

Firefly Cancer Awareness and Support Limited
(A company limited by guarantee)

Report and Financial Statements

For the year ended 30 April 2017

Firefly Cancer Awareness and Support Limited

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For the year ended 30 April 2017

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Firefly Cancer Awareness and Support Limited

Company Information

For the year ended 30 April 2017

REGISTERED OFFICE:

8 Castlegate
Tickhill
Doncaster
DN11 9QU

TRUSTEES:

P Taylor
G Pickering
DL Dunn
I Bacchus

INDEPENDENT EXAMINER:

Jon Lister FCCA
Enterprise Chartered Certified Accountants
8 Castlegate
Tickhill
Doncaster
DN11 9QU

Firefly Cancer Awareness and Support Limited

Report of the Directors (including the Trustees' Report) **For the year ended 30 April 2017**

The trustees, who are also directors of the charity for the purposes of the Companies Act, submit their annual report and the financial statements for the year ended 30 April 2017. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) (FRS 102) issued in 2015 in preparing the annual report and financial statements of the charity.

The charity is a charitable company and is limited by guarantee. The charity's governing document is its Memorandum and Articles of Association, which restricts the charity's operations to all lawful acts as are necessary or incidental to its Objects.

Trustees' responsibilities statement

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statement;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Structure, governance and management

The trustees have responsibility to direct the charity's affairs in such a way as to promote the Objects.

Constitution

The Trust is a company limited by guarantee. The company's Memorandum & Articles of Association are the primary governing document of the trust. A member of the company must also be a director (trustee) of the company.

Members' liability

Each member of the company undertakes to contribute to the assets of the company in the event of it being wound up when he/she is a member or within 1 year after he/she ceases to be a member, such amount as may be required, not exceeding £1. The current number of members is four.

Firefly Cancer Awareness and Support Limited

Report of the Directors (including the Trustees' Report) - Continued **For the year ended 30 April 2017**

Structure, governance and management continued

Recruitment and training of trustees

Trustees are recruited based on their knowledge and experience in the services the charity provides to meet its objectives. No formal training is provided to new trustees given their existing knowledge. Training is available should it be required.

Risk management

The board of trustees have overall responsibility for ensuring that the charity has appropriate systems of controls, financial or otherwise. They are also responsible for keeping proper accounting records, for safeguarding the assets of the charity and for taking reasonable steps for the prevention and detection of fraud and other irregularities and to provide reasonable assurance that:

- The charity is operating efficiently and effectively
- The assets are safeguarded against unauthorised use or disposition
- Proper records are maintained and financial information used within the charity reliable
- The charity complies with relevant laws and regulations

Risk review

The trustees have conducted a review of the major risks to which the charity is exposed and appropriate systems have been established to mitigate those risks. Significant external risks to funding have led to the development and implementation of a strategic plan. This will allow for the re-direction of funding and some activities.

Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects to ensure consistent quality of delivery for all operational aspects of the charity. These procedures are constantly reviewed to ensure that they still meet the needs of the charity.

Objectives and activities

The principal objects and activities of the company are the promotion and protection of the physical and mental health of cancer sufferers and their carers through the provision of support, education and practical advice throughout South Yorkshire.

The objects of the charity are in particular, but without limitation;

- a) Advance the education of the general public in all areas relating to cancer.
- b) The provision of advocacy, advice and information.
- c) The provision of resources.

Firefly Cancer Awareness and Support Limited

Report of the Directors (including the Trustees' Report) - continued **For the year ended 30 April 2017**

Trustees

P. Taylor
G. Pickering
D.L. Dunn
I. Bacchus

Achievements and performance

During the period under review the charity continued to develop its prominence in South Yorkshire through the delivery of its services, particularly the 'Firefly Expresses' which transfer patients undergoing cancer treatment and aftercare from home to the appropriate cancer treatment hospital. The charity has also taken part in a number of events within the community to increase cancer awareness and raise vital funds.

The service user numbers continue to increase and the trustees have acquired further vehicles to enable them to meet the increasing demands on these services. The trustees have again continued strengthening the operating infrastructure along with a bank of volunteers to ensure the clear demand can be met.

The trustees would like to thank all funders, donors, volunteers and supporters who have given their support, time and monies to help the charity deliver its objectives.

This report was approved by the directors on 31st October 2017.

And signed on their behalf by;

Director
P. Taylor

Independent Examiners Report to the Trustees of
Firefly Cancer Awareness and Support Limited
For the year ended 30 April 2017

We report on the accounts for the year ended 30 April 2017 set out on pages 6 to 11.

Retrospective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 145(1) of the Charities Act 2011 and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to;

- examine the accounts under section 145 of the Charities Act 2011;
- to follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respects the requirements to keep accounting records in accordance with section 386 of the Companies Act 2006; and to prepare accounts which accord with accounting records, comply with the accounting requirements of section 386 of the Companies Act 2006 and with the method and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Jon Lister FCCA

Enterprise Accountancy Services Limited

8 Castlegate

Tickhill

Doncaster

South Yorkshire

DN11 9QU

Dated: 31st October 2017

Firefly Cancer Awareness and Support Limited

Statement of Financial Activities (including Income & Expenditure Account) **For the year ended 30 April 2017**

		Unrestricted Funds 2017 £	Restricted Funds 2017 £	Total Funds 2017 £	Total Funds 2016 £
	Notes				
INCOMING RESOURCES					
Incoming resources from charitable activities:					
Other income	2	486	-	486	146
Events	2	7,244	-	7,244	5,880
Donations and gifts	2	194,904	-	194,904	156,336
TOTAL INCOMING RESOURCES		202,634	-	202,634	162,362
RESOURCES EXPENDED					
Charitable activities	3	159,180	5,779	164,959	132,051
Governance costs	4	-	-	-	-
TOTAL RESOURCES EXPENDED		159,180	5,779	164,959	132,051
NET INCOMING/(OUTGOING) RESOURCES		43,454	(5,779)	37,675	30,312
Total funds brought forward		163,062	24,694	187,756	157,444
TOTAL FUNDS CARRIED FORWARD		206,516	18,916	225,431	187,756

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

Firefly Cancer Awareness and Support Limited
Registered Company Number: 7114599 (England and Wales)
Balance Sheet as at 30 April 2017

	Notes	2017 £	2016 £
FIXED ASSETS			
Tangible assets	6	186,470	78,789
CURRENT ASSETS			
Debtors	7	-	-
Cash at bank and in hand		<u>39,617</u>	<u>115,886</u>
		39,617	115,886
CURRENT LIABILITIES			
Creditors due within one year	8	<u>656</u>	<u>6,920</u>
NET CURRENT ASSETS/(LIABILITIES)		<u>38,962</u>	<u>108,967</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u><u>225,431</u></u>	<u><u>187,756</u></u>
FUNDS			
Unrestricted funds	9	<u>206,516</u>	<u>163,062</u>
Restricted funds	9	<u>18,916</u>	<u>24,694</u>
TOTAL FUNDS		<u><u>225,431</u></u>	<u><u>187,756</u></u>

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

The company is entitled to exemption from the audit requirement contained within section 477 of the Companies Act 2006, for the year ended 30 April 2017. No member of the company has deposited a notice pursuant to section 476, requiring an audit of these accounts.

These financial statements were approved by the trustees on 31st October 2017.

The directors have acknowledged their responsibilities for preparing account which give a true and fair view of the Company and of the profit/loss (which ever is applicable for the year then ended in accordance with the requirements of the Companies Act 2006 and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to the Company.

The directors have acknowledged their responsibilities for ensuring that the Company keeps accounting records which comply with the Companies Act 2006.

Director
I. Bacchus

Date:

Firefly Cancer Awareness and Support Limited

Notes to the Financial Statements

For the year ended 30 April 2017

1 ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard 102 (effective January 2015) and with the Accounting and Reporting by: Statement of Recommended Practice (FRS 102) (issued in January 2015).

Going concern

The financial statements have been prepared on a going concern basis. The company's activities are dependent upon the continued support of its key funders who have undertaken to provide such support for the foreseeable future.

If the going concern basis were not appropriate, adjustments would have to be made to reduce the value of assets to their recoverable values, to provide any further liabilities that may arise and reclassify fixed assets to current assets and long terms liabilities to current liabilities.

Cash flow statement

The trustees have taken advantage of the exemption in Financial Reporting Standard No. 1 (revised) from including a cash flow statement in the financial statement on the grounds that the charity is small.

Grants receivable

Revenue grants are credited to the Statement of Financial Activities in the year for which they are received.

Taxation

The company is a registered charity and its activities are not subject to taxation.

Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows;

Motor vehicles	25% reducing balance
Fixtures and fittings	33% straight line
Land and buildings	10% straight line
Plant and equipment	20% reducing balance

Firefly Cancer Awareness and Support Limited

Notes to the Financial Statements - continued

For the year ended 30 April 2017

Fund Accounting

Funds held by the charity are either:

Restricted funds - these are funds that can only be used for a particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Unrestricted funds - these are funds which can be used at the organisation's discretion in accordance with the objects of the charity.

2 INCOMING RESOURCES - CHARITABLE ACTIVITIES

	Unrestricted	Restricted	Total 2017	Total 2016
	£	£	£	£
Events	7,244	-	7,244	5,880
Sale of merchandise	486	-	486	146
Donations	194,904	-	194,904	156,336
	202,634	-	202,634	160,043

3 RESOURCES EXPENDED - CHARITABLE ACTIVITIES

	Unrestricted	Restricted	Total 2017	Total 2016
	£	£	£	£
Activities and events expenses	117,113	-	117,113	105,969
Depreciation	42,067	5,779	47,846	26,082
	159,180	5,779	164,959	83,202

4 RESOURCES EXPENDED - GOVERNANCE COSTS

	Unrestricted	Restricted	Total 2017	Total 2016
	£	£	£	£
Legal fees	-	-	-	-
	-	-	-	-

Firefly Cancer Awareness and Support Limited

Notes to the Financial Statements - continued

For the year ended 30 April 2017

5 Directors' (Trustees) remuneration

No trustees' remuneration have been paid or waived during the year.

6 TANGIBLE FIXED ASSETS

	Motor Vehicles £	Land & Buildings £	Plant & Equipment £	Fixtures & Fittings £	Total £
COST					
At 1 May 2016	142,024	-	-	2,162	144,186
Additions	81,398	74,500	2,600	4,917	163,415
Disposals	(39,528)	-	-	-	(39,528)
At 30 April 2017	183,894	74,500	2,600	7,079	268,073
DEPRECIATION					
At 1 May 2016	64,489	-	-	907	65,396
Charge for year	37,761	7,450	520	2,115	47,846
Released on Disposal	(31,639)	-	-	-	(31,639)
At 30 April 2017	70,611	7,450	520	3,022	81,603
NET BOOK VALUE					
At 30 April 2017	113,283	67,050	2,080	4,057	186,470
At 30 April 2016	77,535	-	-	1,254	78,789

7 DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2017 £	2016 £
Prepayments & accrued income	-	-
	-	-

Firefly Cancer Awareness and Support Limited

Notes to the Financial Statements - continued **For the year ended 30 April 2017**

8 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2017	2016
	£	£
Trade creditors	656	520
Other creditors	-	5,260
Accrued expenses & deferred income	-	1,140
	656	6,920

9 FUNDS

	Unrestricted	Restricted
	£	£
Brought forward at 1 May 2016	163,062	24,694
Surplus/(deficiency) in the year	43,454	(5,779)
	206,516	18,916

Restricted funds relate wholly to the donations from One Call insurance
The recorded deficiency represents the annual depreciation of the purchased vehicle.

10 ULTIMATE CONTROLLING PARTY

In the opinion of the directors no one party controlled the company during the year under review.

The company is controlled by its members who are the trustees named in the Company information by virtue of their acting in concert.

11 GOING CONCERN

The directors consider the company to be a going concern for a period of 12 months from the signing date of the balance sheet.