

Independent examiner's report to the Trustees of Mayford Village Hall

I report on the accounts of the Mayford Village Hall for the year ended 31st December 2016 which are set out on pages 1 and 2.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to :

- * examine the accounts under section 145 of the 2011 Act;
- * to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act; and
- * to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General directions given by the Charity commission . An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual or disclosures in the accounts ,and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and , consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters stated in the report below,

Independent examiner's statement

In connection with my examination , no matter has come to my attention:

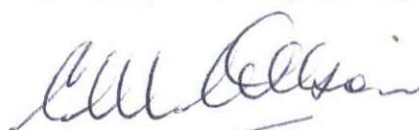
which gives me reasonable cause to believe that, in any material respect, the requirements:

- * to keep accounting records in accordance with section 130 of the 2011 Act : and
- * to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met.

I was unable to verify accurately the value of deposits repayable , the income and expenditure in cash and how much was overpaid or underpaid in respect of gas and electricity supplies.

Colin M Wilson
Chartered Accountant
Mayford
Woking


10th April 2017

ANNUAL REPORT FOR THE YEAR TO 31 DECEMBER 2016

The Mayford Village Hall, Saunders Lane, Mayford, Woking, Surrey, GU22 0NN is registered with the Charity Commissioners (no. 305075) and constituted by deed of trust.

The Mayford Village Hall is administered by a Management Committee comprising:

President	- Mr L. J. Caffrey
Chairperson	- Mr P. Atkins
Vice Chairperson	- Mrs J. Cheeseman
Secretary	- Mr A. Briggs
Treasurer	- Mr A. Ashley
Other Members	- Mrs J. Ashley, Mrs J. Fisher, Mrs L. Hall, Mrs F. Leigh, Mrs D. Moir, Mrs S. Punch & Mr Quelch

The object of the Mayford Village Hall Trustees Committee is to maintain the Village Hall for the communal benefit of the residents of the village and its surrounds. The Management Committee aims to provide first class hall facilities at an affordable cost to voluntary organisations serving the community, private functions and commercial businesses.

The distributed statement of financial activities for the year ended 31st December 2016 indicates a healthy increase in funds for both private lettings and regular organisations despite the loss of three regular hirers of the hall. One of these was Mayford Guides, a long running user of the hall, who decided to amalgamate with St John's Guides as they were unable to replace a retiring leader.

Two new organisations who joined in 2016 have also departed so at this present time there are 17 regular hirers of the hall plus 6 occasional users.

The middle hall and meeting room continue to prove popular with hirers which fully vindicated the Trustees decision to increase the footprint of these areas when the fire damaged hall was rebuilt in 2014.

A hearing loop and PA system were installed using money from a recently awarded grant, but unfortunately due to the hearing loop amplifier being faulty a refund was necessary and a new unit should be in place early in the new year.

An application was made in September to Woking Borough Council Community Grants Scheme to fund an external CCTV system around the perimeter of the hall. The good news in December was that the award was successful and will fund 50% of the project cost. This will be one of the improvements planned for 2017.

The Trustees extend their thanks to committee member Deb Moir, who has moved to Suffolk, and co-opted committee member George Quelch, retired, who after eight and eleven years of service respectively have now left the fold.

Highlights and improvements this year:

- Installation of hearing loop and public address system.
- Redecoration of main hall and kitchen ceiling.
- New guttering and down pipes to rear and side elevations.
- Three new planters to front elevation.
- Extra security floodlights installed to rear and side elevations.
- Middle hall floor repaired after damage caused by evening party hire.

Planned improvements and events for next year:

- Installation of external CCTV system to hall perimeter.
- Redecoration of external hall eaves elevations.
- New chairs for general and meeting room use.
- Completion of Tarmacadam car park area.
- Broadband via overhead line connection.
- Flooding to front car park to be resolved.
- Combined Kinch and MVH Summer party planned for June.

Village hall event during the last year:

- The Kinch Trust funded over 60's tea party was held in May.

The trustees extend their thanks to all volunteers who gave their time over the past twelve months.

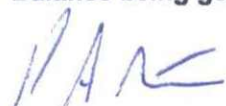
And finally, you are all invited to partake in the refreshments after the meeting.

Alan J Briggs
HON SECRETARY

20th April 2017 FOR AND ON BEHALF OF THE MANAGEMENT COMMITTEE

BALANCE SHEET AT 31st DECEMBER 2016

	2016 £	2015 £
MONETARY ASSETS		
Lloyds Bank Plc current account	8,959.06	5,204.46
Call account	47,095.53	43,144.43
Petty cash	19.40	59.40
National savings investment account	29.03	28.86
Total assets	<u>56,103.02</u>	<u>48,437.15</u>
Less Deposits repayable	7,041.50	4,613.80
Balance being general fund	<u>£ 49,061.52</u>	<u>£ 43,823.35</u>



Mr P Atkins (Chair)

Note 1 These accounts have been prepared on a receipts and payments basis.

Note 2 The land and buildings of the Village hall are held in trust and are valued for insurance purposes at £874,179 .

Note 3	Other income	2016 £	2015 £
	Mayford Bowls Club	275.00	-
	Angell Thompson	841.08	-
		<u>1,116.08</u>	<u>-</u>

Note 4	Capital items	2016 £	2015 £
	New windows	-	2,600.00
	New fire exit	-	2,694.00
	PA System	1,974.34	-
	New gutters	1,300.00	-
	Smoke detection system	841.08	-
		<u>4,115.42</u>	<u>5,294.00</u>

Note 5	Sundries	2016 £	2015 £
	Lloyds TSB Plc charges	30.00	30.00
	Kinch tea party	480.56	140.20
	Telephone postage & stationery	40.00	20.00
	Miscellaneous	36.00	31.97
		<u>586.56</u>	<u>222.17</u>

Note 6 Interest of £216.80 was received on the call account in January 2016 and a further £234.30 was received on 31 December 2016

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31st DECEMBER 2016

	2016 £	2015 £
INCOMING RESOURCES		
Private lettings	13,589.56	12,374.21
Organisations/clubs	17,992.66	16,802.53
Donations	1,000.00	5.00
Interest received	451.27	177.02
Kinch fund	300.00	250.00
Other income Note 3	1,116.08	-
Total incoming resources	34,449.57	29,608.76
RESOURCES EXPENDED		
Letting officer	4,460.67	3,573.18
Letting officer's expenses	222.34	210.63
Cleaner's wages	6,091.55	5,260.79
Cleaning expenses	1,455.27	1,775.25
General repairs	2,552.92	5,891.31
Decorating	1,200.00	-
Capital items Note 4	4,115.42	5,294.00
Gas and electricity	4,529.37	2,001.80
Water	386.49	378.78
Insurance	2,944.63	3,117.05
	27,958.66	27,502.79
OTHER RESOURCES EXPENDED		
PRS royalty	332.40	332.40
Sundries Note 5	586.56	222.17
Fire alarm maintenance	189.78	-
Gas boiler maintenance	144.00	-
	1,252.74	554.57
TOTAL RESOURCES EXPENDED	29,211.40	28,057.36
Net incoming resources	5,238.17	1,551.40
Total funds brought forward	43,823.35	42,271.95
Total funds carried forward	£ 49,061.52	£ 43,823.35