

St Giles' Church, Oxford

Charity Number 1135246

Annual Report 2016–17

Background

St Giles' combines the role of a parish church to a gathered congregation with that of a "city church". The congregation is largely resident outside the parish (though many reside in the joint benefice) and consists of people who choose St Giles' for worship because of its history, its music, and its distinctive qualities of churchmanship and Christian witness. Liturgically it sits between the Anglo-Catholic traditions of its own sister church, St Margaret's and the strong evangelical traditions of St Andrew's, Linton Road and St Aldate's.

Mission

The mission of St Giles is threefold:

1. To provide a forum for worship for those who position themselves between the extremes of Anglo-Catholicism and Evangelicalism
2. To act as a social and cultural centre for the community that surrounds it.
3. To fulfil the historic mission of St Giles, the Saint, caring for the homeless and travellers.

Administrative

Vicar: Canon Andrew Bunch
The Vicarage, Church Walk, Oxford, OX2 6LY
vicar@churchwalk.eclipse.co.uk

Parish Office: St Giles' Parish Rooms, 10 Woodstock Road, Oxford OX2 6HT
beneficemanager@st-giles.org

Bank CAF

Independent Examiner: Michael Ling
m.p.ling@ntlworld.com

Electoral Roll and Church Attendance

There were 108 names on the Electoral Roll at the APCM on 24th April 2016.

The average total attendance at Sunday Services in 2016 was 8am: 8; 10.30 am: 64; and 6.30 pm: 30. Numbers increased at festivals.

- At all the Easter services there were 141 worshippers of whom 80 were communicants.
- On Christmas Day 154 people attended a service of whom 82 were communicants.
- There were 3 baptisms, 4 marriages, and 3 funerals.

Membership 2016-17

Members of the PCC are either *ex officio* or elected by the Annual Parish Church Meeting in accordance with the Church Representation Rules.

Ministerial Team

| | |
|------------------------|--|
| Vicar: | Revd Canon Dr Andrew Bunch |
| Associate Priest | Revd Tom Albinson (stipendiary) |
| | Revd Dr Nicholas Bradbury (until October 2016) |
| | Revd Georgie Simpson |
| Licensed Lay Minister: | Mr David Longrigg |

Lay Members

| | |
|--------------------------------|---|
| Churchwardens: | Mrs Maureen Chu, Mrs Joanne Russell |
| Deanery Synod Representatives: | Ms Melanie Florence, Mrs Catherine Hilliard, Mr Rod Nixon (PCC Treasurer) |

PCC: Elected Members

Mrs Jean Darke
Mrs Jane Finnerty
Dr Siân Grønlie
Mr Graeme Hall
Dr Tim Myatt
Mr Andrew Patterson
Dr Nicholas Prozzillo
Dr John Pusey
Mrs Hannah Smith
Miss Sarah-Jane White (PCC Secretary)

Church Officers with automatic invitation to attend PCC Meetings

| | |
|---------------------------|-----------------------|
| Organist | Mr Andrew Patterson |
| Choir Director | Dr Nicholas Prozzillo |
| Captain of Bells | Dr John Pusey |
| Health and Safety Officer | Mr Jim Smith |
| Safeguarding Officer | Dr Siân Grønlie |

Committees

The PCC normally has six meetings during the year. It has a Standing Committee which meets between the PCC. It also has the following committees which report to the PCC:

Standing Committee

This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any direction given by the Council.

Finance Committee

This oversees the general financial dimension of the parish by monitoring income and expenditure, budgeting and regular control of Planned Giving, etc.

Buildings Committee

This oversees the maintenance of the church building.

Choir Committee

This oversees the work of the Choir Academy.

Review of the year

The activities during the year are reviewed in the following reports:

- Churchwarden's Report
- Treasurer's Report (to follow)
- Susan Kidd Charity Report
- PCC Report
- Music and Choir Report (to follow)
- Jazz Concerts (to follow)
- Bells Report
- Safeguarding
- Health and Safety
- Parish Rooms
- Deanery Synod

Signed on behalf of the PCC

Andrew Bunch (Chair)

Churchwardens' Report

At the APCM held in the Church on 24th April 2016 Maureen Chu and Joanne Russell were elected by those present as Churchwardens.

On Tuesday 10th May 2016 at Christ Church Cathedral there was a Visitation Service:

Maureen Chu attended.

Deputy Churchwardens for this year were: Hannah Smith
Melanie Florence

Note: to regularise the offices of the church, all assistants to the Churchwardens will be elected, and designated, as Sidesmen.

Administrative Items

The Insurance Policy was renewed in December 2016

The Reordering and sorting of Parish Papers and documents was completed in June 2016 by Catherine Hilliard and Margaret Williamson.

The Vicar and Churchwardens will check and assess the papers before their deposition to the appropriate Record Offices.

The Archdeacon's Inspection will take place in St. Giles' Church on 28th March.

Menorah

The Menorah has been insured on an annual basis by the Ashmolean Museum.

Building –general summary of items dealt with by the Building Committee

Project 900

Building work is a significant aspect of the marking of the 900th Anniversary of the Church over the next few years.

Therefore any suggested development projects will come under the remit of the wider project.

Routine maintenance and minor works will be carried out as they arise.

Roof

The Quinquennial Report of 2014 identified the North Pantry roof as a concern to be addressed within a five year span.

This roof is part of the fundraising target for Project 900 it will be the first part of the development project.

Interim repair: a temporary repair has been done to an area of lead work on the North Roof; this has enabled a stained area of the Pantry wall to be made tidy and repainted.

South Porch

A faculty was approved for the installation of a chandelier in the South Porch.

This has been fitted

General:

Boiler serviced;

High level leaf clearance in winter.

Tiles reset round the Font- eliminating trip hazard.

Tiles reset in the Chancel after becoming loose.

Electrics

Faulty lights in the Chancel and round the Lectern were repaired.

Permission was given for Security Lights to be fitted as replacements for the old lights along the North Pathway.
This has been done.

St Giles' Fair, Ride and Stride, other events.

These events were well attended by the public- more organisation and help from the church community is needed to ensure the ongoing success of such enterprises.
The Parish Rooms were used for a Choir Lunch and Harvest Festival Lunch.
These events were very enjoyable and well organised.

Parish News Magazine:

The Benefice Secretary initiated the production of a monthly publication to highlight and advertise upcoming events, to print interesting articles submitted by members of the congregation, or gleaned from past issues of the previous Parish Magazine (discontinued 2012)
This was started in November 2016 and has been well received by the congregation.
Many thanks to Anne Dutton for her endeavours.

New Appointments

Benefice secretary:

Henrietta Mountain-Ritter has replaced Lucy McCallum-Toppin as Benefice Manager.
Many thanks to Lucy for her hard work, and welcome to Henrietta.

Future

Project 900

Loose Ends

There are continuing discussions with the Diocese to regularise works done without a Faculty.

Grateful Thanks

The churchwardens would like to thank all the volunteers and helpers who keep the church running and in good heart.

Maureen Chu, Churchwarden

Susan Kidd Charity

The Trustees examined the accounts and agreed an income of £1,600 available for distribution this year. Grants were allocated to 6 graduate students and to the Polstead Playgroup. bringing the total to £1570.

Invitations to submit applications are sent to those modern parishes which form part of the old parish of St Giles, and to state schools and colleges. It was noted that this year again most applications had come from graduate and undergraduate students resident in the parish at Wycliffe Hall, Trinity and St Antony's Colleges. It was agreed to make efforts to recruit applications from people with closer and more longstanding connections with the parish and therefore to expand the mailing list to include local independent schools and playgroups. Applications were submitted in a

variety of forms, some extensive and some perfunctory and not all contained the desired supporting information. A draft form based on the application form for the City of Oxford Charity was discussed and approved with amendments for use next year.

It was agreed to ask Margaret Williamson to inspect the accounts again next year. The Treasurer confirmed that the Return had been submitted in August and acknowledged with a copy on line. Trustees were advised to view the Return on line at www.charity.commission.gov.uk charity number 202199.

Revd. Canon Andrew Bunch, Vicar, Chair of Trustees,
Mrs Hilary Hiorns, Treasurer
Mrs Catherine Hilliard, Secretary,
Councillor Louise Upton, Oxford City Council.

Catherine Hilliard, Secretary of the Trustees

Vicar and Churchwardens' Trust

Last year's **outgoings** (£1102) related to reimbursing the PCC account for invoices met the previous year (2015) but, having been made in February, were reported at the 2016 APCM. Almost £1000 of that sum related to redecoration and preparatory electrical work in the south porch prior to the installation of the chandelier last autumn (2016). Its design and installation costs amounting to £1800 have only been refunded by the Trust this month. In future I hope we may process a PCC payment and its re-imbursement in the same calendar year whenever possible.

Income Investment income, c £2300, was boosted by a legacy of £2500 from Anne Brereton which was received in September.

Margaret Williamson

Report on the Work of the PCC

The PCC met seven times between May 2016 and April 2017: six ordinary meetings and an additional meeting in March to discuss Project 900. The Standing Committee met in-between PCC meetings as did the committees of the PCC: the Buildings Committee, the Choir Committee and the Finance Committee. The PCC received reports from these committees at its meetings and is grateful for the important work which they carry out on its behalf.

The PCC is involved in the planning of the special services and events which fill the calendar of the church and takes time each meeting to reflect on the services and events which have passed. In October St Giles' welcomed Bishop David Jennings when two members of the congregation were confirmed. This year the Homelessness service was moved to the morning and a large congregation heard a talk by two members of the Gatehouse about their experience of homelessness. The service was followed by a homelessness trail which saw around 40 participants walk around Oxford visiting the places frequented by the homeless and thus gaining a better understanding of what it is like to be homeless in Oxford. The patronal festival was celebrated at the start of September and as always the two days of St Giles' Fair saw many visitors to the church. The PCC is grateful to those members of the congregation who assist in providing hospitality and a warm welcome for these visitors and would like to encourage others to help in future by providing refreshments and welcoming visitors.

The PCC agreed to move the parish lunch this year from September to July and was also grateful to Joanne Russell for organising a very successful lunch after the Harvest Service in October.

In October St Giles' said goodbye to Nicholas Bradbury when he moved to St Michael and All Angels' church in Summertown which is the parish where he now lives. We are pleased to have benefited from his ministry here and wish him well in the future. Lucy McCallum-Toppin resigned as Benefice Manager and Henrietta Mountain-Ritter has been appointed to this position in her place. The PCC is grateful to Lucy for her hard work and dedication to the role. At Christmas Claire Woods stood down from her role of arranging the church flowers after many years of serving the church in this way. The church always looked beautiful and we are particularly appreciative of her wonderful arrangements for the major festivals of the church's year. The PCC is grateful to Mary Whitlock for having taken on the flower arranging for St Giles'.

The three choirs of St Giles' (the Men's and Boys' choir, the Girls' choir and the St Giles' Singers) continue to flourish and to help lead the worship at St Giles'. The PCC is grateful to Nicholas Prozzillo, Andrew Patterson and other members of the choir committee for the way in which they support the choirs and for the regular updates they provide to the PCC. The PCC approved risk assessments for the choirs' tour of Puglia in July and trips to Steyning to sing at a funeral and to Southwark Cathedral. The Bechstein grand piano which is used for lessons as well as for concerts has a cracked soundboard and being considered beyond repair, the PCC took the decision to dispose of the piano and to instead have an arrangement with a piano firm whereby they supply an appropriate instrument for the church.

With the success of its Planned Giving Campaign, the PCC felt able to make donations to a number of charities and decided to support the Gatehouse; Oxford Citizen Advice Bureau; Missions to Seamen; Intermediate Technology; Water Aid; Mulberry Bush Organisation and SSNAP. This was in addition to the support given to Christian Aid through Christian Aid Week and the Carol Service Collection, to the Oxford Historic Churches Trust through its participation in the annual Ride and Stride event and to War Child and Save the Children with the proceeds from another very successful Jazz series. Thanks are due to Jane Finnerty for co-ordinating the Christian Aid Week fundraising activities, Maureen Chu for organising the Ride and Stride and Jean Darke for all her work in putting together the Jazz concerts.

As always building works is a regular item of discussion for the PCC. Whilst no major works were carried out this year, a light was fitted in the south porch; the light bulbs in the church were replaced; some of the security lights on the northern side of the church were replaced by CCTV cameras; repairs were undertaken to the floor between the chancel and the lady chapel and a patch above the kitchen which had suffered from water penetration was repainted.

Looking forward the PCC has started to think about how it will mark the 900th anniversary of St Giles' in 2020. An open meeting of the congregation was held in November to gain a wider input into the discussions. At this meeting ideas were put forward for a variety of additional special events during the year to celebrate the anniversary and to supplement the usual special services which make up the church calendar. It is also hoped to develop our links with St Giles' Estevan in Canada and with Sweden following the successful visit of a group from a church in Sweden to St Giles' in June. In addition developing a more local link with Littlemore in East Oxford is being explored. Proposals were also discussed for a major fund-raising project to tackle a number of building issues: namely repairs to the roof which are needed and were mentioned in the last annual report, the refurbishment or replacement of the current organ which might open up the possibility of developing the space at the west end of the church, behind the organ and above the kitchen. In December Project 900 was launched and fundraising has begun with our Spring and Summer series

of concerts. This will no doubt take up much of the PCC's time during the coming years and it is very much hoped that the wider congregation will actively support and participate in all three strands of the project as this is too big a task for members of the PCC to take forward on their own.

The minutes of the PCC meeting are circulated by e-mail to the congregational e-mail list (if you are not on this and would like to join please speak to the Vicar or Sarah-Jane) and are also posted on the noticeboard on the South West wall of the church. If you are interested in any aspect of PCC business, do speak to the Vicar, Churchwardens, PCC Secretary or any member of the PCC.

We are grateful for all members of the congregation who support the work of the PCC in multifarious ways and who contribute so much to the life of St Giles'.

Sarah-Jane White, PCC Secretary

Music

There are certainly high levels of energy in music at St Giles'. Throughout the week, sung services, singing tuition, rehearsals, organ tuition, piano tuition, musicianship sessions, academic music, administration, occasional trips, meetings, conducting tuition, all make for an important centre of musical activity – and Christian ministry. There are the smiles from the boy and girl choristers, some of whom would not have sung in any choir had they not been encouraged by St Giles'.

All of these activities are connected with music in worship or in promoting liturgical music. For example, several choristers learn the organ, showing great promise. A new initiative are organ study mornings (taking place once in every school vacation) when our young musicians are introduced to the various organs in Oxford. One little chap has begun his journey into the world of choral conducting. Recent RSCM examination results were very promising. When the Archdeacon visited in 2016, he was very pleased to hear of our efforts in organ teaching, and commented how important it is for churches to encourage the young. We should, therefore, rejoice in the fact that we are creating the (competent) organists of tomorrow.

The girls' choir is progressing, and it is hoped that more girls will join; one school recruitment session having very recently taken place. It will be possible for this group (despite there now being two other liturgical girl choirs in Oxford) to thrive. Perhaps more members of the congregation could attend evening services to support this group?

Project Cassock (the purchase of robes) is now alive again after initial problems with the firm. These robes were partly funded by the PCC, with the majority of funding coming from choir funds, including one generous donation.

The St Giles' Singers is springing back to its initial energetic levels, with a few more members. Jill Bentley, a member of the St Giles' Singers, a chorister parent, and our teacher mentor, is very active, having organized the recent parish lunch.

Cathedral trips continue to be opportunities for our musicians to be ambassadors for St Giles' and traditional church music. There is, of course, the added benefit of these occasions acting as opportunities for the parish (not just the choir) to celebrate the achievement of goals. The last trip took place in January (Southwark Cathedral), when we were joined by a few members of the congregation. Prior to that, on 7 May, the boys and men sang in Coventry Cathedral, receiving favourable comments from the Coventry clergy. The organist was our former organ scholar Harry Meehan FRCO. (In his biography, Harry mentions the opportunity that he had to work with the boys)

Harry's predecessor, Tomos Watkins returned to St Giles' last June to direct his group, Plebs Angelica, in concert at St Giles' (organized by the energetic Jean Darke). The boys also visited Pembroke College Cambridge to sing Choral Evensong with the college choir.

A new recent development is the formation of the Schola Cantorum to cater for those boys with changing voices. It has been somewhat of a staggered start but we remain confident that the group will soon settle into a regular timetable. We also hope to form a group to encourage 5-6 year olds. With continued efforts, the future is promising. Project 900 is a very exciting adventure for this Oxford city church, and one which will, no doubt, put St Giles' in an even stronger position to spread its Christian message. In short, music contributes to the life of this church, and is a musical offering – a 'Parish Share' perhaps – which St Giles' makes to the wider church and community.

Nicholas Prozzillo, Choir Director

Spring/Summer concerts and Jazz at St Giles Autumn /Series Four

The secular side of music at St. Giles in 2016 continued to show the church's growing reputation as a site of musical excellence alongside that of the liturgical music of the main choir, the girls' choir, and the mixed voice St. Giles Singers.

The secular programme appealed to a wide audience, both young and old and particularly encouraging is the increasing number of young people attending, that is aside from the regular sprinkling of students who enthusiastically support the jazz series. The most gratifying aspect is the fact that once in the church, listening to a concert, many people so enjoy the warm and welcoming atmosphere that curiosity aroused, they often come to a service and ultimately become members of the congregation.

2016 saw a wonderful variety of concerts in Music at St Giles Spring/Summer series, which engaged highly prestigious musicians who all gave their services free in order to fund raise for the Choir Academy. Amongst those artists appearing, organist Andrew Patterson gave a spell binding 'travelogue' talk on Bach and the various organs the composer played in Germany, many of which Andrew (and wife Carole) visited themselves on a delightful 'pilgrimage'. Another fascinating organ programme was given by choir master Dr. Nicholas Prozzillo who not only gave a virtuoso recital but also a fascinating insight into the works performed. Phillip Shirtcliff, long time choir member but also renowned clarinettist, accompanied by a distinguished string quartet, and the Japanese concert pianist Akino Kitihara, provided an exceptional evening, and we were delighted to have another choir member, the well-known countertenor Adrian Boorman, entertain us hugely to another of his splendid 'Musical Banquet' programmes, pertaining to food of course. At all these concerts both refreshments, wine, and door and takings assistance is regularly supported by a wonderful team of helpers and ushers. Adrian also gave, along with Anna Shackleton soprano, who teaches our boys singing, a wonderful 'Mr Handel's Heroes and Heroines', and the same two singers also gave what is becoming a regular event, a performance of Pergolesi's moving 'Stabat Mater' on Palm Sunday, as they will again this year. The lighter side of these 'classical' concerts was provided by 'The Titanic House Band - not waving but drowning' a delightful pot pourri of music ranging from Vivaldi to jazz - the excellent band is run by Richard Bailey, whom many of you will know as the owner of 'Daisies Flower shop' in Jericho. Brilliant young musicians were very much in evidence in the concert given by 'Nine Lives' - the Oxley/Graham Family Band - both these concerts had an excellent attendance and raised considerable sums for THE Choir Academy.

Finally perhaps our proudest achievement in the secular music concerts area - the 2016 Jazz at St Giles Autumn Series Four ("this highly successful & distinguished series" - Oxford Times), which engages nationally and internationally renowned top class jazz musicians now has a regular large following, with some audience members so keen to support the series that they travel from as far afield as Cornwall, Nottinghamshire and even Yorkshire to hear star artists. A tremendously helpful 'bonus' for me in the organisation of all these concerts, both classical and jazz has been that in the technical IT assistance given by David Clover, not only with the web site (jazzatstgiles.com) but in organising online ticket sales, which facility helps to ensure an audience beforehand. We owe thanks also to Liz Lyons and her graphic design practice Visual Philosophy, who not only designs publicity for concerts, (but also is responsible for the 'house' design of all St. Giles leaflets, prayer boards etc ., etc).

We are most grateful also to all the regular sponsors, corporate and private, who support the jazz I, series and who undoubtedly helped us to raise the magnificent sum of £5,500 for War Child and Save the Children (they have written their thanks to us and both letters were displayed on the internal notice board by the coffee counter until recently and can be inspected on application. The 2017 jazz series will again raise money for these now closely allied charities but also or Project 900.

Members of the congregation are asked to come to at least ONE of the above concerts, to support these worthy projects. In the imaginatively programmed schedules there is something to delight everyone!

Jean Darke, Concert Organiser

Safeguarding

The activities to which our safeguarding policy applies are:

- The boys' choir
- Schola cantorum
- The girls' choir
- Bell-ringing
- Chess
- Sunday school

We currently have children's officers for all of these activities. The safeguarding officer puts together rotas of parent helpers and children's officers for the boys' and girls' choir. There are also adults with DBS checks present for the bell-ringers and chess. Sunday school has remained in church this year, so there has been no need for supervision. The list of children's officers is updated regularly. Some are up for renewal this year, and four new parents have agreed to be DBS checked for the boys' choir. No concerns have been reported this year.

Siân Grønlie, Safeguarding Officer

Bellringing

Ringling continued fairly regularly in 2016, though there were only five occasions when we had enough ringers to ring all eight bells before a Sunday service, and service ringling was cancelled

on seven occasions because too few ringers were expected or too few turned up. The average numbers attending Sunday service ringing sessions have dropped to about 5, compared with about 6 in the three preceding years.

Lizzie Edmondson, who we taught to ring, starting two years earlier, and who had become a very regular attender, sadly died in January 2016, after a short illness, and the St Giles' bells were rung for her funeral at the Oratory. Two new recruits started learning in autumn 2016, but other ringers have moved away or are doing less ringing: and most of those recently recruited seem unlikely to stay in Oxford for more than a few years.

Recruitment of new ringers therefore continues to be an urgent requirement, perhaps even more so than in previous years. Personal contacts usually seem much the most effective method of recruitment, and therefore even those members of the congregation who would not consider ringing themselves could help the ringers a great deal by recommending ringing to others - both to people who already attend church at St Giles', and also to other friends and acquaintances. This could be a good way of attracting into the church some people (including for example members of church attenders' families) who may not feel much interested in other church activities. Almost anyone who is able-bodied, aged 10 or over, and willing to come to practice regularly, should be acceptable. People who live within easy walking or cycling distance of the church would be likely to attend more regularly, and so would be particularly valuable; and recruits aged between about 12 and 25 are likely to make the most rapid progress, more rewardingly both for themselves and for the rest of the band.

As St Giles' is situated close to the centre of a much-visited city, we have over the years attracted enquirers, some of whom have learned to ring, from overseas countries including the USA, Canada, Australia, New Zealand, Germany, Austria, and China. Niki Stojkovic from Klagenfurt in Austria arranged to visit us in July 2016. He had said he wanted just to 'find out about' ringing, as a basis for a written study to be submitted as part of his school-leaving exams, but we actually taught him to ring, and after only four days with us he reached the point where he was able to ring rounds and call changes, not only at St Giles' but also at towers in Suffolk and in London, before he returned home. His 'study', recently examined viva voce in public, has been given the highest available grade. We were also pleased to learn that Markus Finner from Germany, who we had taught to ring in autumn 2015, had rung regularly again on further placements in UK (Hampshire and Scotland) in 2016."

Attendances at ordinary Thursday evening practices averaged 7, also fewer compared with 8 or 9 in the previous three years; but, as usual, more than for ringing before Sunday services, because we usually get a few visitors at practices who ring elsewhere on Sundays. We have continued to announce one practice a month as a special practice concentrating on more advanced ringing, on all eight bells, and this has attracted larger numbers of visitors from other towers, with an average attendance of 14, similar to previous years.

On Thursday 28 July, we arranged for Tony Crabtree from Shrivenham to bring his mobile frame and set of miniature bells, the 'Stallpits Ring', which was set up in the paved area between the pergola and Woodstock Road. These bells weigh about 1/200th the weight of our tower bells, but are rung from below by ropes and wheels in the same way as tower bells, and are designed not only to be portable but also to make the movement of the bells and the technique of rope-handling simultaneously visible to spectators. We arranged this event at the beginning of the school holidays, hoping to attract new recruits, but none came in response to our advance publicity; a few passers-by stopped to 'have a go', though none have returned to start learning to ring on tower bells. At the end of the day, a quarter peal of Plain Bob Minor was rung by the St Giles' ringers and others who had been helping with demonstrations on the 'mini-ring'.

In September, we arranged two evening visits by members of a scout troop based in East Oxford. The troop leaders seemed most appreciative, but unfortunately no actual recruits came forward for St Giles (though one joined the band at St Andrew's, Headington).

Four full peals were successfully rung on the tower bells in 2016, by bands made up almost entirely of visiting ringers:

three in Surprise Major methods, and one of Stedman Triples.

Eight quarter peals were rung at St Giles' (none of the bands including a majority of St Giles' ringers):
Four on the tower bells:

Stedman Triples on Fri 5 Feb, as a memorial to David Culverwell, who had briefly been a member of the St Giles band some years ago;

Plain Bob Doubles on Sun 29 May;

Grandsire Triples on Mon 20 June, half-muffled in memory of Jo Cox MP;

Grandsire Triples on Sun 31 July. This had been arranged at short notice as a chance for Caillan Crowe-McAuliffe to ring his first peal, before he returned to New Zealand; he had been taught to ring at St Giles', starting about a year previously. Unfortunately, the ringing was felt not to be up to peal standard, and the attempt was cut short and brought round as a quarter-peal, Caillan's fifth.

One on the Stallpits Mini-Ring, set up in the churchyard as described above.

Three on handbells : Plain Bob Major in the church on Tue 6 Sept, while the church was open to the public during St Giles' Fair;

and two in the ringing chamber, Plain Bob Minor on Thur 3 Nov, and Plain Bob Minimus on Tue 22 Nov.

Additionally, the bells were rung for four weddings (including one at the Oratory); for the Oxford InterFaith Walk in June; as part of the annual festival of the Oxford Diocesan Guild of Church Bellringers; as a practice for the Oxford City Branch of the Guild; and on six occasions by parties of visiting ringers.

John Pusey, Captain of Ringers.

Health and Safety

Nothing in the Accident Book & no observed incidents this year – given the nature of the building and children around, not necessarily closely watched by their parents, good going.

Fire

One incident: an apparent attempt to start a fire in the toilet during a public event. This was rapidly extinguished by two people on refreshment duty in the vicinity; not reported either to a Churchwarden or the Fire officer who were both in the church at the time, but only brought to light (sorry, pun) via the PCC Secretary a couple of days later. Possibly this was the first point at which the clergy were made aware.

Remedial action: Rev Tom bought & fitted a smoke alarm detector in the toilet.

Other action: members of St Giles', St Margaret's and the clergy will be attending a Fire Safety training course on 20 May.

Jim Smith, Health and Safety Officer

St Giles' Parish Rooms

Full Time Users

The Gatehouse:

Monday to Friday from 4pm to 7.30pm and Sunday from 3.30pm to 6.30pm

The Montessori Nursery:

Monday to Friday 7.30am to 4pm

The Montessori had their first rent review in September 2016. As a result the rent was increased from £16,500 to £17,500 per annum

Regular Users

NA:

Tuesday evening from 7.30pm to 9.30pm.

NA pay a charity rate of £10 per hour

Forro Dance Group:

Monday evenings from 8pm to 10.30pm

International Folk Dance Group:

Wednesday evenings from 8pm to 10pm

Knitting and Crochet Guild:

First Saturday afternoon of the month from 2.30pm to 4.30pm. The Guild use the Meeting Room

Oxford Union Conservative Association:

The Association use the Hall on Sunday evenings during Term from 8pm to 11pm

Oxford Companions of the Order of Malta:

This charity offers showers and food on Saturdays from 12pm to 2.30pm and is not charged

One-off Users

We have had a lot of enquiries and wherever possible we fit them in. As a result of this we have had repeat bookings. (See also Other Matters below.)

Current Rates of Hiring the Parish Rooms

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| Hall: | £15 an hour (rate increased to £16 from 1 st January 2017) |
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|---------------|------------|
| Meeting Room: | £6 an hour |
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|---|-----|
| Non-refundable deposit for one-off users: | £10 |
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Parish Rooms Income/Forecast

2016 Forecast £31,054.72

2016 Income £36,359.10

2017 Forecast £36,710.66

Maintenance of the Parish Rooms

A lot of work was undertaken in 2015. During 2016 there were no major works carried out, only regular maintenance of fixtures and fittings.

Other Matters

Last September the Parish Rooms had a break-in. In the light of this we have installed a security camera and warning notices.

At the end of 2016 it was decided that a Fire Safety Assessment should be carried out for the Parish Rooms. Mr Eddie Murphy, retired Fire officer, is kindly doing this for us gratis.

It was noted that since occupying the upper floor of the Parish Rooms and the Cottage adjacent, the Old Parsonage had not been paying their share of the water rates. They have undertaken to install their own water meter and pay half the previously accrued water rates until such a time as a base line can be established for fair usage.

Since beginning my role as Benefice Manager in September 2016 I have endeavoured to expand the hiring of the Parish Rooms by users in addition to Montessori and Gatehouse. With this in mind the budgeted figure for 2017 represents a 29% increase on last year's budget.

Henrietta Mountain-Ritter, Benefice Manager

Deanery Synod

Presentations were made in the course of this year on a wide variety of subjects. Parish mission to elderly congregants was led by a speaker from Age UK. The chaplain to the homeless, Mary Gurr led a session on homelessness, supported by Rob Rogers, outreach support worker at St Aldates. A most informative presentation was given on the Joint Deaneries website, a project now reaching completion which had suffered by the departure of Cameron Hall. Bishop Steven made his debut and introduced himself, finishing with the words for the future "There's a simplicity in the near side of complexity which is worthless but there's a simplicity on the far side of complexity which is priceless'. It was reported that the parish share this year was £15k short of the sum needed.

The last meeting of the present triennium will be on 23rd May 2017. The parish will need to elect new representatives at the next APCM on 23rd April.

Catherine Hilliard, Deanery Synod Representative

Unrestricted Income and Expenditure

Our total income on unrestricted funds in 2016 was £149,730 and our outgoings were £138,612, resulting in a surplus of £11,118 (General Fund £898) before fund transfers. This compares with a surplus of £16,699 in 2015 (General Fund £13,600) before fund transfers. Our income from unrestricted funds was down by £7,737 from £157,467 in 2015, and our outgoings on unrestricted funds were down £2,156 from £140,768 in 2015.

Fund Transfers

£8,396.28 from the Choir Academy Fund to the Choir Tour Fund.

Representing:

A transfer of £8,396.28 between restricted funds.

Table of Funds

| Fund | Description | Balance 31/12/16 |
|--------------------------|--|-------------------------|
| Buildings | A designated fund established to allow monies to be accumulated for Building repairs and refurbishments. | £8,766.04 |
| Bells | A restricted Fund established to finance the Re-Tuning and Re-Hanging of the St. Giles' Church Bells. | £1,108.84 |
| Choir Academy | A restricted Fund established for donations specifically to be used to further the work and activities of the St. Giles' Church Choir through the Choir Academy. | £16,479.67 |
| Choir Tour | A fund to hold and disburse money deposited for Choir Tours | £793.00 |
| Fabric | A restricted Fund. | £10.91 |
| Friends | A restricted Fund for an item of statuary in the Churchyard. | £25.64 |
| Gardens | A restricted Fund established for donations to finance the Garden Project. | £1,759.13 |
| Organ | A designated Fund containing money set aside for the Organ. | £2,762.76 |
| PCC | A designated Fund to be used at the PCC's discretion. | £63.70 |
| Specific Purposes | £5,000.00 from JA Pye Charitable Settlement Trust. Restricted. | £1,927.40 |
| PalFest | Oxford Palestine Unlocked Donations. Restricted. | £7,233.36 |
| VCWT | Vicar & Churchwardens Trust Receivables 2016, Restricted. | (£1,800.00) |
| Porch | A Restricted Fund containing money to be used on the South Porch | £64.00 |
| Piano | A designated fund to be distributed between the General Fund and Piano Maintenance at the Treasurer's discretion. | £2,368.00 |
| General | Unrestricted. | £31,659.67 |

Fundraising

We successfully raised funds or received gifts for the following projects and purposes, with money coming from Parishioners, Supporters, Charitable bodies and Trusts.

Thursday Talks

The Talks series yielded £916.51 in 2016. (videos on <http://www.st-giles-church.org> and <http://www.youtube.com/user/stgileschurchoxford/videos>). This compares with £1,591.58 in 2015, £2,325.02 in 2014 and £2,021.64 in 2013.

Choir Fund: A fabulous £37,180.59 was raised during 2016 (2015: £27,807.96; 2014: £19,142.11) including money from the following:

| | |
|---|------------|
| Good Friday Mozart Requiem Bring & Sing | £501.00 |
| Concerts | £3,235.38 |
| Choir Fund Donations | £20,372.03 |
| Grants from Trusts | £750.00 |
| XML Summer School | £1,000.00 |
| Choir CD | £60.00 |

Palestine Unlocked

£6,654.89 was raised in 2016 for Palestine Unlocked, a celebration of Palestinian life and culture with St. Giles' involved in the organization and admin.

Other Fundraising

Christian Aid week raised £167.55, St. Giles' Fair raised £850.94, the Ride and Stride raised £50.00, Jam Sales raised £698.00, Artweeks raised £194.60, and our Carol Service raised £632.16 for Christian Aid.

The Autumn Jazz series raised £2,342.51 for Save the Children, and £2,978.86 for WarChild.

Rooms Income

Having made a loss on the Parish Rooms in 2015 of **£3,161.49** due to legal fees, building works and a significant change in usage with several long-term users moving out and Montessori moving in. In 2016 we returned to profitability with an excellent surplus of **£8,619.43**, £2,171.71 over budget.

This performance is all the more impressive as the Parish Rooms absorbed unexpected Business Rates of £2,312.53 associated with the Montessori who moved in in 2015. It had been agreed in the contract with the Montessori that if there were Business Rates to be paid, the PCC would pay them. Subsequent to us receiving a demand from Oxford City Council for Business Rates, the Montessori have agreed to an increased rental in 2017, which should materially defray the Business Rates attracted.

We also received an unexpected Parish Rooms Water Rates bill of over £4,000.00. I discovered that a new water meter had been installed in the Rooms in 2013 but it went unread for several years until late last year when the result was a huge unexpected bill. As part of the Parish Rooms are leased but there is just one water supply, the leaseholder (The Old Parsonage) agreed to pay 50% of our water bills backdated for several years, which enabled us to defray the unexpected bill. (The Church uses water but has no water meter, so once the bills are paid that's it.) We are now monitoring water usage in the rooms and the leaseholder of the Upper Rooms is arranging for a separate supply.

Financial Summary

The significant features of 2016 were firstly an ambitious General Fund budget, secondly the Planned Giving Campaign which was initiated in early 2016 to support our budget for the year. It is my pleasure to report that we achieved from a Planned Giving target of £15,000.00, responses equivalent to annual pledges of £14,050.00, 93.67%. These generous responses contributed significantly to our achieving our ambitious budget with a surplus of £898.00. The success of the Parish Rooms in 2016 was another significant contributing factor.

A third significant feature is our achievement in retaining £8,766.04 in the Building Fund during 2016. This retained money will be transferred to the new Project900 Fund in 2017, and the Building Fund will be closed in 2017, with building costs being reallocated to the Church and Rooms budgets, so that the entire Upper Rooms lease income of £15,000.00 can be allocated in 2017 to Project900.

One factor I hadn't considered in 2016 was over £6,500.00 of unexpected bills on the Parish Rooms, as discussed under the Parish Rooms heading. We are grateful to the leaseholders of the Upper Rooms, the Old Parsonage, who helped us to defray these large unexpected charges. The Old Parsonage are also generous supporters of our Jazz series, providing us with wine free of charge for Jazz patrons who then made cash donations towards our surplus on the Jazz concerts, all of which we donated to Save the Children and Warchild.

While we were in 2016 the beneficiaries of generosity from many sources including our Parishioners, we in turn had some generosity built into our budget for 2016, having repaid our Building works loan during 2015. This generosity included the entire proceeds of the Jazz Concert Series, but also monies from the General Fund. I am pleased to report that in 2016 the PCC donated in Charitable Giving cash gifts to the value of £10,385.87 to a number of charities including:

| | |
|-------------------------------|-----------|
| Oxford Citizens Advice Bureau | £500.00 |
| Mission to Seafarers | £500.00 |
| The Gatehouse | £1,089.79 |
| SSNAP JR Hospital | £500.00 |
| Mulberry Bush School | £500.00 |
| Intermediate Technology | £500.00 |
| Wateraid | £500.00 |
| Save the Children | £2,342.51 |
| Warchild | £2,978.86 |
| Christian Aid | £799.71 |

With the launch of Project900 during 2017 our focus once again is on necessary Building works including roof repairs, the creation of new rooms within the Church, and the replacement of our Organ which we have had since around 1875. It is to be hoped our 2017 budget will work out as successfully as the ambitious 2016 budget.

Rod Nixon (Treasurer, St. Giles' PCC Oxford)

Notes on the Financial Statements for the year ending 31st Dec 2016

The Financial Statements for 2016 have been prepared on an accruals basis, as were last year's, and so are therefore comparable with them.

Reserves policy: It is the PCC policy to maintain a balance on unrestricted funds which equates to approximately four months' payments on unrestricted funds to cover emergency situations. Fund balances are with the CBF Church of England Deposit Fund, CAF Bank and RBS.

Accounting policies: The Financial Statements have been prepared in accordance with the Church Accounting regulations 2006 together with applicable accounting standards and the Charities SORP (Financial Reporting Standard for Smaller Entities) 2015. They have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law.

Funds accounting: Funds held by the PCC are

- * *Unrestricted funds* – funds set aside which can be used for ordinary PCC purposes

- * *Designated funds* – funds set aside out of unrestricted funds for specific future purposes

- * *Restricted funds* – donations or grants received for a specific object which can only be used for that purpose

- * *Endowment funds* – none held

Incoming resources: All incoming resources are accounted for gross. All income is recognised when it is received apart from income tax recoverable on Gift Aid donations which are recognised when the income is claimed. Under the SORP income is recognized when there is entitlement, sufficient certainty of receipt and it can be measured reliably.

Resources used: Resources expended are accounted for on an accruals basis and accounted for gross. Grants and donations are accounted for when paid over or when awarded. Under the SORP expenditure is recognised when a legal or constructive obligation exists at the Balance Sheet Date as a result of a past event, it is more likely than not that a transfer of economic benefits, often cash, will be required in settlement and the amount of the obligation can be measured or estimated reliably.

Fixed Assets: Consecrated and benefice property is not included in the accounts in accordance with s10(2)(a) of the Charities Act, 2011. Movable church furnishings, held by the Vicar and Churchwardens on special trust for the PCC and requiring a faculty for disposal, are listed in the church's inventory which can be inspected. All expenditure on consecrated or beneficed buildings, items acquired with restricted funds and items costing under £500 are written off in the year they were incurred. Other tangible assets acquired before 2015 (essentially furniture, office equipment, cooking, kitchen and catering equipment) are considered to have no market value. Otherwise fixed assets acquired will normally be depreciated at 25% of their cost (computers and related equipment at 33.3%) unless the appropriate period of use and value of the equipment seems to be longer than 4 years.

Current Assets: All current assets are held in CAF Bank Ltd, The Royal Bank of Scotland, or in CBF Church of England Deposit Funds.

Incoming Resources and Resources Expended: See 'Statement of Financial Activities'.

Wages and Salaries: During the year the PCC employed a Choir Director, a Benefice Manager, a Benefice Secretary, a Church Watcher, and a Gardener, all part time.

Payment to PCC members: No payments, other than minor authorised expenses, were made to members or persons closely associated with them during the year.

Accounts Receivable/Accounts Payable: see Balance Sheet

Statement of Funds: See 'Fund Statement of Change' and 'Fund Receipt and Payments'

St. Giles PCC Oxford
Statement of Financial Activities
For the period from 01 January 2016 to 31 December 2016

| | Unrestricted funds | Restricted funds | Endowment funds | Total funds | Prior year total funds |
|---|-----------------------|---------------------|--------------------|----------------|---------------------------|
| <i>Incoming resources</i> | | | | | |
| Incoming resources from generated funds | | | | | |
| Voluntary income | 62,733 | 26,981 | — | 89,714 | 110,033 |
| Activities for generating funds | 78,165 | 10,471 | — | 88,636 | 79,443 |
| Investment income | 37 | — | — | 37 | 39 |
| Incoming resources from charitable activities | 6,819 | 793 | — | 7,612 | 14,078 |
| Other incoming resources | 1,974 | 7,640 | — | 9,614 | 18,396 |
| Total income | 149,730 | 45,885 | — | 195,616 | 221,990 |
| <i>Resources used</i> | | | | | |
| Cost of generating funds | 2,312 | — | — | 2,312 | — |
| Cost of generating voluntary income | 5,217 | 631 | — | 5,848 | 9,513 |
| Charitable activities | 121,621 | 30,046 | — | 151,668 | 170,099 |
| Other resources used | 9,459 | 10,499 | — | 19,959 | 24,078 |
| Total expenditure | 138,612 | 41,177 | — | 179,789 | 203,691 |
| Net income / (expenditure) resources before transfer | 11,118 | 4,708 | — | 15,826 | 18,299 |
| <i>Transfers</i> | | | | | |
| Gross transfers between funds - in | — | 8,396 | — | 8,396 | 13,411 |
| Gross transfers between funds - out | — | (8,396) | — | (8,396) | (13,411) |
| <i>Other recognised gains / losses</i> | | | | | |
| Gains / losses on investment assets | — | — | — | — | — |
| Gains on revaluation, fixed assets, charity's own use | — | — | — | — | — |
| Net movement in funds | 11,118 | 4,708 | — | 15,826 | 18,299 |
| <i>Reconciliation of funds</i> | | | | | |
| Total funds brought forward | 34,501 | 22,893 | — | 57,395 | 39,096 |
| Total funds carried forward | 45,620 | 27,601 | — | 73,222 | 57,395 |

There may be minor discrepancies in the totals if the pence are not being shown

St. Giles PCC Oxford

Balance Sheet detailed

| | As at 31/12/2016 | As at 31/12/2015 |
|---|---------------------|---------------------|
| Current assets | | |
| 650001: CAF Bank Account | 38,793.68 | 30,114.55 |
| 650002: RBS Bank Account | 12,929.35 | 18,333.31 |
| 650010: CCLA Deposit Account - PCC | 6.98 | 6.94 |
| 650011: CCLA Deposit Account - Friends | 5,196.54 | 5,172.24 |
| 650012: CCLA Deposit Account - Fabric | 10.95 | 10.91 |
| 650013: CCLA Deposit Account - Homeless | — | — |
| 650014: CCLA Deposit Account - Organ | 583.24 | 580.52 |
| 650015: CCLA Deposit Account - Bells | 105.36 | 104.87 |
| 650016: CCLA Deposit Account - Woodstock Road | 21.66 | 21.55 |
| 650017: Cash On Hand | — | — |
| Z05: Accounts Receivable | 19,061.79 | 13,925.08 |
| Total Current assets | 76,709.55 | 68,269.97 |
| Liabilities | | |
| Z04: Accounts Payable | 3,487.43 | 10,874.64 |
| Z06: VCW Trust Loan - Parish Rooms/General Fu | — | — |
| Total Liabilities | 3,487.43 | 10,874.64 |
| Net Asset surplus (deficit) | 73,222.12 | 57,395.33 |
| Reserves | | |
| Excess / (deficit) to date | 15,826.79 | — |
| Z01: Starting balances | 57,395.33 | 57,395.33 |
| Total Reserves | 73,222.12 | 57,395.33 |

| Represented by Funds | | |
|----------------------|------------------|------------------|
| Unrestricted | 31,659.67 | 30,761.46 |
| Designated | 13,960.50 | 3,739.95 |
| Restricted | 27,601.95 | 22,893.92 |
| Endowment | — | — |
| Total | 73,222.12 | 57,395.33 |

St. Giles PCC Oxford
Fund statement of change
01/01/2016 to 31/12/2016

| Fund | Brought forward | | | | Movement | | | | Carried forward | | | |
|---------------|-----------------|------------|------------|-----------|--------------|------------|------------|-----------|-----------------|------------|------------|-----------|
| | Unrestricted | Designated | Restricted | Endowment | Unrestricted | Designated | Restricted | Endowment | Unrestricted | Designated | Restricted | Endowment |
| BLDNGS | — | — | — | — | — | 8,766.04 | — | — | — | 8,766.04 | — | — |
| Bells | — | — | 1,416.84 | — | — | — | (308.00) | — | — | — | 1,108.84 | — |
| CBWLegacy | — | — | — | — | — | — | — | — | — | — | — | — |
| ChTour | — | — | 3,447.64 | — | — | — | (2,654.64) | — | — | — | 793.00 | — |
| Choir | — | — | 11,308.02 | — | — | — | 5,171.65 | — | — | — | 16,479.67 | — |
| Clock | — | — | — | — | — | — | — | — | — | — | — | — |
| DPSTS | — | — | — | — | — | — | — | — | — | — | — | — |
| Fabric | — | — | 10.91 | — | — | — | — | — | — | — | 10.91 | — |
| Friends | — | — | 25.64 | — | — | — | — | — | — | — | 25.64 | — |
| Gardens | — | — | 1,759.13 | — | — | — | — | — | — | — | 1,759.13 | — |
| Heating | — | — | — | — | — | — | — | — | — | — | — | — |
| Homeless | — | — | — | — | — | — | — | — | — | — | — | — |
| OHLF | — | — | — | — | — | — | — | — | — | — | — | — |
| OSEF | — | — | — | — | — | — | — | — | — | — | — | — |
| Organ | — | 871.25 | — | — | — | 1,891.51 | — | — | — | 2,762.76 | — | — |
| PALFEST | — | — | 4,036.34 | — | — | — | 3,197.02 | — | — | — | 7,233.36 | — |
| PCC | — | 63.70 | — | — | — | — | — | — | — | 63.70 | — | — |
| PIANO | — | 2,805.00 | — | — | — | (437.00) | — | — | — | 2,368.00 | — | — |
| Porch | — | — | 64.00 | — | — | — | — | — | — | — | 64.00 | — |
| PyeTrust | — | — | 1,927.40 | — | — | — | — | — | — | — | 1,927.40 | — |
| Rooms | — | — | — | — | — | — | — | — | — | — | — | — |
| Suspense | — | — | — | — | — | — | — | — | — | — | — | — |
| VCWT | — | — | (1,102.00) | — | — | — | (698.00) | — | — | — | (1,800.00) | — |
| Woodstock | — | — | — | — | — | — | — | — | — | — | — | — |
| General | 30,761.46 | — | — | — | 898.21 | — | — | — | 31,659.67 | — | — | — |
| Totals | 30,761.46 | 3,739.95 | 22,893.92 | — | 898.21 | 10,220.55 | 4,708.03 | — | 31,659.67 | 13,960.50 | 27,601.95 | — |

St. Giles PCC Oxford
Receipts and payments
Selected period: 01 January 2016 to 31 December 2016

| <i>Note</i> | From To | 01 January 2016 31 December 2016 | 01 January 2015 31 December 2015 |
|--|--|---|---|
| BLDNKS - Buildings (Designated) Fund | | | |
| Receipts | | | |
| Incoming resources from generated funds | | | |
| <i>Activities for generating funds</i> | | | |
| Mogford Rent | | 15,000.00 | — |
| | <i>Total Activities for generating funds</i> | <u>15,000.00</u> | <u>—</u> |
| Total receipts | | 15,000.00 | — |
| Payments | | | |
| Charitable activities | | | |
| Buildings - Church | | 5,030.02 | — |
| Buildings - Parish Rooms | | 1,203.94 | — |
| | <i>Total Charitable activities</i> | <u>6,233.96</u> | <u>—</u> |
| Total payments | | 6,233.96 | — |
| | | <u>8,766.04</u> | <u>—</u> |
| Excess of Incoming resources over Resources used | | 8,766.04 | — |
| Brought forward balance | | — | — |
| Total carried forward balance | | 8,766.04 | — |
| Bells - Bell Fund (Designated) Fund | | | |
| Brought forward balance | | — | — |
| Total carried forward balance | | — | — |
| Bells - Bell Fund (Restricted) Fund | | | |
| Receipts | | | |
| Incoming resources from generated funds | | | |
| <i>Voluntary income</i> | | | |
| Donations to Bell Fund | | 155.00 | — |
| | <i>Total Voluntary income</i> | <u>155.00</u> | <u>—</u> |
| <i>Investment income</i> | | | |
| Bank Interest | | — | 0.56 |
| | <i>Total Investment income</i> | <u>—</u> | <u>0.56</u> |
| Total receipts | | 155.00 | 0.56 |
| Payments | | | |
| Charitable activities | | | |
| Buildings - Church | | 348.00 | — |
| Miscellaneous | | 115.00 | — |
| | <i>Total Charitable activities</i> | <u>463.00</u> | <u>—</u> |
| Total payments | | 463.00 | — |
| | | <u>(308.00)</u> | <u>0.56</u> |
| Excess of Incoming resources over Resources used | | (308.00) | 0.56 |

| Note | From To | 01 January 2016 | 01 January 2015 |
|---|--|------------------|------------------|
| | | 31 December 2016 | 31 December 2015 |
| | | | |
| | Brought forward balance | 1,416.84 | 216.28 |
| | Transfers to/(from) | — | 1,200.00 |
| | Total carried forward balance | 1,108.84 | 1,416.84 |
| ChTour - Choir Tour Fund (Restricted) Fund | | | |
| | Receipts | | |
| | Incoming resources from charitable activities | | |
| | Choir Tour Money Collected | 793.00 | 6,932.96 |
| | <i>Total Incoming resources from charitable activities</i> | <i>793.00</i> | <i>6,932.96</i> |
| | Other incoming resources | | |
| | Puglia Tour | — | 3,370.00 |
| | <i>Total Other incoming resources</i> | <i>—</i> | <i>3,370.00</i> |
| | Total receipts | 793.00 | 10,302.96 |
| | Payments | | |
| | Charitable activities | | |
| | Choir Tour Payments | 11,843.92 | 10,062.70 |
| | <i>Total Charitable activities</i> | <i>11,843.92</i> | <i>10,062.70</i> |
| | Total payments | 11,843.92 | 10,062.70 |
| | Excess of Incoming resources over Resources used | (11,050.92) | 240.26 |
| | Brought forward balance | 3,447.64 | (247.29) |
| | Transfers to/(from) | 8,396.28 | 3,454.67 |
| | Total carried forward balance | 793.00 | 3,447.64 |
| Choir - Choir Academy Fund (Designated) Fund | | | |
| | Brought forward balance | — | — |
| | Total carried forward balance | — | — |
| Choir - Choir Academy Fund (Restricted) Fund | | | |
| | Receipts | | |
| | Incoming resources from generated funds | | |
| | <i>Voluntary income</i> | | |
| | Choir Fund Donations | 20,372.03 | 18,645.18 |
| | Choir Fund Gift Aid | 3,542.18 | 3,965.64 |
| | Sponsors | 1,000.00 | — |
| | Grants from Trusts to Choir | 750.00 | 1,000.00 |
| | Come & Sing Events | — | 180.00 |
| | Miscellaneous | 60.00 | (15.00) |
| | <i>Total Voluntary income</i> | <i>25,724.21</i> | <i>23,775.82</i> |
| | <i>Activities for generating funds</i> | | |
| | Mozart Requiem | 501.00 | 662.00 |
| | December Messiah | 20.00 | 270.00 |
| | Choir CD Sales | 60.00 | 145.00 |
| | Concerts | 3,235.38 | 1,293.14 |
| | Fundraising | — | 500.00 |
| | <i>Total Activities for generating funds</i> | <i>3,816.38</i> | <i>2,870.14</i> |
| | Other incoming resources | | |
| | Transfer from General Fund to Choir Fund | 1,000.00 | 1,000.00 |
| | Puglia Tour | 6,640.00 | — |
| | Bob Lowrie CD Income | — | 162.00 |
| | <i>Total Other incoming resources</i> | <i>7,640.00</i> | <i>1,162.00</i> |

| | | |
|--|------------------|------------------|
| Total receipts | 37,180.59 | 27,807.96 |
| Payments | | |
| Cost of generating funds | | |
| <i>Cost of generating voluntary income</i> | | |
| Concert Expenses | 631.04 | 40.00 |
| <i>Total Cost of generating voluntary income</i> | <i>631.04</i> | <i>40.00</i> |
| Charitable activities | | |
| Payments to Choral Scholars | 120.00 | 180.00 |
| Choir Director (Academy) | 4,445.76 | 4,000.00 |
| Singing Lessons Fees | 3,252.25 | 4,388.30 |
| Choral Scholars | 250.00 | 730.00 |
| Organ Scholar | 200.00 | 300.00 |
| Extra Singers | 100.00 | 75.00 |
| Scores & RSM Material | 546.78 | 167.54 |
| Publicity | 899.79 | 270.00 |
| Workshops | — | 120.00 |
| Theory Tuition | 1,685.00 | 1,340.00 |
| Social Activities | — | 84.00 |
| Refreshment Purchases | 69.00 | 78.00 |
| Choir Fund Expenditure | 878.32 | 827.11 |
| Miscellaneous | 35.00 | — |
| <i>Total Charitable activities</i> | <i>12,481.90</i> | <i>12,559.95</i> |
| Other resources used | | |
| Norwich Books & Music | 198.72 | 523.79 |
| Organ Tuition | — | 350.00 |
| Thursday Training | 2,070.00 | 720.00 |
| Girl's Choir | 1,710.00 | 710.00 |
| Extra Music Theory | 1,545.00 | 1,596.00 |
| Singing/Piano | 465.00 | 2,785.00 |
| RSCM Exam Fees | 1,336.00 | 1,549.00 |
| Cathedral Choir Visits | 775.00 | 901.00 |
| Saturday Training | 2,400.00 | — |
| <i>Total Other resources used</i> | <i>10,499.72</i> | <i>9,134.79</i> |
| Total payments | 23,612.66 | 21,734.74 |
| Excess of Incoming resources over Resources used | 13,567.93 | 6,073.22 |
| Brought forward balance | 11,308.02 | 8,689.47 |
| Transfers to/(from) | (8,396.28) | (3,454.67) |
| Total carried forward balance | 16,479.67 | 11,308.02 |

Gardens - Parish Rooms Garden Project (Designated) Fund

| | | |
|--------------------------------------|----------|----------|
| Brought forward balance | — | — |
| Total carried forward balance | — | — |

Gardens - Parish Rooms Garden Project (Restricted) Fund
Receipts

Incoming resources from generated funds

Voluntary income

| | | |
|----------------------------------|---|----------|
| Parish Rooms Garden Project | — | 1,550.00 |
| Garden Project Gift Aid Received | — | 1,700.00 |
| Miscellaneous | — | 880.96 |

Total Voluntary income — 4,130.96

Investment income

| | | |
|---------------|---|------|
| Bank Interest | — | 0.13 |
|---------------|---|------|

Total Investment income — 0.13

Total receipts — **4,131.09**
Payments

Charitable activities

| | | |
|----------------|---|----------|
| Garden Project | — | 5,628.03 |
| Miscellaneous | — | 1,057.16 |

Total Charitable activities — 6,685.19

Total payments — **6,685.19**

Excess of Incoming resources over Resources used — (2,554.10)

Brought forward balance 1,759.13 4,313.23

Total carried forward balance **1,759.13** **1,759.13**
Organ - Church Organ (Designated) Fund
Receipts

Incoming resources from generated funds

Investment income

| | | |
|---------------|---|------|
| Bank Interest | — | 3.14 |
|---------------|---|------|

Total Investment income — 3.14

Other incoming resources

| | | |
|------------|----------|--------|
| Organ Fund | 1,974.82 | 290.73 |
|------------|----------|--------|

Total Other incoming resources 1,974.82 290.73

Total receipts **1,974.82** **293.87**
Payments

Charitable activities

| | | |
|---------------|-------|---|
| Miscellaneous | 83.31 | — |
|---------------|-------|---|

Total Charitable activities 83.31 —

Total payments **83.31** **—**

Excess of Incoming resources over Resources used 1,891.51 293.87

Brought forward balance 871.25 577.38

Total carried forward balance **2,762.76** **871.25**

PALFEST - Palestinian Festival (Restricted) Fund**Receipts**

Incoming resources from generated funds

Activities for generating funds

Palestine Unlocked

6,654.89

8,012.74

Total Activities for generating funds

6,654.89

8,012.74

Total receipts**6,654.89****8,012.74****Payments**

Charitable activities

Palestinian Festival Expenditure

3,457.87

6,376.40

Total Charitable activities

3,457.87

6,376.40

Total payments**3,457.87****6,376.40**

Excess of Incoming resources over Resources used

3,197.02

1,636.34

Brought forward balance

4,036.34

2,100.00

Transfers to/(from)

—

300.00

Total carried forward balance**7,233.36****4,036.34****PIANO - Piano (Designated) Fund****Receipts**

Incoming resources from generated funds

Voluntary income

Miscellaneous

—

3,000.00

Total Voluntary income

—

3,000.00

Total receipts**—****3,000.00****Payments**

Charitable activities

Piano Maintenance

437.00

65.00

Miscellaneous

—

130.00

Total Charitable activities

437.00

195.00

Total payments**437.00****195.00**

Excess of Incoming resources over Resources used

(437.00)

2,805.00

Brought forward balance

2,805.00

—

Total carried forward balance**2,368.00****2,805.00**

Suspense - Suspense (Designated) Fund

| | | |
|--------------------------------------|----------|----------|
| Brought forward balance | — | — |
| Total carried forward balance | — | — |

VCWT - VCWT Receivables (Restricted) Fund**Receipts**

Incoming resources from generated funds

Voluntary income

| | | |
|---------------|----------|----------|
| Miscellaneous | 1,102.00 | 3,293.54 |
|---------------|----------|----------|

| | | |
|-------------------------------|-----------------|-----------------|
| <i>Total Voluntary income</i> | <i>1,102.00</i> | <i>3,293.54</i> |
|-------------------------------|-----------------|-----------------|

Incoming resources from charitable activities

LPOW Vat Reclaim

| | |
|---|--------|
| — | 975.00 |
|---|--------|

| | | |
|--|----------|---------------|
| <i>Total Incoming resources from charitable activities</i> | <i>—</i> | <i>975.00</i> |
|--|----------|---------------|

| | | |
|-----------------------|-----------------|-----------------|
| Total receipts | 1,102.00 | 4,268.54 |
|-----------------------|-----------------|-----------------|

Payments

Charitable activities

Miscellaneous

| | |
|----------|----------|
| 1,800.00 | 2,077.00 |
|----------|----------|

| | | |
|------------------------------------|-----------------|-----------------|
| <i>Total Charitable activities</i> | <i>1,800.00</i> | <i>2,077.00</i> |
|------------------------------------|-----------------|-----------------|

| | | |
|-----------------------|-----------------|-----------------|
| Total payments | 1,800.00 | 2,077.00 |
|-----------------------|-----------------|-----------------|

Excess of Incoming resources over Resources used

| | |
|----------|----------|
| (698.00) | 2,191.54 |
|----------|----------|

Brought forward balance

| | |
|------------|------------|
| (1,102.00) | (3,293.54) |
|------------|------------|

| | | |
|--------------------------------------|-------------------|-------------------|
| Total carried forward balance | (1,800.00) | (1,102.00) |
|--------------------------------------|-------------------|-------------------|

General - General fund (Unrestricted) Fund**Receipts**

Incoming resources from generated funds

Voluntary income

| | | |
|----------------------------------|--------|--------|
| Cash Collections - Sunday 8.00am | 613.32 | 583.44 |
|----------------------------------|--------|--------|

| | | |
|-----------------------------------|----------|----------|
| Cash Collections - Sunday 10.30am | 4,500.75 | 3,236.45 |
|-----------------------------------|----------|----------|

| | | |
|----------------------------------|--------|--------|
| Cash Collections - Sunday 6.30pm | 750.04 | 914.97 |
|----------------------------------|--------|--------|

| | | |
|----------------------|--------|----------|
| Churn Collection Box | 777.76 | 1,342.63 |
|----------------------|--------|----------|

| | | |
|---------------------|--------|--------|
| Wall Collection Box | 332.90 | 223.61 |
|---------------------|--------|--------|

| | | |
|----------------|-----------|-----------|
| Planned Giving | 36,882.50 | 31,583.00 |
|----------------|-----------|-----------|

| | | |
|---|----------|-----------|
| Miscellaneous Cash and Cheque Donations | 1,854.54 | 11,764.14 |
|---|----------|-----------|

| | | |
|-----------|----------|----------|
| Envelopes | 2,188.19 | 3,315.64 |
|-----------|----------|----------|

| | | |
|------------------|-------|-------|
| Homeless Service | 89.79 | 80.39 |
|------------------|-------|-------|

| | | |
|----------------|--------|----------|
| St Giles' Fair | 850.94 | 1,018.92 |
|----------------|--------|----------|

| | | |
|--|--------|--------|
| Carol Service Collection for Christian A | 632.16 | 426.00 |
|--|--------|--------|

| | | |
|----------------------------------|-------|-------|
| Christmas Eve Midnight Communion | 70.99 | 67.86 |
|----------------------------------|-------|-------|

| | | |
|--------|--------|--------|
| Coffee | 203.40 | 152.66 |
|--------|--------|--------|

| | | |
|----------------|--------|----------|
| Thursday Talks | 916.51 | 1,591.58 |
|----------------|--------|----------|

| | | |
|----------|---|-------|
| Book Box | — | 78.22 |
|----------|---|-------|

| | | |
|---------------|-------|--------|
| Ride & Stride | 50.00 | 267.50 |
|---------------|-------|--------|

| | | |
|--------------------|------|-------|
| Christian Aid Week | 5.00 | 74.00 |
|--------------------|------|-------|

| | | |
|--------------------|----------|----------|
| Gift Aid Tax Claim | 8,430.98 | 9,210.85 |
|--------------------|----------|----------|

| | | |
|----------------------------|---|----------|
| VCW Trust Loan Written-off | — | 6,111.93 |
|----------------------------|---|----------|

| | | |
|---------------|----------|----------|
| Miscellaneous | 3,583.79 | 1,289.10 |
|---------------|----------|----------|

| | | |
|-------------------------------|------------------|------------------|
| <i>Total Voluntary income</i> | <i>62,733.56</i> | <i>73,332.89</i> |
|-------------------------------|------------------|------------------|

Activities for generating funds

| | | |
|----------------------------|--------|--------|
| Miscellaneous Fund Raising | 893.49 | 100.00 |
|----------------------------|--------|--------|

| | | |
|----------|---|-------|
| Concerts | — | 10.00 |
|----------|---|-------|

| | | |
|------------------|-------|---|
| St. Giles' Guide | 13.00 | — |
|------------------|-------|---|

| Note | From To | 01 January 2016 | 01 January 2015 |
|------|--|-------------------|-------------------|
| | | 31 December 2016 | 31 December 2015 |
| | | | |
| | Parish Hall Room hire | 6,398.50 | 9,191.75 |
| | Gatehouse Rent | 9,354.72 | 9,347.44 |
| | Hire of Church | 325.00 | — |
| | Parish Rooms Front Office | 4,000.00 | 4,000.00 |
| | Gatehouse Charges | 4,105.88 | 1,717.50 |
| | Montessori | 16,500.00 | 5,600.00 |
| | Jazz Donations | 230.00 | — |
| | Jazz Sponsorship - Corporate | 325.00 | 175.00 |
| | Jazz Sponsorship - Individual | 890.00 | 1,165.00 |
| | Jazz Ticket Sales - Cash | 3,859.00 | 5,498.00 |
| | Jazz Ticket Sales - Internet | 2,837.00 | 2,740.00 |
| | Jazz - Cash Donations at Events | 1,433.97 | 1,362.72 |
| | Jazz Gift Aid | — | 652.97 |
| | Mogford Rent | — | 15,000.00 |
| | Cottage Rent | 12,000.00 | 12,000.00 |
| | <i>Total Activities for generating funds</i> | <i>63,165.56</i> | <i>68,560.38</i> |
| | <i>Investment income</i> | | |
| | Bank Interest | 37.59 | 35.74 |
| | <i>Total Investment income</i> | <i>37.59</i> | <i>35.74</i> |
| | Incoming resources from charitable activities | | |
| | Fees | 2,404.00 | 2,143.00 |
| | St. Margaret's Grant | 2,400.00 | 806.34 |
| | Jazz Bucket Cash Donations to Charity | 509.08 | 434.02 |
| | LPOW Vat Reclaim | 255.20 | 1,486.86 |
| | Diocesan Rebate | 1,250.98 | 1,300.00 |
| | <i>Total Incoming resources from charitable activities</i> | <i>6,819.26</i> | <i>6,170.22</i> |
| | Other incoming resources | | |
| | War Memorial Boards | — | 1,250.00 |
| | Vat Reclaim Provision | — | 2,323.45 |
| | <i>Total Other incoming resources</i> | <i>—</i> | <i>3,573.45</i> |
| | Total receipts | 132,755.97 | 151,672.68 |
| | Payments | | |
| | Cost of generating funds | | |
| | Parish Rooms Business Rates | 2,312.53 | — |
| | <i>Total Cost of generating funds</i> | <i>2,312.53</i> | <i>—</i> |
| | <i>Cost of generating voluntary income</i> | | |
| | Jazz Payments to Musicians | 3,900.00 | 7,550.00 |
| | Jazz - Refreshment Costs | — | 527.64 |
| | Jazz - Miscellaneous Costs | 765.78 | 200.00 |
| | Jazz - Promotional Costs | 552.00 | 366.00 |
| | Jazz - Lighting & Sound Costs | — | 830.00 |
| | <i>Total Cost of generating voluntary income</i> | <i>5,217.78</i> | <i>9,473.64</i> |
| | Charitable activities | | |
| | Parish Share | 49,500.00 | 45,168.75 |
| | Financial Contribution to Deanery | — | 300.00 |
| | Church Wages & NI | 8,224.04 | 11,018.00 |
| | Parish Rooms Wages & NI | 7,341.28 | 6,145.88 |
| | Church Contract Cleaning | 1,392.83 | 810.00 |
| | Parish Rooms Contract Cleaning | 8,514.25 | 6,015.86 |
| | Clergy Expenses | 1,275.48 | 1,179.07 |
| | All Admin | 1,156.23 | 1,352.80 |
| | Utilities - Church Gas | 2,838.84 | 3,777.50 |
| | Utilities - Church Electricity | 948.84 | 1,496.77 |
| | Utilities - Church Waste Bins | 43.00 | 41.00 |
| | Utilities - Church Water | 182.87 | 234.26 |
| | Utilities - Parish Rooms Gas | 1,999.41 | 3,806.42 |
| | Utilities - Parish Rooms Electricity | 1,365.71 | 1,777.71 |
| | Utilities - Parish Rooms Water | 997.19 | 618.63 |

| Note | From To | 01 January 2016 | 01 January 2015 |
|--------------------------------------|--|-------------------|-------------------|
| | | 31 December 2016 | 31 December 2015 |
| | Utilities - Cottage Electricity | — | 45.00 |
| | Telephone - Church GB07091958 | 553.08 | 510.41 |
| | Telephone - Vicar SM47819712 | 502.39 | 548.86 |
| | Telephone - Parish Rooms SM47823388 | 323.85 | 345.48 |
| | Organ Maintenance | 574.88 | 1,434.78 |
| | Organist & Music Director | 3,999.96 | 3,999.96 |
| | Choir Director | 1,974.96 | 2,500.00 |
| | Choir Pay | 1,254.85 | 1,607.55 |
| | Fees to Organists | 505.00 | 265.00 |
| | Music Purchases | 6.00 | — |
| | Piano Maintenance | — | 130.00 |
| | Charitable Giving | 9,873.14 | 3,251.29 |
| | Buildings - Church | — | 6,872.14 |
| | Insurance - Church | 4,303.26 | 4,267.42 |
| | Buildings - Parish Rooms | — | 7,647.15 |
| | Insurance - Parish Rooms | 1,010.42 | 995.09 |
| | Thursday Talks | 350.58 | 1,295.50 |
| | Flowers | 74.22 | 121.63 |
| | Cleaning Materials - Church | 49.98 | — |
| | Cleaning Materials - Parish Rooms | 845.65 | 204.90 |
| | Parish Rooms Miscellaneous Expenditure | 312.39 | 1,401.97 |
| | Parish Rooms Cleaning Equipment | (23.00) | 335.92 |
| | Computer Equipment - Church | — | 854.96 |
| | The Chapter House shop | — | 36.50 |
| | Fees | 15.00 | 15.00 |
| | Charles Farris | 641.15 | 713.34 |
| | VCW Trust Loan Interest | — | (198.61) |
| | Miscellaneous | 1,939.73 | 711.57 |
| | <i>Total Charitable activities</i> | <i>114,867.46</i> | <i>123,655.46</i> |
| Other resources used | | | |
| | Contribution to Associate Priest | 5,000.00 | — |
| | Examiner's Fee | 500.00 | — |
| | Transfer to Choir Fund | 1,000.00 | 1,000.00 |
| | Parish Rooms Maintenance | 2,739.99 | — |
| | War Memorial Boards | 220.00 | 935.00 |
| | Clockfaces Refurbishment | — | 141.20 |
| | Choir Cassocks | — | 1,200.00 |
| | Choir Box Files | — | 667.20 |
| | Website Development | — | 1,000.00 |
| | <i>Total Other resources used</i> | <i>9,459.99</i> | <i>4,943.40</i> |
| Total payments | | 131,857.76 | 138,072.50 |
| | Excess of Incoming resources over Resources used | 898.21 | 13,600.18 |
| | Brought forward balance | 30,761.46 | 25,251.95 |
| | Transfers to/(from) | — | (8,090.67) |
| Total carried forward balance | | 31,659.67 | 30,761.46 |

ST GILES (OXFORD) PAROCHIAL CHURCH COUNCIL

Independent Examiner's Report to the Trustees of The Parochial Church Council of St Giles, Oxford

I report on the accounts of the charity for the year ended 31 December 2016.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 144 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Michael Ling, 30 October, 2017

Michael Ling, CPFA
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Kidlington
Oxford
OX5 2HN