

HIS PRESENCE TEMPLE MINISTRY

Charity Registration 1077396

31 December 2016

Annual Report and Financial Statements

Simply Churches
Chartered Accountants
17 Heathville Road
London N19 3AL

HIS PRESENCE TEMPLE MINISTRY

Annual Report and Financial Statements 2016 Contents

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HIS PRESENCE TEMPLE MINISTRY

Legal and administrative information For the year ended 31 December 2016

Charity Name	His Presence Temple Ministry.
Principal Address	c/o 43 Vanguard Close, Croydon, CR0 3RS
Charity Registration No	1077396. The Church was established in 1999 and registered with the Charity Commission on 13 September 1999
The Governing Document	Trust deed dated 5 August 1999 as amended on 26 November 2015.
Objectives	<ul style="list-style-type: none">• To advance the Christian faith in accordance with the Statement of Beliefs in London and Surrey and such other parts of the United Kingdom or the world as the Trustees from time to time think fit• To relieve persons who are in conditions of need or hardship or who are aged or sick and to relieve the distress caused thereby in said locations and in such other parts of the United Kingdom or the world as the Trustees from time to time think fit• To provide facilities for recreation or other leisure time occupation in the interest of social welfare for persons who have need of such facilities by reason of their youth, age, infirmity or disablement, poverty or social and economic circumstances with the object of improving the conditions of life for such persons in the said locations and in such other parts of the United Kingdom or the world as the Trustees may from time to time think fit• To promote and fulfil such other charitable purposes beneficial to the community in the said locations and in such other parts of the United Kingdom or the world as the Trustees from time to time think fit
Trustees	<p>The Trustees who served during the year or who were serving at the date of this report were:</p> <p>Rev Aaron Abbey Carol McIntosh-Abbey Audrey Peterkin-Binns Henry Baiden Gabrielle Nagida Arielle Akua Baynes</p>
Bankers	Barclays Bank PLC. 1 North End Croydon Croydon CR9 1SX
Independent Examiner	John Helm ACA Simply Churches Heathville Road London N19 3AL

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Report of the Trustees For the year ended 31 December 2016

The Trustees submit their annual report and the financial statements of His Presence Temple Ministry (“the Church”) for the year ended 31 December 2016. The financial statements have been prepared in the format prescribed by the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP2015 (FRS102)) and the Financial Reporting Standard 102. The legal and administrative information set out earlier in this document forms part of this report.

1. Structure, Governance & Management

1.1 Trustees

Trustees meet approximately 4 times per annum to discuss a full range of matters relating to finance, general administration, activities and outreach. New Trustees are appointed by a majority of the existing Trustees. None of the Trustees receives remuneration for their work as Trustees.

1.2 Church Members

Church Membership is open to those who:

- Have been or are willing to be baptized in the name of Jesus
- Accept the Statement of Faith of the Church;
- Commit themselves to serving Christ within the Church and beyond;
- Abide by the decisions of the Trustees;
- Acknowledge their responsibilities as Church Members

Church Members share in the responsibility for the finances, administration, maintenance and activities of the Church. Church Members meet once per annum for business meetings, and receive reports from the Trustees.

2. Activities & Strategies

The Church is a vibrant urban multi-ethnic evangelical congregation with a membership of 120.

The Trustees have given due regard to the Charity Commission’s guidance on public benefit. During the year, the Church continued to carry out the following activities in order to promote the Gospel in the local neighbourhood and beyond:

- Sunday Worship
- Tuesday Bible Studies
- Friday Night Vigil
- Evangelism

3. Review of Activities

Sunday Worship. We continue to provide advocacy. Teaching of the Gospel and reaching out to the community.

Tuesday Bible Studies. These sessions are not limited to the members of the Church but is an open forum .

Gospel Musical Concert. 25 July 2016 was the Annual Fund raising Gospel concert titled “Judah Praise Explosion”

Friday Night Vigil. The Friday night vigil remains vibrant.

Evangelism. As well as biweekly distribution of leaflets in the locality there is a door to door campaigning.

Partnership with the Brixton New Testament Church Prison Ministry Programme continues. Again not only do we attend the services planned by the BNT Chaplin and team but our Women’s Fellowship department organise toiletry bags for the female unit in the detention centre once per month.

- Visiting Friends of the Norbury Residential Care home
- Visiting Friends of St. Christopher’s Hospice continues
- We are now in a new accommodation /neighbourhood and are taking the time to build new relationships.

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Report of the Trustees For the year ended 31 December 2016

- We continue to assist at the Pit Lake Food bank.
- Weekly reception/networking drink

Sunday School. There is an active Sunday school programme. Apart from the weekly Sunday school programme there is an annual excursion and an annual Christmas party.

4. Financial Review

4.1 Financial Activity and Financial Position

The Church is funded by the freewill offerings of Church members and others in attendance.

The Statement of Financial Activities and Balance Sheet can be found on pages 7 and 8 respectively. The Church's reserves decreased by £7,115 during the year (2015 – decreased by £1,116). The Balance Sheet shows total assets of £61,896 (2015: £69,011).

Included in reserves are amounts totalling £24,782 (2015: £23,675) which are restricted. These monies have either been raised for, and their use restricted to, specific purposes, or they comprise donations subject to donor imposed conditions.

4.2 Reserves Policy

The Trustees have examined the requirements for free reserves, ie those unrestricted funds not invested in tangible fixed assets. The Trustees consider that, given the nature of the Church's work, free reserves should be equivalent to approximately 6 months' routine general fund expenditure, plus committed future expenditure on other projects, where funds permit. The Trustees are of the opinion that this provides sufficient flexibility to cover temporary shortfalls in incoming resources and will allow the church to cope and respond to unforeseen emergencies whilst specific action plans are implemented. At 31 December 2016 the church had net free reserves of £37,114 (2015: £45,071).

	2016 £	2015 £
Total reserves	61,896	69,011
Less: restricted funds	(24,782)	(23,675)
Less; tangible fixed assets	-	(265)
Free reserves	37,114	45,071
Free reserves requirement:		
6 month's budgeted routine expenditure	20,000	20,000
Balance reserved for future building purchase	17,114	25,071
	37,114	45,071

4.3 Investment Policy

The church currently invests spare funds in an interest bearing bank account.

4.4 Grants Policy

The Church makes grants as a result of special appeals to support missionary endeavours both in the UK and abroad. The policy of the church is to give grants on the basis that they are subject to annual review and only renewed on the basis of meeting set criteria. In addition, the Church makes anonymous love gifts, at the discretion of the Trustees to those in need within, and outside of, the Church fellowship.

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Report of the Trustees For the year ended 31 December 2016

5. Plans for Future Periods

During the year 2016, the main objectives of the church were:

- Promote the Gospel
- Reach out to the youth via the local youth club/Street ministry
- Reach out to the aged (via Care home & Hospice)
- Prison Ministry (working alongside the Brixton New Testament team)
- Gospel concert
- Sunday School Social
- Build the Men and Women's Ministry
- Church Christmas Social

6. Responsibilities of Trustees for the Financial Statements

The Trustees are responsible for preparing the report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice. Charity law in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period.

In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the activities of the charity will continue.

The Trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enables them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the governing document. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The Trustees is responsible for the maintenance and integrity of the charity and financial information included in the charity's website.

7. Approval

The report of the Trustees was approved by the Trustees on 8 October 2017 and signed on its behalf by:

Aaron Abbey
Trustee

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Report of the Independent Examiner to the Trustees of His Presence Temple Ministry

I report on the financial statements of His Presence Temple Ministry for the year ended 31 December 2016, set out on pages 7 to 13.

This report is made solely to the Trustees in accordance with section 145 of the Charities Act 2011 ("the Act"). My independent examination has been undertaken so that I might state to the Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by the law, I do not accept responsibility to anyone other than the Trust and the Trustees for my independent examination, for this report, or the opinions I have formed.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The Trustees consider that an audit is not required for this year (under section 144(2) of the Act) and that an independent examination is needed. It is my responsibility to:

- Examine the accounts (under section 145 of the Act);
- To follow the procedures laid down in the General Direction given by the Charity Commission (under section 145(5)(b) of the Act); and
- To state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

INDEPENDENT EXAMINER'S QUALIFIED STATEMENT

I draw attention to the following: a loan of £20,000 was advanced to Carol McIntosh-Abbey, a Trustee, in 2011. The loan has partly been repaid and, with accrued interest, the amount owing to the church is £11,523. The terms which were revised in 2015, require repayment by 31 March 2018. Interest at a rate of 1.5% is payable. The loan is disclosed in note 6 (debtors) and note 9 (related party transactions).

In connection with my examination, no other matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
 - proper accounting records are kept (in accordance with section 130 of the Act); and
 - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable proper understanding of the accounts to be reached.

John Helm ACA
8 October 2017

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Statement of Financial Activities For the year ended 31 December 2016

	Note	Unrestricted Funds 2016 £	Restricted Funds 2016 £	Total 2016 £	Unrestricted Funds 2015 £	Restricted Funds 2015 £	Total 2015 £
Income from:	2						
Donations and legacies		28,626	1,107	29,733	31,385	1,722	33,107
Investments		225	-	225	324		324
Total Income		28,851	1,107	29,958	31,709	1,722	33,431
Expenditure on:							
Charitable activities	3	37,073	-	37,073	34,547	-	34,547
Total Expenditure		37,073	0	37,073	34,547	0	34,547
Net (expenditure)/income	4	(8,222)	1,107	(7,115)	(2,838)	1,722	(1,116)
Transfers between funds		-	-	-	-	-	-
Other recognised gains/(losses)		-	-	-	-	-	-
Net movement in funds		(8,222)	1,107	(7,115)	(2,838)	1,722	(1,116)
Total funds brought forward		45,336	23,675	69,011	48,174	21,953	70,127
Total funds carried forward		37,114	24,782	61,896	45,336	23,675	69,011

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Balance Sheet As at 31 December 2016

	Note	Unrestricted Funds 2016 £	Restricted Funds 2016 £	Total 2016 £	Total 2015 £
Fixed Assets					
Tangible Assets	5	-	-	0	265
Current Assets					
Debtors	6	31,308	-	31,308	35,593
Cash At Bank And In Hand		8,083	24,782	32,865	38,870
		39,391	24,782	64,173	74,463
Creditors - Amounts Falling Due Within One Year	7	2,277	-	2,277	5,717
Net Current Assets		37,114	24,782	61,896	68,746
Net Assets		37,114	24,782	61,896	69,011
Represented By:					
Restricted Income Funds	8	-	24,782	24,782	23,675
Unrestricted Income Funds		37,114	-	37,114	45,336
Total Funds		37,114	24,782	61,896	69,011

The financial statements were approved by the Trustees on 8 October 2017 and signed on its behalf by:

Gabrielle Baynes
Trustee

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Notes to the Financial Statements For the year ended 31 December 2016

I. Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

Basis of accounting

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Charities Statement of Recommended Practice (Charities SORP (FRS 102)) and Financial Reporting Standard 102 (FRS 102). The financial statements are drawn up on the historical cost basis of accounting.

The financial statements include all transactions, assets and liabilities for which the Church is responsible in law. They do not include the accounts of church groups that owe an affiliation to another body or those that are informal gatherings of church members.

The Church meets the definition of a public benefit entity under FRS 102.

Going Concern

There are no material uncertainties about the charity's ability to continue as a going concern and accordingly the accounts have been drawn up on a going concern basis.

Income recognition

Voluntary income and donations (including legacies) are accounted for once the Charity has entitlement to the income, it is probable the income will be received and the amount of income receivable can be reliably measured. Income from the recovery of tax on gift aided donations is accounted for in the period in which the relevant donation is received.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Church; this is normally upon notification of the interest paid or payable by the bank.

Expenditure recognition

Expenditure is accrued as soon as a liability is considered probable, and the amount of obligation can be measured reliably. Longer term liabilities are discounted to present value. The Church is not registered for VAT and accordingly expenditure includes VAT where appropriate.

Charitable expenditure includes those costs in fulfilling the Church's principal objects, as outlined in the Report of the Trustees. These include governance costs which comprise all costs involving the public accountability of the Church and its compliance with regulation and good practice. These costs include costs related to the independent examination and legal fees.

Taxation

As a charity, the Church is exempt from tax on income and gains falling within the provisions of the Corporation Taxes Act 2010 or the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen on the Trust.

Tangible Fixed Assets

The cost of furniture, fittings and equipment, less any expected residual value, is depreciated on a straight line basis over the effective useful life of the asset, which has been estimated as four years.

Debtors

Debtors, including the loan which is a basic financial instrument, are included at the settlement amount due. Prepayments are valued at the amount prepaid.

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Notes to the Financial Statements For the year ended 31 December 2016

1. Accounting Policies (continued)

Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of opening of the deposit.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation arising from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are recognised at their settlement amount. Provisions have been calculated at the best estimate of the settlement amount and discounted to present value at the reporting date.

Fund accounting

The funds held by the charity are either:

- Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
- Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

2. Income

	Unrestricted Funds 2016 £	Restricted Funds 2016 £	Total 2016 £	Total 2015 £
Donations and legacies				
Offerings and donations	23,386	1,107	24,493	27,279
Income tax reclaimed	5,240	-	5,240	5,828
	<hr/>	<hr/>	<hr/>	<hr/>
	28,626	1,107	29,733	33,107
Investment income				
Loan interest	215	-	215	315
Bank interest	10	-	10	9
	<hr/>	<hr/>	<hr/>	<hr/>
	225	0	225	324
	<hr/>	<hr/>	<hr/>	<hr/>
	28,851	1,107	29,958	33,431

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Notes to the Financial Statements For the year ended 31 December 2016

3. Expenditure – Charitable Activities

	Unrestricted Funds 2016 £	Restricted Funds 2016 £	Total 2016 £	Total 2015 £
Provision of Staff	20,286	-	20,286	13,794
Church Life & Outreach	7,459	-	7,459	9,080
Office Costs	2,367	-	2,367	1,822
Provision of church building and facilities	6,011	-	6,011	9,004
Governance	950	-	950	847
Total payments	37,073	0	37,073	34,547

Included within Expenditure – Charitable Activities are the following staff costs:

	Unrestricted Funds 2016 £	Restricted Funds 2016 £	Total 2016 £	Total 2015 £
Wages and salaries	20,118	-	20,118	13,448
Employer's National Insurance	1,657	-	868	545
Employer's Annual Allowance	(1,657)	-	(868)	(545)
Pension contributions	168	-	168	-
	20,286	0	20,286	13,448

The average number of employees during the year was 2 (2015: 2), being 1 full time minister (2015: 1) and 1 administrator (2015: 1). No employee received emoluments in excess of £60,000 during the year.

Three trustees (2015: one) incurred expenditure of £348 (2015: £1,674) in respect of staff welfare, training, travel and subsistence.

4. Net (Expenditure)/Income

Net (expenditure)/income is stated after charging:

	Unrestricted Funds 2016 £	Restricted Funds 2016 £	Total 2016 £	Total 2015 £
Independent Examiner's fee	800	-	800	800
Other fees paid to Independent Examiner	210	-	210	-
Depreciation – owned assets	-	-	-	530

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Notes to the Financial Statements For the year ended 31 December 2016

5. Tangible Fixed Assets

	Fixtures, fittings & Equipment £
Cost	
At 1 January 2016	2,121
Additions	-
Disposals	-
	<hr/>
At 31 December 2016	2,121
	<hr/> <hr/>
Depreciation	
At 1 January 2016	1,856
Charge For Year	265
Disposals	-
	<hr/>
At 31 December 2016	2,121
	<hr/> <hr/>
Net Book Value	
At 31 December 2016	0
	<hr/> <hr/>
At 31 December 2015	265
	<hr/> <hr/>

All of the fixed assets are used for charitable purposes.

6. Debtors

	2016 £	2015 £
Prepayments		-
Gift Aid Receivable	18,584	13,344
Loan to Trustee	11,523	21,308
Loan - other	1,000	-
Other debtors	201	941
	<hr/>	<hr/>
	31,308	35,593
	<hr/> <hr/>	<hr/> <hr/>

The loan to Trustee is to Carol McIntosh–Abbey. The loan was provided in 2011. The loan is repayable by 31 March 2018 and interest is payable at a rate of 1.5%. The loan balance includes interest.

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Notes to the Financial Statements For the year ended 31 December 2016

7. Creditors - Amounts Falling Due Within One Year

	2016 £	2015 £
Other creditors	1,477	917
Accruals	800	4,800
	<u>2,277</u>	<u>5,717</u>

8. Restricted Funds

	At 1 January 2016 £	Income £	Expenditure £	Transfers £	Gains/ (losses) £	At 31 December 2016 £
Building Fund	22,918	1,107	-	-	-	24,025
Welfare Fund	757	-	-	-	-	757
	<u>23,675</u>	<u>1,107</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>24,782</u>

The main restricted funds and their uses are as follows:

The Building Fund was established several years ago to provide funds for the purchase of a church building in the future.

The Welfare Fund – this Fund is an initiative established by the Women of Faith, the church's local women's fellowship. It is funded by monthly voluntary contributions by members of the church. It was established in order to fund Members who are bereaved, gifts for newlyweds, baby bonus, hardship fund etc. Women's programmes activities are funded from this in addition.

9. Related Party Transactions and Balances

Rev Aaron Abbey, a Trustee, received gross remuneration of £20,118 (2015: £12,168) in his employed capacity of Pastor. Rev Aaron Abbey was owed £274 at 31 December 2016 (2015: owed £917).

Carol McIntosh - Abbey, a Trustee, received gross remuneration of £nil (2015: £1,281) in her employed capacity of Administrator. At 31 December 2016 Carol McIntosh–Abbey owed the church £11,523 (2015: £21,308), the result of a loan provided to her in 2011. The loan is repayable by 31 March 2018 and interest is payable at a rate of 1.5% per annum.