

## **SEABROOKE RISE COMMUNITY ASSOCIATION**

Registered Charity no. 1160237

### **TRUSTEES REPORT FOR THE 14 MONTHS ENDED 31<sup>ST</sup> MARCH 2016**

Seabrooke Rise Community Association (SRCA) is a Charitable Incorporated Organisation, established to secure and manage a community centre for the benefit of the residents in the Grays Riverside Area. SRCA will advance education, recreation and leisure facilities to improve the quality of life for local people. The trustees consider that these activities meet the Charities Commission public benefit test.

Trustees of the SRCA are -

Mrs Elsie Clark  
Mr Colin Kirby  
Mr Martin Gerald Healy  
Mrs Renae Laybourn  
Mrs Johanna Allison  
Mr Conner Watts  
Miss Wendy Townsend  
Miss Daisy Kirby  
Mr Andrew Blakey  
Mrs Helen Sefa  
Ms Sherylee Lovell

#### **Activities for the period 23<sup>rd</sup> January 2015 to 31<sup>st</sup> March 2016**

During the year, SRCA has been based at the bungalow, 169 Seabrooke Rise, trading as Grays Riverside Community Association. Despite the limited space at this venue, the organisation has run a twice-weekly lunch club throughout the year for elderly residents on the Seabrooke Rise estate. Day trips were also organised to the theatre and local places of interest. The Family Fun Day in May was funded by a grant from Thurrock Council and attended by over 200 people and was a great success. This was followed by a 'Car-less' boot sale which brought the community together and helped to generate funds through the sale of refreshments. Additional funds were raised through providing buffets for local events, and running an Airbrush Tattoo stall at the annual Big Lunch Event at Grays Town Park.

The new Seabrooke Rise Community House was built during the year as part of development of the Seabrooke Rise estate. Negotiations with Thurrock Council, regarding the lease arrangements to SRCA were underway at 31<sup>st</sup> March 2016, and it is anticipated that the new building will be occupied by SRCA in the next financial year.

## **Accounts for the period 23<sup>rd</sup> January 2015 to 31<sup>st</sup> March 2016**

Unrestricted funds show a deficit of £484.42 over the 14 month period. Charitable expenses are not covered by trading income and the charity at present relies on grant funding to try and cover other costs. Thurrock Cake Emporium has donated all its profits towards the running costs of the Association, which helped to cover the costs of our insurances. The charity does not employ any staff but has historically paid honoraria in recognition of significant contributions of personal time. This practice has now ceased.

### **Risk Areas and Risk Management**

The reserves held at 31<sup>st</sup> March 2016 are in deficit. The bank overdraft is being treated as a loan and no longer incurring charges. Funds held in the current account and in petty cash are not sufficient to cover regular activity. Efforts are being made to reduce running expenses (including cessation of honoraria) and to ensure that the café can cover its costs for the time it remains at the bungalow.

It is anticipated that SRCA will occupy the new Seabrooke Rise Community House at some time during in the next financial year. SRCA is very conscious that it needs a good business plan to ensure that the costs of running the new, larger building can be covered by generation of income – from trading, hiring and fundraising.

SRCA has secured a grant from Riverside Community Big Local to cover professional fees and start-up costs regarding equipment and stock, plus some initial staff costs.

The board of trustees are confident that these funds will enable the community centre to become established and set up essential processes and policies.

The SRCA board includes individuals with financial management and administration skills, who are responsible for ensuring that adequate controls are in place for keeping accurate records and for safeguarding the future of the charity.

**SEABROOKE RISE COMMUNITY ASSOCIATION**  
**(Trading as Grays Riverside Community Association)**  
**Registered Charity no. 1160237**

**Receipts and Payments Account for the 14 month period**  
**23rd January 2015 to 31st March 2016**

	<b>2015/16</b>		
	Unrestricted	Restricted	£
<b>RECEIPTS</b>			
<b>From Trading Activities</b>			
Café Takings	3786.62		3786.62
Buffet Takings	2335.00		2335.00
Hall Hire	2422.00		2422.00
	<u>8543.62</u>	<u>0.00</u>	<u>8543.62</u>
<b>From Voluntary Sources</b>			
Grants	3299.75	1150.00	4449.75
<b>TOTAL RECEIPTS</b>	<u><b>11843.37</b></u>	<u><b>1150.00</b></u>	<u><b>12993.37</b></u>
<b>PAYMENTS</b>			
<b>Charitable Activities</b>			
Café food costs	-4813.71		-4813.71
Buffet food costs	-1154.28		-1154.28
Honorarium	-2800.00		-2800.00
Fuel and Expenses	-612.86		-612.86
Lighting and Heating	-1450.77		-1450.77
Repairs and Renewals	-8.59		-8.59
Cleaning Materials	-45.95		-45.95
Licences	-396.72		-396.72
Insurance	-297.19		-297.19
	<u>-11580.07</u>	<u>0.00</u>	<u>-11580.07</u>
<b>Administration of the charity</b>			
Stationery and Postage	-28.70		-28.70
Telephone and Internet	-367.01		-367.01
Interest and Charges	-234.85		-234.85
Donations	-10.00		-10.00
Publicity	-7.00		-7.00
<b>Other Expenditure</b>			
Burglary Loss	-50.00		-50.00
Fun Day	-50.16	-1150.00	-1200.16
<b>TOTAL PAYMENTS</b>	<u><b>-12327.79</b></u>	<u><b>-1150.00</b></u>	<u><b>-13477.79</b></u>
<b>NET DEFICIT</b>	-484.42	0.00	-484.42
<b>Balances Brought Forward</b>	88.73		88.73
<b>Balances Carried Forward</b>	<u><b>-395.69</b></u>	<u><b>0.00</b></u>	<u><b>-395.69</b></u>

## Statement of Assets and Liabilities at 31st March 2016

	2016
<b>MONETARY ASSETS</b>	
<b>Deposits and Bank Balances</b>	
Bank Current Account	54.85
Bank no 2 Account	-546.08
Petty Cash	95.54
	<hr/>
	-395.69
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 <b>NON MONETARY ASSETS</b>	
Kitchen Equipment	
Food Supplies	
Stationery	
Cleaning materials	

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