

WREXHAM DISTRICT SCOUT COUNCIL

Receipts and Payments Account

Year start date

Year end date

For the year from	01-Jan-16	31-Dec-16
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Receipts and payments

2016

2015

£

£

Receipts

Donations, legacies and similar income			
Membership subscriptions		39,514	41,031
Less: Membership subscriptions paid on (National/County/Area)	-	34,224	-37,548
Net membership subscriptions retained		5,290	3,483
Donations			-
Loans		-	0
Gift Aid - ESU		876	1,366
Sub total		6,166	4,850
Grants			
Cox Wood - CFAP Grant			0
Youth Strategy Grant - Activity Training		1,135	1,600
Sub total		1,135	1,600
Fundraising (gross)			
Scout Shop Sales		11,609	9,755
Badge Secretary Sales		3,486	3,626
Coxwood		11,138	14,995
Explorer Scout Unit		30,022	8,857
District and Groups		45,623	14,394
Training		-	330
Sub total		101,878	51,957
Investment income			
Bank interest & Short term investments			
The Scout Association Short Term Investment Service		95	122
District HQ Rent & Car Park Rent		3,589	2,494
Sub total		3,684	2,617
Total Gross Income		112,863	61,023
Asset and investment sales, etc.		0	0
Total receipts		112,863	61,023

WREXHAM DISTRICT SCOUT COUNCIL

Receipts and Payments Account

For the year from	01-Jan-16		31-Dec-16
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Receipts and payments

	2016	2015
	£	£
Payments		
Premises Costs		
District Headquarters	7,482	9,620
Coxwood Campsite	6,222	8,389
Explorer Scout Units	34,761	12,141
Donations		
Scout Active Support		-
District Grants & Donations	1,020	1,600
Administration Expenses		
Support Teams, Training & Administration	597	520
Depreciation	3,620	5,259
Activities		
District Section Activities	43,548	12,448
Sub total	97,250	49,978
Fundraising expenses		
Scout Shop - Cost of Sales & Expenses	8,598	7,251
Badge Secretary - Cost of Sales & Expenses	3,497	3,290
Sub total	12,095	10,541

Total Gross Expenditure

109,345

60,519

Assets and Purchases - Grant Assisted

0

0

Total payments

109,345

60,519

Net of receipts/(payments)

3,519

504

Fund Balances brought forward

84,748

85,997

Fund Balances carried forward

88,267

86,501

Statement of assets and liabilities at the end of the year

	For the year from	01-Jan-16	31-Dec-16
Current Assets			
Cash at bank & in hand		61,385	62,063
Debtors			0
Loans to Scout Groups			0
The Scout Association Short Term Investment Service		12,250	12,250
National Savings account		3,233	3,214
Total cash funds		76,868	77,527
Other monetary assets			
Sub total			0
Fixed Assets			
Coxwood Site Development & Machinery - written down value		5,815	5,694
District Equipment - written down value		1,828	1,241
Explorer Scout Unit Equipment - written down value		501	816
Sub total		8,143	7,751
Non monetary assets for charity's own use			
Badge stock		1,374	1,625
Shop stock		3,130	3,879
Sub total		4,504	5,503
Liabilities			
Accounts not yet paid		0	0
Activity Grant not yet utilised		200	0
K2 ESU - Croatia Fund		0	59
Section funds held over		1,049	5,829
Sub total		1,249	5,888
Net Assets Less Liabilities		88,267	84,894

Represented by:-

General Fund

88,267

84,390

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 15th April 2015 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature

Mr David Morris		District Commissioner
Mrs Karen Cheesbrough		Treasurer

Independent Examiner's Report to the Trustees of the

WREHAM DISTRICT SCOUT COUNCIL

I report on the accounts of the District for the year ended 31 December 2016, which comprise the Statement of Financial Activities, the Balance Sheet and related notes.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of Trustees and Examiner

The Group's/District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group/District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements

- ☐ to keep accounting records in accordance with Section 130 of the Charities Act ;and
- ☐ to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: ANTHONY LEWIS LO

Qualification: FCCA

Address 25 GROSVENOR ROAD, WREXHAM, LL11 1BT

Date: 19 MAY 2017

chartered accountants and registered auditors



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Registered to carry out audit work in the UK and Ireland and regulated for a range of investment business activities by the Institute of Chartered Accountants in England and Wales.



Trustees' Annual Report

For the period

From (start date)

0	1	0	1	1	6
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to end date

3	1	1	2	1	6
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Section A Reference and administration details

Charity name					
Other names the charity is known by					
Registered charity number (if any)		524875			
Charity's principal address		Scout HQ, Station Road, Wrexham, LL11 2AA			
Names of the charity trustees who manage the charity					
Susan Lister					
Michael Meadows	Chairman				
Karen Cheesbrough	Treasurer				
Elliot Jones					
Jill Lewis					
Ian McLean					
Sandra Jones					
David Cheesbrough	Secretary				
Matthew Lewis					
David Morris	District Commissioner				
Jim Butcher					

Section A Reference and administration details (continued)

Names and addresses of advisers (optional information but encouraged as best practice)

Type of Advisor	Name	Address

Section B Structure, governance and management

Description of the charity's trusts

Type of governing body	The District's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy Organisation and Rules of the Scout Association.
How the charity is constituted	The District is a trust established under its rules which are common to all scouts
Trustee selection methods	The Trustees are appointed in accordance with the Policy Organisation and Rules of the Scout Association.

Additional governance issues (optional information but encouraged as best practice)

Governance and management:	The District is managed by the District Executive Committee, the members of which are the 'Charity Trustees' of the District Scout Council which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes registration, keeping proper accounts and making returns to the Charity Commission as appropriate.
	The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the District Commissioner and District Explorer Scout Commissioner, individual leaders and parent's representation and meets every 2 months.
	This District Executive Committee exists to support the District Scout Leaders in meeting the responsibilities of all appointments and is responsible for:
	<ul style="list-style-type: none"> • The maintenance of District property • The raising of funds and the administration of District finance • The insurance of persons, property and equipment • District public occasions • Assisting in the recruitment of leaders and other adult support • Appointing any sub committees that may be required • Appointing District Administrators and Advisors other than those who are elected.

Risk Assessment:	<p>The District Executive Committee has identified the major risks to which they believe the District is exposed, these have been reviewed and systems have been established to mitigate against them.</p> <p>The main areas of concern that have been identified are:</p>
	<ul style="list-style-type: none"> • Damage to the building, property and equipment. The District has sufficient buildings and contents insurance in place to mitigate against permanent loss. • Injury to leaders, helpers, supporters and members. The District through the annual membership fees contributes to the Scout Associations' national accident insurance policy. Risk Assessments are undertaken before all activities. • Reduced income from fund raising. The District is primarily reliant upon income from subscriptions and fund raising. The District does hold a reserved to ensure the continuity of activities should there be a major reduction in income. • Reduction or loss of leaders. The District is totally reliant upon volunteers to run and administer the activities of the District. A reduction of leaders to an unacceptable level in a particular section would require consolidation, contraction or closure of the section. • Reduction or loss of members. The District provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the district as a whole, then there would have to be a contraction, consolidation or closure of the section.
	<p><i>Risk and Internal control</i></p> <p>The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include two signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.</p>

Section C Objectives and Activities

Summary of the Charity set out in its governing document.	<p>The objectives of the District are as a unit of the Scout Association.</p> <p>The aim of the Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potential, as individuals, as responsible citizens and as members of their local national and international communities.</p> <p>The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.</p>
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Additional details of the objectives and activities:

<p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none">• Policy on grant making• Contribution made by volunteers	<p>The District has set aside funding for additional training for leaders in shooting, archery and mountain leadership courses which has successfully enabled more development in these areas. It is the intention of the District to continue to support this type of additional training.</p>
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Section D Achievements and Performance

<p>Summary of the main achievements of the Charity during the year.</p>	<p>A major event in 2016 was the Scout Expedition to Switzerland. A total of 44 people went and spent 10 days walking in the Swiss Alps. The District also replaced the oven in the HQ kitchen, which is used by groups from across the region and started a process of replacing the windows with double glazed units. The District acknowledges the support of AVOW and their assistance in receiving Activity Grants to benefit Scout Groups throughout the District to partake in new experiences. Funding this year was used to renovate the climbing wall in the HQ as well as providing support for Young Leader and Scouting events throughout the District.</p> <p>The District has actively sought to increase the membership in all sections of Scouting and this has been successfully achieved with an increase in census numbers and the opening of new sections.</p> <p>A number of District activities and events have taken place throughout the year.</p> <ul style="list-style-type: none">- The Beavers had a camp in Cox Wood and went to Greenwood.- The Cub section had notable camps in Cardiff, Warwick Castle Builth Wells.- The Scouts and Explorers took part in a Frost Camp and the Switzerland expedition.
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Section E Financial Review

Brief statement of the Charity's policy on reserves:	The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the District should income and fundraising activities fall short.
Details of any funds materially in deficit (circumstances plus steps to eliminate)	None

Further financial review details (optional information)

Investment policy and objectives:	The District's income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer term investments such as stock and shares. The District has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using mainstream banks or building societies or The Scout Association's Short Term Investment Service.
	The District regularly monitors the levels of bank balances and the interest rates received to ensure the District obtains maximum value and income from its banking arrangements.

Section F Other Optional Information

Plans for the future:	<p>The District is constantly supporting the creation or management of new groups within the district.</p> <p>This involves the identification of struggling groups, or a potential need for a new section or additional leaders for an existing group. Once identified this help is provided by the District until such time as the situation has been successfully concluded.</p> <p>One of the groups in the District (Hanmer) unfortunately closed last year and their Scout Hut is now being leased to a local community group, who hope to purchase the building in due course.</p> <p>There are further plans to upgrade the HQ building, with new windows, fire doors and an upgrade to the emergency exit.</p>
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Section G Declaration

The trustees declare that they have approved the trustee's report above.

Signed on behalf of the charity's trustees

Full Name Mrs Karen Cheesbrough

Position in organisation District Treasurer

Date 29th October 2017