

ST MARY'S UNDER FIVES
CHARITY REGISTRATION NUMBER 900445

REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2017

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF

ST MARY'S UNDER FIVES

ANNUAL ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2017

I report on the accounts of the Trust for the year ended 31st March 2017, which are set out on pages 6 to 7.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) or under Regulation 10(1)(d) of The Charities Accounts (Scotland) Regulations 2006 (the 2006 Accounts Regulations) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act 2011 and section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 (the 2005 Act)
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission and is in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

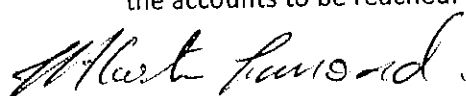
In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act and section 44(1)(b) of the 2005 Act and Regulation 9 of the 2006 Regulations

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



T A Limond AFA, ATT(Fellow)

Dated 7 June 2017

21 Manton Hollow
Marlborough
Wiltshire SN8 1RR

ST MARY'S UNDER FIVES

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2017

Charity Registration Number: 900445

Address: Marlborough St Mary's
George Lane
Marlborough
SN8 4BX

Jemma McGrath (secretary to 14 September 2016)	To 14 September 2016
Linda Williams (treasurer to 16 March 2017)	
Cassie Piper-Page (Chair to 14 September 2016 , vice chair from 14 September 2016)	
Donna Kirby (Vice chair)	To 14 September 2016
Andrea Millar	
Becky Deane	To 14 September 2016
Clare Bosson	To 14 September 2016
Vicki Ford (Chair from 14 September 2016)	
Susie Sinden (secretary from 14 September 2016)	From 14 September 2016
Danielle Smith (treasurer from 16 March 2017)	From 18 January 2017
Claire Presley	From 10 October 2016
Laura Fern	From 18 January 2017
Neil Sharland	From 18 January 2017

Structure, governance & management

The charity is an unincorporated association and is governed by its constitution.

Trustees are appointed at the AGM, and if necessary during the year, in accordance with the constitution and are drawn from the membership of the charity.

Objects of the Charity

The object of the charity is to:

- To establish a partnership between the group and its families
- To encourage parents to take responsibility for their child's education
- To provide a broad and balanced curriculum which meets Foundation Stage curriculum

- To provide a safe, secure and stimulating environment in which a child is able to develop physically, linguistically, intellectually, socially and emotionally at his/ her own pace
- To meet the needs of all the children, boys, girls, children with special educational needs, children who are more able and children from all social, ethnic, cultural or linguistic backgrounds

Activities undertaken during the year

The charity runs a fully inclusive pre-school setting that provides foundation stage education for 2, 3 and 4 year. The pre-school ran the following number of sessions a week supervised on a generous staff:children ratio(prior year figures shown in ())

	No of hours a week	No of children
Summer 2016	54 (54)	537.5 (565)
Autumn 2016	37(41)	388 (428)
Spring 2017	46(51)	489 (532)

Achievements

- The provision of an outdoor mud kitchen to give children the opportunity for role play and messy play outdoors.
- A focus on parental involvement to help parents to meet the needs of their children and support their learning within Preschool. This has included weekly activities for parents to try and mark making bags for the children to take home.
- Mentoring and support of a volunteer through training to become a fully qualified member of staff

Reserves policy

It is the charity's policy to keep 3 months running costs in reserve, to ensure the survival of the group for one term should funding fail to be received.

In addition to this the group's policy is to keep in reserve enough to cover any redundancy costs should the need arise.

Due to future changes on the site of the pre-school reserves are currently being built up to be able to fund projects of a capital nature.

Approved by the Trustees on and signed on their behalf by:

ST MARY'S UNDER FIVES

RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31ST MARCH 2017

<u>RECEIPTS</u>	<u>2017</u>	<u>2016</u>
Council Funding	69,242	75,189
Fees	8,934	4,440
Grants and Donations	510	870
Fundraising	2,885	2,250
Bank Interest	294	133
TOTAL	81,866	82,882
<u>PAYMENTS</u>		
Wages	58,744	60,758
PAYE and NIC	2,680	3,039
Rent	5,100	5,100
Pension	357	
Toys and Equipment	2,790	2,346
Fundraising	1,181	856
Snacks	266	254
Training	250	455
Stationery, postage and telephone	339	344
Insurance	750	734
Professional fees	274	90
IT expenses	918	154
Bank Charges	25	
Other expenses	732	373
TOTAL	74,406	74,503
<u>NET SURPLUS FOR THE YEAR</u>	7,460	8,379

STATEMENT OF ASSETS AND LIABILITIES
AT 31st MARCH 2017

<u>ASSETS</u>	<u>2017</u>	<u>2016</u>
CAF cash account	6,156	6,933
CAF gold account	51,622	43,568
Petty cash	127	184
60 day notice account	30,240	30,000
TOTAL	88,145	80,685

Approved by the Trustees on 13/7/17 and signed on their behalf by:

Pro - 
J SMITH