



Trustees' Annual Report for the period

		Period start date			Period end date		
From	01	January	2016	To	31	December	2016

Section A Reference and administration details

Charity name	Deal Christian Fellowship Trust		
Other names charity is known by	Calvary Chapel Deal		
Registered charity number (if any)	1081906		
Charity's principal address	Sutherland Road		
	DEAL		
	Kent		
	Postcode	CT14 9TQ	

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Robert Forder	Chairman		
2	Katie Clague	Secretary		
3	Jonathan Gunne	Treasurer		
4	John Tigwell	Trustee		
5	Maureen Forder	Trustee		

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)

N/A

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Declaration of Trust dated 3 MAY 2000 as amended by supplemental deed dated 9 JULY 2000.
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected by existing trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

DCF is managed by a body of trustees who are responsible for the financial, strategic and legal aspects of management of the trust. As a Church DCF is run by a Pastor who has overall responsibility for the day to day operations and seeks guidance from a body of elders. There is also an Assistant Pastor, a Children's work co-ordinator and a Youth work co-ordinator.

Our trust deeds are held by the Fellowship of Independent Evangelical Churches (FIEC). DCF is affiliated to both the Calvary Chapel Association and the Calvary Global Network which is a global fellowship of churches who mutually support each other. All new trustees are voted on by a full meeting of the existing trustees and a unanimous decision is required.

Financial expenditure is governed by the Trust's Financial Control Policy which all trustees have agreed to and signed

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

- A. To advance the Christian faith in accordance with the statement of beliefs appearing in the schedule in the county of Kent and in such other parts of the United Kingdom or the world as the trustees may from time to time think fit and to fulfil such other purposes which are exclusively charitable according to the law of England and Wales and are connected with the charitable work of the trust.
- B. To relieve persons who are in conditions of need or hardship or who are aged or sick and to relieve the distress caused thereby in the said location and in such other parts of the United Kingdom or the world as the trustees may from time to time think fit

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

At DCF we welcome all people regardless of personal background, faith, gender or personal circumstances and we believe this philosophy of openness to all enriches everyone through the sharing of our Christian faith and service to others.

In planning our activities for the year, we always keep in mind the Charity Commissions guidance on public benefit at our trustee meetings.

General Church meetings:

- **Regular church services**
We run regular services that are open to anyone to attend. All teaching is recorded and uploaded to our website for general availability to anyone free of charge.
- **Men's group (group for men)**
A monthly meeting for men focussing on bible study and Christian teaching on topics specific to men, open to all men in the local community.
- **Lifestyle (group for women)**
A weekly meeting for women, focussing on bible study and Christian teaching on topics specific to women, open to all women in the local community.
- **DeCaF Coffee bar**
Run at special events and services this coffee bar is open to all and serves a selection of drink and snacks. The coffee bar has been awarded a Food Hygiene rating of 5 by the food standards agency.
- **Weekly Bible Study**
Weekly meeting (in person and online) focussed on Bible study following a verse by verse study of the entire bible. This meeting is open to anyone both from the local community but also anyone online wishing to follow the live stream. All teaching is recorded and uploaded to our website for general availability to anyone free of charge.
- **Singleminded Conference**
An annual conference run under the Calvary Chapel banner but funded and hosted by DCF. This conference is aimed specifically at adults who are 'not married' and the teaching is focussed on how to live a single life in today's culture.
- **Young Adults group (18-30s)**
A meeting every other week aimed at supporting the transition from youth into adulthood for young people. This meeting is open to anyone both from the local community within the target age group.

Children and Youth work:

- **Livewires**
A weekly group for children aged 7-11, open to anyone from the local community.
- **Little Livewires**
A weekly group for children aged 5-7, open to anyone from the local community.
- **Youth Club**
A weekly group for young people aged 11-18, open to anyone from the local community.
- **Fire Exit Club**
A weekly, age appropriate, Bible study group for young people aged 11-18, open to anyone from the local community.

- **Youth Retreat**

Once a year we take the young people to York for the weekend to gather together with similar groups from other Calvary Chapel churches across the UK and Ireland.

All DCF children's and youth work is covered by our Child Protection policy and all volunteers are required to complete relevant training and have a valid DBS check in place prior to leading any groups or activities.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

DCF employs their Pastor for two days a week. All other activities are staffed by volunteers.

In 2009 DCF decided to support another charity for children in the Philippines. This charity provides food and shelter for children who live on the rubbish dumps but also provides teaching to the children. Our various young people groups have been encouraged to raise money for this cause and 100% of the money collected is passed straight on to the charity. This support was continued throughout 2016.

Summary of the main achievements of the charity during the year

Deal Christian Fellowship (DCF) carries out a wide range of activities as outline above to fulfil its charitable objects. The trustees received regular reports from all leaders of these activities and believe that these activities provide public benefit to those who worship at DCF, those who access our resources through our website, and the wider community of Deal and surrounding area.

Fellowship hall provides a centre for our worship and the majority of activities we arrange.

All the groups and meetings outline above ran for the whole of 2016. In addition we also ran:

- 6 Sheer Praise services followed by DeCaF coffee bar. Sheer Praise is a Saturday evening service focussed on praise and worship. The service attracts people from the Church, friends and families and others from our local community.
- In 2016 we ran 2 'Fired-up' days, these are run on a Saturday for the youth club age range and are a combination of Youth Club and Fire Exit groups.
- First aid at work training – as part of our Children's and Youth Work we conducted a full day 'First Aid at work' training session tailored to the types of session we run at DCF. The primary focus for all volunteers working with the young people but this was then offered out to others to fill the available space. All attendees who passed the assessment received a First Aid at work certificate.

DCF Website and outreach ministry – DCF has continued to heavily invest time and resources into its website. This offers teaching, in the form of audio and video downloads from our Sunday Services, Bible Studies and other events. It also provides live streaming of bible study teaching and up to date news on activities within DCF, along with Twitter Feeds and Facebook updates. Access to the website is free and has grown significantly during 2016, with large numbers of downloads from many areas both at home and abroad.

Section E

Financial review

Brief statement of the charity's policy on reserves

DCF aims to keep £1000 in reserve at all times.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

DCF's only source of regular funds is from donations from Church members and other members of the community, DCF have received several grants from various bodies, specifically for the work they do with children.

In 2016 we also registered for, and reclaimed funds, from HMRC under the Gift Aid scheme.

DCF does not currently have an investment policy.

Over the last few years the main expenditure has been on the Church building and making sure it is suitable for the work of the charity. This included several jobs specifically related to the health and safety of members and visitors. Other expenditure has been in support of the activities that DCF provides for children's and youth work

Section F

Other optional information

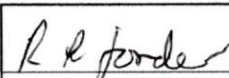
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)





Full name(s)

ROBERT LEONARD FORDER

JONATHAN GUNNE

Position (eg Secretary, Chair, etc)

CHAIR

TREASURER

Date

29 - OCT - 2017

Deal Christian Fellowship Trust
Accounts 1st January - 31st December 2016

	<u>2016</u>		<u>2015</u>	
<u>Income</u>				
<u>Un-Restricted Funds</u>				
Weekly Offering	£	10,254.39	£	9,092.17
GAYE	£	-	£	1,200.00
Donations through the bank	£	9,497.00	£	6,215.00
Gift Aid reclaimed	£	2,698.20	£	-
Other Donations	£	444.36	£	230.06
Organised Events	£	223.00	£	719.51
DeCaF Coffee Bar	£	970.75	£	1,135.99
	£	24,087.70	£	18,592.73
Little Livewires Subs	£	132.00	£	130.50
Livewires Subs	£	503.00	£	567.00
Livewires CD	£	8.00	£	-
Livewires Donations	£	74.82	£	-
Livewires Royalties	£	-	£	13.50
Youth Club Subs	£	930.00	£	1,237.50
Youth Club - Events	£	35.00	£	434.39
	£	1,682.82	£	2,382.89
SingleMinded Conference	£	237.43	£	391.01
Hall Hire	£	600.00	£	250.00
Savings Account Interest	£	2.03	£	2.73
Donations to other causes	£	213.92	£	480.55
	£	1,053.38	£	1,124.29
Totals	£	26,823.90	£	22,099.91
<u>Restricted Funds</u>				
	£	-	£	-
	£	-	£	-
Totals	£	26,823.90	£	22,099.91

<u>Expenditure</u>		<u>2016</u>	<u>2015</u>
<u>Unrestricted Funds</u>			
<u>Donations to other charities</u>	155.46	£	542.69
	£	155.46	
<u>Resources</u>			
Batteries	£ 45.21	£	106.66
Stationary	£ 273.64	£	161.43
Other	£ 129.32	£	706.50
First Aid	£ 220.00	£	-
	£	668.17	
<u>Refreshments/Cleaning Materials</u>			
Meals, BBQ etc..	£ -	£	219.22
	£	-	
<u>Groups</u>			
Sunday School	£ 73.92	£	84.24
Livewires	£ 835.24	£	618.78
Youth Club general	£ 186.56	£	404.04
Youth Club special events (YC Funded)	£ 1,233.26	£	1,228.33
Men's Prayer Breakfast	£ -	£	-
	£	2,328.98	
<u>Annual Fees</u>			
Bank Charges	£ 57.77	£	72.21
Insurance	£ 934.15	£	911.43
Copyright	£ 183.05	£	181.32
Alarm System	£ 192.72	£	192.72
FIEC	£ 144.00	£	120.00
Child Protection	£ 194.25	£	335.00
Internet	£ 416.69	£	398.29
	£	2,122.63	
<u>Sound/Lights/Projector</u>			
	£ 160.39	£	1,063.84
	£	160.39	£ 641.31
<u>Utilities</u>			
Utilities	£ 2,956.72	£	3,025.09
Water	£ 256.72	£	249.16
TV License	£ 145.50	£	145.50
Broadband	£ 640.60	£	588.27
	£	3,999.54	
<u>Outreach</u>			
<u>Fuel</u>			
	£ 227.44	£	621.75
Events	£ 213.74	£	304.07
Bookshop	£ -	£	-
DeCaF Coffee Bar	£ 1,039.21	£	1,559.55
Single Minded Conference	£ 616.79	£	1,135.76
	£	2,097.18	
<u>Employment</u>			
Inland Revenue	£ 1,653.60	£	1,664.00
Pastor's Wages	£ 6,668.08	£	6,861.08
Accountant	£ 415.20	£	327.60
	£	8,736.88	
<u>Facilities</u>			
Building Work	£ 584.82	£	791.28
Kitchen Work	£ 156.01	£	-
Cleaning	£ 117.12	£	46.35
Garden	£ 486.46	£	291.50
	£	1,344.41	
Totals	£	21,613.64	£ 25,598.97
<u>Restricted Funds</u>			
	£	-	£ -
Totals	£	21,613.64	£ 25,598.97

Deal Christian Fellowship Trust
Accounts 1st January - 31st December 2016

Signed by one or two trustees on behalf of all the trustees

Signature

Name

Date

R L Forder

ROBERT LEONARD FORDER.

29 OCT 2017

[Signature]

JONATHAN GUNNE

29-OCT-2017



CHARITY COMMISSION
FOR ENGLAND AND WALES

Paul Christian Fellowship Trust

1081906

Receipts and payments accounts

CC16a

For the period
from

01/01/2016

To

31/12/2016

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
See separate balance sheet	26,824	-	-	26,824	22,100
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	26,824	-	-	26,824	22,100
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	26,824	-	-	26,824	22,100
A3 Payments					
See separate balance sheet	21,614	-	-	21,614	25,599
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	21,614	-	-	21,614	25,599
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	21,614	-	-	21,614	25,599
Net of receipts/(payments)	5,210	-	-	5,210	3,499
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	4,504	-	-	4,504	8,037
Cash funds this year end	9,715	-	-	9,715	4,538

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	See detailed accounts	9,715	-	-
		-	-	-
		-	-	-
	Total cash funds	9,715	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details None	-	-	-
B3 Investment assets	Details None	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
B4 Assets retained for the charity's own use	Details Building and land Equipment - projectors, PCs etc.	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
B5 Liabilities	Details None	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	-

Independent examiner's report on the accounts



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Deal Christian Fellowship Trust

**On accounts for the year
ended**

31-December-2016

**Charity no
(if any)**

1081906

Set out on pages

1 to 4

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention ~~(other than that disclosed below*)~~

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

C. Neary

Date:

21.10.17

Name:

CAROL NEARY

Relevant professional

MAAT

qualification(s) or body
(if any):

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Address:

158 DOWNS ROAD
WALMER
KENT, CT14 7TF

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.(E.g. accounting records have not been kept in accordance with s132 of the Charities' Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts; any material expenditure or action which appears not to be in accordance with the trusts of the charity; any failure to be provided with information and explanations by any past or present trustee, officer or employee; and any material consistency between the accounts and the trustees' annual report.)

Give here brief details of any items that the examiner wishes to disclose.

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