

**West Wycombe Community Association**

**Registered Charity No. 300347**

**Year ended 31 December 2016**

## West Wycombe Community Association

### Independent Examiners' Report to the Trustees of West Wycombe Community Association

We report on the accounts of the Association for the year ended 31 December 2016, which comprise the Annual Report; the Receipts and Payments Account; and the Statement of Assets and Liabilities.

#### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to our attention.

#### Basis of independent examiners' report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

#### Independent examiners' statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Elizabeth Horton ACA FCCA  
Seymour Taylor Audit Limited  
Statutory Auditor  
57 London Road  
High Wycombe  
Buckinghamshire  
HP11 1BS

Date .... 24 October 2017 .....

West Wycombe Community Association

STATEMENT OF ASSETS AND LIABILITIES AT 31 DECEMBER 2016

	Restricted funds (£)	Unrestricted funds (£)	Total funds 2016 (£)	Total funds 2015 (£)
<b>MONETARY ASSETS</b>				
Bank Current Account	1,700	8,133	9,833	10,728
Bank Business Reserve Account	-	7,832	7,832	7,828
Cash in Hand		11	11	11
	<b>1,700</b>	<b>15,976</b>	<b>17,676</b>	<b>18,567</b>

**DEBTORS**

Hall Hire	-	1,383	1,383	-
	<b>-</b>	<b>1,383</b>	<b>1,383</b>	<b>-</b>

**OTHER ASSETS**

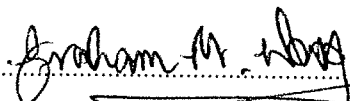
The Association rents the Village Hall from the National Trust, for a peppercorn rent of £1 per annum.

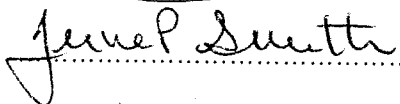
The Association owns the equipment inside the hall and all new purchases and replacements are written off at cost in the Receipts and Payments Account.

**LIABILITIES**

Accountancy	-	560	560	450
Waste Services	-	135	135	135
Insurance	-	473	473	-
Electricity	-	589	589	545
	<b>-</b>	<b>1,757</b>	<b>1,757</b>	<b>1,130</b>

We approve these accounts and confirm that we have made available all relevant records and information for their preparation.

 ..... Mr G M Wood (Hon Treasurer)

 ..... Trustee

24<sup>th</sup> October 2017 ..... Date

**West Wycombe Community Association**

**RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2016**

	Restricted funds (£)	Unrestricted funds (£)	Total funds 2016 (£)	Total funds 2015 (£)
<b>Receipts</b>				
Donations and other similar receipts	-	-	-	2,000
Hire of Hall and Affiliation Fees	-	26,105	26,105	20,770
Car Park Fees	-	2,101	2,101	2,295
Membership Subscriptions	-	65	65	45
Events	-	1,510	1,510	922
Bank Interest Gross	-	4	4	4
	-	29,785	29,785	26,036
<b>Balance as at 1 January 2016</b>				
Bank Current Account	2,000	8,728	10,728	7,672
Bank Business Reserve Account	-	7,828	7,828	7,824
Cash in Hand	-	11	11	11
	<b>2,000</b>	<b>46,352</b>	<b>48,352</b>	<b>41,543</b>
<b>Payments</b>				
Wages	-	3,030	3,030	2,730
Gifts	-	50	50	-
Electricity	-	5,046	5,046	5,785
Repairs and Maintenance	300	14,182	14,482	6,487
New and Replacement Equipment	-	3,229	3,229	2,628
Rubbish Clearance	-	1,623	1,623	1,610
Cleaning Windows and Materials	-	826	826	826
Water and Rent	-	297	297	277
Insurance	-	-	-	473
Stationery and Postage	-	7	7	63
Accountancy	-	660	660	588
Membership Fees	-	-	-	50
Bank Charges	-	4	4	4
Website Design	-	120	120	120
Public Liability Insurance	-	802	802	814
Professional Fees (Performing Rights Society License)	-	500	500	521
	300	30,376	30,676	22,976
<b>Balance as at 31 December 2016</b>				
Bank Current Account	1,700	8,133	9,833	10,728
Bank Business Reserve Account	-	7,832	7,832	7,828
Cash in Hand	-	11	11	11
	<b>2,000</b>	<b>46,352</b>	<b>48,352</b>	<b>41,543</b>