

HUMANITY FIRST

Charity No. 1149693
Company No. 08253779

**TRUSTEES REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2016**

Haines Watts Kingston LLP
Aissela, 46 High Street
Esher, Surrey
KT10 9QY

HUMANITY FIRST

Contents

	Page
Administrative Information	1
Trustees Report	2
Independent Auditor's Report	8
Statement of Financial Activities	10
Balance Sheet	11
Cash Flow Statement	12
Notes to the Accounts	13

HUMANITY FIRST

Information

COMPANY NUMBER	8253779
CHARITY NUMBER	1149693
GOVERNING DOCUMENT	Humanity First is governed by a Constitution. The Charity is an incorporated association.
MAIN OBJECTIVES	<p>To provide immediate relief to people in those parts of the world who have been the victims of natural or man made disasters.</p> <p>Relief is provided irrespective of nationality, race, colour, creed or religion. It is provided strictly on humanitarian grounds.</p> <p>To provide development aid to those in need in order to enable the donees to acquire key skills so that they can achieve self-sufficiency.</p>
REGISTERED OFFICE	27 Red Lion Business Park, Red Lion Road, Surbiton, Surrey, KT6 7QD
BANKERS	NatWest PLC
AUDITORS	Haines Watts Kingston LLP Aissela, 46 High Street Esher, Surrey, KT10 9QY
ORGANISATION	<p>Under the Board of Trustees, the chairman of Management Board, Mr Ahmad Yayah Sayed, who monitors disasters all over the world and takes action after consulting with the Board of Trustees.</p> <p>In the event of a disaster, a working committee for that particular disaster is appointed.</p> <p>The particular areas where work is done at present are Africa and Asia. The charity also has ongoing development projects in developing parts of the world with a view to endow the indigenous population with vital skills so that they can develop self-sufficiency.</p>
TRUSTEES:	Rafiq Ahmed Hayat Ahmad Yahya Sayed Mirza Mahmood Ahmad Dr Shabir Ahmad Bhatti Kaleem Chris Edwards William Bilal Atkinson Dr Syed Muzaffar Ahmad

Humanity First
(A company limited by guarantee)
Report of the trustees (Incorporating the director's report)
For the year ended 31 December 2016

The trustees present their report and the financial statements for the year ended 31 December 2016. The trustees, who are also the directors for the purpose of company law and who served during the year and up to the date of this report are set out on page 1.

Structure, governance and management

The Charity is constituted as a company limited by guarantee, and is therefore governed by its Memorandum and Articles of Association. New trustees are appointed in accordance with its Articles of Association. The charity provides continued opportunities of training of all trustees both internal and external. The Charity is organized so that the trustees meet regularly to manage its affairs. The trustees have delegated the management of day to day affairs to the chairman.

Public benefit reporting

The key objectives of the charity were attained during the year by continued support and assistance to the people who have suffered from effects of natural disasters. The charity also continued its sustained projects in the field of disaster response preparedness courses, skills training, medical training, vocational centers, social uplifting and education.

The trustees state that they have complied with section 4 of the Charities Act 2006 with regards to public benefit guidance published by the commission.

Governance and internal control

The trustees actively review the major risks which the Charity faces on a regular basis and believe that maintaining reserves at current levels, combined with periodic review of the controls over key financial systems, will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks faced by the Charity and confirm that they have established systems to mitigate significant risks.

Objectives and activities

The Charity's objects are to provide immediate relief to people in those parts of the world who have been the victims of natural or man-made disasters. Relief is provided irrespective of nationality, race, color, creed or religion. It is provided strictly on humanitarian grounds. To provide development aid to those in need in order to enable the beneficiaries to acquire key skills so that they can achieve self-sufficiency.

Disaster Response

Humanity First expanded training of our teams globally to be able to respond in a coordinated manner. The team also worked to build relationships with the UN (ONCH, UNHRD) and with the Dutch Navy.

The team responded to the following disasters during the year:

Countries	Event	Response	Estimated Beneficiaries
Jordan	Syria Crisis	Continued to run a primary school for 100 children, and supported many students through Baccalaureate education.	150
Palestine		Furthered ongoing recovery projects including support for students in universities, progress towards establishing an IT training center for the blind, and agriculture projects.	200
Ecuador	Earthquake – 16 April	Humanity First was part of an international team working near Miraflores providing emergency water, blankets, clothing, food and sanitation facilities.	7,240
Haiti	Hurricane Matthew – 4 October	The Charity supported the international response working with the UK, Red Cross and Dutch Navy to distribute emergency aid including water purification systems, 150 tons of relief supplies including food, hygiene packs, shelter kits and support to contain Cholera.	31,500

Project Governance

With the expanding volume of work, Humanity First hired a full time employee to run a Programme Management Office and strengthen communications and reporting with operations across the world. The Charity is responsible for ongoing operations in Jordan, Palestine, The Gambia, Guinea Bissau, Sierra Leone, Ivory Coast, Guinea Republic, Burkina Faso, Uganda and Kenya. In terms of governance, Humanity First teams conducted more than 18 visits to our managed countries throughout the year.

UK Projects

In the UK, Humanity First has been responding to regional floods and has also established a partnership with Staywell to provide services for older people in Surrey. Humanity First conducted visits to hospitals and care homes, and is working on a longer term project to support the homeless. Humanity First is working with around 28 schools across England which have been donating books and other teaching resources and raising funds for classroom transformation projects in Africa.

Water for Life

Humanity First ran a campaign and got many individual donors to raise funds for wells projects in Pakistan and hand-pump projects across West Africa. Now almost 300 wells

have been dug in the Tharparkar region of SE Pakistan making life easier for pastoral communities in the desert. Humanity First also supported village water projects in The Gambia, Sierra Leone, Ivory Coast and Burkina Faso. In Ivory Coast, in recent years, Humanity First UK has helped the team refurbish over 260 pumps used by over half a million people.

Gift of Sight

Our mobile eye surgery unit in Burkina Faso had to be modified, but is now able to work in 6 to 8 regions and has capacity for 2,000 cataract surgery procedures a year. In 2016, after modifications were completed in the spring, 864 cataract procedures were completed. Humanity First UK also laid plans to start GOS in Kenya and Sierra Leone.

Knowledge for Life

Humanity First UK piloted a new Classroom Transformation Project. Posters were designed by a team of volunteer teachers in the UK and translated into Arabic and French. UK volunteers visited schools in Uganda, The Gambia, Sierra Leone, Ivory Coast and Jordan to paint classrooms, provide posters and books and establish small library facilities. Feedback from teachers has been very positive and we now plan to expand this much further.

Over £70,000 was raised to fund an Assembly Hall and Dining block for our flagship secondary school in Old Yundum in the Gambia. Work has begun on the design and contractor selection, with the aim of starting work in the spring of 2017.

Humanity First also supports 10 vocational training centers in five countries offering a range of courses covering IT, business studies, tailoring, languages and hair dressing. In total, over 35,000 students have benefitted from this programme.

Community Care

Humanity First is supporting projects for the elderly and homeless around Surrey from bases in Kingston, New Malden and Banstead. In The Gambia, Humanity First partnered with Hart House in Sinchu Alhagie to support 27 residential children with Downs' Syndrome. Humanity First has sponsored 9 of the children, provided resources to the center and arranged for doctors and dentists from our medical team to do clinics in the center for the children and teach them how to more effectively brush their teeth.

Global Health

Our medical team did visits to The Gambia to train local clinicians and nurses in a range of disciplines. A team of dentists also visited.

Humanity First supported remote medical camps in The Gambia, Ivory Coast and Burkina Faso. Humanity First is also working on plans for a new acute hospital in Yopougon on the outskirts of Abidjan in Ivory Coast. This will serve the poorest segments of the population from areas such as Abobo where access to Maternity services is very weak.

Food Security

Humanity First is carrying out projects across West Africa to provide independence to farming communities in The Gambia, Sierra Leone, Ivory Coast and Uganda. Humanity First provided training in livestock management, access to tools, seeds, irrigation and fencing, and also deployed another two cassava processing plants in Ivory Coast. In recent

years, Humanity First UK has deployed 22 crop plants in Ivory Coast benefitting over 60,000 villagers. Humanity First UK also provided meat food packs in the autumn for over 50,000 people in 6 countries.

Orphan Care

Humanity First is supporting the new Darul Ikram orphanage in Porto Novo, Benin. The Charity also provided educational support to over 150 Ebola orphans in Sierra Leone and Guinea Republic.

Achievements and performance

The Charity continued to expand its service to the beneficiaries by enhancing support and explore new avenues to maximize efficiency and impact.

The trustees and management continue to review and assess projects and implement plans for enhanced service and increase value addition.

The donations received by the Charity from all sources decreased by 26% compared to the previous year to £756,794 owing to the absence of any major disasters in 2016 requiring a fundraising appeal.

Overall expenditure decreased by 25% to £612,061 in line with the decrease in income.

Financial review

The charity delivered a net income of £144,733 during the year. The management periodically reviews financial statements of the charity for budgetary compliance and its expenditure review in support of charity objectives. The management constantly reviews the funding position from media sponsorship and sale of publications to ensure it is able to achieve its delivery of service in media and publication.

Reserves

It is the Charity's policy to have working capital requirement of at least 9 months in the reserves. The present level of funding is adequate to support the continuation of the Charity's operations, and the trustees consider the financial position of the charity to be satisfactory.

Investment powers, policy and performance

The trustees are empowered by the Memorandum and Articles of Association, to decide on the courses of action that they consider appropriate to further the Charity's objects.

Grant making policy

The Charity does not make any grants and as such, no policy is in place.

Plans for future periods

The trustees continue to explore new ways to increase efficiency and effectiveness of the delivery of objectives by the charity. The trustees plan to put a robust plan to enhance its activities in education for next year along with engaging with International bodies to put an effective disaster relief preparedness plan.

Employment policy

The Charity believes in the philosophy of an equal opportunities employer. However until now, it is served mostly by dedicated volunteers. The trustees appreciate this and wish to thank everyone involved who have given their valuable time and effort in furthering the Charity's objects.

Statement as to disclosure of information to auditors

In so far as the trustees are aware:

- There is no relevant audit information of which the Charity's auditors are unaware; and
- The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

Statement of Trustees' Responsibilities

The trustees (who are also directors of Humanity First for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently.
- observe the methods and principles in the Charities SORP 2015 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

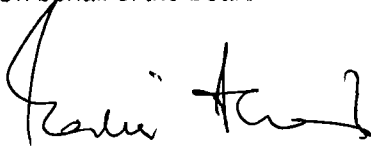
Auditor

A resolution proposing that Haines Watts be reappointed as auditor of the charity will be put to the Annual General Meeting.

Small Company Provisions

The report has been prepared having taken advantage of the small companies exemption in the Companies Act 2006.

On behalf of the Board



.....
Dr S A Bhatti
Vice Chairman

19/9/17

HUMANITY FIRST
INDEPENDENT AUDITOR'S REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2016

We have audited the financial statements of Humanity First for the year ended 31 December 2016 which comprise the Statement of Financial Activities (incorporating the Summary Income and Expenditure Account), the Balance Sheet, the Cash Flow Statement and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland."

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the Trustees' Responsibilities Statement set out on page 10, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees' Annual Report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2016, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements of the Companies Act 2006.

HUMANITY FIRST
INDEPENDENT AUDITOR'S REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2016

Opinion on other matter prescribed by the Companies Act 2006

In our opinion based on the work undertaken in the course of the audit:

- the information given in the trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report have been prepared in accordance with applicable legal requirements.

In the light of our knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit. Or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the directors' report and a strategic report.



Date: 22/9/17

.....
Jane Wills
Senior Statutory Auditor
For and on behalf of Haines Watts Kingston LLP
Chartered Accountants
Aissela
46 High Street
Esher
Surrey
KT10 9QY

HUMANITY FIRST

STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME & EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER 2016

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £	2015 £
INCOME AND ENDOWMENTS					
Donations and legacies	10	409,904	313,775	723,679	977,800
Income from sale of merchandise		33,115	-	33,115	41,791
Total Income		443,019	313,775	756,794	1,019,591
EXPENDITURE					
Expenditure on Raising Funds	11	48,040	37,821	85,861	76,707
Expenditure on Charitable Activities	12	228,032	298,168	526,200	739,868
Total Expenditure		276,072	335,989	612,061	816,575
Net Income/(Expenditure) and net movement in funds for the year		166,947	22,214	144,733	203,015
Reconciliation of Funds					
Total Funds brought forward		736,318	598,600	1,334,918	1,131,903
Total reserves carried forward		903,265	576,386	1,479,651	1,334,918

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on Pages 13 to 19 form a part of these Financial Statements

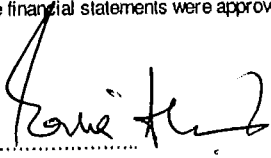
HUMANITY FIRST
Company No.08253779
BALANCE SHEET
AS AT 31ST DECEMBER 2016

	Notes	2016	2016	2015	2015
		£	£	£	£
<u>FIXED ASSETS</u>					
Tangible Assets	4		496,499		509,198
<u>CURRENT ASSETS</u>					
Stocks of merchandise	5	-		4,232	
Accrued Income				7,495	
Debtors & Prepayments	6	16,049		20,371	
Cash in hand and at bank		1,043,719		905,163	
		<u>1,059,768</u>		<u>937,262</u>	
<u>CURRENT LIABILITIES</u>					
Creditors - Due within one year	7	<u>(76,616)</u>		<u>(79,789)</u>	
Net Current Assets			983,152		857,472
Total Assets less Current Liabilities			1,479,651		1,366,671
<u>Creditors - Due after more than one year</u>					
Bank loan	8		-		(31,752)
Total Assets less Liabilities			<u>1,479,651</u>		<u>1,334,918</u>
Represented by:					
<u>FUNDS</u>					
Unrestricted funds	9		903,265		736,319
Restricted funds	9		576,386		598,600
Total charity funds			<u>1,479,651</u>		<u>1,334,918</u>

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The notes on Pages 13 to 19 form a part of these Financial Statements

The financial statements were approved by the Board of Trustees on..... 19-9-2017


.....
Dr S A Bhatti
Vice Chairman, Board of Trustees

HUMANITY FIRST
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31ST DECEMBER 2016

		<u>2016</u>	<u>2015</u>
		£	£
Cash flows from operating activities:			
Net cash provided by (used in) operating activities	Note A	<u>145,673</u>	<u>251,211</u>
Cash flows from investing activities:			
Purchase of property, plant and equipment		<u>-</u>	<u>(2,848)</u>
Net cash provided by (used in) investing activities		<u>-</u>	<u>(2,848)</u>
Cash flows from financing activities:			
Repayments of borrowing		<u>(42,317)</u>	<u>(44,111)</u>
Cash inflows from new borrowing		<u>-</u>	<u>-</u>
Net cash provided by (used in) financing activities		<u>(42,317)</u>	<u>(44,111)</u>
Change in cash and cash equivalents in the reporting period		103,356	204,252
Change due to unrealised foreign exchange gain/(loss)		35,201	(11,197)
Cash and cash equivalents at the beginning of the reporting period	Note B	<u>905,163</u>	<u>712,107</u>
Cash and cash equivalents at the end of the reporting period	Note B	<u><u>1,043,719</u></u>	<u><u>905,163</u></u>

Note A: Reconciliation of net movement in funds to net cash flow from operating activities

Net movement in funds for the reporting period (as per the statement of financial activities)		144,733	203,015
Adjustments for:			
Depreciation charges		12,699	13,615
Interest included in repayments of borrowing		208	2,001
(Increase)/decrease in stocks		4,232	(4,232)
(Increase)/decrease in debtors		11,818	(9,529)
Increase/(decrease) in creditors		7,185	35,144
Unrealised foreign exchange (gain)/loss		(35,201)	11,197
Net cash provided by (used in) operating activities		<u>145,673</u>	<u>251,211</u>

Note B: Analysis of cash and cash equivalents

Cash in hand		1,043,719	905,163
Notice deposits (less than 30 days)		-	-
Overdraft facility repayable on demand		<u>-</u>	<u>-</u>
Total cash and cash equivalents		<u><u>1,043,719</u></u>	<u><u>905,163</u></u>

HUMANITY FIRST

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2016

1. Accounting Policies

1.1 Basis of preparation of Financial Statements

The financial statements have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Humanity First meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

1.2 Income

Items of income are recognised and included in the accounts when all of the following criteria are met:

- The charity have entitlement to the funds;
- Any performance conditions;
- There is sufficient certainty that the receipt of the income is considered probable;
- The amount can be measured reliably.

Tax reclaims on donations and gifts

Incoming resources from tax reclaims are included in the SOFA at the same time as the gift to which they relate only if the trustees are satisfied that the claim will be successful.

Volunteer help

In accordance with the Charities SORP (FRS 102), the general volunteer time (described in the Trustees' report) is not recognised in the accounts.

1.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party. It is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following headings:

Expenditure on raising funds relates to the sale of merchandise, the costs of fundraising and their associated support costs.

Expenditure on charitable activities includes disaster relief and development aid in the form of projects, governance costs and their associated support costs.

Support costs provide indirect support to the Direct costs, for example central finance. Support costs not attributable to a single activity are allocated on a basis consistent with identified cost drivers for that cost category such as staff head count, floor space and expenditure and are apportioned to relevant restricted funds.

An analysis of the support costs and their basis of apportionment are included in Note 13.

1.4 Tangible Fixed Assets and Depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

- Land and building - 2% reducing balance
- All other assets - 20% reducing balance

1.5 Stock

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

1.6 Debtors

Trade and other debtors are recognised at the settlement amount. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

HUMANITY FIRST

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2016

1.7 Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

1.8 Financial Instruments

Financial instruments take the form of bank loans which are initially recognised at transaction value and subsequently measured at amortised cost.

1.9 Taxation

Under the relevant provision of the UK tax legislation the charity is exempt from UK taxation, as stated therein.

1.10 Funds

Restricted funds are spent in accordance with specific instructions of the donor.

Unrestricted income funds comprise those funds which are spent at the discretion of management committee for any purpose in the furtherance of the charitable objectives.

2. Operating Income

The operating income is stated after charging the following:

	<u>2016</u>	<u>2015</u>
	£	£
Wages and salaries	67,343	58,023
Social Security Costs	805	1,229
	<u>68,148</u>	<u>59,252</u>
Foreign Exchange (Gains)/Losses	<u>(35,201)</u>	<u>11,197</u>
Depreciation	<u>12,699</u>	<u>13,615</u>
Auditor's remuneration	<u>4,050</u>	<u>5,678</u>
	<u>10,330</u>	<u>10,330</u>
During the year, remuneration to key management totalled	<u>10,330</u>	<u>10,330</u>

The Average monthly number of paid staff employed during the year was as follows:

	<u>2016</u>	<u>2015</u>
Full Time	3	2
Part Time	2	2

The charity's activities are carried out by a large number of volunteers and trustees who are not remunerated for their services to the company.

No employee received benefits of more than £60,000 (2015: None).

3. Bank Loan Interest

The bank charges the following interest on loans:

	<u>2016</u>	<u>2015</u>
	£	£
Interest on Loan	<u>208</u>	<u>2,001</u>

HUMANITY FIRST

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2016

4. Tangible Fixed Assets

	Total	Computer Equipment	Office Equipment	Land & Building
	£	£	£	£
Cost				
As at January 1, 2016	569,927	35,737	8,079	526,111
Additions during the year	-	-	-	-
Disposal during the year	-	-	-	-
As at December 31, 2016	569,927	35,737	8,079	526,111
Depreciation				
As at January 1, 2016	60,729	27,501	2,338	30,890
Charge for the year	12,699	1,647	1,148	9,904
As at December 31, 2016	73,428	29,148	3,486	40,794
Net Book Value				
As at December 31, 2016	496,499	6,589	4,593	485,317
As at December 31, 2015	509,198	8,236	5,741	495,221

5. Stocks

	2016	2015
	£	£
Stock of Merchandise held for sale	-	4,232

6. Debtors & Prepayments

	2016	2015
	£	£
Debtors	11,507	16,329
Advance: Sierra Leone	3,000	3,000
Social Security and Other Taxes	-	121
Prepayments	1,543	921
	16,049	20,371

7. Creditors - Amounts falling due within one year

	2016	2015
	£	£
Creditors	34,463	25,900
Social Security and Other Taxes	1,242	4,452
Accruals	9,160	7,329
Bank Loan	31,752	42,109
	76,617	79,789

8. Creditors - Amounts falling due after more than one year

	2016	2015
	£	£
Secured bank loan (falling due in less than 5 years)	-	31,752

The bank loan is secured on the office premises which has a carrying value of £485,317. If any event of default specified in the terms occurs, then the Bank may demand immediate repayment of the loan, all interest accrued and all other sums payable. The interest rate on the loan is 2.75% above base rate.

HUMANITY FIRST

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2016

9. Movement in Funds

	Balance at 01.01.16	Reserves Acquired	Donations	Expenditure	Balance at 31.12.16
Unrestricted Reserves	736,318	-	443,019	(276,072)	903,265
Restricted Reserves	598,600	-	313,775	(335,989)	576,387
	<u>1,334,918</u>	<u>-</u>	<u>756,794</u>	<u>(612,061)</u>	<u>1,479,652</u>

10. Donation and Legacies

	Unrestricted Funds 2016 £	Restricted Funds 2016 £	Total Funds 2016 £	Total Funds 2015 £
Disaster Relief	-	34,134	34,134	260,866
Projects	398,560	279,642	678,202	709,439
Gift Aid	11,343	-	11,343	7,495
Total Donations and Legacies	<u>409,904</u>	<u>313,775</u>	<u>723,679</u>	<u>977,800</u>

11. Expenditure on Raising Funds

	Direct Costs £	Support Costs £	Total Funds 2016 £	2015 £
Fundraising Expenses	54,559	-	54,559	25,746
Marketing & Advertising	11,366	-	11,366	25,395
Salaries and Wages	-	7,134	7,134	7,117
Subscriptions	-	72	72	64
Cost of Sales	12,731	-	12,731	18,386
	<u>78,656</u>	<u>7,205</u>	<u>85,861</u>	<u>76,708</u>

12. Expenditure on Charitable Activities

	Direct Costs £	Support Costs £	Total Funds 2016 £	2015 £
a) Disaster Relief				
Haiti Disaster	19,200	2,544	21,744	17,855
Nepal Earthquake Appeal	-	-	-	125,213
Gaza Disaster Relief	431	57	489	47,967
UK Flood Relief	-	-	-	-
Syria Disaster	-	-	-	7,034
Pakistan Flood Relief	-	-	-	-
Ebola Campaign	-	-	-	75,723
Others	5,552	736	6,288	-
	<u>25,183</u>	<u>3,337</u>	<u>28,520</u>	<u>273,791</u>

HUMANITY FIRST

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2016

	Direct Costs £	Support Costs £	Total Funds 2016 £	2015 £
b) Projects				
Water for Life	141,906	19,787	161,693	206,525
Learn- A -Skill Centres	10,902	1,520	12,422	42,758
Medical Camp	36,329	5,066	41,395	26,181
Benin Hospital	10,000	1,394	11,394	-
Feed a Village	40,378	5,630	46,008	17,691
Educational Projects - Knowledge for Life	55,248	7,704	62,951	21,830
Gift of Sight	60,665	8,459	69,124	36,611
Land Development	30,145	4,203	34,348	30,305
	<u>385,573</u>	<u>59,763</u>	<u>439,336</u>	<u>381,901</u>
c) Other Charitable Expenses				
Countries Administration Costs	15,870	2,213	18,083	21,445
Others	13,824	1,928	15,751	17,667
Charity Donations	250	35	285	7,503
	<u>29,944</u>	<u>4,175</u>	<u>34,119</u>	<u>46,616</u>
d) Disaster Response Training	<u>5,543</u>	<u>734</u>	<u>6,277</u>	<u>4,037</u>
e) Governance Costs				
Audit Fee	4,050	-	4,050	5,678
Annual Report	-	-	-	1,314
Countries Registration Costs	3,803	-	3,803	-
Salaries and Wages	-	10,094	10,094	8,323
International conference	-	-	-	16,803
Legal Costs	-	-	-	1,406
	<u>7,853</u>	<u>10,094</u>	<u>17,947</u>	<u>33,524</u>
Total expenditure on charitable activities	<u>454,097</u>	<u>72,103</u>	<u>526,200</u>	<u>739,868</u>

HUMANITY FIRST

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2016

13. Analysis of Support Costs

Support costs are allocated on the following basis;

Support Costs	Head Office	Projects	Governance	Fundraising	Total	Basis of allocation
Rates	1,217	1,318	-	-	2,535	By Area
Water Rates	120	130	-	-	251	By Area
Light & Heat	723	784	-	-	1,507	By Area
Office Cleaning	1,334	1,445	-	-	2,780	By Area
Misc. Office Expenses	539	583	-	-	1,122	By Area
Repair & Maintenance	1,384	1,499	-	-	2,883	By Area
Property Insurance	1,138	1,233	-	-	2,371	By Area
Service Charges	432	468	-	-	900	By Area
Staff Wages	30,741	19,578	9,975	7,049	67,343	By Time Spent on Activity
Employer NIC	368	234	119	84	805	By Time Spent on Activity
Telephone & Internet	2,806	-	-	-	2,806	Head Office
Printing, Postage & Stationery	1,746	-	-	-	1,746	Head Office
Computer Peripherals	481	521	-	-	1,001	By Area
Sundries	1,288	1,395	-	-	2,683	By Area
Carriage	4	4	-	-	8	By Area
Staff Welfare Expenses	148	161	-	-	309	By Area
Subscriptions	-	-	-	72	72	Fundraising
Bank Charges	6,609	-	-	-	6,609	Head Office
Loan Interest	100	108	-	-	208	By Area
Depreciation	6,096	6,603	-	-	12,699	By Area
Unallocated Costs	1,859	2,014	-	-	3,873	By Area
Foreign Exchange Losses	-	(35,201)	-	-	(35,201)	All Project
	59,131	2,878	10,094	7,205	79,309	

14. Analysis of Net Assets between Funds 2016

	Unrestricted Funds £	Restricted Funds £	Total £
Fixed Assets	496,499	-	496,499
Cash and current investments	467,333	576,386	1,043,719
Other current assets/liabilities	(60,567)	-	(60,567)
Total	903,265	576,386	1,479,651

Analysis of Net Assets between Funds 2015

	Unrestricted Funds £	Restricted Funds £	Total £
Fixed Assets	509,198	-	509,198
Cash and current investments	306,563	598,600	905,163
Other current assets/liabilities	(79,442)	-	(79,442)
Total	736,319	598,600	1,334,918

Unrestricted funds are held in order to allow timely reaction to humanitarian crises. Balances on restricted funds arise due to timing differences between project and disaster relief donations and related expenditure.

HUMANITY FIRST

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2016

15. Financial Instruments

Financial Instruments measured at amortised cost comprise the loan financing provided by Natwest to the Charity.

	<u>2016</u>	<u>2015</u>
	£	£
Loan payable (falling due within one year)	31,752	42,109
Loan payable (falling due in more than one year but less than 5 years)	-	31,752
	<u>31,752</u>	<u>73,861</u>

The loan financing is in the form of a secured loan with a variable interest rate. Further details are included on note 8.

16. Trustees Transactions

There was no remuneration paid to the Trustees in the year, nor expenses paid to Trustees. Total donations made to the charity by Trustees in the year was £6,105 (2015: 9,515). Expenses reimbursed to Trustees in the year totalled £1,700 (2015: Nil). Trustees expenses reimbursed related to travel expenditure for visits to countries where Humanity First is conducting charitable projects.

17. Company Limited by Guarantee

The Company is a company limited by guarantee and accordingly does not have share capital. The members of the Company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £10 per member of the Company. The Company was incorporated in England and Wales and information relating to the registered office address can be found on page 1.