

Trustees' Annual Report

For the period

From (start date) 0 1 0 4 1 6 to end date 3 1 0 3 1 6

Section A Reference and administration details

Charity name

11th Eastbourne Scout Group

Other names the charity is known by

Registered charity number (if any)

1 1 6 7 7 4 3

HQ registration number

Charity's principal address

Scout Hut, Priory Road

Eastbourne

East sussex

Postcode

B N 2 3 7 N X

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Julian Williams	Chairman	May-17
2	David abbey	Treasurer	
3	Alfreda Hay	Secretary	
4	Neil Pennels		
5	Suzanne Burfield		
6	Mark Osborne	Group scout Leader	
7	Zoe Evans	Assistant Grp leader	
8	Nicola fallon	Beaver leader	
9	AJ Ramsden	Scout troop leader	Feb-17
10	Murray Pannet	Troop Assistant	
11			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

1 LT700001 (1st February 2017)

The Group's governing documents are those of the The

(e.g. trust deed, constitution)	The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which then gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted (e.g. trust, association, company)	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods (e.g. appointed by, elected by)	The Trustees are appointed in accordance with the Policy Organisation and Rules of The Scout Association.
Additional governance issues (optional information but encouraged as best practice)	
You may choose to include additional information, where relevant, about:	The Group is managed by the Group Executive Committee the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.
Policies and procedures adopted for: a) the induction and training of trustees; b) trustee consideration of major risks and the systems and procedures to manage them	<p>The Committee consists of 3 independent representative Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meet on average 3-4 times a year.</p> <p>Members of the Executive Committee complete on-line safeguarding packages and are subject to DBS checks.</p> <p>This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:</p> <ul style="list-style-type: none"> The maintenance of Group property; The raising of funds and the administration of Group finance; The insurance of persons, property and equipment; Group public occasions; Assisting in the recruitment of leaders and other adult support; Appointing any sub committees that may be required; Appointing Group Administrators and Advisors other than those who are elected.

Section B	Structure, governance and management (continued)
	Risk and Internal Control (Specimen 1) The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Association's national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently. For the past 3 years we have had Slimming world use the HQ on Thursday. They are now formally charged a rent for the use of the HQ, the income assists to fund essential maintenance for, and the running costs of the HQ.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 15. If there was a reduction in membership in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control (Specimen 2)

The group has in place systems of internal controls that designed to provide reasonable assurance against material

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live

3 LT700001 (1st February 2017)

which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partners with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

Every meeting meets these objectives, due to fanta

Additional details of the objectives and activities (optional information but encouraged as best p

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Wow what a busy year across all the sections, the Beavers have enjoyed a sleepover at Legoland, and one more in Berwick, the Cubs have been busy too, having had camp in May, and most recently the hugely successful year in 45 hrs camp. And not to be left out the troop h

been on winter camp at Gilwell, and travelled to Denmark for a jamboree. Lets not forget camp 110 that all sections have been involved in fundraising for the group doing bag packing. Each section is currently at maximum capacity, this is due to the great leader team, providing a great programme for all the YPs across all sections. Most not all of the YPs have attained the highest award in a section that is appropriate to their section.

4 LT700001 (1st February 2017)

Section E	Financial Review
Brief statement of the charity's policy on reserves	<p>Reserves Policy</p> <p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a reserve of £1000 which has been maintained throughout this period.</p>
Quantify and explain any designations	
Details of any funds materially in deficit (circumstances plus steps to eliminate)	<p>none</p>
Further financial review details (optional information)	
<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> the charity's principal sources of funds (including any fundraising); how expenditure has supported the key objectives of the charity; 	<p>Investment Policy (Specimen 1)</p> <p>The Group's Income and Expenditure is very small and consequently does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash with mainstream banks or building societies or The Scout Association's Short Term Investment Service.</p> <p>The Group Executive regularly monitors the levels of groups bank balance taking into account forecasted expenditure. At the start of this period our bank account had 4 sub accounts to show cash balance for the reserve (£1,000) main account, big camps (Denmark etc) and membership fees (average circa £3,000 every February). During the course of the year CAF bank advised that they were going to charge extra for each sub account. The group executive agreed to reduce the accounts to just one.</p>

- investment policy and objectives

Executive agreed to reduce the accounts to just one v
treasurer using an accounting programme to show ho
much money is held in those areas to make budgeting
effective.

Investment Policy (Specimen 2)

The Group does not have sufficient funds to invest in
term investments. The Group has therefore adopted
averse strategy to the investment of its funds. All fur
held in cash using only mainstream banks or t
societies.

Section F

Other Optional Information

5 LT700001 (1st February 2017)

The Group does not have sufficient funds to inv
term investments. The Group has therefore ad
averse strategy to the investment of its funds. /
held in cash using only mainstream banks
societies.

Section F

Other Optional Information

The Scout HQ is owned by the group which is si
land owned by St Richards Church. The group is
a tenant. The lease runs out in April 2017. Talk
in place since 2013 to renew the lease. Locally t
have no objections to the group renewing its lea
support the application for a further 20 years. At
we are still awaiting approval from the Diocese
department. Numerous chase up communication
been sent to the church throughout each year. T
situation is that they are still to make a decision
future lease although there are no plans commu
terminate the lease. Therefore from May we are
position of uncertainty as to the future location
HQ, this is a far from ideal situation however w
chosen to accept the risk at this stage, if require
we will then look at alternative locations hoping
Church will honour our 60 year relationship by g
at least 9 months notice to find an alternative site
confident that we can use Bushy as an emerger
should the need arise.

- The HQ is nearly 60 years old and of wooden
The roof was inspected in 2014 and given an es
years before requiring re proofing. In areas the
given way due to rot and been replaced, further
required on an annual basis. In 2014 we submit
request to the Church Diocese to allow us to rel
from scratch to provide a safe and longer term
request includes a slight expansion to the floor
the North and Eastern sides, all within the footp
that we occupy. This request sits together with 1

Plans for future periods (details of any
significant activities planned to achieve
them)

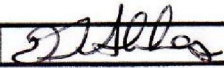
Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

M. R. Osburne 

Full name(s)

MARK RICHARD OSBURN DAVID SIMS

Position (eg Secretary, Chair)

GROUP SCOUT LEADER TREASURER

Date

06/01/17

6 LT700001 (1st February 2017)

**11th Eastbourne Scout Group
Receipts and Payments account
for the year ended 31 March 2017**

	2016-2017 £	2015-16 £	2014-20 £
Income			
Group/District Activities	3,224.66	3,792.59	5.6
Camps	9,770.15	6,333.60	6.3
Uniform	253.00	104.25	
Donations	136.80	7,242.36	3.1
Subscriptions	7,125.08	6,377.32	6.8
Fundraising	7,830.23	2,037.28	3.1
Gift Aid	2,851.56	2,478.01	3.9
Interest			
Total Income	31,191.48	28,365.41	29,1
Expenditure			
Group/District Activities	5,753.80	6,169.64	207
Camps	14,015.99	14,935.85	14,3
Uniform	1,043.85	497.18	8
Donations	100.00		
Repairs and Maintenance	1,799.25	795.65	
Utilities	743.25	951.40	8
Badges	1,106.77	644.59	8
Insurance	636.45	736.21	3
Equipment	183.56	3,260.44	3
Admin/Sundries/OSM	495.95	632.10	1
Membership	3,239.55	2,997.00	2,7
Interest			
Fund Raising	262.34		
Total Expenditure	29,380.76	31,620.06	22,4
excess of income over expenditure	1,810.72	-3,254.65	6,6
 b/fwd	4,962.26	8,216.91	1,5
excess of income and expenditure	1,810.72	-3,254.65	6,6
c/fwd	6,772.98	4,962.26	8,2

represented by:

Barclays Current

Barclays Deposit			
Current	6,772.98	2,039.67	3,26
Big Event		1,919.59	2,81
Membership		3.00	71
Reserve		1,000.00	1,00
Cash			
Carried forward	6,772.98	4,962.26	8,21
Reconciliation Checksum (should be 0.00)	0.00	0.00	

Note Current account is now our only account with CAF Bank
We run Section accounts within the Group accounting system

Current	£3707.86
Big Event	£1020.99
Membership	
Reserve	£1000.00
Beavers	£599.94
Cubs	£444.19
Total =	£6772.98

Independent Examiner's Report to the Trustees of the

11th Eastbourne SCOUT GROUP/DISTRICT/COUNTY/AREA

I report on the accounts of the Group/District/County/Area for the year ended 31st March
which comprise the Statement of Financial Activities, the Balance Sheet and related notes set

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. It has been undertaken so that I might state to the charity's trustees those matters I am required to state in my Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not assume responsibility to anyone other than the charity and the charity's trustees for my examination.

Respective responsibilities of Trustees and Examiner

The Group's/District's trustees are responsible for the preparation of the accounts. They are not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) an examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. My examination includes a review of the accounting records kept by the Group/District and accounts presented with those records. It also includes consideration of any unusual items in the accounts, and seeking explanations from you as trustees concerning any such matters. The purpose of my examination is not to provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters examined.

whether the accounts present a true and fair view and the report is limited to those matters set below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention ~~(other than that disclos~~

1. which gives me reasonable cause to believe that in, any material respect, the requirements

- to keep accounting records in accordance with Section 130 of the Charities Act ;and
- to prepare accounts which accord with the accounting records and comply requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understand be reached.

* Please delete the words in the brackets if they do not apply

Name: B.K. PIPER

Qualification: Retired Bank Manager

Address: 110 Coast Road,

Pevensey Bay, East Sussex BN24 6NE

Date: 8th April 2017

LT700006 (1st February 2017)

7



sh in
nd

e

y,

ee,

on

ity

is,

e
sets

,

1

to
ave

group
ment

The
1

3
out

ily
The

he

ve
y
his
re

ie
to
p as

a
oup

are
rial

ity.

thy

o-

ship

stic plan

practice)

enefit
d the
ent

avers
e local
d a
ul a
have

mark
tions
me. All
cup
num
ng a
lost if
counting

ufficient
e group
rt. The
group
intained

nd as a
t in
The
e
ng only

the
unt
erve
d
ary)
it was
p
with the

with the
ow
g more

n longer
d a risk
nds are
building

est in longer
lopted a risk
All funds are
or building

ituated on
s effectively
s have been
the church
ise and
this stage
estates
ns have
The current
on our
nicated to
e in a
of the group
e have
ed to move
that the
giving us
e. We are
ncy location

structure.
stimate of 10
flooring has
repairs are
ted a
build the hut
solution. The
plan size to
rint of land
the request

[REDACTED]

[REDACTED]

1 AB801

[REDACTED]

15

99.70
25.29
72.00
20.05
24.28
40.82
69.08
0.53
51.75

11.77
00.66
24.92

30.50
03.48
16.10
83.71
58.82
88.87
01.00

79.83

71.92

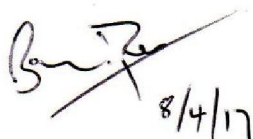
44.99
71.92
16.91

13.79
0.00

3.93
64.05
32.95
99.00
00.00
3.19

16.91

0.00


8/4/17

2

XXXXXXXXXXXXXXXXXXXX

arch 2017

out on pages.....

ct 2011. My work has
to state to them in an
aw, I do not accept or
nation work.

nsider that an audit is
id that an independent

Commissioners (under

ty Commissioners. An
a comparison of the
or disclosures in the
rocedures undertaken
opinion is given as to
et out in the statement

et out in the statement

sed below*):-

;

with the accounting

ling of the accounts to
