

BLACKWELL ADVENTURE
(A company limited by guarantee)
TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2016

BLACKWELL ADVENTURE
(A company limited by guarantee)
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FOR THE YEAR ENDED 31 DECEMBER 2016

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BLACKWELL ADVENTURE
(A company limited by guarantee)
CHARITY REFERENCE AND ADMINISTRATION INFORMATION
FOR THE YEAR ENDED 31 DECEMBER 2016

Registered Company number

01534697 (England and Wales)

Registered Charity number

1121161

Registered office

Blackwell Court
Agmore Lane
Blackwell
Bromsgrove
Worcestershire
B60 1PX

Trustees

G W Peel
R M Morcom
P R Fennell
A K Desai
K M Hunter

Company Secretary

P R Fennell (appointed 18 July 2016)

Auditors

PKF Cooper Parry Group Limited
No.8 Calthorpe Road
Edgbaston
Birmingham
B15 1QT

Bankers

Barclays Bank plc
21 Birmingham Road
Sutton Coldfield
B72 1PW

Members

D Bradnock
A Lloyd
D Allen
G W Peel
R M Morcom
P R Fennell
A K Desai
K M Hunter

BLACKWELL ADVENTURE
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REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2016

The Trustees, who are also directors of the charity for the purposes of Company Law, present their report together with the financial statements of the charity for the year ended 31 December 2016. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland

Trustees of the charity

The directors of the charitable company are its trustees for the purposes of charity law. The trustees who have served during the year and since the year end were as follows:

G W Peel
S C Craddock (resigned 18 July 2016)
J T L Hart (resigned 18 July 2016)
R M Morcom
P R Fennell
A K Desai (appointed 1 February 2016)
K M Hunter (appointed 18 July 2016)

Objectives and Activities

Blackwell Adventure's objectives are:

- 1 To create a service-based company providing residential and outdoor adventure activities, for Scouts, Girl Guides and other youth groups both voluntary and statutory.
- 2 To provide similar activities to schools and colleges within the National Curriculum.
- 3 To provide team building activities to adults.

The aim is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials as individuals, responsible citizens and as members of their local, national and international communities through engaging in outdoor adventure activities.

The trustees realise that whilst the traditional core customer base of Scouts and Girl Guides is declining, educational needs based on the National Curriculum, family entertainment, team building, certain commercial organisations seeking training facilities and many other adventure based activities present significant opportunities.

Public benefit statement

The trustees have referred to the Charity Commission's general guidance on public benefit when reviewing the charity's objectives and in planning for future activities. In particular, the trustees have considered how planned activities will contribute to the aims and objectives set.

The fee structure recognises that the majority of our income is derived directly from the parents and carers of those young people who visit our centres and its basis is to offer excellent value for money. All Scouts and Girl Guides receive a general discount with further discounts for Birmingham Scout Groups. The range of activities on offer provides fun and excitement to more than 20,000 young people from across the West Midlands. It also helps their personal individual development and allows them the opportunity to manage risk within a safe and supportive environment.

BLACKWELL ADVENTURE
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REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2016

Achievements and performance

2016 has been extremely busy due to the celebrations around 100 years of Cub Scouting and the second Birmingham Scout International Camp – BrumJam. In all, over 1,800 young people and Leaders took part in the week-long event. Good weather added to the overall success and all those involved can be due proud of what took place.

The centre continues to be popular with Schools and Colleges with both the Manor House and tented villages proving to be in high demand. Certain residential weekends in April and September have now ended as a result of restructuring in those companies. Work is continuing to develop new corporate customers to fill the gap.

As part of the continuing programme of improvements the main boy's toilet block at Blackwell Court has been completely refurbished at a cost of £63,400. Plans are in hand to undertake a similar schedule of improvements to the main girl's toilet block in 2017. In addition, a new fan descender has been added to the range of adventurous activities.

During the year, the centre saw the departure of the Campsite and Facilities Manager after 8 years' loyal service. The year has also seen a number of retirements from the Board and the appointment of Paul Fennell as the Company Secretary.

The Board has spent a significant amount of time reviewing the governance arrangements for the company and the overall working relationships with the Scout Association-County of Birmingham.

Despite the continuing difficult economic environment, the staff continue to promote the wide range of products on offer. The customer base remains good with the majority of bookings coming from existing customers.

Financial review

The company has had a good year with a total revenue of £937,418 and a net surplus of £37,685, very similar to last year. Throughout the year, the Board has continued to invest in the site infrastructure and key personnel in order to maintain and improve the overall product range.

Plans for the future

In looking forward the Board wish to continue with its plans to provide a new accommodation block to house up to 80 young people. Architects have produced a detailed set of plans and supporting documentation. The next stage is to seek outline planning permission from Bromsgrove District Council.

Risk management

The trustees have identified certain risks to which the charity is exposed as part of their responsibilities as trustees in running the charity. The main risks identified relate to Health and Safety and child abuse.

The trustees have a general Health and Safety policy in place, which is strictly adhered to. The charity provides a range of adventure activities in a safe environment, working within the relevant regulations with suitably qualified instructors. These regulations come from two sources: Health and Safety legislation and activity regulations.

Bromsgrove Environmental Health Department is the enforcing authority that checks risk assessments, operating procedures, etc., in respect of the facilities, foods safety and all other general safety issues.

BLACKWELL ADVENTURE

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REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 DECEMBER 2016

Blackwell Adventure is licensed by the Adventurous Activities Licensing Authority (AALA) (No. L 12606/R 1474) that inspects activity centres and other activity providers on behalf of the Department of Education (DfE).

Each of the activities is run either to the standard set by the National Governing Body, where available, or expertise is sought from an appropriately highly qualified external consultant. The charity continues to expend a considerable amount of resources on improving facilities at its activity centres to ensure that activities are carried out in a safe environment. The charity also has insurance cover to guard against any potential claims in respect of accidents.

The trustees recognise the potential dangers of child abuse in respect of young people under the charity's supervision. The charity carries out very stringent checks on staff and volunteers working on its behalf. This includes an enhanced DBS check. Suitable training is given to all staff and volunteers in association with Birmingham City Council Social Services Department. National Scout Headquarters provides a public liability insurance scheme to cover any potential claims against the charity.

The company operates a successful outdoor activity centre in the West Midlands and we co-operate with other similar centres in order to share good practice. Although many local authority centres have closed down or have become self-funding we do not see this as a threat. In terms of staffing, the management team hold a great deal of detailed knowledge of the company and action has been taken to share and record this information in order to lessen the risk. A review of our Information Technology systems has taken place and a general upgrade completed.

Reserves policy

The trustees have established a reserves policy to provide support for the day-to-day running of the charity's activities, to support future developments and to allow for risk.

Funds received for specific purposes are categorised between capital projects and those of a revenue nature. They are credited to restricted reserves as received and the associated expenditure or costs charged against them as incurred. The trustees regularly review these to ensure they are utilised for the purpose for which they were given and in a timely manner. Amounts are transferred to designated funds to provide for the planned future development of facilities and to support the development and implementation of the Scout programme. Amounts are determined by reference to the annual business plan. The trustees regularly review these to ensure appropriate release is made as plans are implemented.

General funds are retained to support the day-to-day activities and to allow for risk. The level of these is considered annually and in conjunction with the annual business plan. The trustees have agreed that unrestricted funds not committed or invested in tangible fixed assets held by the company should be increased, over a period of time, towards 10% of the activity centre operating income. At 31 December 2016 this equated to a reserves requirement in the region of £90,000. At the year end, the charity held free reserves (that is unrestricted reserves not invested in fixed assets) of £105,739.

Structure, Governance and Management

The company was incorporated on 15 December 1980 and traded as a charity until 31 December 2001 when it became dormant until 1 January 2006 when the company acquired the business of the activity centre known as Blackwell Adventure from the Scout Association – County of Birmingham. Blackwell Adventure is a registered Company Limited by Guarantee and was granted charity status on 12 October 2007. The Company's primary purpose is to serve Scouting in Birmingham by the provision of activity centres at Blackwell Court and Pikes Pool to the Birmingham Scout Association and to provide funding to develop Scouting within Birmingham.

BLACKWELL ADVENTURE
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REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2016

Structure, Governance and Management (continued)

The organisation is established under the revised Memorandum of Association that sets out the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, the members are required to contribute an amount not exceeding £1.

The legal and administrative information is set out on page 1.

Relationship with wider network of charities

Blackwell Adventure, The Scout Association County of Birmingham (Registered charity number 524566 England and Wales) and the Scout Association (Registered charity number 306101 - England and Wales) are interdependent charities with similar objects.

The Scout Association - County of Birmingham is a separate educational charity in its own right, whilst at the same time acting within the overall structure of the National Scout Association. This structure allows for the formation of Scout Counties, Scout Districts and Scout Groups. The Scout County is answerable to the National Association and is responsible for overseeing the work of individual Scout Districts and through them individual Scout Groups. The Association also has very close working relationships with Girl Guiding Birmingham.

Methods adopted for recruitment of Trustees

The rules for appointing and rotating tenure of the Board Members (Trustees) are set out in the Memorandum and Articles of Association. In brief at the AGM 1/3rd offer to retire by rotation but maybe re-elected. A structured induction is provided to new Board Members. 40 % of the current Directors were not members of the Scout Association on joining the Board however all Board members have demonstrated their acceptance of Scouting principles and methods and the composition of the Board reflects a wide range of commercial and professional experience.

Related party

Blackwell Adventure and the Scout Association – County of Birmingham "County" are interdependent charities. The County owns the properties occupied and managed by Blackwell Adventure and the majority of the Members of Blackwell Adventure are also members of County. The County is a frequent user of the camping and meeting facilities that Blackwell Adventure

Key Management Personnel Remuneration

The Board of Trustees delegate the day to day management to Gareth Roberts the Chief Executive employed at 60% of full time equivalent, a Centre manager and Commercial manager both full time. Their salaries are benchmarked against similar positions within the activity centre industry.

BLACKWELL ADVENTURE
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REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2016

RESPONSIBILITIES OF THE TRUSTEES

The trustees (who are also Directors for the purposes of company law) are responsible for preparing the Report of the Trustees' and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- a) select suitable accounting policies and then apply them consistently;
- b) observe the methods and principles in the Charities SORP;
- c) make judgements and estimates that are reasonable and prudent;
- d) state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- e) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- a) there is no relevant audit information of which the charitable company's auditors are unaware; and
- b) they have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of the financial statements may differ from legislation in other jurisdictions.

AUDITORS

PKF Cooper Parry Group Limited LLP have expressed their willingness to continue in office and will be proposed for re-appointment at the Annual General Meeting.

Approved by the Trustees on 20 March 2017 and signed on their behalf by:


G W Peel
Trustee

BLACKWELL ADVENTURE

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INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF BLACKWELL ADVENTURE

We have audited the financial statements of Blackwell Adventure for the year ended 31 December 2016 which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As explained more fully in the Trustees' Responsibilities Statement (set out on page 6), the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Trustees; and the overall presentation of the financial statements.

In addition, we read all the financial and non-financial information in the Trustees' Report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2016 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements;
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

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INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF BLACKWELL ADVENTURE

Opinion on other matter prescribed by the Companies Act 2006 (Continued)

In the light of our knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the Report of the Trustees.



Simon Atkins FCA
Senior Statutory Auditor

for and on behalf of

PKF COOPER PARRY GROUP LIMITED
Statutory Auditor

No.8 Calthorpe Road
Edgbaston
Birmingham
B15 1QT

20 March 2017

BLACKWELL ADVENTURE

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STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 DECEMBER 2016

	Notes	Unrestricted Funds 2016 £	Restricted Funds 2016 £	Total Funds 2016 £	Total Funds 2015 £
Incoming endowments from:					
Voluntary income	2	19,413	-	19,413	8,092
Investment income	3	533	-	533	614
Operating of Activity Centre-activities	4	917,472	-	917,472	928,587
		<hr/>	<hr/>	<hr/>	<hr/>
Total income and endowments		937,418	-	937,418	937,293
		<hr/>	<hr/>	<hr/>	<hr/>
Expenditure on:					
Charitable activities	5	895,875	3,858	899,733	891,794
		<hr/>	<hr/>	<hr/>	<hr/>
Net income / (expenditure)		41,543	(3,858)	37,685	45,499
Transfers between funds		-	-	-	-
		<hr/>	<hr/>	<hr/>	<hr/>
Net movement in funds		41,543	(3,858)	37,685	45,499
Reconciliation of funds:					
Funds brought forward at 1 January 2016		254,222	18,046	272,268	226,769
		<hr/>	<hr/>	<hr/>	<hr/>
Funds carried forward at 31 December 2016		295,765	14,188	309,953	272,268
		<hr/>	<hr/>	<hr/>	<hr/>

All income and expenditure relates to continuing activities and represents all gains and losses recognised during the year.

The notes on pages 12 to 22 form part of these financial statements.

BLACKWELL ADVENTURE
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REGISTERED COMPANY NUMBER: 01534697
BALANCE SHEET
AS AT 31 DECEMBER 2016

	Notes	2016 Total £	2015 Total £
Fixed assets			
Tangible Fixed Assets	11	190,026	142,170
Current assets			
Stocks		10,592	6,180
Debtors	12	3,577	31,699
Bank and Cash Balances		215,094	236,221
		229,263	274,100
Creditors: Amounts falling due within one year	13	(105,376)	(129,113)
Net current assets		123,887	144,987
Total assets less current liabilities		313,913	287,157
Creditors: Amounts falling due after one year	14	(3,960)	(14,889)
NET ASSETS:		309,953	272,268
Represented by:			
Unrestricted Funds		295,765	254,222
Restricted Funds		14,188	18,046
	16	309,953	272,268

The notes on pages 12 to 22 form part of the financial statements.

Approved by the Board on 20 March 2017 and signed on its behalf by:


G W Peel
Trustee

BLACKWELL ADVENTURE
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STATEMENT OF CASH FLOWS
AS AT 31 DECEMBER 2016

	2016 £	2015 £
Cash flows from operating activities		
Net movement in funds	37,685	45,499
Interest received	(533)	(614)
Decrease/(increase) in debtors	28,122	(1,862)
(Decrease)/increase in creditors	(21,134)	52,946
Depreciation	38,997	37,926
Increase/(decrease) in stock	(4,412)	605
Net cash provided by operating activities	<u>78,725</u>	<u>134,500</u>
Cash flows from investing activities		
Interest received	533	614
Purchase of fixed assets	(86,853)	(26,368)
Net cash flow from investing activities	<u>(86,320)</u>	<u>(25,754)</u>
Cash flows from financing activities		
Repayment of borrowings	(13,532)	(13,533)
Net cash flow from investing activities	<u>(13,532)</u>	<u>(13,533)</u>
Net (decrease)/increase in cash and cash equivalents	(21,127)	95,213
Cash and cash equivalents at 1 January 2016	236,221	141,008
Cash and cash equivalents at 31 December 2016	<u><u>215,094</u></u>	<u><u>236,221</u></u>

BLACKWELL ADVENTURE

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2016

1. ACCOUNTING POLICIES

(a) Accounting convention

Blackwell Adventure is a registered company limited by guarantee with registered charity status, in the United Kingdom. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the charity information on page 1 of these financial statements. The nature of the charity's operations and principal activities are to create a service-based company providing residential and outdoor adventure activities, for Scouts, Girl Guides and other youth groups both voluntary and statutory, to provide similar activities to schools and colleges within the National Curriculum and to provide team building activities to adults.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are prepared in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

(b) Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

(c) Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2016

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102).

Where practicable, gifts in kind donated for distribution to the beneficiaries of the charity are included in stock and donations in the financial statements upon receipt. If it is impracticable to assess the fair value at receipt or if the costs to undertake such a valuation outweigh any benefits, then the fair value is recognised as a component of donations when it is distributed and an equivalent amount recognised as charitable expenditure.

Fixed asset gifts in kind are recognised when receivable and are included at fair value. They are not deferred over the life of the asset.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

(d) Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Expenditure on charitable activities includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them; and
- Governance costs including those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

(e) Support costs allocation

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs, administrative payroll costs. They are incurred directly in support of expenditure on the objects of the charity and include project management carried out at Headquarters. Where support costs cannot be directly attributed to particular headings they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources. Premises overheads and other overheads have been allocated on an appropriate basis.

Fund-raising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

The analysis of these costs is included in note 7.

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2016

(f) Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Land and buildings	- over 10 years on cost
Plant and machinery:	
Staff accommodation	- over 6 years on cost
Office equipment	- over 4 years on cost
Fixtures and fittings	- over 4 years on cost
Permanent equipment	- over 10 years on cost
Short term equipment	- over 3 years on cost
Equipment	- over 4 years on cost
Tented village	- over 6 years on cost
Motor vehicles	- over 4 years on cost

(g) Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost includes all costs of purchase, costs of conversion and other costs incurred in bringing stock to its present location and condition. Provision is made for damaged, obsolete and slow-moving stock where appropriate.

(h) Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

(i) Loans and borrowings

Loans and borrowings are initially recognised at the transaction price including transaction costs. Subsequently, they are measured at amortised cost using the effective interest rate method, less impairment. If an arrangement constitutes a finance transaction it is measured at present value.

(j) Leases

Assets acquired under finance leases are capitalised and depreciated over the shorter of the lease term and the expected useful life of the asset. Minimum lease payments are apportioned between the finance charge and the reduction of the outstanding lease liability using the effective interest method. The related obligations, net of future finance charges, are included in creditors.

Rentals payable and receivable under operating leases are charged to the SoFA on a straight line basis over the period of the lease.

(k) Employee benefits

When employees have rendered service to the charity, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service.

The charity operates a defined contribution plan for the benefit of its employees. Contributions are expensed as they become payable.

BLACKWELL ADVENTURE

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2016

(l) Tax

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

(m) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

2 Voluntary income

	2016 Total £	2015 Total £
Donations	19,413	8,092

Income from Donations was £19,413 of which £8,413 related to unrestricted and £11,000 related to restricted funds.

3 Investment income

	2016 Total £	2015 Total £
Bank interest receivable	533	614

Investment income for both years relates to unrestricted funds.

4 Operating of Activity Centre

	2016 Total £	2015 Total £
Scouts and Guides	347,124	257,608
Schools and colleges	369,912	347,343
Development and team building programme	81,798	198,021
Other	118,639	125,615
Operation of activity centre	917,473	928,587

Income from charitable activities was £917,473 (2015: £928,587) of which all was attributable to unrestricted funds.

BLACKWELL ADVENTURE

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2016

5 Operating of activity centre

	Direct costs (see note 6) £	Support costs (see note 7) £	Totals £
Operation of Activity Centre	729,612	170,121	899,733

£14,858 (2015 - £8,042) of the above costs were attributable to restricted funds. £884,875 (2015 - £883,752) of the above costs were attributable to unrestricted funds.

6 Direct costs

	2016 £	2015 £
Staff costs	197,837	191,857
Activity and seasonal instructors	132,160	124,588
Property maintenance	115,912	87,543
Activity costs	98,194	167,918
Catering costs	69,685	51,392
Utilities	65,896	74,676
Depreciation	38,997	37,926
Other direct costs	10,931	7,261
	<u>729,612</u>	<u>743,161</u>

7 Support costs

Support costs are those costs that have been incurred in order to further the continued development of the charitable activities.

	2016 £	2015 £
Staff costs	98,372	84,681
Office costs	13,330	9,074
Legal and professional fees	21,545	15,100
Marketing and publicity	6,727	7,900
Insurance	16,928	14,205
Motor and travel expenses	1,742	2,453
Interest payable and bank charges	5,024	5,174
Other support costs	6,453	10,046
	<u>170,121</u>	<u>148,633</u>

BLACKWELL ADVENTURE

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2016

8 Net incoming resources

Net incoming resources are stated after charging:

	2016 £	2015 £
Auditor's remuneration - current year	7,000	6,950
Auditor's remuneration – prior year	4,470	-
Depreciation - owned assets	38,997	37,926
Amounts payable under operating leases	3,865	4,831
	<hr/>	<hr/>

9 Trustees' remuneration and benefits

There was no trustees' remuneration or other benefits for the year ended 31 December 2016 nor for the year ended 31 December 2015.

Trustees' Expenses

No expenses were paid to trustees during the year (2015: £Nil).

10 Staff costs

	2016 £	2015 £
Wages and salaries	284,129	268,200
Social security costs	20,362	18,425
Other pension costs	7,630	7,952
	<hr/>	<hr/>
	312,121	294,577
	<hr/>	<hr/>

The average monthly number of employees during the year were as follows:

	2016 No.	2015 No.
Operational (including seasonal staff)	21	20
Administration	2	2
	<hr/>	<hr/>
	23	22
	<hr/>	<hr/>

The number of staff to whom retirement benefits are accruing under money purchase schemes is 3 (2015: 4).

The trustees consider its key management personnel comprise the management team. The total employment benefits including employer pension contributions of the key management personnel were £117,751 (2015: £125,661).

There were no employees earning in excess of £60,000.

BLACKWELL ADVENTURE

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2016

11 Tangible fixed assets

	Land and Buildings £	Plant and machinery etc £	Totals £
Cost			
At January 2016	129,692	225,531	355,223
Additions	<u>63,400</u>	<u>23,453</u>	<u>86,853</u>
At 31 December 2016	<u>193,092</u>	<u>248,984</u>	<u>442,076</u>
Depreciation			
At January 2016	69,466	143,587	213,053
Charge for year	<u>13,117</u>	<u>25,880</u>	<u>38,997</u>
At 31 December 2016	<u>82,583</u>	<u>169,467</u>	<u>252,050</u>
Net book value			
At 31 December 2016	<u>110,509</u>	<u>79,517</u>	<u>190,026</u>
At 31 December 2015	<u>60,226</u>	<u>81,944</u>	<u>142,170</u>

12 Debtors

	2016 £	2015 £
Trade debtors	1,876	12,169
Other debtors	<u>1,701</u>	<u>19,530</u>
	<u>3,577</u>	<u>31,699</u>

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2016

13 Creditors: Amounts falling due within one year

	2016 £	2015 £
Trade creditors	6,979	16,986
Taxation and social security	25,029	19,042
Other creditors and deferred income	73,368	93,085
	<hr/>	<hr/>
	105,376	129,113
	<hr/>	<hr/>

Deferred income of £57,341 (2015: £66,527) is included within other creditors and deferred income.
See Note 15.

14 Creditors: Amounts falling due after one year

	2016 £	2015 £
Other creditors and deferred income	3,960	14,889
	<hr/>	<hr/>
	3,960	14,889
	<hr/>	<hr/>

15 Deferred income

	2016 £
At 1 January 2016	66,527
Additions during the year	57,431
Amounts released to income	66,527
	<hr/>
As 31 December 2016	57,431
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Income has been deferred in respect of deposits received for future events.

BLACKWELL ADVENTURE

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2016

16 Movement in funds

	As at 01.01.16 £	Net movement in funds £	As at 31.12.16 £
Unrestricted funds			
General fund	254,222	41,543	295,765
Restricted funds			
Improvement to leasehold property	1,208	(1,208)	-
Pikes Pool Development	16,838	2,650	14,188
Total funds	272,268	37,685	309,953

Net movement in funds, included in the above are as follows:

	Incoming Resources £	Resources Expended £	Transfer between funds £	Movement in funds £
Unrestricted funds				
General fund	937,418	(895,875)	-	41,543
Restricted funds				
Improvement to leasehold property	-	(1,208)	-	(1,208)
Pikes Pool Development	-	(2,650)	-	(2,650)
Total funds	937,418	(899,733)	-	37,685

Restricted funds

Improvements to leasehold property

This balance will fund the future depreciation of improvements made to Blackwell Court which were funded by restricted funds.

BLACKWELL ADVENTURE

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2016

16 Movement in funds (continued)

Pikes Pool development

This balance will fund the depreciation of the Rope Walk at Pikes Pool. £18,000 was received from The Scout Association - County of Birmingham on behalf of the Lord Mayors Charity Fund and £4,800 was received from JCA Adventure

17 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	2016 Total funds £
Fixed assets	190,026	-	190,026
Net current assets	109,699	14,188	123,887
Creditors: due after more than one year	(3,960)	-	(3,960)
Total funds	<u>295,765</u>	<u>14,188</u>	<u>309,953</u>

18 Operating lease commitments

At 31 December 2016, the company had annual commitments under non-cancellable operating leases as follows:

	2016 £	2015 £
Expiry date		
Less than 1 year	1,175	1,159
Within 2-5 years	3,478	4,638
	<u>4,638</u>	<u>5,797</u>

19 Pensions and other post-retirement benefits

The charity operates a defined contribution pension plan for certain of its employees in addition to using the NEST scheme to fulfil its auto enrolment obligation. The amount recognised as an expense in the period was £7,630 (2015: £7,952).

20 Transactions with Trustees

During the year the company paid £6,950 to Synergy Accountancy Services LLP for accountancy services. Mr A K Desai is a Partner in this business.

21 Related party transactions

In the previous year a loan of £40,000 was provided by The Scout Association - County of Birmingham. This loan attracts a rate of interest of 6% per annum and is a 3 year loan with repayments being made six monthly. The loan is to be used towards the refurbishment of the showers and toilets. At the year end the amount outstanding was £6,770 (2015: £20,302) is shown within other creditors due within one year.

During the year The Scout Association – County of Birmingham made donations amounting to £11,000 (2015: £3,000). This amount is shown within restricted income.

BLACKWELL ADVENTURE

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2016

22 Control relationships

Blackwell Adventure is controlled by The Scout Association – County of Birmingham. The Scout Association – County of Birmingham is a charity registered in England and Wales (Charity number: 524566). The Scout Association – County of Birmingham prepares consolidated financial statements which are available from The Charity Commission.

23 Financial Instruments

The carrying amounts of the charity's financial instruments are as follows:

	2016 £	2015 £
Financial assets		
Debt instruments measured at amortised cost:		
Trade debtors (note 12)	1,876	12,169
Other debtors and prepayments	11,229	19,530
	<hr/>	<hr/>
	13,106	31,699
	<hr/>	<hr/>
	2016 £	2015 £
Financial liabilities		
Measured at amortised cost:		
Trade creditors (note 13)	6,979	16,986
Amounts owed to group undertakings	6,770	20,302
Other creditors (note 13 and 14)	80,087	87,672
	<hr/>	<hr/>
	93,836	124,960
	<hr/>	<hr/>