

**Pendle Hill Area Quaker Meeting**

**Trustees Annual Report and Financial Statements**

**for the year ended 31st December 2016**

**Pendle Hill Area Quaker Meeting  
Report of the Management Committee  
for the year ended 31 December 2016**

The Board of Trustees presents its report and unaudited financial statements for the year ended 31<sup>st</sup> December 2016.

**REFERENCE AND ADMINISTRATIVE INFORMATION**

<b>Charity name</b>	Pendle Hill Area Quaker Meeting
<b>Status:</b>	It is excepted from registration with the Charity Commission under SI 1996 No 180 and SI 2002 No 1598 and the Charities Act 2006, however it administers charities registered under Charity Commission Reg. No. 224603.
<b>Clerk</b>	Barry Williamson
<b>Principal Office</b>	(address of Clerk of Trustees) 34 Runshaw Lane Euxton CHORLEY PR7 6AU
<b>Treasurer</b>	Ian McHugh 92 Gilnow Road BOLTON BL1 4LJ

**Trustees**

Nelson Goad  
John Griffiths  
Norma Lee  
Anne Pearson  
Chris Tonge  
Hilary Whitehead  
Pink Dandelion  
Gordon Benson

**Custodian Trustee**

Friends Trusts Ltd.

**Independent Examiner**

Jennifer Daniel FCCA DChA  
Slade & Cooper Limited  
Green Fish Resource Centre  
46-50 Oldham Street, MANCHESTER  
M4 1LE

**Bankers**

Pendle Hill Area Meeting: Cooperative Bank  
Bolton Quaker Meeting: Cooperative Bank, Charities Deposit Fund, F&C Fund Management.  
Blackburn Quaker Meeting: C.A.F Cash Account & C.A.F Gold High Interest, Scottish Widows  
Chorley Quaker Meeting: Chorley Building Society.  
Clitheroe Quaker Meeting: Yorkshire Bank, Marsden Building Society & Furness Building Society  
Crawshawbooth Quaker Meeting: Nat West plc & N.S & 1. Account  
Marsden Quaker Meeting: Santander Deposit account, Yorkshire Bank Current Account  
Rochdale Quaker Meeting: Royal Bank of Scotland plc Current Account

# **Pendle Hill Area Quaker Meeting Report of the Management Committee for the year ended 31 December 2016**

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing Document**

The governing document was adopted on 13 September 2008.

### **Constitution and purpose**

The Area Meeting is a charity established for the advancement of religion and other charitable purposes such as derive from or bear witness to the principles and practices of the Religious Society of Friends (Quakers). The principal activity is the holding of meetings for worship in the constituent Local Meetings of Blackburn, Bolton, Chorley, Clitheroe, Crawshawbooth, Marsden and Rochdale.

The affairs of the Area Meeting are governed by "Quaker Faith and Practice", the Book of Discipline of Britain Yearly Meeting and the Area Meeting governing document. It is excepted from registration with the Charity Commission under SI 1996 No 180 and SI 2002 No 1598 and the Charities Act 2006, however it administers charities registered under Charity Commission Reg. No. 224603. The Members of the Area Meeting are all those persons whose names are for the time being recorded in its official register maintained in accordance with the procedures of the Religious Society of Friends (Quakers) in Britain (Britain Yearly Meeting).

### **Application of the Income and Property**

Within Pendle Hill Area Meeting, income and property are used to further the Area Meeting's object by work such as:

- Strengthening the life and witness of Quaker meetings both in the area of Pendle Hill Area Meeting and beyond;
- Spreading the message of Quakers and interpreting and developing the thought and practice of the Religious Society;
- Undertaking Quaker service for the relief of suffering at home and abroad;
- Funding the concerns that Quaker meetings in the area of Pendle Hill Area Meeting or beyond have adopted or agreed to support;
- Providing for the pastoral care of individual members and Attenders including assistance to those in need and for education;
- Maintaining and developing Quaker meeting houses as places for public worship and from which to carry our witness into the world;
- Administering and maintaining the organisation of Pendle Hill Area Meeting and contributing to the support of Britain Yearly Meeting.

### **Trustees**

Suitable persons from among the Members of the Area Meeting are identified by the Area Meeting Nominations Committee. A person's name is put forward to the Area Meeting and if accepted the appointment of the person as a Trustee is recorded in the Area Meeting minutes. Trustees are encouraged to attend training courses organised nationally by Britain Yearly Meeting.

# **Pendle Hill Area Quaker Meeting Report of the Management Committee for the year ended 31 December 2016**

## **ACHIEVEMENTS AND PERFORMANCE**

The Area Meeting has continued to be the focal point and coordinating body for the seven Local Meetings. We welcomed Chorley Friends into Pendle Hill Area Meeting in January 2016 and in August 2016, Sawley Meeting changed its name to Clitheroe, reflecting the sale of the Meeting House in Sawley and the purchase of a new one in Clitheroe.

Monthly Meetings have been held to conduct the business of the AM as well as to refresh and affirm our faith, sometimes through visiting speakers. An important part of this work involves the links with Britain Yearly Meeting and other Quaker bodies. Representatives have attended BYM Meeting for Sufferings and other national Quaker bodies and have reported back to AM. We have sent our concern about Fracking to Meeting for Sufferings. AM has supported Local Meetings in many practical and pastoral ways.

AM organised a social weekend at Glenthorne Quaker Guest House at Grasmere.

Local Meetings were encouraged to organise outreach activities especially during the national Quaker Outreach Week. Local Meetings have worked with school groups and other non-Quaker groups to help them understand Quaker worship and Quaker attitudes to peace and war.

AM has continued to support financially and practically the work of the Northern Friends Peace Board.

Local Meetings have made donations to various Quaker and other charitable organisations both locally and overseas. These charities are generally involved in humanitarian aid. Where non-Quaker charities are supported this is normally done through a specific collection so that the Meeting can be seen to be acting as an agent and not using Quaker funds for non-Quaker purposes.

Area Meeting and its Trustees have overseen the maintenance of the five Meeting Houses and tried to ensure that they are developed to provide readily identified places for worship that are welcoming to members of their surrounding communities.

## **BLACKBURN QUAKER MEETING**

A meeting for worship is held every Sunday morning with an average attendance of about 7 plus visitors from other Meetings. Members take turns to read from Advices and Queries fortnightly and we aim to read all over the year in this way. We appoint a Welcomer for each Sunday and try to ensure that newcomers feel comfortable with our form of worship.

A Preparative Meeting is held monthly. We have a Clerk, Assistant Clerk, Treasurer and a Librarian. As we are a small Meeting correspondence comes through the Clerk and Treasurer. Our Treasurer provides financial information on a monthly and annual basis, and encourages Members and Attenders to support the Meeting as necessary. The Meeting's finances are healthy thanks to regular contributions and generous legacies. We maintain records of Meetings, certain historical information and burial plot records. Also at the Blackburn Meeting House various Area Meeting records are stored. In spite of our low numbers we participate in our Area Meeting as much as possible and several Members have official AM roles.

Study and discussion groups have met during the year, including reading of Quaker Faith and Practice using a national scheme. These gave Attenders an insight into the Society in a less formal setting than Meeting for Worship, and also gave us opportunities to get to know each other better, particularly newcomers. There is a good library and we encourage its use.

Recent improvements to the security of the premises and internal improvements has made the Meeting House more attractive for use as a place of worship and also for community use. The recent installation of a new central heating boiler with improved efficiency and a solar panel system have helped to minimize the Meeting's carbon footprint. Everyone from the Meeting shares in the domestic

## **Pendle Hill Area Quaker Meeting Report of the Management Committee for the year ended 31 December 2016**

responsibilities to ensure that the premises provide a pleasant and comfortable for all users.

We support various charities, including local, international and specifically Quaker. The non-Quaker donations are raised by separate appeals.

Previous outreach activities have not been very effective. Presents efforts are now focused on our website and finding ways of converting hits into visits to the Meeting. We are also planning other outreach activities especially to involve other users of the Meeting House.

We encourage the use of our premises by appropriate community organizations. Those that used the Meeting House during 2016 included: the Blackburn Healing Centre, Meditation and Healing Group, the Children's Society, the Action Factory, National Federation of Spiritual Healers, Blackburn Hindu Cultural and Recreational Society, Amnesty International, Renaissance Support Group, the Blackburn Congolese Community, Blackburn Townswomen's Guild, CROPT and the Blackburn Ahmadiyya Muslim Association.

We held a Heritage Open Day in September which included an exhibition about conscientious objectors during World War One.

### **BOLTON QUAKER MEETING**

Public Meeting for Worship was held each Sunday and Wednesday average attendance 30 and 12 respectively and Children's Meeting can be provided on any Sunday with a prior request. Monthly Meetings for Worship for Business were held and representatives were sent to every Area Meeting. Some Bolton Friends were present at Yearly Meeting.

Advices & Queries were read, as led, in Meetings for Worship. We continue to hold the weekly Talks & Thoughts Group, 3<sup>rd</sup> Sunday Shared Lunches and 4<sup>th</sup> Sunday 'Reflections'. Several Friends and Attenders are still participating in the Quaker Faith & Practice reading scheme. We also have representation at Christians Together in Bolton Town Centre, SACRE and the Bolton Interfaith Council as well as involvement in the Fairtrade Foundation, the Bolton Destitution Project, City of Sanctuary and Stop the War/C.N.D. and for many years Friends in our Meeting have been involved with Bolton Against Racism. Although no specific event was arranged for Quaker Outreach Week, we agreed to use our building to highlight our testimonies with different displays and information on our notice boards. These have included the White Poppy campaign, Amnesty's letter writing campaign and nuclear disarmament – paper cranes.

Our Meeting house rooms are let to a variety of charitable and statutory bodies during the week. Income from these finances our full-time warden and the maintenance of the building. This means that all Friends' donations can be used to support Quaker work locally and nationally as well as national and international charities. We continue to collect food donations for the local Urban Outreach appeal and support the Fairtrade Foundation.

We have Friends serving our Area Meeting and representing us on national Quaker bodies such as Meeting for Sufferings, Quaker Life, Northern Friends Peace Board and Quaker Peace & Social Witness.

In the coming year we hope to continue with our ministry in Bolton and look at more ways to improve our facilities and further implement our commitment to sustainability both in the building and personally.

### **CHORLEY QUAKER MEETING**

Chorley Quakers do not have a dedicated meeting house. Worship meetings are held twice a month on the second and fourth Sundays in the Chapel Hall of Chorley Unitarians. This arrangement allows Friends on alternate Sundays to attend other Quaker meetings, or meet with other faith groups. Unitarian friends share refreshments following respective worship meetings on most fourth Sundays.

## **Pendle Hill Area Quaker Meeting Report of the Management Committee for the year ended 31 December 2016**

Attendance for worship is supported with a consistent average of between fifteen and twenty people. Visitors to worship often comment on the quality of the silence; meeting usually 'centres down' quickly.

A paragraph from *Advices & Queries* or a passage of *Quaker faith & practice* is read at each meeting for worship. An important resource for the spiritual life of meeting is the distant healing group. It is part of the Friends Fellowship of Healing (FFH) and meets once a month. A small group of Chorley Friends has met monthly following the 'Reading *Quaker faith & practice*' study guide. A shorter meeting for worship was advertised in local papers. Four times a year Chorley Quakers make a shared lunch to which all are welcome.

Monthly meetings for worship for church affairs are convened after Fairtrade refreshments on second Sunday. Chorley Quakers have a Clerk and Treasurer. A pattern of shared eldership and oversight is practiced. Some Friends have roles locally, regionally and nationally. Meeting makes donations to other areas of Quaker work.

On-going membership of Chorley Churches Network, an ecumenical group, has proved worthwhile as the group has continued to address issues concerning local food poverty and has engaged in matters of (inter)national and potentially local significance including Islamophobia, immigration and refugees.

A separate collection supports a local charity: Chorley Help the Homeless and donations have been very generous. Chorley Friends have contributed regularly money and food donations to the foodbank in Chorley. This was ongoing through the year. An annual event is our support for the Chorley Oxfam appeal; Chorley Friends joined with others in December 2016 at a local supermarket for carol singing.

### **CLITHEROE QUAKER MEETING**

In January, the Meeting House at Sawley was put up for sale following our discernment the previous year to try and move the Meeting to a more visible and central location so our public benefit can be maximised. The sale was completed in August with the support of Area Meeting and the Charities Commission and a new building bought in Clitheroe. The last meeting for worship at Sawley was held on August 14. From August to December, we have met in each other's homes whilst the new building was adapted for disabled access and generally improved.

Thus, Meeting for worship was held weekly throughout the past year on a Sunday morning; we have also held a meeting for worship in the public library once a month followed by a social gathering. This is advertised to the general public. Sunday worship has been well attended and the mid-week monthly meeting has up to 10 people attending.

Advices and Queries has been regularly read during Meeting as Friends feel moved. *Quaker Faith and Practice* has been the focus of discussion groups following the pattern suggested by Yearly Meeting, held monthly for which there has been a good attendance. We have actively encouraged attenders to come to this and have also encouraged more seasoned Friends to support the group discussion.

Pastoral care is provided by all Friends with the Overseer making sure that everyone is provided for and needs are met as far as possible. Our Overseer and other members of the meeting also ensure the welcome of newcomers and encourage their return. On the third Sunday of each month, we enjoy a shared lunch after Meeting.

A Meeting for Worship for children and young people is held weekly. Children are encouraged to share their experiences with the wider Meeting, prompting discussions in many cases and allowing the younger people to feel more involved. Through exploring basic Quaker testimonies and values this feeds into the ongoing education of attenders and members of the Meeting. On the four months when there is a fifth Sunday, we have introduced 'All Age Worship' and have welcomed Friends from other Meetings to this. We have held a Meeting for worship for business monthly.



## **Pendle Hill Area Quaker Meeting Report of the Management Committee for the year ended 31 December 2016**

Friends are encouraged to go to Area Meeting, some are appointed. Attenders are encouraged where they express an interest and Area Meeting clerk's permission is sought on their behalf.

To make sure that the financial needs of the Meeting and the Yearly Meeting are properly understood, these are reviewed annually when the accounts are given and at other appropriate moments both within business meetings and at other times.

The following outreach has been carried out: contributions to the Thought for the Week column in the local paper, for which we are on a rota; we have hosted 'A Joyful Noise' an interfaith singing group; we have encouraged local schools to visit and have been visited by Ribbles Valley Rotarians as well as Scout and Beaver groups.

We subscribe to *The Friend* which we actively encourage people to read.

Members and attenders of the Meeting are involved in the local community in different ways, we contribute to the food bank, and Friends have helped individuals locally in different ways. We have been collecting and sending clothes for Syrian refugees and asylum seekers arriving on Kos.

In addition the Meeting has had several visiting Quaker history study tour groups including 2 international groups and 2 Quaker schools groups which include most non-Quaker staff and pupils. Individuals have hosted Friends from Philadelphia, North Carolina, attended Quaker courses at Woodbrooke and have led courses, for Quaker education, in various places. All meetings have been open to the public and we had our garden available for public use in different ways until its sale.

### **CRAWSHAWBOOTH QUAKER MEETING**

Quaker worship has been held every Sunday morning at 11am except the last Sunday in June when we have our Meeting for Worship at Chapel Hill Burial ground at the top of Hurst Lane, Rawtenstall at 3pm. This is an opportunity to share with Friends from other meetings as well as with people who don't normally worship with us. It is an open air pilgrimage which reminds us of the history of the Quakers in Rossendale. We gather again for some social time at the Meeting House after some Friends walked back over the hills from Chapel Hill.

For Heritage Open Days on the weekend of 10-11 September we held a Meeting for Worship for 20 minutes at 3pm on both days and had a good response with visitors joining us. The building is 300 years old this year, so we had a display about the history of Quakers in Rossendale from many records held in Rawtenstall Reference Library and the Preston County Records office.

Numbers attending Meeting are on average about nine and it is good to have different people joining us, sometimes from further afield and tea and discussion are enjoyed after Meeting for Worship. Advices and Queries are read on a regular basis when led. There are no children attending at present although children's facilities are available. This year we started having a shared lunch on the fourth Sunday followed by a discussion from chapters of Q, F & Practice. This has been very good for regular attenders to find out more about Quakers and ask questions they otherwise may not have thought about. Friends find this an enjoyable way of getting to know each other better even if they don't always stay for the discussion on Q, F & P. There are only two members who regularly attend LM and AM and the attenders who come regularly are not really interested in taking part in any other Quaker activities. The weekend before Christmas we had a Jacob's Join with Friends in the Meeting House instead of a meal in the village cafe. Hilary Whitehead attended the AM weekend at Glenthorne, represented AM at QPSW Sustainability conference and she was supported in attending one day of YM this year.

This year we planted miniature rhododendrons and bulbs in the flower beds beside the front path and generally tidied up the garden. The garden is appreciated by many locals who either look over the wall or come in and sit on the bench.

## **Pendle Hill Area Quaker Meeting Report of the Management Committee for the year ended 31 December 2016**

This year our oldest member Madge Bate died and her funeral was held at the Meeting House prior to going to the crematorium at Burnley on Thursday March 31<sup>st</sup>.

We had roof repairs done to complete both sides of the gable to the cottage as damp had been appearing in the living room and the roof space hadn't been properly felted. The two jobs cost £2500 each and PHAM contributed £1000 towards it.

Our tenants of the last three years left to purchase their own house and the tenancy was filled with the parents of the main tenant moving in the beginning of November. We had a new front door put on the cottage porch and made some improvements to the window surround also.

Lorna Greenwood has been an attender for a number of years now and is very happy living in the property. Now that the cottage is better heated than it has been with the previous tenants, there appears to be no dampness and the property is more fully occupied. Lorna has a key to the Meeting House and is able to keep a watchful eye on both the property and if visitors should come unexpectedly.

### **MARSDEN QUAKER MEETING**

A Meeting for Worship is held every Sunday morning. Attendance ranges from 3 to 9 on a good day with 4 being the average. Advices and Queries are read fortnightly and all are read throughout the year. Every Meeting for Worship is followed by tea and discussion.

We continue to read Quaker Faith and Practice and three of us followed 'Radical Spirituality'.

We enjoy a shared lunch on the first Sunday in the month.

Individual Members support various local charities, NSPCC, Pendleside Hospice and the local food bank.

Housebound Members and nursing home residents are visited regularly.

Bill Wilson clerks our business meetings for which we are very grateful.

We participate fully in Area Meetings and hold various AM offices.

Our craft group, Marsden Makers, continues to meet every 2<sup>nd</sup> and 4<sup>th</sup> Monday in the month. The Meeting House is also used regularly by an Art Group and others.

Lucy, Imogen, Florence and Joyce attended Glenthorne Weekend. Imogen has participated Y. Y. P., Teenage General Meeting, Junior Yearly Meeting, Quaker Camp, Summer School, and Young People's Participation Day.

We held our Christmas Celebration on December 18<sup>th</sup> after a shortened Meeting for Worship.

On December 20<sup>th</sup> we had a shortened Meeting for Worship followed by readings, carols and a shared lunch attended by 16 Friends (friends).

### **ROCHDALE QUAKER MEETING**

Rochdale Local Quaker Meeting is a small Meeting and no longer owns a Meeting House. Regular weekday evening 'Meetings for Worship' are held twice monthly in the homes of Friends, (currently the second and last Monday each month at 6 p.m.)

The Correspondent will provide up to date details of places and times to new enquirers and attenders, who we warmly welcome.



## **Pendle Hill Area Quaker Meeting Report of the Management Committee for the year ended 31 December 2016**

Rochdale Meeting, at present, has one Member and about six regular Attenders. A Member of a neighbouring Area Meeting (Brighouse) also regularly attends and supports.

There is an endeavour to also attend Sunday Meeting for Worship at the other venues within the Area Meeting.

Advices and Queries are read regularly, along with extracts from QF&P, at each Meeting for Worship, for inspiration and guidance. A record of readings is kept by the Correspondent. Rochdale, at present, is a small, ageing Meeting where Friends mutually encourage and support each other.

Quaker periodicals such as 'The Friend' and 'Quaker Voices' etc., are circulated. New Quaker publications are purchased, shared and added to the Meeting's small library. We endeavour to contribute to 'Reflections' the Area Meeting's News Letter distributed in Spring and Autumn.

We endeavour to be represented at, and participate in, the Area Business Meetings, Es & Os, Trustees etc. and also social gatherings of the Area Meeting (e.g. Annual Glenthorne Weekend at Grasmere, Chapel Hill etc.)

Inter-visitation, within and beyond, Area Meeting is encouraged.

Rochdale Local Meeting is financially solvent and endeavours to contribute, where possible, to Quaker activities regionally, nationally, and also international appeals and charities.

Rae Street, through her links with Greater Manchester CND, champions many causes locally, nationally and internationally and has recently returned from a Peace Forum visit to the USA. Maggie Muir continues her voluntary work for Shamwari.

### **FINANCIAL REVIEW**

#### **Overview**

The principal funding sources for the Area Meeting are donations from Members and Attenders, and income from letting rooms at the various Meeting Houses. In 2016 there were also significant legacies received by Clitheroe, Marsden and Blackburn Local Meetings, totalling £113,653.

For the year ending 31 December 2016, taking Area Meeting's own general funds and the consolidated accounts of the designated funds held by our seven constituent Local Meetings, *our total income rose to £336,431* (but this includes the legacies mentioned above and £123,367 surplus from sale of Sawley Meeting House) compared to the previous year to £117,937. Disregarding the legacies and the meeting House sale, the income would otherwise have fallen to £99,411.

Against this, our total expenditure rose to £154,605 compared to £117,586 in the previous year.

Including other transfers and revaluations, our funds at the end of the year 2016 rose to £349,891 compared to £165,670 in the previous year.

Investment income continues to be low, reflecting the interest rates currently available.

# **Pendle Hill Area Quaker Meeting Report of the Management Committee for the year ended 31 December 2015**

## **Reserves Policy**

Local Meetings will hold only the equivalent of one year's expenditure as a local reserve. In addition a Local Meeting may hold any funds given to it specifically for use by that Meeting. However, such funds should be used before the Local Meeting requests any funding from the Area Meeting Reserves. The Area Meeting Reserves Fund is managed by the Area Meeting to minimise erosion by inflation whilst maintaining availability for urgent requirements. The Trustees will administer the allocation of money from the Reserve Fund in a prompt and fair way.

## **Funds in deficit**

None.

## **RISK MANAGEMENT**

The Area Meeting employs Peninsula Business Services Limited as consultants for health and safety, and human resources. Peninsula has provided risk management systems for each of the Local Meetings, gives advice as required, and visits each Local Meeting annually to ensure that guidelines are being followed. Where appropriate, Local Meetings have implemented policies for safeguarding children and vulnerable adults. The Trustees have also overseen the way each Meeting House is being managed by regular visits and by there being at least one Trustee from each of the Local Meetings.

## **KEY PLANS FOR THE FUTURE**

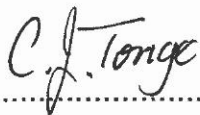
Regular monitoring by the Clerking Team, Treasurers and the Trustees has helped to ensure that the Area Meeting continues to function effectively and meet its charitable objectives. Unfortunately it is still proving to be difficult to find people to take on essential roles within the Area Meeting and Local Meetings. The viability of some of our Meetings remains a concern to the Trustees.

## **PUBLIC BENEFIT STATEMENT**

At Trustee Meetings, whilst reviewing and planning our activities, we kept in mind the Charity Commission's guidance on public benefit. Several examples of such public benefit are described in the rest of this report.

Approved by the Trustees on 15<sup>th</sup> July

2017 and signed on its behalf:



..... Chris Tonge (Trustee)

26/7/17

**Independent Examiner's Report to the Trustees of  
Pendle Hill Area Quaker Meeting**

I report on the accounts of the charity for the year ended 31 December 2016 which are set out on pages 11 to 15.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Association of Chartered Certified Accountants.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**


In the course of my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
Jennifer Daniel FCCA DChA  
Slade & Cooper Ltd.  
Chartered Certified Accountants  
Green Fish Resource Centre  
46-50 Oldham Street  
Manchester  
M4 1LE

16/08/2017 Date

**Pendle Hill Quaker Meeting**  
**Receipts and Payments Accounts**  
**for the year ended 31 December 2016**

	Note	General Funds £	Unrestricted Designated Funds £	2016 £	2015 £
<b>Receipts</b>					
Voluntary Income		-	33,798	33,798	39,393
Income from activities to generate funds		-	62,350	62,350	75,862
Investment Income		304	445	749	1,064
Legacy income		-	113,653	113,653	-
Other income		-	3,514	3,514	1,618
Sale of property		-	460,000	460,000	-
<b>Total receipts</b>		<b>304</b>	<b>673,760</b>	<b>674,064</b>	<b>117,937</b>
<b>Payments</b>					
Costs of Generating Funds		10,233	124,664	134,897	93,611
Costs of Quaker Activities		3,859	14,883	18,742	22,895
Governance costs		966	-	966	1,080
Purchase of property		-	337,633	337,633	-
<b>Total payments</b>		<b>15,058</b>	<b>477,180</b>	<b>492,238</b>	<b>117,586</b>
<b>Net receipts for the year</b>		<b>(14,754)</b>	<b>196,580</b>	<b>181,826</b>	<b>351</b>
Transfers from Designated Funds		12,858	(12,858)	-	-
Chorley's bank opening balance		-	2,395	2,395	-
<b>Net movement in funds</b>		<b>(1,896)</b>	<b>186,117</b>	<b>184,221</b>	<b>351</b>
Bank and cash balances at start of year		39,789	125,881	165,670	165,319
<b>Bank and cash balances at end of the year</b>		<b>£ 37,893</b>	<b>£ 311,998</b>	<b>£ 349,891</b>	<b>165,670</b>

All of the charity's operations are classed as continuing.

**Pendle Hill Quaker Meeting**  
**Statement of Assets and Liabilities**  
**as at 31 December 2016**

	Note	2016 £	2015 £
<b>Bank and cash balances</b>		349,891	165,670
<b>Current assets</b>			
Debtors		891	389
<b>Fixed asset investments</b>		17,295	15,443
<b>Buildings and contents</b>	2	will be added	2,607,398
<b>Liabilities</b>			
Creditors due within one year		2,020	2,525

Investments are held by Bolton Quaker Meeting in CAF Ethical Plus Fund, managed by F&C Fund Management Limited.

  
 Ian McHugh (Treasurer)  
 26 July 2017  
 Date

**Pendle Hill Quaker Meeting**  
**Statement of Assets and Liabilities**  
**as at 31 December 2016**

**1 Accounting basis**

The financial statements have been prepared on a receipts and payments basis.

**2 Land and buildings**

The properties owned by the Area Meeting comprise Meeting houses and warden's accommodation which are held for the furtherance of the Area Meeting's charitable objects. With the exception of the Clitheroe/Sawley meeting house which is stated at cost, the rest are shown at their current insured values as the original costs of the buildings are not known.

	<b>Address</b>	<b>Buildings</b>	<b>Contents</b>
Bolton Quaker Meeting	50 Silverwell Street, Bolton, BL1 1PP	1026120	40798
Marsden Quaker Meeting	21 Walverden Road, Brierfield, Nelson, BB9 0PJ.	329,722	15,250
Crawshawbooth Quaker Meeting	13 Co-operation Street, Crawshawbooth, Rossendale, BB4 8AG	437,928	9,530
Blackburn Quaker Meeting	Friends Meeting House, Paradise Lane, Blackburn, BB2 1LY	371,895	22,052
Clitheroe/Sawley Quaker Meeting	Eastham House, New Market Street, Clitheroe, BB7 2JW	330,000	

**3 Trustees' expenses**

No expenses were paid to trustees during the year (2015:nil).



**Pendle Hill Quaker Meeting**  
**Notes to the accounts**  
**for the year ended 31 December 2016 (continued)**

**4 Designated Funds**

	Bolton Quaker Meeting £	Marsden Quaker Meeting £	Sawley/ Clitheroe Quaker Meeting £	Crawshawbooth Quaker Meeting £	Blackburn Quaker Meeting £	Rochdale RM £	Chorley Quaker Meeting £	Total 2016 £	Total 2015 £
<b>Income</b>									
Voluntary Income	16,025	1,923	4,092	3,970	4,264	375	3,149	33,798	31,347
Income from activities to generate funds	45,552	2,935	4,330	4,740	4,793	-	-	62,350	75,862
Investment Income	133	52	58	-	200	-	2	445	733
Legacy Income	-	21,595	90,844	-	1,214	-	-	113,653	-
Other Income	1,889	-	1,000	169	456	-	-	3,514	756
Sale of property	-	-	460,000	-	-	-	-	460,000	-
<b>Total Incoming resources</b>	<b>£ 63,599</b>	<b>£ 26,505</b>	<b>£ 560,324</b>	<b>£ 8,879</b>	<b>£ 10,927</b>	<b>£ 375</b>	<b>£ 3,151</b>	<b>£ 673,760</b>	<b>£ 108,698</b>
<b>Resources expended</b>									
Costs of generating funds	54,768	4,483	51,286	9,756	3,631	-	740	124,664	80,497
Costs of Quaker activities	10,183	627	716	192	1,520	165	1,480	14,883	14,283
Purchase of property	-	-	337,633	-	-	-	-	337,633	-
<b>Total resources expended</b>	<b>£ 64,951</b>	<b>£ 5,110</b>	<b>£ 389,635</b>	<b>£ 9,948</b>	<b>£ 5,151</b>	<b>£ 165</b>	<b>£ 2,220</b>	<b>£ 477,180</b>	<b>£ 94,780</b>
<b>Net incoming resources before transfers</b>	<b>(1,352)</b>	<b>21,395</b>	<b>170,689</b>	<b>(1,069)</b>	<b>5,776</b>	<b>210</b>	<b>931</b>	<b>196,580</b>	<b>13,918</b>
Transfers from designated funds	(5,250)	(1,744)	(1,902)	(634)	(1,744)	(158)	(1,426)	(12,858)	(9,700)
<b>Net Incoming resources before revaluations</b>	<b>(6,602)</b>	<b>19,651</b>	<b>168,787</b>	<b>(1,703)</b>	<b>4,032</b>	<b>52</b>	<b>(495)</b>	<b>183,722</b>	<b>4,218</b>
Chorley's bank opening balance at 01 January 2016	-	-	-	-	-	-	2,395	2,395	-
Net movements in funds	(6,602)	19,651	168,787	(1,703)	4,032	52	1,900	186,117	4,218
Funds at 31 December 2015	59,099	16,262	3,911	4,206	41,745	658	-	125,881	121,663
<b>Funds at 31 December 2016</b>	<b>£ 52,497</b>	<b>£ 35,913</b>	<b>£ 172,698</b>	<b>£ 2,503</b>	<b>£ 45,777</b>	<b>£ 710</b>	<b>£ 1,900</b>	<b>£ 311,998</b>	<b>£ 125,881</b>

**Pendle Hill Quaker Meeting**

**Notes to the accounts  
for the year ended 31 December 2016 (continued)**

**5 Detailed statement of assets and liabilities**

	Bolton Quaker Meeting £	Marsden Quaker Meeting £	Sawley/ Clitheroe Quaker Meeting £	Crawshawbooth Quaker Meeting £	Blackburn Quaker Meeting £	Rochdale RM £	Chorley Quaker Meeting £	Area Meeting General Fund	Total 2016 £
Bank and cash balances	52,496	35,915	172,698	2,502	45,778	710	1,900	37,892	349,891
debtors	597	-	-	-	-	-	-	294	891
Fixed asset Investments	17,295	-	-	-	-	-	-	-	17,295
Liabilities	-	-	-	-	-	-	-	(2,020)	(2,020)
<b>Net assets 2016</b>	<b>£ 70,388</b>	<b>£ 35,915</b>	<b>£ 172,698</b>	<b>£ 2,502</b>	<b>£ 45,778</b>	<b>£ 710</b>	<b>£ 1,900</b>	<b>£ 36,166</b>	<b>£ 366,057</b>
<b>Net assets 2015</b>	<b>£ 74,931</b>	<b>£ 16,262</b>	<b>£ 3,911</b>	<b>£ 4,206</b>	<b>£ 41,695</b>	<b>£ 658</b>	<b>£ 658</b>	<b>£ 37,314</b>	<b>£ 178,977</b>

Investments are held by Bolton Quaker Meeting in CAF Ethical Plus Fund, managed by F&C Fund Management Limited.