

ST LUKES PCC EGBASTON, BIRMINGHAM

Charity Registration number : 1161342

**REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2016**

ST LUKES PCC EGBASTON, BIRMINGHAM

YEAR ENDED 31 DECEMBER 2016

TRUSTEES ANNUAL REPORT

Administrative Information

Registered Charity Number	1161342
Principal / registered address	St Luke's Church Centre, Great Colmore Street, Birmingham, B15 2AT
Bankers	Lloyds Bank 36-38 New Street, Birmingham, B2 4LP CCLA Senator House, 85 Queen Victoria Street, London, EC4V 4ET CAF Bank 25 Kings Hill Avenue, Kings Hill, West Malling, ME19 4JQ
Independent Examiner	C J Goodhead FCA Knight Goodhead Limited 7 Bournemouth Road, Chandler's Ford, Eastleigh, Hampshire, S053 3DA

St Luke's Edgbaston is part of the Diocese of Birmingham within the Church of England. The correspondence address is Priest in Charge, St Luke's Edgbaston, Great Colmore Street B15 2A. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006).

The PCC Members who have served at any time from 17 April 2016 until the date this report was approved are:

Ex Officio Members

Rev'd Tim Hughes – Priest-in-charge
Rev'd Amanda Howett – Parish Priest
Henry Rattle – Warden (since 24 April 2017)
Jonathan Pearson – Warden (since 24 April 2017)
Jerome Belgrave – Warden (until 24 April 2017)
Ruth Owolabi – Warden (until 24 April 2017)
Carol Applegate – Reader

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Elected Members

Rebecca Drake (until 24 April 2017)
Jerome Belgrave (until 24 April 2017)
Vinod Bhatia
Jessie Boot (until 24 April 2017)
Pat Meads (until 24 April 2017)
Thembi Sithole
Julia Wagstaff (until 24 April 2017)
Trevor Lewis (until 24 April 2017, Deanery Synod Rep from 24 April 2017)
Mabel Belgrave (until 24 April 2017)
Betty Jones (until 24 April 2017)
Ruth Owolabi (until 24 April 2017)
Jan Smart (from 24 April 2017)
Tom Green (from 24 April 2017)
Frank Harper (not voting)

Structure, Government and Management

The method of appointment of PCC members is set out in the Church Representation Rules. At St Luke's Edgbaston, the membership of the PCC consists of the Priest-in-charge, the Parish Priest, the Church Wardens and then six members elected by the congregation who are on the electoral roll of the Church. Three members are elected by St Luke's Great Colmore Street and three by St Luke's Gas Street as agreed by the Annual Parochial Church Meeting on 17th April 2016 in accordance with the Church Representation Rules. All those who are members of the Church are encouraged to register on the Electoral Roll and stand for election of the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The full PCC meet six times a year with an average attendance rate of 80%. Given its wide remit, the PCC has two committees representing the two different church sites. These committees discuss and advise the PCC on all matters such as types of worship, fabric and mission.

Aims and Purposes

St Luke's Parochial Church Council (PCC) has the responsibility of co-operating with the Priest-in-charge, Reverend Tim Hughes and the Parish Priest, Reverend Amanda Howett, in promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also responsible for the maintenance of Gas Street Church, Gas Street, Birmingham and St Luke's Church Centre, Great Colmore Street, Birmingham.

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Objectives and Activities

The PCC is committed to enabling the two churches which make up the parish of St Luke's Edgbaston (St Luke's Great Colmore Street and Gas Street) to provide light and hope for the people in the city of Birmingham through the worship within the church buildings and through actions and activities in the community and beyond.

The PCC maintains an overview of worship at both church sites and advises on how the different congregations work together bringing their different gifts and skills to reach more people in Birmingham.

The PCC are mindful of the Commission's guidance on the advancement of religion, particularly enabling people to live out their faith as part of our parish community. Outlined below are some of the ways that this is done;

- Across the two sites there are six opportunities to praise, worship and learn about the Gospel on a Sunday. Each service offers a different flavour and style so reflecting the varying needs, ages and heritages of our parishioners and those who come to St Luke's from outside the parish.
- Courses such as the Alpha courses are run termly from each church site to introduce the Christian faith for those people within our city who are considering faith and what that means
- Mid-week groups enable worshippers within the Church community to meet, worship and talk about faith within a smaller environment

The PCC are also mindful of the Commission's guidelines on public benefit and so have encouraged the following activities;

- Weekly Friday Breakfast club and Monday "tea and toast" – two wonderful opportunities for young and old in the community to meet others of the same age and across the generations
- Fare Share Project – through the collection of surplus food from a local supermarket, meals are provided for anyone in need of a hot meal
- The Light Project – this project welcomes vulnerable women to an event where they can be pampered and given new clothes, advice and support
- City Pastors – a group go out regularly to the clubbing district of Birmingham late night/early morning to aid clubbers who need help for whatever reason

To facilitate this work, it is important that the PCC maintain the fabric of the Church of St Luke's Edgbaston, St Luke's Church Centre and Gas Street Church.

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Achievements and Performance

St Luke's Edgbaston (Great Colmore Street Site)

- *worship God and experience His presence*

We have continued with two services each Sunday at 9am and 11am. The pattern of 11am services of Communion, Service of the Word and All Age has also remained the same. We are steadily growing in numbers on a Sunday morning particularly at the 11am service and it is a delight to welcome new people into our church family. There are now weekly prayer meetings prior to the 11am service and this is always a blessed time in God's presence, committing the day to Him.

The Wednesday Communion at 12noon on the first Wednesday of the month has very few people attend at present. It may be helpful to review this particularly looking at who we want to make it accessible to.

On Tuesday evenings the music group gather to practice and this is also a time of worship and prayer. Once a month on the Tuesday prior to the first Sunday of the month we have recently started a 'Worship Evening' this has been a great time of sung worship and the sharing of testimonies and words from God. Everyone is welcome to come along to these gatherings

- *To grow as disciples of Jesus*

It is so encouraging that there have been 3 Bible Study groups meeting regularly on Sundays, Tuesday and Thursday and it has been a great joy to run Alpha. Over 30 people have come to the course at the start of 2017

- *To share the love of God and Good News of Jesus with others (especially those in our community)*

We have made good contacts with St Thomas' School and we hold services in church for each of the main Christian festivals. I regularly take assemblies and do some classroom based sessions. Through growing relationships with parents this year we started Tea and Toast every Monday morning where parents drop their older child at school and then come into church for a first or second breakfast. We have also started a Fare Share project whereby surplus food is collected from local supermarkets and brought to the church. An increasing number of people are getting involved in the project, they look at what food there is and then plan what can be made and then prepare it and cook it together. People then eat together at church or take home cooked food and other produce.

Friday Breakfasts continues to be popular with both members of the church, the community and with workman who find their work bringing them into the area.

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- *To enjoy fellowship as the family of St Luke's*

We are now ear-marking one Sunday a month to have lunch together after the service. This gives us chance to welcome new people and to get to know one another better. We have had a Scottish meal, a Bring and Share and our Mission lunch.

St Luke's Gas Street

- *Worship and Prayer*

We are currently welcoming just under 700 people regularly on a Sunday to our three gatherings. This is great news and what is equally thrilling is that, since our launch, over 160 people have made a commitment to follow Christ. If we are to be Light for the City, we long to see more of these commitments and lives changed.

- *Mid Week Groups*

In the autumn of 2016, we launched our Gas Street Groups. These are our mid-week groups which meet on a termly basis under three headings; Presence – seeking God's presence through prayer, Bible Study etc., Purpose – joining together to go out into the wider community and People – meeting and getting to know others in the Gas Street community. About 450 people signed up this term to join over 30 different groups. These groups range from the cerebral, school of theology, dine and discuss, studying a book to the practical, marriage course, prayer, visiting a women's prison and then to the downright energetic, football, climbing and insanity fitness! Hopefully we have something for everyone to get involved and feel part of Gas Street.

As part of Gas Street Groups we have run two Alpha courses since September. 50 people attended the most recent course and, as ever, it was amazing to journey with people as they start to address issues of faith and understand what the gospel means for their lives.

- *Celebrations*

We celebrated our first Christmas in our building with great gusto and aplomb! As well as two family carols gatherings, we held two contemporary evening gatherings followed a week later by two family carol services; the building was full for all these gatherings. During the Easter period, we opened up the Church for 12 hours on Good Friday to provide a creative space for reflection and contemplation of the passion, suffering and death of Christ on the cross culminating at 8pm with a time to gather around the cross to mark the end of Good Friday. On Easter Sunday we returned to celebrate "He Lives" the title of our three gatherings on that day.

- *Work with the Emerging Generation*

An integral part of our community are our kids and young people. Gas Street Kids continue to grow in number and we have been so encouraged by children telling their friends about

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church and encouraging them to come on a Sunday. Our 25 plus Gas Street Youth just go from strength to strength in their faith, their courage and enthusiasm.

The work with students at Gas Street continues to grow and it is so great to hear how God is moving on the various university campuses in Birmingham touching young people's lives. Over 60 students attended the recent weekend away in the Spring Term.

- *Building Work*

Phase 2 of the building work has been completed and has provided the much needed space for Gas Street Kids every Sunday. This further frees up space for the café area so providing an open area for people to congregate and build community and relationships on a Sunday and during the week as part of our Gas Street Groups. In time, Phase 2 will provide more space for Sunday gatherings as we seek to grow in numbers.

Electoral Roll for the Parish

Currently St Luke's Great Colmore Street has 66 on the Electoral roll which is an increase from the previous year. At St Luke's Gas Street, there are currently 284 on the roll, an increase of 276 from the previous year. This number is small when compared with the number of people attending on a Sunday at Gas Street so the PCC will once again encourage those members of the community who want to be part of the church to join the roll.

St Luke's Church Centre Complex

From October 2016 until April 2017 the number of bookings has remained steady and new enquiries are coming in. Some smaller groups have moved due to funding problems but there has been an increase of bookings from the Diocese and other organisations. Community involvement remains important for the Centre with activities such as Monday Tea and Toast, the Food Share project, Arts and Crafts Sessions and Community carols. (More details of these activities are outlined above).

The PCC appointed a new Centre Manager in April following the resignation of the previous manager. The PCC will monitor bookings in the centre and if there are any ways to increase its usage.

Financial Review

The Gas St building was purchased by the Birmingham Diocese in 2015 and all the funds raised and project spend was handled on behalf of St Luke's by the Birmingham Diocese Board of Finance (BDBF) until 30th June 2016. To enable the BDBF to fund the purchase the Gas St congregation committed to assist the diocese in the servicing of two loans: (i) a loan of £730,000 with notional interest, paid as a grant, being charged at base rate plus 3.5%, ; and (ii) and interest free loan of £340,000 repayable in annual instalments over 5 years – the first instalment of £68,000 was paid using Gas St project funds held by the BDBF and the loan balance as at 31st December 2016 was £272,000. The balance of funds raised and expenditure

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(£84,113) was transferred from the BDBF to St Luke's on the 1st July 2016; this net income plus six months income and expenditure for Gas St is included in these accounts along with the whole year's income and expenditure for Gt Colmore St. Therefore 2015 comparatives are only for Gt Colmore St.

The total income on unrestricted funds was £450,152 including the net transfer from BDBF of £78,163; the detail of the income from donations of £316,516 is shown in the Financial Statements. The Gt Colmore St church centre is used significantly by the local community and produced an income of £37,434. The restricted fund income included £42,504 to enable the second phase of remedial and basic utilities installation at the Gas St site; plus there was a generous gift of £9,427 from the Gateway Church in the USA to enable leadership development.

The total expenditure of unrestricted funds on Christian ministry was £253,045; this included staff cost of £72,084 and £24,809 towards the diocesan Common Fund, this fund is largely used to provide the stipends and housing for the clergy.

The net result is an excess of income of £208,593 on unrestricted funds and a net balance carried forward of £402,558.

Reserves Policy

St Luke's scope of operation has increased dramatically in 2016 and the PCC are in the process of formalising a reserves policy; it is however ensuring that it maintains sufficient cash to meet at least 3 months unrestricted payments.

Additional Information

The PCC would like to thank all the volunteers on both church sites who work tirelessly to make St Luke's Edgbaston a welcoming, worshiping and outward looking community. Many of these volunteers go unseen and unrecognised but the PCC is so thankful for their commitment, energies and time.

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Statement of responsibilities of the trustees

The trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and the United Kingdom Generally Accepted Accounting Practise (UK GAAP).

The Charities Act requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the end of the year and of the surplus or deficiency for the year then ended.

In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation
- observe the methods and principles in the charities SORP.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees and signed on their behalf by



Trustee

T HUGHES

28 OCTOBER 2017

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES ON THE UNAUDITED ACCOUNTS OF ST LUKES PCC EGBASTON, BIRMINGHAM

I report on the accounts for the period ended 31 December 2016 set out on pages 10 to 21.

Respective responsibilities of directors and examiner

As described on page 8, the trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this period under section 144 of the Charities Act 2011 and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

Having satisfied myself that the charity is not subject to audit under charity law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act 2011 and follow procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b); and
- to state whether particular matters have come to my attention.

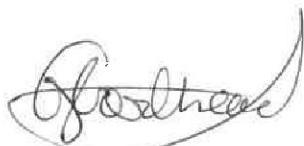
Basis of opinion

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - (a) to keep accounts records in accordance with section 130 of the 2011 Act; and
 - (b) to prepare accounts which accord with the accounting records, comply with the accounting requirements of the 2011 Act;have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



C J Goodhead FCA
Knight Goodhead Limited
Chartered Accountants

31 OCTOBER 2017

7 Bournemouth Road
Chandler's Ford, Eastleigh
Hampshire SO53 3DA

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STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2016

	Notes	Unrestricted funds £	Restricted funds £	Endowment funds £	Total 2016 £	Total 2015 £
INCOME						
Donations and legacies		316,516	51,931	-	368,447	34,441
Charitable activities		1,932	-	-	1,932	3,798
Trading activities		40,423	-	-	40,423	71,366
Investments		8,307	19	-	8,326	11,749
Other income		4,811	-	-	4,811	9,306
Funds gifted from Gas Street congregation on 1 July 2016		78,163	5,950	-	84,113	-
Total income	3	450,152	57,900	-	508,052	130,660
EXPENDITURE						
Charitable activities		253,045	5,470	-	258,515	102,223
Total expenditure	4	253,045	5,470	-	258,515	102,223
NET INCOME BEFORE GAINS AND LOSSES		197,107	52,430	-	249,537	28,437
Investment gains and losses	8	11,486	14,445	590	26,521	3,205
NET INCOME BEFORE TRANSFERS		208,593	66,875	590	276,058	31,642
Transfers between funds		(3,000)	3,000	-	-	-
NET MOVEMENT IN FUNDS		205,593	69,875	590	276,058	31,642
FUND BALANCES AT 1 JANUARY 2016		196,965	159,042	5,797	361,804	330,162
FUND BALANCES AT 31 DECEMBER 2016	11	402,558	228,917	6,387	637,862	361,804

BALANCE SHEET AS AT 31 DECEMBER 2016

	Notes	£	2016 £	£	2015 £
FIXED ASSETS					
Investments	8	265,937		239,416	
Tangible assets	7	<u>94,935</u>		<u>21,975</u>	
			360,872		261,391
CURRENT ASSETS					
Debtors	9	37,681		-	
Cash at bank and in hand		<u>296,883</u>		<u>100,413</u>	
		334,564		100,413	
CREDITORS: amounts falling due within one year:	10	<u>(57,574)</u>		<u>-</u>	
NET CURRENT ASSETS			276,990		100,413
NET ASSETS			<u>637,862</u>		<u>361,804</u>
FUNDS	11-12				
Unrestricted:					
Designated		132,838		114,458	
Other unrestricted		<u>269,720</u>		<u>82,507</u>	
			402,558		196,965
Restricted			228,917		159,042
Endowment			6,387		5,797
TOTAL FUNDS			<u>637,862</u>		<u>361,804</u>

Signed on behalf of the PCC by:


T HUGHES
Trustee

Date: 28 OCTOBER 2017

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CASH FLOW STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2016

	Notes	2016 £	2015 £
NET CASH FLOW PROVIDED BY OPERATING ACTIVITIES	1	236,757	16,688
CASH FLOWS FROM INVESTING ACTIVITIES			
Interest received		8,326	11,749
Purchase of fixed assets		(48,613)	-
Disposal of investments		-	-
CASH FLOWS FROM FINANCING ACTIVITIES			
Payments to repay loan finance		-	-
NET CASH FLOW		<u>196,470</u>	<u>28,437</u>
		2016 £	2015 £
Cash at the end of the year	2	296,883	100,413
Cash at start of the year		<u>100,413</u>	<u>71,976</u>
Increase in cash in the year		<u>196,470</u>	<u>28,437</u>

NOTES TO THE CASHFLOW STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2016

1 RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2016 £	2015 £
Net movement in funds for the year	276,058	31,642
Interest received	(8,326)	(11,749)
Depreciation	8,485	-
(Increase)/decrease in debtors	(37,681)	-
Increase/(decrease) in creditors	57,574	-
Gain on investments	(26,521)	(3,205)
Non cash assets gifted from St Luke's Gas Street	(32,832)	-
Net cash flow from operating activities	<u>236,757</u>	<u>16,688</u>

2 ANALYSIS OF CASH AND CASH EQUIVALENTS

	2016 £	2015 £
Cash at bank and in hand	296,883	100,413
	<u>296,883</u>	<u>100,413</u>

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2016

1 ACCOUNTING POLICIES

(a) Basis of accounting

The financial statements have been prepared in accordance with applicable accounting standards, the Charities Act 2011 and the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS 102 (effective January 2015). They are prepared under the historical costs convention.

The financial statements for the year ended 31 December 2015 were prepared under the receipts and payments basis. This transition between financial reporting frameworks has not given rise to any restatement of figures.

The accounts have been prepared on the going concern basis. There are no material uncertainties about the charity's ability to continue.

The charity is a public benefit organisation.

(b) Fund accounting

General funds represent the funds of the PCC that are not subject to any restrictions as to their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds are those funds that must be spent on restricted purposes and the details of the funds held and restrictions are provided in note 11.

Designated funds are funds earmarked by the trustees for a specific project/purpose.

(c) Income

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the financial statements of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

• **Donations and legacies**

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under pledge is recognised only when received.

Income tax recoverable on gift aid donations is recognised when the income is recognised.

Grant and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

• **Charitable activities**

Funds raised from church events are accounted for when receivable.

Income is deferred when received for the purpose of funding missions to be carried out in the future.

• **Trading activities**

Rental income from the letting of the Centre is recognised when the rental is due.

• **Investments**

Dividends and interest are accounted for when receivable.

Realised gains and losses are recognised when investments are sold.

Unrealised gains or losses are accounted for on revaluations of investments at 31 December.

• **Other income**

Other income is accounted for when receivable.

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NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2016 (continued)

1 ACCOUNTING POLICIES (continued)

(d) Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. It includes any VAT which cannot be fully recovered, and is allocated to the activity for which it relates.

• Charitable Activities

The Diocesan Parish Share is accounted for when payable.

Grants and donations are accounted for when paid over.

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned between activities in line with their respective proportion of income received.

(e) Fixed assets

The buildings at St Luke's PCC comprise an integrated Church and Church Centre.

Both the consecrated Church building and the Church Centre are excluded from accountability by the PCC, and the furnishings and fittings, are regarded as inalienable property and as such have no value unless and until a faculty for sale is obtained.

Consecrated property is excluded from the financial statements by s.96 (2)(a) of the Charities Act 2011.

No value is placed on movable church furnishings held by the Church wardens on special trust for the PCC and which require a faculty for disposal.

All expenditure incurred during the year on consecrated buildings is written off as expenditure in the SOFA and separately disclosed. Expenditure on movable church furnishings is capitalised where the cost exceeds £250.

Non-consecrated property is not depreciated.

Equipment used within the church premises is depreciated on a straight line basis over 4 years (AV computer and fixtures and fittings), or 5 years office equipment). Individual items with a purchase price of less than £250 are written off when the asset is acquired.

(f) Current assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

2 ADMINISTRATIVE INFORMATION

The charity is unincorporated and was registered on 20 April 2015 with the Charity Commission in England and Wales. The registered number is 1161342.

The registered office of the charity is St Luke's Church Centre, Great Colmore Street, Birmingham, B15 2AT.

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NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2016 (continued)

3 INCOME	Unrestricted funds £	Restricted funds £	Endowment funds £	Total 2016 £	Total 2015 £
DONATIONS AND LEGACIES					
Planned giving:					
Gift Aided	79,262	-	-	79,262	-
Non gift aid	75,582	-	-	75,582	24,717
Tax recovery	25,402	-	-	25,402	-
	180,246	-	-	180,246	24,717
Other giving:					
One off giving	66,836	51,931	-	118,767	-
Collections	69,434	-	-	69,434	9,724
	136,270	51,931	-	188,201	9,724
Total donations and legacies	316,516	51,931	-	368,447	34,441
CHARITABLE ACTIVITIES					
Wedding and funeral fees	-	-	-	-	475
Event income	1,932	-	-	1,932	3,323
	1,932	-	-	1,932	3,798
TRADING ACTIVITIES					
Church hire	2,989	-	-	2,989	7,514
Community area hire	37,434	-	-	37,434	63,852
	40,423	-	-	40,423	71,366
INVESTMENTS					
Dividends	8,022	19	-	8,041	11,496
Interest	285	-	-	285	253
	8,307	19	-	8,326	11,749
OTHER INCOME					
Course income	-	-	-	-	3,494
Curates house	4,811	-	-	4,811	5,812
	4,811	-	-	4,811	9,306
Assets gifted from St Luke's Gas Street	78,163	5,950	-	84,113	-
TOTAL INCOME	450,152	57,900	-	508,052	130,660

ST LUKES PCC, EDGBASTON, BIRMINGHAM

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2016 (continued)

4 EXPENDITURE	Unrestricted funds £	Restricted funds £	Endowment funds £	Total 2016 £	Total 2015 £
CHARITABLE ACTIVITIES					
Missionary and charitable giving (see also note 5)					
Special funds	22,612	-	-	22,612	1,941
Missions giving	5,056	-	-	5,056	5,349
Donations to Diocese	14,600	-	-	14,600	-
	42,268	-	-	42,268	7,290
Church events					
Worship costs	16,261	-	-	16,261	5,885
Community events	4,934	562	-	5,496	-
	21,195	562	-	21,757	5,885
Ministry					
Vicar expenses	4,346	-	-	4,346	2,030
Fees paid to Diocese	24,809	-	-	24,809	29,064
Music group	532	-	-	532	526
Sundry expenses	1,885	-	-	1,885	154
	31,572	-	-	31,572	31,774
Staff					
Salary, pensions, housing of youth & pastoral workers	72,084	4,908	-	76,992	-
Staff training	1,420	-	-	1,420	-
	73,504	4,908	-	78,412	-
Church and Centre running expenses					
Church running costs	17,627	-	-	17,627	16,788
Rent and rates	3,696	-	-	3,696	-
Facilities costs	10,932	-	-	10,932	-
Repairs and maintenance	-	-	-	-	18,278
Hospitality	958	-	-	958	-
	33,213	-	-	33,213	35,066
Movable furnishings and equipment					
Depreciation	8,485	-	-	8,485	-
	8,485	-	-	8,485	-

ST LUKES PCC, EDGBASTON, BIRMINGHAM

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2016 (continued)

4 EXPENDITURE (continued)	Unrestricted funds £	Restricted funds £	Endowment funds £	Total 2016 £	Total 2015 £
Support Costs					
Office costs	14,650	-	-	14,650	-
General assistant	20,450	-	-	20,450	12,587
Parish administration	2,141	-	-	2,141	2,668
Photocopier	823	-	-	823	935
Bank charges	503	-	-	503	475
Parochial administration	1,632	-	-	1,632	4,523
Travel costs	64	-	-	64	-
Legal and professional	739	-	-	739	-
Accountancy and independent examination	1,806	-	-	1,806	1,020
	42,808	-	-	42,808	22,208
TOTAL EXPENDITURE	253,045	5,470	-	258,515	102,223

Included within the accountancy above are amounts due to the independent examiners in relation to independent examination of £1,680 (2015: £nil).

5 GRANTS

Grants and donations totalled £42,268 in the year. The following donations were made to institutions and totalled more than £1,000:

Grants to institutions

The Birmingham Diocese	£14,600
Liv UK	£2,000

6 STAFF COSTS

Staff costs relate to amounts recharged from the diocese.

See note 13 for disclosure of payments made to related parties.

ST LUKES PCC, EDGBASTON, BIRMINGHAM

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2016 (continued)

7 TANGIBLE ASSETS

	Property £	AV equipment £	Fixtures & Fittings £	Office Equipment £	Furniture & equipment £
COST					
At beginning of year	21,975	-	-	-	21,975
Additions	-	47,235	-	1,378	48,613
Gifted from St Luke's Gas Street	-	6,842	25,990	-	32,832
At end of year	21,975	54,077	25,990	1,378	103,420
DEPRECIATION					
At beginning of year	-	-	-	-	-
Charge for year	-	1,711	6,498	276	8,485
At end of year	-	1,711	6,498	276	8,485
NET BOOK VALUE					
At end of year	21,975	52,366	19,492	1,102	94,935
At beginning of year	21,975	-	-	-	21,975

8 FIXED ASSET INVESTMENTS

	£
<i>CCLA investments</i>	
Market value of investments at 1 January 2016	239,416
Additions during year	-
Disposals during year	-
Gain/(loss) on revaluation of investment assets	26,521
Market value of investments at 31 March 2017	265,937

9 DEBTORS

	2016 £	2015 £
Trade debtors	25,334	-
Prepayments and accrued income	12,347	-
	37,681	-

10 CREDITORS: amounts falling due within one year

	2016 £	2015 £
Loans	-	-
Accruals	57,448	-
Other creditors	126	-
	57,574	-

ST LUKES PCC, EDGBASTON, BIRMINGHAM

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2016 (continued)

11 FUNDS

The restricted funds are established for the following purposes:

Sick and Poor	To provide assistance to the sick and poor.
Assistant Clergy	To provide funding for assistant clergy costs.
Repair fund	To fund repair works required on the church building.
Extension fund	To fund a potential new extension to the church buildings.
Church repair	To help fund repair work on the church buildings.
Building fund	To fund new buildings for the property.
Gas Street Phase 2	To fund the renovation work at Gas Street.
Leadership development	To provide training and support to the leadership team.
Childrens work	To fund work with children

The designated funds are established for the following purposes:

Education fund	To provide spiritual education to members of the church.
Assistant Clergy	To provide funding for assistant clergy costs.
Repair fund	To fund repair works required on the church building.
Missions fund	Each year, the church aims to dedicate at least 10% of its income for missional purposes. Part is given as grants to external projects with charitable objectives compatible with those of St Luke's; the other part is used to fund community engagement activities carried out by St Luke's members.

ST LUKES PCC, EDGBASTON, BIRMINGHAM

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2016 (continued)

11 MOVEMENT IN FUNDS

	Balance at 1 January 2016 £	Income £	Expenditure £	Gain on Investments £	Transfers between funds £	Balance at 31 December 2016 £
Restricted funds						
Sick and Poor	9,263	19	-	-	-	9,282
Assistant Clergy	127,626	-	-	11,727	-	139,353
Repair fund	6,118	-	-	642	-	6,760
Extension fund	18,700	-	-	2,076	-	20,776
Church repair	335	-	-	-	-	335
Building fund	(3,000)	-	-	-	3,000	-
Gas Street Phase 2 building fund	-	42,504	-	-	-	42,504
Leadership development	-	14,815	(4,908)	-	-	9,907
Childrens Work	-	562	(562)	-	-	-
	159,042	57,900	(5,470)	14,445	3,000	228,917
Endowment funds						
Nichols	1,136	-	-	115	-	1,251
T Welche	1,123	-	-	114	-	1,237
Reeves Charity	1,850	-	-	189	-	2,039
Emma Halls	1,061	-	-	108	-	1,169
St Lukes RF	627	-	-	64	-	691
	5,797	-	-	590	-	6,387
Designated funds						
Education fund	6,335	19	-	-	-	6,354
Assistant Clergy	12,276	8,364	(3,412)	460	-	17,688
Extension fund	11,804	605	-	-	-	12,409
Repair fund	84,043	2,754	(19,200)	8,767	-	76,364
Missions fund	-	12,356	(5,056)	-	12,723	20,023
	114,458	24,098	(27,668)	9,227	12,723	132,838
Other unrestricted funds	82,507	426,054	(225,377)	2,259	(15,723)	269,720
Total funds	361,804	508,052	(258,515)	26,521	-	637,862

ST LUKES PCC, EDGBASTON, BIRMINGHAM

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2016 (continued)

12 ANALYSIS OF FUNDS

Fund balances as at 31 December 2016 are represented by:

	Restricted funds £	Designated funds £	Endowment funds £	Other unrestricted funds £	Total 2016 £
Tangible fixed assets	42,504	-	-	52,431	94,935
Fixed asset investment	144,951	92,343	6,387	22,256	265,937
Current assets	41,462	40,495	-	252,607	334,564
Current liabilities	-	-	-	(57,574)	(57,574)
	<u>228,917</u>	<u>132,838</u>	<u>6,387</u>	<u>269,720</u>	<u>637,862</u>

13 RELATED PARTY TRANSACTIONS

Ashlea Solutions, a company controlled by F Harper, trustee, invoiced the charity a total of £126 for accounting software services in the year.