

FROM	PERIOD START DATE			TO	To PERIOD END DATE		
	1	JANUARY	2016		31	DECEMBER	2016

TRUSTEES' ANNUAL REPORT FOR THE PERIOD



A LITTLE GESTURE A GREAT HELP

SECTION A

REFERENCE AND ADMINISTRATION DETAILS

Charity name A Little Gesture A Great Help

Other names charity is known by A Little Gesture, ALG

Registered charity number (if any) 1141990

Charity's principal address 12A Selwood Place, SW7 3QQ London, UK

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Sara Ludovina Nina Firmo dos Santos Vicente	Founding Trustee		
Joana Filipa Silva de Sousa e Castro	Founding Trustee		
Patricia Ludovina Nina Firmo dos Santos Vicente Acquaviva	Founding Trustee		
Margarida Barbosa Vilas-Boas	Founding Trustee, non-executive	Not acting	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Board Advisor	João Saraiva e Silva	London SW3 2SH

Name of chief executive or names of senior staff members (Optional information)

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SECTION B

STRUCTURE, GOVERNANCE AND MANAGEMENT

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)

Trust Deed

How the charity is constituted (eg. trust, association, company)

Trust

How the charity is constituted (eg. trust, association, company)

Appointed by the Chairman and Founding Trustee, Sara Vicente, on a unanimity vote with the other Founding Trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Chairman opened the discussion on the **Serious Fraud Event** recorded in December 2015 and on the previous ALG Annual Report on a fraudulent cheque of £1'200 cashed in from the Charity's account. The Fraud Event issue was since successfully settled as funds that had been fraudulently debited were returned to the Charity's bank account in January 2016. The CC requested the Trustees further clarifications on correspondence dated 21st November 2016. The Trustees provided another written detailed explanation on the chain of events on a recorded letter dated 25th November 2016. Both parties concluded the Fraudulent Event was at this stage clearly recorded and permanently settled.

A Little Gesture A Great Help led its **sixth year of operations in Mozambique** consolidating its presence in the Xai-Xai region programmes and in the proportionately larger Chokwé region programmes through its established network of **six Local Partners**. This network of partners are present daily on the ground and stand at the receiving end of the Charity's disbursements. In 2016 this group was composed of Ft Amine and Sister Aparecida in the Chongoene Communities and ESC school (with a preliminary agreement with parish priests Fathers Alex and Elpideo, to take over official roles in 2017); S. Beta and Teacher Etelvina, in Xai-Xai and EFL school; S. Flora, S. Alice in the two Chokwé region programmes.

The Trustee organizational structure at headquarters remained intact:

- The Charity benefits from **3 actively operating Founding Trustees**. The Trustees **gathered formally on four occasions** in 2016. Detailed meeting minutes are available for dates 2 March 2016 (#20), 20th April 2016 (#21), 23rd June 2016 (#22) and 6th October 2016 (#23). They also met informally on several occasions alongside numerous phone calls and email exchanges for process updates.
- Ms Castro had her inaugural **visit to Mozambique** in March 2016. Ms Acquaviva also visited the local operations for the first time in November 2016. Both travelled at their personal cost and brought encouraging feedback on the Local Partners and on the programme developments.
- João Saraiva e Silva retained his official title as the Charity's **Senior Board Advisor** and was present at fundraising events such as quiz nights and plans for the ALG Gala in 2017. Mr Saraiva e Silva did not actively engage in pursuing new opportunities or strategies with the Charity over 2016 given his work commitments.
- The organisation continued to run an informal network of support through the running of **ALG Ambassadors**, dedicated to increase awareness and occasional fundraising initiatives on behalf of the Charity,
- The Charity is intimately linked and works in **close cooperation on the ground with Portuguese Charity Um Pequeno Gesto Uma Grande Ajuda ("UPG")**. This cooperative relationship is managerially and financially independent but benefits from UPG's extensive experience since its inception in 2004. The two entities share volunteer resources at headquarters level including the daily physical presence of ALG Trustee Patricia Acquaviva and the Chairman role of ALG Founder Sara Vicente Barreto. The two entities also share flow of information related to its respective projects in Mozambique from common Local Partners. ALG benefits on a goodwill basis from work performed by 3 full-time paid staff employed by the Portuguese organisation. The funding of activities and accounting remain formally independent at the two organisations though they are made available to financiers on a management pro-forma basis.

The Charity used for a third consecutive year the **financial administration and control system software from Paxton Computers** that has proven to be an effective and useful tool for the Charity. The software cost the Charity £156.0 in 2016 (£130.0 in 2015). The Trustees approved a non-significant **reclassification of this cost item** in the 2015 accounts also reflected in the 2016 accounts, with no effect on the financial position of the Charity:

- Governance Costs - now include Paxton cost, correct 2015 account for additional £130 in cost line, consider £156 for 2016 cost line;
- Charitable Activities Costs— now exclude Paxton cost, deduct 2015 account for previously booked £130 in cost line.

The Trustees select a currency rate for the audited annual reports that reflects the several transfers made to Local Partners throughout the year to finance ongoing charitable operations. This is calculated as the average each month of the Mozambican metical (MTN) to British sterling (GBP or £) rates, as per reputable source www.oanda.com, and using the official IB + 1% average quote that is published online. Over the year of 2016, the rates utilised for calculation of transfers and costs for and into meticals from the UL were as follows:

Table 1 ALG Monthly Average FX MTN / GBP, FY16

Metical to GBP	Jan'16	Feb'16	Mar'16	Apr'16	May'16	Jun'16
official IB + 1% Avg	65.62	68.26	69.53	73.85	78.83	85.93
	Jul'16	Aug'16	Sept'16	Oct'16	Nov'16	Dec'16
official IB + 1% Avg	86.18	92.74	99.08	95.44	94.78	90.95

SECTION C

OBJECTIVES AND ACTIVITIES

Summary of the objects of the charity set out in its governing document	<p style="text-align: center;"><u><i>No change to this section has occurred since the last fiscal year 2015.</i></u></p> <p>The objects are focused on, though not strictly limited to, underprivileged children and their families in the province of Gaza, Mozambique. This group includes local pre-school and school-age children, orphans and children of poor families, and any local child and their families evidencing a lack of material resources, ill health, abandonment by the families or any source of disadvantage to a happy and caring childhood. These specifically include:</p> <div><div>i)</div><div>The prevention and relief of poverty through the provision of items (either outright or on loan) such as:<div><div>a.</div><div>Food and food producing activities such as farming support;</div><div>b.</div><div>Clothing;</div><div>c.</div><div>Basic housing needs including the construction of family huts or village orphanages, basic bedding, furniture, cooking and heating appliances, fuel and electricity expenses for cooking, heating and other domestic needs;</div><div>d.</div><div>Small-scale community infrastructure such as village water wells and bread ovens, chicken farms, photovoltaic panels, carpentry and sewing centres, non-state pre-schools and orphanages;</div><div>e.</div><div>Other similar expenses to create the conditions for the child's social integration and community's self-sufficiency;</div></div></div><div><div>ii)</div><div>The advancement of education through:<div><div>a.</div><div>Access to education for school-age children in local state schools, including payment of fees for instruction, examination or other expenses, the supply of school uniforms, books and tools, the construction and equipment of facilities such as pre-schools and out-of-school groups, wages and subsidies for local teachers, class assistants and child minders, among others;</div><div>b.</div><div>Technical training to promote community education and life-long learning such as providing for and motivating attendance to small-scale learning centres for carpentry, sewing, information technology and local arts & crafts; and any expenses in general directed and measured towards the local improvement of vocational training, apprenticeship, language, literacy, numerical or technical skills;</div><div>c.</div><div></div></div></div></div><div><div>iii)</div><div>The advancement of health and prevention of disease through financial support of basic, non-recurrent, health protection measures such as the provision of urgent medication, training on malaria prevention, periodic pest and other diseases control, medical treatment, care and healing;</div></div></div> <p>The Charity, should the Trustees propose and approve it, may expand its activity to other areas in Mozambique and may celebrate new protocols and agreements with other charities, private companies and public institutions from other countries, including but not limited to the United Kingdom, Portugal or Mozambique, as long as this expansion, protocols and agreements, as well as any new partners, respect the spirit of the objects above.</p>														
	<p>The sixth year of the Charity's operations consolidated its intervention in Mozambique through a key focus on education.</p> <div><div>•</div><div>The Trustees confirm that the programmes implemented on the ground revealed constant care for an efficient use of funds and to maximize the public benefit derived from each charitable activity. The list below of the activities approved for disbursement and undertaken for public benefit fully respect the charitable purposes set up under the objects of the Charity. Each of these activities promotes a charitable purpose in its own right and is limited to activities that have exclusively charitable purposes for the public benefit.</div></div> <p>The Trustees registered a positive evolution in the Sources and Uses of Funds over 2016 despite a softening from a very strong year for financials in 2015.</p> <p><i>Table 2 ALG Financial Evolution Overview FY15-FY16</i></p> <table><tr><td>Total Sources of Funds</td><td>FY16 £79,940.4</td><td>FY15 £94,386.7</td></tr><tr><td>Several fundraising activities to finance both charitable activities in Mozambique and the lean cost structure of the Charity at headquarters.<div><div>•</div><div>Compares to an existing 2016 budget at £77'269 (3.4% above)</div><div>•</div><div>Total Funds Raised since inception of £451,939.0</div></div></td><td></td><td>Fall of 15.3% year on year.</td></tr><tr><td>Total Uses of Funds - Project Costs</td><td>FY16 £50,000.0</td><td>FY15 £72,620.0</td></tr><tr><td>Several fully charitable activities financed through two disbursements to Mozambique of £25'000 each, in April and June of the year.<div><div>•</div><div>Includes salary expenses with Local Coordinator Hilario L.</div><div>•</div><div>Total Funds Spent on Projects since inception of £323,050.0</div></div></td><td></td><td>Fall of 31.1% year on year.</td></tr><tr><td>Total Uses of Funds – Project & Admin Costs</td><td>FY16 £52,932.9</td><td>FY15 £80,643.9</td></tr></table>	Total Sources of Funds	FY16 £79,940.4	FY15 £94,386.7	Several fundraising activities to finance both charitable activities in Mozambique and the lean cost structure of the Charity at headquarters. <div><div>•</div><div>Compares to an existing 2016 budget at £77'269 (3.4% above)</div><div>•</div><div>Total Funds Raised since inception of £451,939.0</div></div>		Fall of 15.3% year on year.	Total Uses of Funds - Project Costs	FY16 £50,000.0	FY15 £72,620.0	Several fully charitable activities financed through two disbursements to Mozambique of £25'000 each, in April and June of the year. <div><div>•</div><div>Includes salary expenses with Local Coordinator Hilario L.</div><div>•</div><div>Total Funds Spent on Projects since inception of £323,050.0</div></div>		Fall of 31.1% year on year.	Total Uses of Funds – Project & Admin Costs	FY16 £52,932.9
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Total Uses of Funds – Project & Admin Costs	FY16 £52,932.9	FY15 £80,643.9													
Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)															

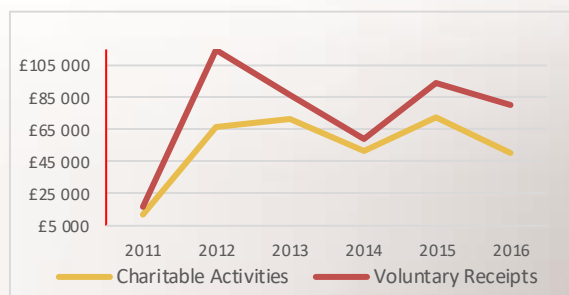
Includes costs at headquarters incurred with Fundraising and Governance activities.

Fall of 34.4% year on year.

- Total Funds Spent since inception of £355,559.3

Over 2016 and in financial terms the Charity contracted activities in terms of receipts and expenditure recorded, all down year on year and more pronouncedly on the expense side.

Figure 1 ALG Sources and Uses of Funds over the FY, period 2011-2016



In terms of **receipts**, the decline reflects a very strong comparative year in 2015 in terms of Grants received.

- From the 2015 Grants, some expired 2016 such as The Joffe Trust grant but some are still financing activities throughout 2016, such as The Egmont Trust and the ALMT grants.

In terms of **funds spent**, the contraction did not affect the functioning of ongoing operations in Mozambique given three key reasons for the decline:

1. Structural, affecting Charitable Activities Costs: **2016 did not include the launch of significant new projects**, there were no emergency or relief initiatives of note and the financing needs were considered stable. There was one exception with significant infrastructure spend for a new School Canteen in the SLM school but this project was mostly financed by co-financer and sister-charity UPG Portugal;
2. Technical, affecting Charitable Activities Costs, a disbursement of **£6 '750 in "advance funds"** had been approved by the Trustees by year end 2015* as an advance for the multiyear projects to be implemented in 2016. Adjusting for this advance of £6 '750 in December 2015, funds disbursed over 2016 represented a more stable **86% of funds** disbursed over 2015.
3. Technical, affecting Fundraising Costs, as a **£3 '250 adjustment for RPHM fees** between the two years means fundraising expenses were up by 29.5% in real terms.

Over 2016, the Charity's Total Project Costs were split per project area as follows:

Table 3: ALG Disbursement Schedule, FY2016

A LG Disbursement Schedule - FY2016	In GBP (2016 only)	%	In GBP (incl advance in Dec 15)*	%
SLM HIV Centre - Poverty Relief	£12,800	26%	£15,600	26%
Water - Infrastructure	£-	0%	£-	0%
Housing - Infrastructure	£-	0%	£-	0%
SLM Canteen - Infrastructure	£-	0%	£-	0%
Pre-School Education - Education	£6,866	14%	£7,566	14%
University Support - Education	£413	1%	£1,863	1%
After-School Support - Education	£2,120	4%	£2,120	4%
Literacy - Education	£-	0%	£-	0%
Technical Education - Education	£-	0%	£-	0%
School Feeding - Education	£25,500	51%	£27,000	51%
Others - Local Coordinator	£2,301	5%	£2,601	5%
Total Funds Disbursed 2016 (projects only)	£50,000		£56,750	

Note: This table does not include admin costs incurred at headquarters

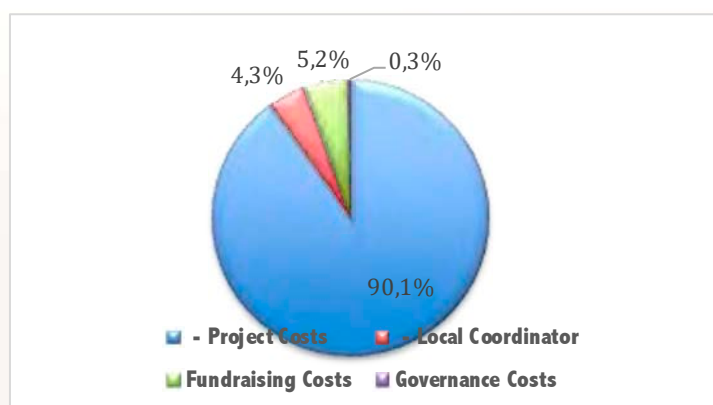
The Trustees concluded the year had delivered another **strong investment in the advancement of education area (70% of spend**, of which the Feeding programme alone was 51%) and on the 2nd largest programme the **HIV Centre (26% of overall project spend)**.

On the Infrastructure area, the Trustees acknowledge the existing wells from 2012 continue to bring maintenance problems that the organisation has struggled to resolve despite having available funds for the water projects. No funds have been disbursed for these activities for two years given several obstacles both at headquarters with difficulty in deciding to allocate further funds in what is a technically challenging area and locally with a transition in Local Partner, no reputable builder available and lack of organisation at the local community. In 2016 ALG did not finance any **Family Hut** projects but the housing programme was well underway as the SVP school had 8 huts under construction with contributions from sponsors under the UPG Portugal Sponsorship programme. The reported ALG numbers also fail to evidence the significant spend on infrastructure linked to education in 2016 with the construction of a new **School Canteen** in the SLM school (*more financial details ahead*).

The Charity continues to recognize the importance of an **ALG Coordinator** in Mozambique, physically close to the Local Partners and coordinating project implementation. This cost line included under Total Project Costs represented 5.2% of project spend directed towards the payment of an annual salary.

Over 2016, the Charity's **Total Project & Admin Costs of £52,932.9** were split as follows:

Figure 2 ALG Total Cost Split, FY2016



The annual cost structure reflected **Admin Costs of £2,932.9 at an historical low 5.5%**.

- Half of these Admin Costs were Event General Costs, essentially Food Costs at the ALG Quiz Nights
- RPHM fee for runner slots comes second at 14%. This fee is booked in 2016 at £390, an artificially low number, as an initial fee of £3,250 for 2016 slots was paid in December 2015.
- Adjusted for the RPHM advance, Admin Costs for 2016 stood at a more realistic **£6,182.9** (of which the slots represent 59%).

The financial year registered an efficient ratio of **admin to funds raised of 96.3p / admin to funds spent of 94.5p**, both comfortably in line with the Charity's target objective of 90p. Adjusting the 2016 results for the advance RPHM spend, the result is a more realistic but still very encouraging **ratio of 92.3p/89.0p**, respectively. The table below shows the evolution vs 2015.

Table 4 ALG Admin Cost Ratios, FY15-FY16

Admin Cost Ratios		FY 16	FY 15
Cost Structure	<i>i.e. Admin Costs</i>	£2,932.9	£8,023.9
	% Admin	5.5%	9.9%
	admin per pound raised	96.3p	91.5p
	admin per pound spent	94.5p	90.1p
Admin Adjustments (RPHM)	<i>Adjusted Admin Costs</i>	£6,182.9	£4,773.9
	Adj RPHM as % Admin	58.9%	81.7%
	Adj admin per pound raised	92.3p	94.9p
	Adj admin per pound spent	89.0p	93.8p

(More Financial Detail in see Section E)

Additional details of objectives and activities (Optional information)	
<p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> • policy on grantmaking; • policy programme related investment; • contribution made by volunteers. 	<p>This section gives further detail on further organisational policies and external support at the Charity:</p>
	<p>1. ALG Local Partners & Community</p>
	<p>On the ALG Local Partners, in the Chongoene rural communities new Local Partners Ft. Alex and Ft Elpideo are the parish priests with daily interaction with the community and an agreement to officially supervise the ESC pre-school and the projects in the Chongoene region from 2017 onwards. In Xai Xai, S. Beta kept supervising ESC but will not move forward in 2017 given severe resource restraints on the local operation of the Dominican sisters. Teacher Etelvina remains our longstanding non-religious Local Partner and ALG has struggled to appoint a much-needed Local Technician of quality to support her in her work. In the Chokwé region the Vicentine Sisters Daughters of Charity continue their devotion to the poor as both Sister Alice (SVP) and Sister Flora (SLM), alongside their subordinate nuns, continue to devote themselves to the poor receiving no subsidies from ALG on their work as Local Partners.</p> <p>All the partners are supported in their admin and daily work with young, driven members of the Community hired as ALG Local Technicians.</p> <p>The project grants allocated by the Trustees promoted a culture of mutual help and a spirit of giving-back by the beneficiaries.</p> <ul style="list-style-type: none"> • In 2016, examples include University Scholarship students that help on the Sponsoring programme or the After-Class Study support (Cristovao and Orcidio, Local Technicians in SLM); develop a community income-generation programme (Local Technician Arnaldo with his IT centre); mums that help cleaning the premises on pre-schools or school feeding programmes (e.g. rotating participation in the vegetable hut at the SLM HIV Centre), among others. <p>The Local Partners continue to try and drive this effort for community involvement, retribution and self-sufficiency though the deteriorating economic conditions in the country from the end of 2015 and all throughout a draught-affected year of 2016 made this objective very challenging.</p>
	<p>2. Grant-making policy</p>
	<p>The Trustees continued to focus ALG's disbursement policy on the poorest of the poor and preferably school-age children in the Charity's three key regional poles of intervention: Xai-Xai, the nearby villages of Chongoene and, more inland, the town and surroundings of Chokwé. Programme funding was decided in partnership with the six Local Partners who are present on a daily basis and have a deep knowledge of the needs and urgencies on the ground.</p>
	<p>3. Volunteers</p> <p>In order to sustain the Charity's goal of <i>90p per pound received applied locally</i>, the ALG team at headquarters continued to employ no paid staff and is composed in full of volunteers. These devoted their time and resources to ALG at their own expense, mostly from remote locations working web-based, supporting on several areas such as grant making, event planning and support, group design and image, translation services, etc.</p> <ul style="list-style-type: none"> • In 2016, the Charity was joined by volunteer Nicola Agyare who dedicated her part-time as a Small Grants Volunteer. Amy Walker ceased her active volunteering with this area given career motives but was instrumental in the handover of her past work to Ms Agyare. • Over the second half of 2016 a team of volunteers was gathered as ALG Gala Hosts dedicating a very significant amount of personal time to organise the upcoming ALG Gala in early 2017. This group of ladies proved to be of priceless value to the Trustees ahead of this initiative: Catarina Vaz Afonso, Madalena Godinho, Sara Pena Domingos, Noelia de Carvalho, Filipa Teixeira, Sara Pena Domingos, Noelia de Carvalho, Maria Horta-Osório. • In November 2016 Ms Acquaviva accompanied documentary filmmakers and volunteers Niko Tsogka and Mattia Reiniger to Chokwé on their generous initiative to shoot an ALG Documentary on the work carried out by the Charity. <p>On the subject of in-kind contributions, Admin Costs of £2,776.94 in 2016 are essentially third-party, non-negotiable costs incurred by fundraising activities. No rental, communications, IT or travel costs at headquarters of any kind were supported by the Charity, having been generously supported by the Trustees and UK volunteers at their personal expense.</p> <p><i>(More Financial Detail in see Section E)</i></p>

SECTION D

ACHIEVEMENTS AND PERFORMANCE

Summary of the main achievements of the charity during the year

The Charity achieved positive, direct and lasting impact on the target beneficiaries throughout the year with good performance in five key areas:

1. Project implementation

On **Project Implementation**, the Trustees developed 2016 with the goal to sustain the Charity's operations in the Xai-Xai poles of intervention (EFI and ESC pre-schools and EA school, alongside rural communities of Chongoene) and strengthen the growth of the Chokwé programmes through a strong presence in the SVP and SLM schools.

A total of **£50,000 (£56,750 adjusted including advance disbursements)** was disbursed in 2016 towards the completion of the objects set out in the Charity's governing document, for the public benefit of the target population in Chongoene, Xai-Xai and Chokwé. This amount was down 31% from £72'620 (or 14% from adjusted £65,870) in 2015 and £51'080 in 2014 as 2016 was a year to consolidate ongoing operations and benefited from a significant contribution on co-funding from UPG Portugal.

On balance the Trustees consider Project Implementation over the year to have been very positive towards the charitable objects set out at launch. Charitable investments were directed at improvements in **Poverty Relief (26% of funds disbursed to projects), Infrastructure (0%), Education (70%) and ALG local operations with a coordinator (5%)**.

2. Beneficiaries

On **Beneficiaries**, ALG's intervention in 2016, in cooperation with UPG Portugal, reached out a combined **c.2'219 direct beneficiaries** in Xai-Xai, Chongoene and Chokwé.

The indirect beneficiaries in these communities are a multiple of this number as the average household has 5 members. Per area of intervention, the Trustees estimate:

Table 5 ALG Beneficiaries per Project, FY16

Object	Project	# Direct Beneficiaries	Notes
Poverty relief	HIV support	31	31 daily attendance at Centre
Infrastructure	Access to Water	n/a	Suspended in 2016
	Family Huts	13+	11 new Huts, 2 Hut improvements & Latrine programme financed by UPG Portugal
	SLM School Canteen	800	800 average, of 850+ students daily, co-financed with UPG Portugal
Education	Pre-schools	150	of which 100 EFI, 50 ESC
	After-Class Support	281	of which 174 SVP and 107 SLM
	School Feeding	800	800 average, of 850+ students daily
	Uni Scholarships	11	11, incl Orcidio for 2017, co-financed with UPG Portugal
	Literacy	n/a	Suspended in 2016
	Technical Courses	121	of which 75 SVP and 46 SLM, financed by UPG Portugal and self-sustainable
Sustainability	Brick Production (Inc Generation)	12	1 youth Arnaldo 11 Income Generation Mums (10 Mums, 1 father), financed by UPG Portugal

3. Financial Performance

On **Financial Performance**, we summarize below the Charity's strong year-on-year financial results (*detailed analysis available in Section E*):

Table 6 ALG Financial Performance Summary, FY13-FY16

ALG YE Results, audited	FY 2016	FY 2015	FY 2014	FY 2013	y/y 2016
Total Funds Received	£79,940	£94,387	£59,070	£87,034	(15.3%)
Total Project Costs	£50,000	£72,620	£51,080	£71,350	(31.1%)
Total Admin & Fundr Costs	£2,933	£8,024	£3,499	£7,234	
Year End Cash Funds	£96,380.0	£69,372.6	£55,630	£51,139	25.0%
Admin as % funds raised	3.7%	8.5%	5.9%	8.3%	
*Adjust Admin	7.7%	5.1%	11.0%	5.0%	

	<p><i>*Note: Admin adjusted for RPHM previous/next year advances</i></p> <p>The ALG Local Partners also provide the Trustees a qualitative analysis of the impact of the Charity's financial performance. Reports from the ground continued to show enthusiasm for our programme, recognition and often gratitude from the beneficiaries. 2016 proved to be a very difficult year economically in Mozambique in a context of almost 18 months of draught in the southern regions. This led to prolonged period of aggressive inflation, economic instability and increased hunger in the families over the Charity's intervention region. The Charity made efforts to strengthen the support offered to the children and their families with some examples:</p> <ul style="list-style-type: none"> • on the SLM Feeding programme an improved menu; • on the income generation programme a delayed payment schedule on refunds due; • on the After-Class study programme in SVP, offering each child a lunch twice a week instead of a simple snack. <p>Financially this inflationary situation led to an escalation in actual costs in local currency for 2016 vs the budget submitted during 2015 by the Local Partners. This obstacle was amply compensated by a marked exchange rate depreciation of the metical that provided an additional buffer in funding from the UK in GBP. The Charity's support of both the multi-year and one-off programmes implemented was never at financial risk during the year.</p> <p>More importantly, the Charity continues to see evidence of a marked improvement in the quality of life of the children and their families under our intervention area.</p> <p>4. Organisational Structure</p> <p>On the Organizational Structure, there were several positive achievements at both a headquarters and local level.</p> <p><i>Headquarters</i> continued to benefit from a dependable small volunteer base but with the limitations on relying on the goodwill and free time of what are mostly busy executives. In 2016, the Charity benefited in particular from two documentarists traveling to Mozambique to record the Charity's operations; the Trustees also engaged a hardworking group of ALG Gala Host volunteers.</p> <p><i>Locally</i> and during the course of the year there was no divergence in views of notice between the Trustees and the other Local Partners who implement the Charity's strategy on the ground. There were transitions in the Local Partner to register within two of the projects under ALG's intervention:</p> <ul style="list-style-type: none"> • In the Chongoene rural community and the ESC pre-school parish priests Ft. Alex and Ft. Elpideo were appointed as Local Partners, as mentioned. <p>5. Future Considerations</p> <p>The Trustees considered progress had been made in terms of timely Reporting from local operations but recognized delays every time a Local Partner was designated within the religious congregations partnering with ALG. Given the missionary nature of their work this problem would most likely to be repeated over the coming years and would oblige the Trustees to have flexibility and patience for project implementation and accounting when such transitions were effective.</p> <p>Technology constrains (poor internet quality, basic IT) and local staff limitations (time and costs) continued to pose challenges to reporting to headquarters on a timely and adequate manner. The Trustees acknowledge that further investment would need to be made from staff IT training to financing of improved IT hardware or internet access.</p> <p>The Trustees continued to systematically address with the Local Partners the issue of project Sustainability in the long-term for the multi-year programmes, especially those in the Education area. In 2016, this progress was further hindered as draughts affected the agricultural area of Chokwé and political unrest and economic instability further deteriorated life conditions in the entire Xai Xai district.</p>
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SECTION E

FINANCIAL REVIEW

Brief statement of the charity's policy on reserves

On the subject of reserves, the Charity received funds of £79,940.38 in 2016 of which **79% of receipts were accounted for as restricted**. At close of year, net of Admin Costs of £2,932.9 and a Disbursement schedule of £50,000.0, **Cash Funds stood at £96,380.0**, a 39% increase year on year.

With **cash balances at 121% of funds raised on the year**, it represented an availability of cash amount well in excess of the goal of reserves set by the Trustees of **reserves at least 5% of funds raised** in every year. The Trustees recognize a softening of fundraising in 2016 vs an exceptionally strong year in terms of grants in 2015. It is their committed policy to sustain a conservative management of charitable funds readily available for an emergency poverty relief situation or for unexpected infrastructure build requirements.

No funds are materially in deficit by year-end 2016 and there is no change in the treatment of deficits and surplus of funds from the previous year¹.

1. Fund Balances

A detailed **breakdown of fund balances on each project account** at beginning of the year, intra-year movements and by year-end is available under the full set of Charity accounts.

The Funds in balance were as follows at opening and close of the financial year 2016, with General Funds and the School Feeding Fund alternating roles as the larger balances:

Table 7 ALG Balances of Funds per Project, Open and Close of FY16

Fund Balances 2016	Year Open	As % of total	Year End	As % of total
General Fund	£20,557.04	30%	£33,173.95	34%
School Feeding Fund	£25,240.08	36%	£28,035.05	29%
Water Access Fund	£17,896.04	26%	£17,896.04	19%
HIV Centre Fund	£0.00	0%	£12,605.00	13%
Community & School Infra Fund	£223.49	0%	£2,465.48	3%
Literacy Support Fund	£1,559.98	2%	£1,559.98	2%
Uni Scholarships Fund	£0.00	0%	£446.52	0%
Technical Education Fund	£197.98	0%	£197.98	0%
Pre-School Education Fund	£3,697.95	5%	£0.00	0%
Total Cash Balances	£69,372.56		£96,380.00	

These balances led to a combined **Total Cash Balances of £96,380.0 (£69,372.6 in 2015)** available at year-end, with the category of General Funds providing a very significant cushion for future funds in deficit.

2. Intra Fund Adjustments

No changes were required towards *start of the year adjustments* to the 2016 accounts.

The Trustees agreed on the following *end of year adjustments* to the 2016 accounts, resulting in a **General Funds net utilization of £1'412.5**:

Table 8 ALG Internal Transfers between Funds per Project, FY16

Fund Transfer Details	Into Fund Account:	Out of Fund Account:	Details:
YE16 General Funds, into		-£1,503.5	Cover partial projects costs as not enough funds raised in 2016
YE16 After-School	£1,503.5		
YE16 Uni Schol Carla, into		-£50.0	Return funds on loan £50 from 2015
YE16 General Funds	£50.0		
YE16 Uni Schol Joaquim, into		-£566.9	Return funds on loan £567 from 2015
YE16 General Funds	£566.9		
YE16 Uni Schol Vasco, into		-£165.9	

Details of any funds materially in deficit

¹ The policy for treatment of **deficits and surplus of individual project funds** when in the absence of funds allocated to a specific project continued from 2014 in accordance with the Charity's auditor. Upon availability of funds undesignated by the Trustees to any particular area and classified as General Funds, these funds would be used to fulfil the required disbursements of the Charity to a specific project under financing in order to ensure all project funds were appropriately covered in each year and that no accounting negative balances would be transitioned to the following year. The policy also worked in reverse in that any positive balance at year end in an individual project fund would be used to replenish General Funds used in previous years in the amount required to complement that project area.

YE16 General Funds	£165.9		Return funds on loan £166 from 2015 (£595 still due)
YE16 General Funds, <i>into</i>		-£691.8	Cover partial projects costs as not enough funds raised in 2016
YE16 Pre-Schools	£691.8		
Net Outflow from General Funds		£1 '412.5	

These adjustments reflect the Charity's policy of not carrying negative balances on funds, whenever possible, with detailed explanations below:

- **After School Fund** – Cover £1 '503.5 in local projects costs with General Funds as not enough funds were raised (apart from Ms Castro's Bday Challenge £620). The Trustees do not plan for this transfer to be refunded next year as the Charity will be unlikely to raise further funds for a preceding year for a smaller multi-annual programme such as After Class Study;
- **University** – Total of £782.8 in adjustments into General Funds, split as £566.9 from Joaquim, £165.9 from Vasco (£565 still due to be refunded) and £50.0 from Carla. This is a project area where General Funds will typically be refunded later as the student tends to have a committed Uni Sponsor allocated;
- **Pre-School Fund** – Cover £691.8 in local project costs with General Funds as balance of £3,697.95 plus incomings of £2,510.84 over FY16 were insufficient to cover annual disbursements of £6,866 plus expenses of £34.57. The Trustees do not plan for this transfer to be refunded next year as the Charity will be unlikely to raise further funds for a preceding year for a large multi-annual programme such as Pre-Schools that does not currently have a pre-committed project donor;
- All other individual Project Funds – No Adjustments Required.

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Financial Performance – Detailed Analysis

We detail below in *1. Sources of Funds* the charity's principal sources of funds from charitable donations including a highlight of fundraising initiatives, and on *2. Uses of Funds* how expenditure has supported the key objectives of the charity, either utilised in 2.1. Projects or in 2.2. Admin at headquarters.

1. Sources of Funds

The Charity recorded funds raised from voluntary receipts at **£79,940.38 in 2016** (£94,386.7 in 2015), down 15.3% from a very strong fundraising year in 2015, especially in the Grants area. Net cash funds stood at a comfortable level of **£96,380.0** at year-end. Of these, **Restricted Funds represented 79%** of all donations:

Table 9 ALG Income Split, FY2016

Income 2016 YE (audited)	Unrestricted	Restricted	Total
Donations	£16,673.0	£63,267.3	£79,940.38

Charitable donations originated from diversified Sources of Funds.

- The Trustees voted on a few non-significant **historical re-classes between categories** on the Sources of Funds (e.g. including Quiz Raffles into Quiz Nights for simplicity, or Flagship Auction into Flagship Event, etc). These were not material and did not affect the individual balances of Funds per Project;

The revised sources for both years are detailed below.

Table 10 ALG Income by Source of Donation, FY16

Donations by Source	FY16A	% of total	FY15A	y/y growth
1. ALG Events	£4,693	6%	£3,323	41.2%
2. Challenges/ P2P	£33,006	41%	£35,660	(7.4%)
3. Campaigns	£0	0%	£375	(100.0%)
4. One-Off Donations	£3,630	5%	£310	1070.8%
5. Regular Donations	£3,157	4%	£8,278	(61.9%)
6. Corporate Matching	£4,583	6%	£6,272	(26.9%)
7. Other Channels	£202	0%	£375	(46.0%)
8. Gift Aid tax received	£5,264	7%	£5,644	(6.7%)
9. Grants Received	£25,405	32%	£34,151	(25.6%)
Total	£79,940		94,387	

Some detailed observations:

- The mix evidences some diversification with **Challenges** always representing a key source of ALG donations at 41%.
 - Peer-to-peer **Group Challenges** remain a main driver of fundraising income for the year through charity races such as the RPHM, a high-profile event bringing £25,849.3 of direct donation and fee income towards School Feeding. These are balanced by significant fundraising costs in terms of investment in charity slots and marketing support such as vests, with slot fees alone representing an adjusted 59% of admin costs; The JP Challenge gathered £470 in funds in what is an increasingly difficult event to fill in with volunteers.
 - Personal challenges** on fundraising such as birthdays moved up to be a main contributor to income, at £6,687.0. The Charity engaged on these Challenges diverse fundraisers such as Cris Reis (Xmas campaign), Pedro Lobo and documentarist Niko T. (both ahead of their trip to Mozambique), Sofia Pires (Tough Mudder), Ambassador Ana Rita's birthday and Trustees **Joana Castro**, Patricia and Sara birthday celebrations;
 - The RPHM is also closely linked to strong contributors **Gift Aid** (7%) and **Corporate Matching** (6%), mostly derived from runners participating in this event.
- Grants** were still a reliable source of multi-annual income (32% of receipts) but declined 26% in absolute levels from a very strong 2015. Continued success with the Egmont Trust through a new 2-year Grant for £52'000 towards the HM Centre. ALMT continued to fully support the EFL pre-school with an opening for continued support in 2017. No more Grants approved demonstrating the competitiveness of this area despite volunteer resource allocated to it.
- Events** reflect two **ALG Quiz Nights** in January and July 2016 generating 6% of funding. These quizzes continue to be instrumental for the awareness and expansion of the donor base on small intimate events. The Trustees also used these occasions to launch a networking effort to start building momentum towards the ALG flagship event in March of the following year;
- Regular Donations** imply a certainty of income rather through the form of formally signed partnerships or through verbal commitments on multi-year financing such as from University sponsors. At only 4% of receipts in 2016 it is an area targeted for growth by the Trustees.
- One-Off** donations provided an unexpected boost mostly originated from a donation from Morgan Stanley on behalf of employee R Costa.
- Other Channels:** Ongoing initiatives such as *easyfundraising*, auctions, crowdfunding, etc, continued to be a very small contributor to diversifying the income base at under 1% of receipts.

Feedback was given to donors on the impact of their donations including the release of project sheets where applicable, cost reports, photographic evidence and thank-you notes, with an especially hefty increase in detailed grant reporting. The Charity did not release an annual Newsletter for lack of time and resource at headquarters for a consecutive year, though this was balanced by regular communication with donors through the launch of campaigns, results from quiz and charity races, etc.

Project disbursements according to the origin of funds reflected the conservative nature of the Charities financial management. All projects were fully funded by both previous balances and by fundraising for restricted uses throughout the year, with the two exceptions of After School and Pre-Schools, financed in part through General Funds as detailed above.

2. Uses of Funds

The Trustees approved the utilization of funds for the financing of charitable projects in Mozambique and to cover minimal and unavoidable admin expenses incurred by the operating structure at headquarters in the UK.

Total costs were split as per below with two disbursements totalling **£50,000 to fund local operations and £2,932.9 of Admin costs** at headquarters. RPHM slots continue to be the single biggest contributor to the overhead cost structure on a recurring basis though these only represented £390 of costs in 2016 given advance spend in 2015 of £3'250.

Over 2016 the **Admin/cost ratio stood at 5.5%** or, realistically adjusted for the advance purchase of RPHM slots in 2015, an **Admin/Total Project & Admin cost ratio of 11%**.

2.1. Uses of Funds – Projects

This section provides detail on the application of funds per each of the 4 project areas (Poverty Relief, Infrastructure, Education and Sustainability), including Total Project Costs incurred locally, origin of funding and Year End Balances, all per project area.

Poverty Relief

In the **Poverty Relief** area, the SLM HIV Day Care Centre proved a success with excellent performance indicators reported on the 31 children attending in 2016. KPIs are positive on improved health, weight gain, children attendance and academic performance. The programme is financed in full by The Egmont Trust that visited the Centre in November 2016 and awarded the Charity a new two-year Grant for the amount of £52'000. **Project Costs incurred in 2016 were £13,166.**

This project promotes the ALG double objects of Poverty Relief and of Advancement of Health & Disease Prevention: (26% of annual disbursements). Funds of £12,605.00 were available in this area at YE'2016.

Infrastructure

In the **Infrastructure** area:

1. For the **Access to Water** programme the Trustees continued to hold investment despite reported problems with the existing water wells given technical difficulties in finding adequate maintenance contractors locally. Remedying the existing wells will be an area of focus for 2017 once the ongoing multi-year projects in the region mature under the new Local Partners responsible for the Chongoene neighbourhoods. New partner Father Alex is enthusiastic for a solution to be found over 2017 and has done preparation work with the communities and potential suppliers with no expenses being incurred. **Project Costs incurred in 2016 were £0.**

This project promotes the ALG object of Small-scale community infrastructure: village water wells (0% of annual disbursements). £17'896.04 in funds were available in this area at YE'2016.

2. Under **Family Housing**, no new housing projects were financed through ALG in 2016. For the record, sister charity UPG Portugal financed the conclusion of a latrine programme in the Banhine community and housing build at an **expense of c.£13'438 (not recorded under ALG accounts)**². The Trustees agreed to consider co-funding any deficit in this programme in 2017 once fundraising in Portugal is closed.

This project promotes the ALG object of Small-scale community infrastructure: family housing (0% of annual disbursements). No funds were available in this area at YE'2016.

3. The new project in **IE - Others** for the new SLM School Canteen inaugurated in November 2016. For the record and to date, sister charity UPG Portugal financed the construction of the Canteen at an **expense of c.£10'941 (not recorded under ALG accounts)**. ALG raised £3'198 in funds for this project under the Xmas 2015 campaign that were not yet disbursed. The Trustees agreed to consider co-funding any deficit in this programme in 2017 once fundraising in Portugal is closed.

This project promotes the ALG object of Small-scale community infrastructure: housing, orphanages, village and school infrastructure (0% of annual disbursements). £2,465.48 in funds were available in this area at YE'2016.

Education

In the **Education** area, 2016 continued to demonstrate the Charity's dedication to the advancement of education through **70%** of charity project funds channeled to these programmes.

² **Housing Programme:** The programme was rolled out as follows: two new huts in Chongoene (beneficiaries: Marcelino and Vovo Maria) and nine new huts in SVP (Maria/Delfina Tivane, Isaura Daminsoni, Williamo Family, Sordência, Nunes Matavel, Assane Chana, Neusa Mbimbirre, Andrisse/Rafael, Mummy Noémia, with Edmundo and Yurca benefiting from improvements in their homes).

1. Evidence on **Pre-Schools** demonstrates this programme gives a positive and enduring foundation to the 100 (EFI) and 50 (ESC) children receiving early years' education, food and attention. EFI was recognised by the provincial government in Xai-Xai as a fully legal Community School. The Trustees approved the launch of a small pre-school in the SVP school for 30 children in early 2017 for which fundraising was underway over the Christmas period. This project area is mostly financed by ALG (quiz nights, private donor) with co-funding by UPG Portugal on maintenance and EFI scholarship costs (events, challenges, private donor, monthly campaigns). **Project Costs incurred in 2016 were £11,471.**
This project promotes the ALG object of Academic Education - Pre-school: nutrition and education expenses (14% of annual disbursements). No funds were available in this area at YE'2016.
2. **After Class** support continues to invest in the academic improvement of 281 of the poorer students in the SVP and SLM schools (174 and 107 children, respectively), through tutoring complemented by a daily snack. This programme was reinforced in the SVP school from March 2016 as the daily snack was replaced with a warm meal of rice and beans in response to the increased hunger in the community. This project area is co-financed between ALG (through ALG Challenges such as Ms Castro raising £620 and General Funds) and UPG Portugal (challenges, monthly campaign, regular donor, partnerships); **Project Costs incurred in 2016 were £2'173.**
This project promotes the ALG object of Education support - after-class group study centres & university grants (4% of annual disbursements). No funds were available in this area at YE'2016.
3. **SLM School Feeding** remains by far the Charity's largest programme as an average 800 meals are served daily in the SLM school compound, recently much improved by a new School Canteen. The Trustees continue to gather very positive local qualitative and quantitative feedback on the programme. This project area is mostly financed by the volunteer ALG team at the RPHM event. **Project Costs incurred in 2016 were £23'681.**
This project promotes the ALG object of Academic Education: nutrition and education expenses (51% of annual disbursements). £28,035.05 in funds were available in this area at YE'2016.
4. The **University Scholarships** programme continued to support university access but also adapted its qualification criteria by including support for intermediate scholarships such as two-year Technical Scholarships. Each student is allocated a Uni Sponsor to finance individual costs under either the UK or the Portuguese charity. In 2016, the scholarship programme integrated **10 students:** Joaquim Balaze, Helder Machel, Eduardo Chongo, Cinturão, Júlio Chauque, João Langa, Carla Monini, Vasco António, Mauricio and Gil Mucavele. The Trustees also welcomed Technician Orcidio into a new Uni Scholarship for 2017 with enrolment fees supported in 2016 already. **Project Costs incurred in 2016 were £5'602.**
This project promotes the ALG object of Education Support - after-class group study centres & university grants (1% of annual disbursements). £446.52 in funds were available in this area at YE'2016.
5. The **Literacy** programme remained suspended pending the end-year transfer of responsibility as Local Partner from Father Amine to Fathers Alex and Elpideo. **Project Costs incurred in 2016 were £0.**
This project promotes the ALG object of Technical and Skills-Based Education: Small-scale learning centres including literacy (0% of annual disbursements). £1,559.98 in funds were available in this area at YE'2016.
6. **Technical Courses** was active in the SVP school with short courses on Pastry (with Mum Lucilia) and Arts&Crafts (bracelets) attended by **75 children** on a rotating basis. It was ongoing in the SLM school under Sister Antonia but no costs were incurred as the small programme teaching Baking and other local techniques was self-sustainable with the investment from the previous years. These were attended by **46 children** on a rotating basis. For the record, sister charity UPG Portugal financed this project area at an **expense of c.£810 (not recorded under ALG accounts** and financed by a UPG Portugal regular private donor). This area has a goal of becoming self-sustainable through the sales of produced goods.
This project promotes the ALG object of Technical and Skills-Based Education: Small-scale learning centres including Skills Based education (0% of annual disbursements). £197.98 in funds were available in this area at YE'2016.

Sustainability

In the **Sustainability** area, further investment in Mozambique was ongoing over 2016 in:

1. Under the **Income Generation – Youth** area, the new CIT Centre, including equipment required for certification with state authorities; and
2. Under the **Income Generation – Mums** area, financing **11 micro-businesses** from ten mothers and one father in the SVP School, managed by Sister Alice.

For the record, sister charity UPG Portugal financed this project area at an **expense of CIT c.£438 and SVP Mums c.£528 (not recorded under ALG accounts** and financed by a UPG Portugal regular private donor). Project Costs incurred in 2016 were **£0.**

This project promotes the ALG object of Sustainability: Income generation (0% of annual disbursements). No funds were available in this area at YE'2016.

Over the financial year 2016 the Charity reported General Funds of £69,372.56 at open and £96,380.00 at close of year.

By close of year the Charity had voted on fourteen disbursements since inception for a **total historic amount of £323,050** of funds disbursed, net of fundraising admin costs, transferred directly to charitable local projects in Mozambique.

2.2. Uses of Funds – Admin

This section provides detail on the application of funds on administrative costs.

Table 11 ALG Fundraising & Governance Costs Split, FY16

A3 Fundraising Costs	FY2016	% total
Fundraising costs	£-	0%
Fundraising Websites Costs	£312.12	11%
Paypal Costs	£41.27	1%
Marketing Materials	£-	0%
Merchandising	£542.76	20%
Event General Costs	£1,371.33	49%
Event - Eventbrite Costs	£-	0%
Challenges - Charity Slots	£390.00	14%
Izettle Fees	£0.66	0%
Advertising	£-	0%
Fundraising Training	£118.80	4%
Goods for resale	£-	0%
Total Fundraising	£2,776.94	
A3 Governance Costs		% total
Audit & accountancy costs	£-	0%
Accounting Software Costs	£156.00	100%
Trustees meeting expenses	£-	0%
Bank charges	£-	0%
Interest paid	£-	0%
Fees paid	£-	0%
Total Governance	£156.00	
Total Admin Costs	£2,932.94	
Adj Total Admin Costs (RPHM)	£6,182.94	

The cost structure reflected the following observations:

- The Trustees voted on a **non-significant reclassification of past and present IT costs** incurred with Paxton of £130 in 2015 (formerly classified under *Charitable Activities*). These will now be included for 2015, for 2016 and going forwards under *Governance Costs*, classified as Accounting Software Costs. We did this because we wanted a clean view of charitable activities as all project/ non-admin costs
- The Royal Parks Half Marathon ("RPHM") charity race fee continues to be the most significant and non-negotiable cost item for the Charity. Only £390 are reflected in the 2016 annual accounts as 3 additional slots were purchased in August. In December 2015 £3,250 (25 slots) were purchased in advance that should be adjusted as 2016 expenses. This represented an Adjusted cost for RPHM slot spend 2016 of **£3,640** (59% of Adjusted Admin Costs). RPHM slot spend on a comparable basis was down 6.7% vs 2015 as the Trustees were conservative in filling all the slots that when left vacant leave the Charity at a considerable loss.
- In terms of additional **training**, the Charity invested on a one-day session for volunteer Nicola Agyare for a cost of £118.8 focused on small charity grant requests.
- The Charity agreed to contribute towards the **travel costs** of film documentarists and volunteers Niko T. and Mattias R. which *will only be reflected in the 2017 accounts* upon close of full documentary costs including shooting, editing and other approved expenses.
- **With an adjusted 92.3p per pound raised** to be applied directly in projects (94.4p adjusted comparable in 2015) the encouraging cost ratio partly reflects the benefit of securing **grant financing**. Foundations are a type of donor associated with the lower financial cost of securing grants (in contrast to the time-consuming effort of securing them) with no race slots, event costs, marketing or other costs attached.

In conclusion, this conservative level of spend demonstrates the Charity's strict commitment to support the key charitable objectives of the Charity with minimal headquarter and admin costs. The Charity continued to benefit from small scale and essentially volunteer work to aim for its goal of applying 90- 95p per pound raised.

3. Availability of Cash

Year-end cash funds stood at **£96,380.0** (up 39% from £69,372.6 in 2015) of which 66% were restricted to specific projects.

Table 12 ALG Availability of Cash, FY15-FY16

Cash Balances at YE (audited)	Unrestricted funds FY16	Restricted funds FY16	Total FY16	Total FY15
	32,557.44	63,822.56	£96,380.0	£69,372.6

As % of funds raised	34%	66%	121%	73%
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Detail per account on year end balances is as follows:

Table 13 ALG Availability of Cash per Account, FY16

Costs 2016 YE (audited)	Total
Barclays Bank Account	£95,003.63
Paypal Account	£877.95
Mydonate Account	£498.42
Total Cash Availability	£96,380.00

There were no investments in place by the Charity apart from the financing of the projects above. The Trustees do not anticipate making any financial investments in the foreseeable future until more maturity is reached in the sources and uses of the Charity.

SECTION F OTHER OPTIONAL INFORMATION

On a brief update of sister-charity UPG Portugal, a UPG Portugal senior management team visited the local projects in March 2016 and in September 2016.

SECTION G DECLARATION

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the Charity's trustees

Signature(s)	(available offline)	(available offline)
Full name(s)	Joana Filipa Silva de Sousa e Castro	Patricia Ludovina Nina Firmo dos Santos Vicente Acquaviva
Position (eg Secretary, Chair, etc)	Founding Trustee and Fundraiser	Founding Trustee and Treasurer
Signature(s)	(available offline)	
Full name(s)	Sara Ludovina Nina Firmo dos Santos Vicente Barreto	
Position (eg Secretary, Chair, etc)	Founding Trustee and Chairman	

Date:

20 October 2017

A Little Gesture UK

Printed: 23/10/2017

December 2016

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Year Total</u>	<u>Last Year</u>
A1 Receipts	-----	-----	-----	-----	-----
	0.00	0.00	0.00	0.00	0.00
A1	-----	-----	-----	-----	-----
	0.00	0.00	0.00	0.00	0.00
A1 Voluntary Receipts					
Quiz Nights	0.00	4,397.20	0.00	4,397.20	2,800.00
3rd Party Events	0.00	295.84	0.00	295.84	0.00
Events in Partnership	0.00	0.00	0.00	0.00	523.05
ALG Challenge - Sport	17.00	565.00	0.00	582.00	2,872.00
ALG Challenge - Celebrate/Bday	900.00	4,490.00	0.00	5,390.00	12,475.50
ALG Challenge - Other Pledges	565.00	150.00	0.00	715.00	1,106.00
RPMH - Event Entry Fees	0.00	1,300.00	0.00	1,300.00	1,510.00
JPM Challenge Donations	0.00	470.00	0.00	470.00	770.00
RPHM Donations	0.00	24,549.30	0.00	24,549.30	16,926.10
Other - Crowd, BigGive	0.00	0.00	0.00	0.00	375.00
One-Off Donations	3,629.55	0.00	0.00	3,629.55	310.00
Regular - Standing Orders	1,300.00	0.00	0.00	1,300.00	1,130.00
Regular - Uni	0.00	1,645.00	0.00	1,645.00	7,148.10
Regular - Partnerships	212.08	0.00	0.00	212.08	0.00
Corporate Matching	4,583.33	0.00	0.00	4,583.33	6,271.53
Online Shopping	202.18	0.00	0.00	202.18	114.75
Auctions	0.00	0.00	0.00	0.00	260.00
Gift aid tax received	5,263.90	0.00	0.00	5,263.90	5,643.70
Grants Received	0.00	25,405.00	0.00	25,405.00	34,151.00
	-----	-----	-----	-----	-----
	16,673.04	63,267.34	0.00	79,940.38	94,386.73
A1 Fundraising Activities	-----	-----	-----	-----	-----
	0.00	0.00	0.00	0.00	0.00
A1 Investments	-----	-----	-----	-----	-----
	0.00	0.00	0.00	0.00	0.00
A1 Charitable Activities	-----	-----	-----	-----	-----
	0.00	0.00	0.00	0.00	0.00
A1 Other Receipts					

A Little Gesture UK

Printed: 23/10/2017

December 2016

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Year Total</u>	<u>Last Year</u>
	-----	-----	-----	-----	-----
	0.00	0.00	0.00	0.00	0.00
A2 Asset and Investment sales etc					
	-----	-----	-----	-----	-----
	0.00	0.00	0.00	0.00	0.00
A2					
	-----	-----	-----	-----	-----
	0.00	0.00	0.00	0.00	0.00
A3 Payments					
	-----	-----	-----	-----	-----
	0.00	0.00	0.00	0.00	0.00
A3					
	-----	-----	-----	-----	-----
	0.00	0.00	0.00	0.00	0.00
A3 Voluntary Income Costs					
	-----	-----	-----	-----	-----
	0.00	0.00	0.00	0.00	0.00
A3 Fundraising Costs					
Fundraising Websites Costs	32.02	280.10	0.00	312.12	367.05
Paypal Costs	35.79	5.48	0.00	41.27	16.26
Merchandising	0.00	542.76	0.00	542.76	309.24
Event General Costs	0.00	1,371.33	0.00	1,371.33	0.00
Challenges - Charity Slots	0.00	390.00	0.00	390.00	7,150.00
Izettle Fees	0.00	0.66	0.00	0.66	11.87
Fundraising Training	118.80	0.00	0.00	118.80	0.00
	-----	-----	-----	-----	-----
	186.61	2,590.33	0.00	2,776.94	7,854.42
A3 Charitable Activities Costs					
Gifts/grants given	0.00	47,699.00	0.00	47,699.00	71,840.00
Local Management Costs	2,301.00	0.00	0.00	2,301.00	780.00
	-----	-----	-----	-----	-----
	2,301.00	47,699.00	0.00	50,000.00	72,620.00
A3 Governance Costs					
Accounting Software Costs	156.00	0.00	0.00	156.00	132.00
Bank charges	0.00	0.00	0.00	0.00	37.50

A Little Gesture UK

Printed: 23/10/2017

December 2016

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Year Total</u>	<u>Last Year</u>
	-----	-----	-----	-----	-----
	156.00	0.00	0.00	156.00	169.50
A4 Assets and investments gains/losses					
	-----	-----	-----	-----	-----
	0.00	0.00	0.00	0.00	0.00
A5 Transfers between Funds					
Transfers between funds	1,412.52	-1,412.52	0.00	0.00	0.00
	-----	-----	-----	-----	-----
	1,412.52	-1,412.52	0.00	0.00	0.00

Statement of Assets and Liabilities

Charity name: A Little Gesture UK

Charity number: 1141990

At the period ending 31/12/16

	Details	Unrestricted funds	Restricted funds	Endowment funds
B1 Cash funds				
	CASH FUNDS	33,173.95	63,206.05	0.00
	Total cash funds	33,173.95	63,206.05	0.00
		Unrestricted funds	Restricted funds	Endowment funds
B2 Other monetary assets				
	OTHER MONETARY ASSETS			
		Funds to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use				
	OFFICE EQUIPMENT FIXTURES & FITTINGS			
		Funds to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities				
	LIABILITIES			

Independent Examiner's Report on the Accounts

Section A
Independent Examiner's Report

Report to the trustees/members of

Charity Name

A Little Gesture A Great Help

On accounts for the year ended

31/12/16

Charity no (if any)

1141990

Set out on pages

(remember to include the page numbers of additional sheets)

**Respective responsibilities of trustees
and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's
statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (~~other than that disclosed below~~):

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed

[Signature]

Date

30/10/2017

Name

PEDRO JOE SANTOS REIS

 Relevant professional qualification(s)
or body (if any)

Address

 FLAT 5, 1 GLOUCESTER STREET
SW1V 2DB

Section B

Disclosure

Only complete if the examiner needs to highlight material problems

Give here brief details of any items that the examiner wishes to disclose

NONE. _____