

Registered number: 06040775

Charity number: 1127625

ACTAsia for Animals

UNAUDITED ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2016

Prepared By:

Henley Accounting Services Ltd
Chartered Accountants & Chartered Tax Advisors
54 Queen Street
Henley-on-Thames
Oxfordshire
RG9 1AP

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2016**

TRUSTEES

Brian Cowie

Nel Van Amerongen

Caroline Rodriguez (appointed 1 January 2016)

Nicola Hooper (resigned 31 December 2015)

REGISTERED OFFICE

The Apex

2 Sheriffs Orchard

Coventry

CV1 3PP

COMPANY NUMBER

06040775

CHARITY NUMBER

1127625

ACCOUNTANTS

Henley Accounting Services Ltd

Chartered Accountants & Chartered Tax Advisors

54 Queen Street

Henley-on-Thames

Oxfordshire

RG9 1AP

ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2016

CONTENTS

	Page
Report of the Trustees	3
Independent Examiner's Statement	8
Accountant's Report	10
Statement of Financial Activities	11
Balance Sheet	12
Notes to the Accounts	13 to 17
Detailed Statement of Financial Activities	16

FOR THE YEAR ENDED 31 DECEMBER 2016

TRUSTEES' REPORT

The trustees present their report and accounts for the year ended 31 December 2016

STRUCTURE GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, the Memorandum and Articles of Association, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Risk management

The Trustees identify and review the risks to which the charity is exposed and ensure that controls are in place to provide appropriate and reasonable assurance against fraud and error.

Board members

There were two changes to the membership of the Board of Trustees in 2016.

Public Benefit

Our main activities and who we try to help are described below:

To promote humane behavior towards humans, animals and the environment by:

1. providing training to those who can then offer appropriate care for animals
2. raising public awareness and educating consumers in matter pertaining to animal welfare, environmental protection and compassionate behavior
3. providing animal welfare advice, assistance, training and support
4. under-taking research into matters pertaining to human behavior change, human or animal welfare and environmental protection
5. establishing education programmes in primary schools and kindergartens.

The purpose of ActAsia is:

Through education, to promote compassion for animals, kindness towards people and respect for the environment in China and throughout Asia.

Our activities include:

- Student Education: caring for life education curriculum for primary school ages, teacher training, summer camps and outreach to community centres.
- Consumer Education: ActAia raise awareness about the exploitation of people, animals and the environment in consumer products industry. It researches into the toxic chemicals found in fur clothing, fur free fashion shows and charity galas, recruitment of fur free retailers and designers.
- Professional Education: veterinary training and continued professional development.

FOR THE YEAR ENDED 31 DECEMBER 2016

TRUSTEES' REPORT

Achievements and performance

Overview:

ActAsia grew its income 31% in 2016 to £162,019.

Caring for Life Humane Education:

- ActAsia's Caring for Life Education (CLE) reached 53,588 students through more than 100 schools and trained more than 1,147 teachers as human educators.
- An additional six new schools were added to CLE programme from the areas of Shanghai and Hangzhou.
- ActAsia produced two booklets for educational authorities and teachers: Curriculum Framework & Guidelines and Curriculum Standard.

Consumer Education:

- Fur Free Fashion Show in 2016

Professional Education:

- In 2016 Vets for Compassion visited China and assessed veterinarians who had been trained in the past. Two more vets were added to our team of Trainers, making a total of nine Chinese vets who are able to now train others in the country.
- Specialist training on rabbit health was offered to vets.
- Vets for Compassion worked with ActAsia to update the Veterinary Manual, which was then translated and distributed to all our trainers in China. In addition, two more videos were made to demonstrate appropriate handling of cats and dogs in a veterinary surgery.

FOR THE YEAR ENDED 31 DECEMBER 2016

TRUSTEES' REPORT

Financial review

Reserves

In keeping with the Charities Commission guidance on reserves, the Board of ActAsia has a policy to hold unrestricted reserves in order to ensure the continued activities of the company in times of reduced income. Currently unrestricted reserves are £19,885 and reserves restricted to FUR projects are £6,476.

Income

Total income grew by 31% to £162,019 in 2016.

Costs

Expenditure on charitable activities grew by 9% in 2016 to £146,526.

In so far as the Trustees are aware:

- there is no relevant information of which the charitable company's Independent examiners are unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the Independent Examiners are aware of that information.

FOR THE YEAR ENDED 31 DECEMBER 2016

TRUSTEES' REPORT

Statement of Trustees' responsibilities

The Trustees (who are also directors of BASIS Registration Limited for the purpose of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with the applicable law and UK GAAP.

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is appropriate to presume that the charitable company will continue in operation.

The report was prepared in accordance with the special provisions within Part 15 of the Companies Act 2006. The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Board of Trustees on 28 September 2017

Trustee:
Brian Cowie

FOR THE YEAR ENDED 31 DECEMBER 2016

TRUSTEES' REPORT

**INDEPENDENT EXAMINER'S STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2016**

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ACTASIA FOR ANIMALS

I report on the accounts of the company for the year ended 31 December 2016 .

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. I am qualified to undertake the examination by being a qualified member of Institute of Chartered Accountants in England & Wales .

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINERS STATEMENT

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2016

INDEPENDENT EXAMINERS STATEMENT

In connection with my examination, no matter has come to my attention:

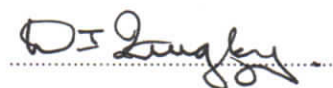
(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and

- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Date: 28 September 2017

Henley Accounting Services Ltd
Chartered Accountants & Chartered Tax Advisors
54 Queen Street
Henley-on-Thames
Oxfordshire
RG9 1AP
01491 413423

**ACCOUNTANTS' REPORT TO THE BOARD OF DIRECTORS ON THE UNAUDITED ACCOUNTS
OF ACTASIA FOR ANIMALS, FOR THE YEAR ENDED 31 DECEMBER 2016**

In order to assist you to fulfill your duties under the Companies Act 2006, we have prepared for your approval the accounts of ACTAsia for Animals for the year ended 31 December 2016 as set out on pages - to (1) from the company's accounting records and from information and explanations you have given us.

As a practising member of the Institute of Chartered Accountants in England & Wales, we are subject to its ethical and other professional requirements which are detailed on their website.

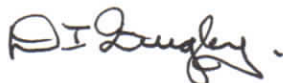
This report is made solely to the Board of Directors of ACTAsia for Animals, as a body, in accordance with the terms of our engagement. Our work has been undertaken solely to prepare for your approval the accounts of ACTAsia for Animals and state those matters that we have agreed to state to the Board of Directors of ACTAsia for Animals, as a body, in this report, in accordance with the requirements of the Institute of Chartered Accountants in England & Wales as detailed on their website. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than ACTAsia for Animals and its Board of Directors as a body for our work or for this report.

It is your duty to ensure that ACTAsia for Animals has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and profitability of ACTAsia for Animals. You consider that ACTAsia for Animals is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the accounts of ACTAsia for Animals. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory accounts.

Henley Accounting Services Ltd
Chartered Accountants & Chartered Tax Advisors
54 Queen Street
Henley-on-Thames
Oxfordshire
RG9 1AP

28 September 2017



**Consolidated Statement of Financial Activities
for the year ended 31 December 2016**

	Unrestricted funds	Restricted funds	2016 Total	2015 Total
	£	£	£	£
Income				
Income from generated funds				
Income from Investments	43	-	43	21
Income from charitable activities	111,570	50,406	161,976	123,120
Total Income and endowments	111,613	50,406	162,019	123,141
Expenses				
Costs of generating funds				
Expenditure on Charitable activities	102,596	43,930	146,526	134,296
Total Expenses	102,596	43,930	146,526	134,296
Net gains on investments				
Net Income	9,017	6,476	15,493	(11,155)
Gains/(losses) on revaluation of fixed assets				
Net movement in funds:				
Net income for the year	9,017	6,476	15,493	(11,155)
Total funds brought forward	10,868	-	10,868	22,022
Net funds carried forward	19,885	6,476	26,361	10,867

This statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities

BALANCE SHEET AT 31 DECEMBER 2016

	Notes	2016 £	2015 £
FIXED ASSETS			
Tangible assets	2	339	905
CURRENT ASSETS			
Cash at bank and in hand		<u>28,692</u>	<u>12,687</u>
		28,692	12,687
CREDITORS: Amounts falling due within one year	3	<u>2,670</u>	<u>2,725</u>
NET CURRENT ASSETS		<u>26,022</u>	<u>9,962</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>26,361</u>	<u>10,867</u>
CAPITAL AND RESERVES			
Unrestricted funds	5		
General fund		19,885	10,867
Restricted funds	6	<u>6,476</u>	<u>-</u>
		<u>26,361</u>	<u>10,867</u>

For the year ending 31 December 2016 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the board of trustees on 28 September 2017 and signed on their behalf by

.....
Brian Cowie
Trustee

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2016**

1. ACCOUNTING POLICIES

1a. Basis Of Accounting

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with FRS102 - The Financial Reporting Standard applicable in the UK and Republic of Ireland and the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

1b. Incoming Resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

1c. Resources Expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

1d. Allocation And Apportionment Of Costs

All costs relate to the single activity of the charitable company and are recognised accordingly.

1e. Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds are funds set aside by the trustees out of unrestricted general funds for the specific future purposes or projects.

1f. Depreciation

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

Equipment	straight line 20%
-----------	-------------------

1g. Turnover

Turnover represents the invoiced value of goods and services supplied by the company, net of value added tax and trade discounts.

2. TANGIBLE FIXED ASSETS

	Equipment £	Total £
Cost		
At 1 January 2016	1,699	1,699
At 31 December 2016	1,699	1,699
Depreciation		
At 1 January 2016	794	794
For the year	566	566
At 31 December 2016	1,360	1,360
Net Book Amounts		
At 31 December 2016	339	339
At 31 December 2015	905	905

3. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2016 £	2015 £
Bank loans and overdrafts	239	-
Other creditors	2,431	2,725
	<u>2,670</u>	<u>2,725</u>

4. LIMITED BY GUARANTEE

The company is limited by guarantee and does not have a share capital. Each member gives a guarantee to contribute a sum not exceeding £1, to the company should it be wound up. At 31 December 2016 there were 3 members.

5. UNRESTRICTED FUNDS

	Brought forward £	Incoming resources £	Outgoing resources £	Transfers £	Carried forward £
General fund	10,868	111,613	(102,596)	-	19,885
	<u>10,868</u>	<u>111,613</u>	<u>(102,596)</u>	<u>-</u>	<u>19,885</u>

6. RESTRICTED FUNDS

	Brought forward	Incoming resources	Outgoing resources	Transfers	Carried forward
	£	£	£	£	£
FUR	-	50,406	(43,930)	-	6,476
	<u>-</u>	<u>50,406</u>	<u>(43,930)</u>	<u>-</u>	<u>6,476</u>

Incoming Resources
for the year ended 31 December 2016

	2016	2015
	£	£
Incoming resources		
Incoming resources from generated funds		
	<u>43</u>	<u>21</u>
Grants - restricted		
Grants - unrestricted	599	30,317
Major donors - restricted	28,510	59,805
Major donors - unrestricted	96,323	9,476
Appeals & direct marketing unrestricted	-	8,405
Fundraising	19,328	9,093
Appeals & Marketing restricted	16,851	4,014
Gifts & donations - unrestricted	365	840
Gifts & donations - restricted	<u>-</u>	<u>170</u>
	161,976	122,120
	<u>161,976</u>	<u>123,120</u>
	<u>162,019</u>	<u>123,141</u>

Expenses
for the year ended 31 December 2016

	2016	2015
	£	£
Expenses		
Costs of generating funds		
Charitable Activities		
Other Project Costs	37,091	17,549
Design and Implementation	44,715	60,310
Research & Reporting	184	6
Travel costs for awareness of fur issues in China (including educating people to avoid wearing fur)	8,044	10,588
Promotional costs	2,960	136
Project office costs	5,590	5,303
Overseas staff costs	5,021	4,836
Director Salaries	16,146	10,200
travel costs China Humane Education	13,668	16,538
	<u>133,419</u>	<u>125,466</u>
 Governance Costs		
Exchange loss or gain	369	1,027
sundry costs	178	-
Travel and Subsistence	594	346
Meetings and Conferences	32	-
Director Salary	6,354	3,300
Telephone costs	410	72
Postage	874	13
Printing	220	328
Subscriptions	182	374
Website	-	112
Bank charges	159	717
Computer Costs	-	429
Accountancy	3,169	1,546
Depreciation of Equipment	566	566
	<u>13,107</u>	<u>8,830</u>
	<u>146,526</u>	<u>134,296</u>



Trustees' Annual Report for the period

From	Period start date	To	Period end date
	Day Month Year		Day Month Year
	31 01 2016		31 12 2016

Section A Reference and administration details

Charity name	ACTASIA FOR ANIMALS
Other names charity is known by	ACTASIA FOR ANIMALS
Registered charity number (if any)	1127625
Charity's principal address	POBOX1264 HIGH WYCOMBE BUCKINGHAMSHIRE HP10 8WL
Postcode	

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 BRIAN COWIE			
2 NELLY VAN AMERONGEN			
3 CAROLINE RODRIGUES			

Name	Dates acted if not for whole year
N/A	

Names and addresses of advisers (Optional information)

Type of adviser: N/A

Name

Address

Name of chief executive or names of senior staff members (Optional information)

Pei F Su

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution): Constitution

How the charity is constituted (eg. trust, association, company): Company by guarantee

Trustee selection methods (eg. appointed by, elected by): By resolution of the Trustees

Additional governance issues (Optional information):

- All our trustees are unpaid.
- Our trustees are responsible for overseeing the strategy and are responsible in law for the running of ACTAsia.
- All the trustees served for the whole year:
- Trustees dedicate the charity's day to day operation to the Executive Director

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote humane behaviour towards humans, animals and the environment by:

1. providing capacity building to those who can then offer appropriate care, protection, treatment and security for animals which are in need of it by reasons of sickness, maltreatment, poor circumstances or ill usage;
2. raising public awareness and educating consumers in matters pertaining to animal welfare, environmental protection and compassionate behaviour
3. providing advice, assistance, training and support to members of the public and/or organisations who require such advice, assistance, training and support in connection with animal welfare and/or cruelty issues;
4. under-taking research into matters pertaining to human behaviour change, human or animal welfare and environmental protection.
5. establishing humane education programmes in primary schools and kindergartens, to improve the welfare standards of animals, and to promote the respect for all life, including humans and the environment.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The charity carries out a wide range of activities in pursuance of its charitable aims. The trustees consider that these activities provide benefit to those who are concerned about the welfare of humans and animals, as well as environmental protection both in the UK and Asia.

We plan and implement projects on different animal protection issues, always in partnership with local groups. We focus on long-term solutions to problems, instead of quick fix 'band aids' – this allows us to work towards a permanent ending of animal abuse.

The charity focus on the following programmes:

- Humane Education: caring for life education curriculum for primary school ages, teacher training, summer camps, outreach to community centres.
- Consumer Education: research into the toxic chemicals found in fur clothing, fur free fashion show and charity gala, recruitment of fur free retailers and designers.
- Professional Education: veterinary training and continued professional development.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

Organizational

- Helen Hayes MP hosted the 10 Year Anniversary celebration at the House of Commons in London, UK attended by representatives from a wide range of fields including education, animal protection, human medicine, celebrities and many supporters
- We've received more awards than ever before: the Ceva Animal Welfare Award for Charity Team of the Year and in China, the Dalang Award for excellent Community Education Service to Society
- ACTAsia's video about the Yulin Festival, and our pioneering approach to it, has been re-created for audiences in the Netherlands by Bont Voor Dieren.
- Celebrities Richie Kul and Sylvie Guillem offered us their support by encouraging people to follow a compassionate lifestyle
- The Animal Rights Conference in California was attended by founder and Execu-

tive Director Pei F. Su who gave two inspiring talks, and received overwhelming support

- Ms Pei F. Su visited Oxford to give a presentation on behalf of ACTAsia, drawing attention to the left-behind children of China and how Caring for Life Education is helping them

Caring for Life Humane Education

- ACTAsia's Caring for Life Education (CLE) reached a groundbreaking 53,588 students through more than 100 schools and trained more than 1,147 teachers as humane educators.
- Caring for Life Education (CLE) has yielded impressive results through its ongoing evaluation - carried out as independent research by an academic - proving that humane education makes children friendlier and more compassionate while reducing aggression and disruptive behaviors
- Top advertising copywriters and award winning graphic designers and animators produced a new video called 'Together' to help explain and promote the CLE programme
- Rural China was visited during the summer months with left-behind children benefiting from the CLE programme
- An additional six new schools were added to CLE program from the areas of Shanghai and Hangzhou - these are special in that they consist solely of children whose parents are migrant workers from rural China
- ACTAsia produced two booklets for educational authorities and teachers: Curriculum Framework & Guidelines and Curriculum Standard.

Consumer Education

- The 3rd Fur Free Fashion Show in 2016 exposure reached millions, ten international and seven Asian designers participated and a more glamorous profile was raised as the show was held in Shanghai - fashion capitol of China. Over 350 guests were especially amazed at our gourmet plant-based menu - the first of its kind in China. See our article and video [here](#)
- Nine more Fur Free Retailers (FFRs) have been recruited in China, Australia and the USA - among them fashionable brands and popular clothes worn also by celebrities
- ACTAsia joined the Fur Free Asia movement coordinated by a coalition of organizations to raise awareness and support for a fur free life in Asia - social media were widely utilised, catchy comics and internationally coordinated activities to engage with the younger generation of consumers

- Fur Free Premises initiative was launched and many businesses and organizations such as Vet Clinics and a Photographer's Atelier have joined us, declaring that nobody should wear fur on their premises
- 2015's toxic fur campaign continued in 2016 with substantial support from Focus Media company - they displayed our 15secs video on 100 thousand LED screens, across 100 cities in China, reaching an estimated 300 million viewers - and they did this pro bono

Professional Education

- In 2016 Vets for Compassion visited China and assessed veterinarians who had been trained in the past. Two more vets were added to our team of Trainers, making a total of nine Chinese vets who are able to now train others in the country
- Specialist training on rabbit health was offered to vets by Dr. Narelle Walters (Melbourne Rabbit Vet Clinic) as part of ACTAsia's Continued Professional Development work for veterinarians. Rabbits are increasingly found as pets in China and there are major welfare concerns both in husbandry and veterinary medicine
- Vets for Compassion worked with ACTAsia to update the Veterinary Manual, which was then translated and distributed to all our trainers in China. In addition, two more videos were made to demonstrate appropriate handling of cats and dogs in a veterinary surgery.
- Since 2009 we have trained 828 vets across China.

Section E Financial review

Brief statement of the charity's policy on reserves

ACTAsia aims to build a reserve to guarantee 6-9 months of operating costs. The reserves will not be put in investments as the charity is so small but in a savings account.

Details of any funds materially in deficit At 31 December 2016 no funds were in deficit

Further financial review details (Optional information)

Principal funding sources

The charity's main source of income is grants from grant bodies or other animal charities, which are interested in promoting animal welfare in Asia. We also receive a few small and irregular donations from the general public.

Expenditure to support the key objectives of the charity

The expenses are mainly related to project implementation in China. The administrative and management expenditure is tightly controlled to keep it as low as possible.

Investment policy and objectives

The charity has no investments. Our cash balances are held in a savings account.

Section F Other optional information

Statement of Trustees' responsibilities

The charity's trustees are responsible for preparing an annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 1993, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees for the purposes of charity law who served during the year and up to the date of this report are set out on page 1.

Section G Declaration

**The trustees declare that they have approved the trustees' report above.
Signed on behalf of the charity's trustees**

Signature(s)

Brian Cowie

Full name(s) Brian Cowie

Position Chairman

Date: 5/10/2017