19 1RJ

Dated: 14 September 2017

ADHAR PROJECT

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2017

		Unrestricted funds general £	Unrestricted funds designated £	Restricted funds £	Total 2017 £	Total 2016 £
	Notes					
Income from:						
Donations and legacies	3	142,244	-	219,711	361,955	466,278
Expenditure on:						
Charitable activities	4	124,256	17,258	222,546	364,060	379,402
Net income/(expenditure) for the year/ Net movement in funds		17,988	(17,258)	(2,835)	(2,105)	86,876
Fund balances at 1 April 2016		51,711	50,000	10,644	112,355	25,479
Fund balances at 31 March 2017		69,699	32,742	7,809	110,250	112,355

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

ADHAR PROJECT

BALANCE SHEET

AS AT 31 MARCH 2017

	Notes	2017 £	£	2016 £	£
Current assets					
Debtors	9	47,901		39,511	
Cash at bank and in hand		84,832		102,288	
		<u>132,733</u>		<u>141,799</u>	
Creditors: amounts falling due within one year	10	(22,483)		(29,444)	
Net current assets			110,250		112,355
Income funds					
Restricted funds	13		7,809		10,644
Unrestricted funds - designated			32,742		50,000
Unrestricted funds - general			69,699		51,711
			<u>110,250</u>		<u>112,355</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2017. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The trustees responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The accounts were approved by the Trustees on 14 September 2017

H Manjothi (Treasurer)
Trustee

P Kothari (Vice Chair)
Trustee

Company Registration No. 05524738

ADHAR PROJECT

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2017

1 Accounting policies

Charity information

ADHAR PROJECT is a private company limited by guarantee incorporated in England and Wales. The registered office is 79 St Peter's Road, Leicester, LE2 1DH.

1.1 Accounting convention

The accounts have been prepared in accordance with the charity's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the accounts, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the accounts.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to the spending restrictions imposed by the fund provider.

Unrestricted funds are available for use at the discretion of the trustees at the furtherance of the charity's objectives.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

ADHAR PROJECT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

1 Accounting policies

(Continued)

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

1.5 Resources expended

Expenditure and Liabilities

Liability recognition – Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Governance costs

Includes costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.7 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

ADHAR PROJECT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

1 Accounting policies

(Continued)

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.8 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.9 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

ADHAR PROJECT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

3 Donations and legacies

	Unrestricted funds general	Restricted funds	Total 2017	Total 2016
	£	£	£	£
Donations and legacies	127,873	-	127,873	107,501
Grants receivable	14,371	219,711	234,082	358,777
	<u>142,244</u>	<u>219,711</u>	<u>361,955</u>	<u>466,278</u>
For the year ended 31 March 2016	<u>136,263</u>	<u>330,015</u>		<u>466,278</u>
Donations and legacies				
Client purchase	123,097	-	123,097	3,644
University income	1,179	-	1,179	2,980
Donations and other income	3,597	-	3,597	100,877
	<u>127,873</u>	<u>-</u>	<u>127,873</u>	<u>107,501</u>
Grants receivable for core activities				
Leicestershire County Council	7,288	-	7,288	13,508
Leicester City Council	7,083	-	7,083	4,150
Leicester City Council FRAMEWORK	-	-	-	11,104
Leicester City Council: Main Scheme	-	206,578	206,578	181,578
Awards for All	-	-	-	111,787
City NHS - PCT	-	2,000	2,000	11,850
City NHS - CCG	-	8,000	8,000	12,800
Donations and other income	-	3,133	3,133	12,000
	<u>14,371</u>	<u>219,711</u>	<u>234,082</u>	<u>358,777</u>

Grants were received from a number of sources during the year.

ADHAR PROJECT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

4 Charitable activities

	2017 £	2016 £
Staff costs	194,632	221,784
Volunteer costs	99	88
Group activities and incidents	22,544	32,866
Staff travel	2,473	2,817
Other costs	7,135	11,111
Equipment purchases	1,685	736
	<u>228,568</u>	<u>269,402</u>
Share of support costs (see note 5)	65,782	45,554
Share of governance costs (see note 5)	69,710	64,446
	<u>364,060</u>	<u>379,402</u>
Analysis by fund		
Unrestricted funds - general	124,256	
Unrestricted funds - designated	17,258	
Restricted funds	222,546	
	<u>364,060</u>	
For the year ended 31 March 2016		
Unrestricted funds - general		41,579
Restricted funds		337,823
		<u>379,402</u>

ADHAR PROJECT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

5 Support costs

	Support costs	Governance costs	2017	2016	Basis of allocation
	£	£	£	£	
Staff costs	21,305	54,500	75,805	72,665	
Consultancy fees	4,350	-	4,350	8,400	
Repairs and renewals	3,118	-	3,118	1,432	
Premises costs	30,814	-	30,814	8,303	
Insurance	1,138	-	1,138	1,488	
Other costs	67	-	67	2,092	
Legal and professional fees	4,990	-	4,990	-	
Independent examination fees	-	2,400	2,400	2,370	Governance
Other costs	-	12,810	12,810	13,250	Governance
	<u>65,782</u>	<u>69,710</u>	<u>135,492</u>	<u>110,000</u>	
Analysed between					
Charitable activities	<u>65,782</u>	<u>69,710</u>	<u>135,492</u>	<u>110,000</u>	

Governance costs includes payments to the independent examiners of £2,400 (2016- £2,370) for examination fees.

6 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year, but some of them were reimbursed a total of £900 travelling expenses (2016- £87).

ADHAR PROJECT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

7 Employees

Number of employees

The average monthly number employees during the year was:

	2017 Number	2016 Number
Service Delivery	10	8
Support Costs	1	1
Governance	1	1
	<u>12</u>	<u>10</u>

Employment costs

	2017 £	2016 £
Wages and salaries	255,311	269,788
Other pension costs	15,126	24,661
	<u>270,437</u>	<u>294,449</u>

No employee is allocated entirely to either governance or support costs: an assessment of part of each employee's involvement in governance or support costs has been used as the basis for determining the above apportionment of costs.

There were no employees whose annual remuneration was £60,000 or more.

8 Financial instruments

	2017 £	2016 £
Carrying amount of financial assets		
Debt instruments measured at amortised cost	<u>44,018</u>	<u>38,070</u>
Carrying amount of financial liabilities		
Measured at amortised cost	<u>9,806</u>	<u>6,981</u>

9 Debtors

	2017 £	2016 £
Amounts falling due within one year:		
Trade debtors	38,783	37,179
Other debtors	5,235	891
Prepayments and accrued income	3,883	1,441
	<u>47,901</u>	<u>39,511</u>

ADHAR PROJECT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

10 Creditors: amounts falling due within one year

	Notes	2017 £	2016 £
Other taxation and social security		12,677	20,463
Deferred income	11	-	2,000
Trade creditors		6,126	1,618
Other creditors		1,520	1,510
Accruals and deferred income		2,160	3,853
		<u>22,483</u>	<u>29,444</u>

11 Deferred income

	2017 £	2016 £
Other deferred income	-	2,000
	<u>-</u>	<u>2,000</u>

Deferred income is included in the financial statements as follows:

	2017 £	2016 £
	-	2,000
	<u>-</u>	<u>2,000</u>

12 Unrestricted funds

	Balance at 1 April 2016 £	Movement in funds		Balance at 31 March 2017 £
		Incoming Resources £	Outgoing Resources £	
Unrestricted funds				
Own Funds	5,045	3,597	(25)	8,617
Other Projects	4,572	1,179	(5,060)	691
P & D P Services	31,538	118,376	(107,929)	41,985
County Day Services	10,556	12,009	(4,217)	18,348
DOLS	-	7,083	(7,025)	58
	<u>51,711</u>	<u>142,244</u>	<u>(124,256)</u>	<u>69,699</u>

ADHAR PROJECT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

13 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2016	Movement in funds		Balance at 31 March 2017
	£	Incoming Resources £	Outgoing Resources £	£
Mental Health East	105	65,114	(65,218)	1
Mental Health North	283	86,597	(86,868)	12
Mental Health ACC	75	35,000	(35,036)	39
Other Projects	828	-	-	828
Mental Health Arts	4,379	25,000	(29,374)	5
BME Health CCG	4,974	-	(4,450)	524
TAI CHI & QIGONG	-	8,000	(1,600)	6,400
	<u>10,644</u>	<u>219,711</u>	<u>(222,546)</u>	<u>7,809</u>

14 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2016	Movement in funds		Balance at 31 March 2017
	£	Incoming Resources £	Outgoing Resources £	£
Property Fund	25,000	-	(17,258)	7,742
Transport Fund	25,000	-	-	25,000
	<u>50,000</u>	<u>-</u>	<u>(17,258)</u>	<u>32,742</u>

15 Analysis of net assets between funds

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total £
Fund balances at 31 March 2017 are represented by:				
Current assets/(liabilities)	69,699	32,742	7,809	110,250
	<u>69,699</u>	<u>32,742</u>	<u>7,809</u>	<u>110,250</u>

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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

16 Related party transactions

There were no disclosable related party transactions during the year (2016- none).

Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2017 £	2016 £
Aggregate compensation	54,500	35,200

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